

# Miles Fleming

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## Summary

Seasoned General Contractor versed in on-site construction supervision. Innate ability to lead diverse teams, including union and non-union shops. Efficient manager who effectively completes projects on time and within budget. Skilled at compensating for unforeseen deadline obstacles.

## Highlights

- Concrete estimation
- Permit processing
- Baseline schedules creation
- Organised and detail-orientated
- Building codes and regulations
- Power and hand tool operation
- Residential construction specialist
- Superb management skills
- Project budgeting
- Cost control

## Experience

Oak Construction

August 2009 to Current

### General Contractor / Construction Manager

London, England

- Oversee resolution of all issues during project construction and commissioning phases.
- Qualify competitive subcontractor bids prior to execution of contracts.
- Carefully coordinate plans and specs to keep projects running smoothly.
- Facilitate processing of RFI's, submittals, and samples among the general contractor, subcontractors, owner, and the owner's consultants.
- Educate sub contractors on quality standards throughout the construction process.
- Obtain notices of completion and compliance certifications from construction administrators.
- Efficiently record and reject incorrect deliveries of material to site.
- Review and investigate Proposed Change Order Requests (PCOR).

Southside Construction Company

May 2004 to July 2009

### General Contractor / Construction Manager

Birmingham, England

- Led the planning, budgeting, and direction of all construction projects.
- Properly maintained all onsite equipment and vehicles.
- Supervised training for workers on site-specific requirements, techniques, and procedures.
- Worked with company safety representatives to promote understanding of safety protocols.
- Proficiently used the Incident and Issues Tracking (IIT) system to document all onsite issues.
- Submitted all project closeout documents in accordance with the contract.
- Performed construction site pre-inspections and coordinated post-construction audits.

## Education

ITT Technical Institute

2004

Bachelor of Science: Construction Management

Cardiff, Roath

## Certifications and Licenses

Fully licensed and bonded as General Contractor in the UK