

JESSICA CLAIRE

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CAREER FOCUS

To obtain a position that utilize my knowledge gained through education, training and experience to permit me to recruit prospective students and inform these students of the opportunities at the University of Northwest Ohio.

KEY SKILLS

- Microsoft Windows
- Microsoft PowerPoint
- GradeQuick
- Oncourse Lesson Planner
- Email
- Plasma Design & Freehand
- F1 Teaching Certificate
- Install ethics in students
- Supervise design and plasma cutting of metal & art work
- Supervise and teach -MIG/ARC
- File job estimations & work orders
- Instill ethics in students
- Encourage team work of students
- Research methods of fund raising for the FFA
- Interpret costs analysis
- Maintain profit and loss reports
- Self motivated & Dedicated
- Positive & encouraging to those around me

WORK EXPERIENCE

AGRICULTURE TEACHER, 1999 - Current**Garfield School District Re-2 – Rifle, CO**

Classroom management, time management, lesson plans, technology, variety of teaching methods, communicate with parents and community.

AGRICULTURAL TEACHER, 07/1997 - 1999**Grimmway Farms – Shafter, CA**

Classroom management, lesson plans, time management, variety of teaching methods, engaging students.

FENCE SALESMAN, 05/1997 - 07/1997**Rose Fence Company – City, STATE**

Estimate job cost, contracts, customer relations

RANCH MANAGER, 1995 - 05/1997**Pritchett Trucking – City, STATE**

Employee management, herd health, record keeping, time management, scheduling breeding season, reproduction management

EDUCATION

Bachelor of Science: Food Resource Economics, 1997**University Of Florida - Gainesville, Florida****Associate of Science: General, 1994****Santa Fe Community College - Gainesville, Florida****Murray State University - Murray, Kentucky**