

# JESSICA CLAIRE

 resumesample@example.com

 (555) 432-1000

 Montgomery Street, San Francisco, CA 94105

## SKILLS

- MIG welding
- Structural welding
- OSHA standards
- Forklift operation
- Quality assurance
- Quality inspection
- Troubleshooting
- Deadline-driven
- Material handling
- Sheet metal installation
- Hard working and self-motivated
- DOT regulations
- Scheduling
- Warehouse and manufacturing operations
- Knowledge of navigation of U.S. waterways
- Plotting and course setting
- Good communication skills and problem solving.
- Able to resolve conflict between personnel rationally

## EDUCATION

U.S. Army  
Fort Eustis Virginia • 1991

*Aviation Logistics Degree:* Turbine Power Plant

Cjet Academy  
Dothan, AL • 2016

*Structural Assembler:* Air Frame

## CERTIFICATIONS

Advanced CPR certified, Rigger Training Certified, Licensed 100 ton Captain, Security Awareness certified, Vessel Security Certification, FCC Radio Communication Lic., Incipient Fire Fighting, Fire Watch W/Field Exercise In accordance with 29 CFR Regulation 1926 &/or 1910.155-157

## PROFESSIONAL SUMMARY

References available upon request.

## WORK HISTORY

### Ngl Energy Partners Lp - Aviation Logistics Specialist

Springfield • 02/1991 - 06/1993

- Sorted and routed incoming correspondence and messages.
- Trained in the use of tear gas and explosives.
- Maintained 100% accountability of all assigned equipment worth more than \$32,000,000.00
- Constructed and camouflaged infantry positions and equipment to prevent detection.
- Led basic reconnaissance operations and reported enemy movements to commanding officers.
- Reason For Leaving: E. T. S. out of service

### Watco Companies, Inc. - Auto body man

Fryburg, PA • 05/1993 - 09/1997

- Repaired, replaced and adjusted brakes and brake pads.
- Removed dents, filled in cracks and painted the car exteriors to restore appearance and condition.
- Tested vehicles and their components and systems.
- Conducted routine and scheduled maintenance services such as oil changes, lubrications and tune-ups.
- Safely used all hand and power tools, including the T-stripper, T-cutter, torque and wrench.
- Completed routine maintenance to prevent future breakdowns.
- Upheld top-quality workmanship and excellent customer service.
- Reason For Leaving: Higher paying job.

### Ukpeagvik Inupiat Corporation - Deckhand

Coronado, CA • 09/1997 - 02/2004

- Hazardous Materials
- Day-To-Day Activities
- Excellent Problem Solving Skills
- Excellent Time Management
- Communication Skills
- Transportation Employees
- Customer Service
- Reason For Leaving: Son Past Away & Company no longer Exists
- Inventory Control

### Brooks Automation, Inc. - Deckhand

Billerica, MA • 01/2004 - 05/2005

Cleaned inside of Vessel, Maintained and Repaired outside of vessel. Hazardous Materials, Day-To-Day Activities, Excellent Problem Solving Skills, Excellent Time Management, Communication Skills, Transportation Employees, Customer Service, Inventory Control

### Brooks Automation, Inc. - Lead Captain (Supervisor)

Cleveland, OH • 05/2005 - 04/2006

- Kept detailed logs of vessel operations
- Directed crew in day to day operations
- Plotted safe routes for navigation
- Maintained vessel at seaworthiness at all times
- In charge of the safety and well being of all crew and passengers
- Responsible for all cargo loaded and unloaded from vessel
- Reason for Leaving: Higher pay per day.

### Glanbia Plc - Lead Captain

Ie Information Technology Glanbia Business Services, MI • 04/2006 - 01/2013

- Kept detailed logs of vessel operations
- Directed crew in day to day operations
- Plotted safe routes for navigation
- Maintained vessel at seaworthiness at all times
- In charge of the safety and well being of all crew and passengers
- Responsible for all cargo loaded and unloaded from vessel
- Reason for Leaving: Company no longer exists

### Assa Abloy - Captain

Elk Grove Village, IL • 02/2013 - 2016

- Kept detailed logs of vessel operations
- Directed crew in day to day operations
- Plotted safe routes for navigation
- Maintained vessel at seaworthiness at all times
- In charge of the safety and well being of all crew and passengers
- Responsible for all cargo loaded and unloaded from vessel
- Reason for Leaving: Laid off

### Personal Resources Temp Service (Reliable) - Welder

City, STATE • 2016 - 01/2016

- Worked for Reliable Through Personal Resources
- Accurately read, understood, and carried out written instructions.
- Welded Parts together as noted in schematics
- Reason for Leaving: Laid Off

### Personal Resorces Temp Service (Outdoor Aluminum) - Welder

City, STATE • 01/2016 - 04/2016

- Worked for Outdoor Aluminum Through Personal Resources
- Accurately read, understood, and carried out written instructions.
- Welded Parts together as noted in schematics for structural building
- Reason For Leaving: Left to go back to school for Commercial Jet.

### Personal Resources (West Point) - Forklift Operator

City, STATE • Current - Current

- Accurately read, understood, and carried out written instructions.
- Unloaded Semi trucks
- Operate extending forklift to stock warehouse
- keep accurate count on inventory
- log inventory accurately
- Reason for Leaving: Employed closer to home.

### Alorica - Customer Service Rep.

City, STATE • 10/2016 - Current