

JESSICA CLAIRE

100 Montgomery St. 10th Floor
(555) 432-1000 - resumesample@example.com

SUMMARY

Avionics Technical Inspector with talent for reliability and work ethic. Strong knowledge of aircraft maintenance with UH-60 L, A, M as well as CH-47 L . Communicative and team-oriented with proficiency in ACN (aircraft notebook) . Proven history of fostering new soldiers to meet team, individual and management objectives. Organized and motivated employee eager to apply time management and organizational skills in various environments. Seeking entry-level opportunities to expand skills while facilitating company growth.

SKILLS

- Aircraft Registration
- Inspection Abilities
- Maintenance & Repair
- Relationship Building
- People Skills
- Supervision & Leadership
- Team Management
- First Aid/CPR
- Good Work Ethic
- Critical Thinking
- Computer Skills

EXPERIENCE

- 11/2021 to Current **Aviation Maintenance Inspector 5k Monthly**
Texas Army National Guard – City, STATE
- Improved operations by working with team members and customers to find workable solutions.
 - Demonstrated leadership by making improvements to work processes and helping to train others.
 - Demonstrated self-reliance by meeting and exceeding workflow needs.
 - Inspected in-service aircraft and related equipment for defects and maintenance concerns.
 - Assessed skills and knowledge of technicians working on aircraft.
 - Performed daily postflight and preflight inspections.
 - Observed gauges, meters and instruments to detect evidence of aircraft malfunction.
 - Enforced safety regulations and FAA standards governing production, maintenance and operation of aircraft.
 - Operated the aircraft notebook (ACN) not limited to but also (IADS) systems.
 - Make sound judgement and decisions; to deal effectively with people in a courteous and tactful manner; to analyze information rapidly and make prompt decisions as well as training others, managing finances, code enforcement, doing compliance work, corrections, security, military, e
- 02/2014 to 02/2020 **Avionics Maintenance Technician 5k Monthly**
Oklahoma Army National Guard – City, STATE
- Performed through tests of electrical systems, parts and equipment to check compliance with applicable standards and evaluate malfunctions.
 - Evaluated quality of all maintenance and installation work and documented changes.
 - Recorded maintenance performance in aircraft logbooks and completed other paperwork requirements.
 - Read complex manuals to review repair procedures.
 - Worked successfully with diverse group of coworkers to accomplish goals and address issues related to our products and services.
 - Demonstrated self-reliance by meeting and exceeding workflow needs.
 - Executed corrosion control and inspection duties with minimal supervision.
 - Completed in-depth visual and manual inspections of electrical components.
 - Repaired or installed new wiring, boxes, antennas and other system pieces.
- 06/2018 to 04/2022 **Meat Process Worker 3400.00 Montly**
Tyson Foods Inc – City, STATE
- Used powered equipment such as saws, knives and skinner machines to complete efficient meat processing.
 - Vacuum-packed and labeled products for institutional use or sale to consumers.
 - Supplied and trained personnel on matters of cleanliness, client interactions and various types of meat cuts.
 - Cut, wrapped, weighed and labeled orders for customers.
 - Trained new employees on cleanliness, client engagement strategies and various types of meat cuts.
 - Wrapped and displayed items in cases following size and appearance standards.
 - Processed fresh meat items in walk-in cooler.
 - Enforced approved safety codes and cultivated orderly and systematic environment.
 - Closely monitored display and refrigerator temperatures to ensure safety and quality of products.
- 08/2017 to 05/2018 **Platoon Sergeant 3k Monthly**
William Tyler, Thunderbird Youth Challenge Program – City, STATE
- Conducted quality control inspections of subordinate organizations to detect and correct deficiencies.
 - Maintains discipline, security, and safety within a quasi-military atmosphere
 - Develops a team-oriented attitude in the Cadets
 - Mentor/role model for those assigned cadets during the residential phase of the program
 - Directs and participates in cadet physical training
 - When necessary, used physical force, unarmed self defense or force to detain, secure, or breakup fights.
 - Implemented policies and standard operating procedures and managed quality, customer service and logistics.
 - Motivated and evaluated personnel for performance improvement and goal achievement.

EDUCATION AND TRAINING

Business Marketing

University of Central Oklahoma - Edmond, OK

Avionics Maintenance Technology

United States Army Aviation Logistics School - Ft Eustis

05/2013

High School Diploma

Tuttle High School - Tuttle, OK

LANGUAGES

Spanish:

Negotiated:

ACCOMPLISHMENTS

Espyon second enlistment

- Was selected as a squad leader to lead troops through pre-mobilization training.

CERTIFICATIONS

- Attended Avionics Training and graduated in the top 10% of class. - 2014