

Nigel Brookes

Business Operations Manager

AREAS OF EXPERTISE

Business Growth

Operational Excellence

Customer Satisfaction

Continuous Professional Development

Problem Management

Client Participation

HR Issues

Technical Resource Management

PERSONAL SUMMARY

A self-starter, with bags of energy, who is always leading the team from the front and who is not frightened to take the initiative. Nigel has the ability to work independently in an environment of change, challenge, multiple deadlines and priorities. He has extensive experience of Business Operational matters and is passionate about supporting individuals and businesses to excel. As a high achiever who has a successful record of delivery and exceeding targets, he can be relied upon to cut all unnecessary costs and hit all goals set for him. He is an outstanding individual, eager to deliver excellence at every opportunity, and right now he is looking for a suitable senior managerial position with an exciting company that is looking to employ individuals of the highest calibre.

CAREER HISTORY

Insurance Company - Coventry

BUSINESS OPERATIONS MANAGER April 2009 - Present

Responsible for meeting all relevant statutory and mandatory requirements associated with operations and for working within the framework of the company's core values, as well as promoting its ethos and mission statement.