

JOHN SMITH

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	Entry-Level Job Targets: MAINTENANCE ENGINEER • MECHANICAL ENGINEER
SUMMARY	<p>Offering 3 years of experience applying expert-level knowledge in Automation Marketing to catapult productivity 75%, double efficiencies, and win a loyal client. Successfully attained academic and project goals in demanding curriculum with high standards through aggressive application of logical, systematic, and analytical skills. A valued team participant, skilled at calling on customers directly and partnering with them to unveil and generate new business opportunities. Respond to on-the-job challenges with confidence, determination, and focus.</p> <p>Quickly gain the trust, confidence, and respect of team members, clients, management, and key decision-makers to promptly and accurately report on numerous work-in-progress activities. Known for pro-active problem-solving and customized solutions delivery that represent true answers for a global client base. Very comfortable using Catia, IronCAD, Excel, Lotus Notes, Sharepoint Administration, and Banner; bring added knowledge of CAD, CAM, and CAE. Fluent in English and Language. Proven leadership abilities and "go-getter" attitude that contribute to individual and team goals.</p>
SKILLS & STRENGTHS	<ul style="list-style-type: none">• Areas of Study & Training: Instrumentation • Mechanical Engineering Design • Operation Research • Production Planning & Control • Power Plant, Automobile, Thermal, & Production Engineering • Advanced Strength of Materials • Industrial Electronics • Heat & Mass Transfer • Refrigeration & Air Conditioning • Metallurgy & Material Sciences• Added Value: Requirements Analysis • Competitive Bidding • Project Scheduling & Coordination • Documenting & Reporting • Testing & Quality Assurance
EDUCATION	<p>School Name – City ... Date Certificate Name</p> <ul style="list-style-type: none">• Took the initiative to grade approximately 250 exams for Political Science coursework; as a result, the lecturer – who typically performed this responsibility – was able to devote more time to his own projects• Proofread 50 articulation agreements and Memorandums of Understanding in only 15 days – more than 5 times faster than average• For internship assignment, established a database that converted articulation agreement paper copy to on-line status so this information can be accessed instantly – a dramatic improvement from the previous 4- to 5-day turnaround accession rate <p>School Name – City ... Date Bachelor of Program Name</p>