

JESSICA CLAIRE

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SKILLS

- Safety procedures
- Construction quality standards
- Pre-operational equipment inspections
- Following directions
- Daily vehicle assessments
- Safety program understanding
- Line locator
- Crew lead
- People skills & Communication
- Equipment operator

EDUCATION AND TRAINING

Shafter High School
Shafter, CA • 06/2012
High School Diploma

SUMMARY

Dependable equipment operator / line locator / crew lead / Laborer maintains alertness to hazards and safety issues to reduce accidents and injuries. Determined hard worker with general knowledge of construction and equipment safety and willing to train others. Skilled in properly operating and maintaining tools and equipment as required in ken smalls construction environment be successful is the key .

EXPERIENCE

La-Z-Boy, Inc. - Equipment Operator /Crew Lead / Line Locator
Milford, CT • 01/2018 - Current

- Reviewed and carefully followed all safety policies and procedures.
- Checked equipment for defects before and after shift and submitted report indicating equipment condition.
- Used equipment such as rigid sr60 and backhoe to complete jobs quickly and correctly.
- Followed signals from ground crew and other operators to safely move materials and prevent dangerous interactions or missed cues.
- Steered forklifts, hand trucks, scissor lifts and other equipment to move materials around work sites.
- Transported equipment while safely operating gradual machinery on job sites.
- Located and marked underground pipes and wires to determine accurate digging locations.
- Monitored and used handheld mobile devices to communicate and coordinate worksite resources.
- Put up and attached structural components, poured concrete and completed other construction-related tasks.
- Performed pre-shift and post-shift equipment inspections and accurately completed reports to support company policy.
- Employed heavy equipment operation best practices resulting in minimal complaints or incidents.
- Promoted company's strict safety protocols for operation of machinery to reduce accidents and injuries.
- Transported materials around construction sites to work locations.
- Created holes and trenches for future pipe supports & future new road crossings

Home Depot - Sales Associate
City, STATE • 09/2017 - Current

- Arranged new merchandise with signage and appealing displays to encourage customer sales and move overstock items.
- Sold various products by explaining unique features and educating customers on proper application.
- Built and maintained relationships with peers and upper management to drive team success.
- Answered incoming telephone calls to provide store, products and services information.
- Assisted teammates with sales-processing tasks to meet daily sales goals.
- Coordinated activities with other departments to ensure quality customer service.
- Built trusting relationships with customers by making personal connections.
- Trained all new sales employees on effective sales, service and operational strategies to maximize team performance.
- Mentored team members in mastering sales techniques to consistently exceed objectives.
- Worked with fellow sales team members to achieve group targets.
- Acted as point of contact for internal and external customers across departments.

Con Fab California LLC - Parts Runner / Laborer Worker /Night Watchman /
City, STATE • 04/2014 - 01/2018

- Contributed to team culture of safety by consistently wearing proper safety gear and following standards.
- Cleaned up and resupplied work areas daily for optimal team performance.
- Operated tools and equipment correctly to assist with rebar - steel forms & batch plant work.
- Used picks and shovels to dig, spread and level dirt and gravel.
- Maintained clean, safe working environment by removing waste from job site prior to shift completion.
- Performed repetitive assembly tasks with hand and power tools and automated equipment.
- Performed heavy labor such as ditch digging, paving and hauling.
- Sorted and placed materials or items on racks, shelves or in bins to keep warehouse organized.
- Operated pallet jacks and forklifts to load and unload supplies and materials.
- Monitored team member work and assisted with accomplishing objectives.
- Coordinated communication between equipment operators via two-way radios and hand signals.
- Logged inventory of materials to maintain access to supplies.

Paramount - Agricultural Worker
City, STATE • 07/2012 - 04/2014

- Plowed and tilled fields to prepare soil for crop planting.
- Helped plant and tend to [Number] acres of [Type] crop to consistently bring in high yields and quality products.
- Checked fields regularly to spot and handle maintenance issues such as broken fencing to keep out destructive animals.
- Cultivated and supported wide variety of crops such as fruit trees and vegetable plants by implementing irrigation systems.
- Harvested and inspected crops by hand for quality purposes.
- Mulched and fertilized crops to improve yield.
- Operated tractors and other farm equipment to plow fields, dig ditches and move trees.
- Planted and watered seeds using hand watering and irrigation systems.
- Installed, cleaned and maintained irrigation equipment to maximize functionality.
- Picked fruits and vegetables on assigned plots and checked plants for signs of pest and disease.
- Removed roots, rocks and debris from field in preparation for planting.