

# JESSICA CLAIRE

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## Summary

An ambitious teenager with big dreams and ideas, I've gotten myself in quite a few scenarios. I'm 17 and all my life I've dreamed of owning supercars and hypercars but most importantly inspiring people to change for the better and making people laugh, it's a trait of mine that some would call a talent. Back in October on the 19th of 2019, I had a vision to create the best mobile detailing business in Arizona, with a comedic twist of course. Hence came the name "3 Bros and A Hose," and believe me I've gotten quite a few funny reactions out of that name. Fast forward a few months and I've been able to detail supercars, work on American muscle cars and I've received numerous 5 star ratings from a multitude of customers, many of which I've become friends with and some who have become my mentors. I've travelled quite a bit as well, I was given the opportunity to be able to live In Nice, France when I was 5 and I learned a lot about people when I lived there, my experiences there even prompted me to learn French which I'm now close to conversationally fluent in. Apart from living in France I've been able to travel to many places in both America and Europe and meet a multitude of people, might I add that I'm incredibly grateful that I've been given these opportunities and I'm more than grateful to say that I've learned many lessons from many people. The reason that I believe I'd be an excellent fit for Scottsdale Maserati and Ferrari is that I can add team building skills, promote and uphold a positive and welcoming environment, promote the extensive supercar and luxury car inventory, providing excellent detailing services for the vehicles on the lot, bringing in excellent leadership skills (I was the leader of numerous basketball, tennis and soccer teams and I still participate and lead my tennis team at Desert Mountain high school). I can also bring a comedic side to the seriousness of things so to speak. Another reason that I'd love to work for you bis because of my extensive history of automotive detailing. As I stated prior I own my own mobile detailing business under the name of 3 Bros and A Hose, I've worked on a number of cars, ranging from daily drivers all the way up to supercars such as Lamborghinis and luxury cars such as Mercedes G-Wagons. My greatest strengths would have to be personality, commitment to whatever job I'm doing and attention to detail, even simply person to person contact I have a very keen eye when it comes to attention to detail. Thank you for considering me for the position and I look forward to talking with you soon, cheers!

## Skills

- Digital Media Production
- Excellent Customer Relations
- Personable
- Coachable
- Respectful
- Automotive Detailing
- Great knowledge of cars especially supercars and hypercars
- Friendly
- Strong creative vision
- Problem resolution
- Team building
- Team management
- Business operations
- Communications
- Customer service
- Supervision

## Experience

### Digital Media Manager, 05/2020 to Current

Spectrum Brands – Arlington, TX

- Shared ideas, brainstormed with other staff members and developed case studies based upon previously delivered projects.
- Supervised and worked closely with writers, directors, managers and technical crews throughout production process.
- Worked closely with team members to deliver project requirements, develop solutions and meet deadlines.

### Intern, 03/2020 to Current

Lumen – Killeen, TX

- Contributed to office reorganization to maximize productivity and support administrative efficiency.
- Aided in the professional and error-free letters and presentations
- Provided administrative support such as filing documents, copying paperwork and delivering packages.
- Kept office equipment functioning optimally by troubleshooting problems and completing basic maintenance.
- Learned logistic and customer relations to support office needs.

### Owner and CEO, 10/2019 to Current

3 Bros And A Hose – City, STATE

- Oversaw all aspects of project execution, including progress of each phase, quality of workmanship and team performance to drive on-time completion of deliverables.
- Led startup and opening of 3 Bros and A Hose business and provided business development, creation of operational procedures and workflow planning.
- Assessed, optimized and elevated operations to target current and expected demands.
- Promoted branding initiatives, developing effective marketing and sales strategies to meet new business development goals.
- Oversaw daily operations of 3 Bros and A Hose business, including 1 employees across 1 locations.

## Education and Training

### High School Diploma: 03/2021

Desert Mountain Highschool - Scottsdale, AZ

I'm still attending high school but The field of study that I'm going into afterwards is entrepreneurship (current and future orientation), my areas of study in university are the following; accounting, digital media production, business, business management and one field of study that's outside of university which is obtaining my real estate license next year (2021).