

# Robert Smith

## Transportation Operations Manager

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### SUMMARY

Transportation Operations Manager with 2+ years of experience in managing small locations under the overall direction of the Location Manager. Insuring that routes meet state, local, and vendor requirements. Reviewing timesheets prior to submission to payroll.

### SKILLS

Microsoft Office, Coaching, Development.

### WORK EXPERIENCE

#### Transportation Operations Manager

ABC Corporation - April 2013 - November 2014

- Managed and monitored all aspects of the MSP market of Same Day City Led and managed a team by hiring, training, developing, and coaching team members on a consistent basis.
- Hired team members and monitored new hire orientation procedures Ensured compliance with standard operating procedures and company policies and procedures.
- Evaluated the efficiency and productivity of team members by conducting regular operations reviews and performance appraisals.
- Coached, counseled, and disciplined team members including termination of team members when performance violated the company policies and procedures.
- Responsible for On-Time performance in the Minneapolis market and averaged 99.2 % on-time delivery for the market as a whole.
- Increased productivity from 9.7 stops per courier per day to 15.7 stops per courier per day.
- Stressed the importance of safety through training, coaching, and counseling.

#### Transportation Operations Manager

Delta Corporation - 2012 - 2013

- Managed and developed work schedule for 50 U.S and Japanese personnel on three shifts.
- Performed vehicle and section training for assigned personnel ensuring qualified drivers.
- Maintained a fleet of 172 vehicles valued at \$18 million.
- Oversaw safe movement of 39 million pounds of cargo and 44 thousand passengers accomplishing 36,350 customer requests.
- Manage 130 route delivery drives within a 24/7 operation Oversee inbound/outbound shipments within a 100,000 square foot warehouse.
- Supervised 2 Transport Coordinators and up to 40 drivers in managing logistics support for a print media company with oversight in equipment leasing.,
- Administered driver task scheduling and dispatch, accident investigations, staff recruitment, and applicant screening, including random drug testing.

### EDUCATION

G.E.D