

---

# JESSICA CLAIRE

---

Montgomery Street, San Francisco, CA 94105 ♦ (555) 432-1000 ♦ resumesample@example.com

---

---

## CAREER FOCUS

---

Driven IT Consultant with over 3 years experience planning, developing and implementing Smart Grid Projects. Strong ability to manage teams and multi-task projects under strict deadlines.

---

## SUMMARY OF SKILLS

---

- Project management
- Process development
- Structured problem solving
- Deployment planning
- Testing planning & execution
- Gas & Electric Utilities
- Advanced Metering Infrastructure

---

## ACCOMPLISHMENTS

---

### Infrastructure Enhancement

- Developed, tested and implemented business processes to allow the deployment of over 350,000 electric and gas Smart Meters in the greater Baltimore area.

---

## PROFESSIONAL EXPERIENCE

---

**Consultant**, 10/2009 - Current

**Accruent** – Philadelphia, PA

### *Baltimore Gas & Electric - Deployment Lead:*

- Directed application developers and technical architecture leads to define and execute deployment requirements.
- Defined a work plan, schedule, and required personnel for deployment.
- Assessed training and overall business readiness for application enhancement deployment.
- Coordinated with testing lead to monitor and evaluate the operational readiness & user acceptance testing results.
- Managed the execution and evaluation of deployment dress rehearsals.
- Ensured project activities adhered to all required compliance regulations.

### *Bacardi - Deployment Specialist:*

- Identified ownership and drove resolution of project issues and risks.
- Created over 20 work-flows to control the Open Orders for 5 North American sites during cutover.
- Distributed daily Key Performance Indicators for Cutover to Project Leads
- Generated a work-plan for key cutover objectives for each functional team.

---

## EDUCATION

---

**Bachelor of Science:** Biomedical Engineering, 2009

**University of Iowa** - Iowa City, IA