

# Jessica Claire

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## EDUCATION

- Associate of Arts | SKIN CARE**08/2008
- BELL SCHOOL OF AMERICA, MIAMI**
- Associate of Science | Phlebotomy,ekg ,pct,cna ,SKIN CARE**03/2004
- International Training Careers, Miami, FL**

## PROFESSIONAL SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Meticulous and systematic PHLEBOTOMY bringing top-notch skills in inspection, testing and quality assurance. Proven skills in meeting demanding standards, maintaining safety and strengthening [Type] and [Type] materials production. Skilled at creating detailed reports, maintaining records and working with management to resolve concerns.

## SKILLS

- Packaging and Shipping Support
  - Equipment Function Testing
  - Manufacturing Enhancement
  - Corrective Action Recommendations
- Documentation and Recordkeeping
  - Time Management
  - Inspection and Testing Reports
  - Specifications Conformance

## WORK HISTORY

- TESTING TECHNICIAN**08/2020 to CURRENT
- Smart Wires Inc | Durham, NC**
- Provided recommendations for improvements in assembly or testing procedures.
  - Attended training to gain knowledge of program needs for test failure diagnosis and repair.
  - Communicated product failures and testing problems with [Type] department.
  - Installed laboratory equipment and instrumentation for tests, research and process control.
  - Analyzed material to determine strength, stability and diagnose performance problems.
  - Collaborated with production department to resolve technical problems.
  - Tabulated detailed records of test results and statistics to report to [Type] department.
- PHLEBOTOMY TECHNICIAN**07/2015 to 03/2021
- Lifepoint Hospitals | Johnstown, PA**
- Collected blood samples using vacutainer tubes, tourniquets, syringes, butterfly needles, and straight needles.
  - Followed physician orders to correctly administer therapeutic phlebotomy.
  - Labeled transfer tubes and followed exact directions for handling and storing specimens for transport.
  - Centrifuged blood samples as outlined in clinical protocols.
  - Resolved unusual test orders by contacting physicians, nursing stations or reference laboratories.
  - Organized daily work based on collection priority.
  - Performed bedside tests like bleeding time tests and entered results into patient charts.
- CNA**02/2019 to 07/2020
- Garfield County Public Hospital District No.1 | Pomeroy, WA**
- Evaluated patients to identify and address wounds, behavioral concerns and medically relevant symptoms.
  - Assisted with feeding and monitored intake to help patients achieve nutritional objectives.
  - Supported ambulation and physical therapy needs by conducting planned exercise routines.
  - Participated in fun group activities with patients to boost mood, improve overall memory and provide light entertainment.
  - Checked patient vitals such as temperature, blood pressure and blood sugar levels.
  - Answered call lights and supported patient comfort and safety by adjusting bed rails and equipment.
  - Offered immediate assistance in emergency and routine paging situations to evaluate needs and deliver care.
  - Delivered individualized patient care by recording vital signs, documenting observations, administering treatments and evaluating patient needs.
- CNA**02/2007 to 02/2010
- Garfield County Public Hospital District No.1 | Pomeroy, WA**
- Evaluated patients to identify and address wounds, behavioral concerns and medically relevant symptoms.
  - Assisted with feeding and monitored intake to help patients achieve nutritional objectives.
  - Participated in fun group activities with patients to boost mood, improve overall memory and provide light entertainment.
  - Checked patient vitals such as temperature, blood pressure and blood sugar levels.
  - Conferred with multidisciplinary healthcare team to help effectively manage patient conditions with regular testing and vitals assessments.
  - Cared for residents in assisted living facility and delivered high-quality support to meet needs.
  - Promoted good oral and personal hygiene by aiding patients with shaving, bathing and teeth brushing.
  - Supported ambulation and physical therapy needs by conducting planned exercise routines.
  - Oversaw and maintained patients' rooms, group living areas and nurse stations.
  - Obtained biological specimens for ordered tests and prepared for laboratory transport.
  - Delivered individualized patient care by recording vital signs, documenting observations, administering treatments and evaluating patient needs.
  - Offered immediate assistance in emergency and routine paging situations to evaluate needs and deliver care.
  - Maintained patient stability by checking vital signs and weight and recording intake and outtake information.
  - Collaborated with physicians to design at-home medication guidelines and educated patients and families on correct medication administration.
  - Maintained best-in-class standards for individualized care in [Number]-bed unit by continuously checking in with patients and families and quickly providing care.

## CERTIFICATIONS

- [Area of certification] Training - [Timeframe]CNA,PHLEBOTOMY,EKG,SKIN CARE ,PCT

## LANGUAGES

**Spanish:**  
**Negotiated:**