

# John Smith

22 Street Rd.  
City, State 00000  
Phone: (222) 222-2222  
Email: [email@address.com](mailto:email@address.com)

## MULTI-FAMILY CONSTRUCTION SITE SUPERVISOR

Offering more than 10 years of experience in the home building construction industry, with more than 5 years of experience as a multi-family construction site supervisor. Experience includes safety and quality control. Responsible for directing, scheduling and supervising subcontractors. Proficient at applying for and obtaining necessary permits. Extensive knowledge in fire, development, building, electrical, plumbing and gas codes. Adept at writing project plans, reports, and documentation. Proven record of success completing projects on time and under budget. Specialty in concrete work and grading.

## AREAS OF EXPERTISE AND CORE STRENGTHS

- Analyzing and Assessing Blueprints
- Budget Management
- Scheduling and Coordinating Subcontractors
- Quality Assurance and Control
- Time Management
- Knowledge in Permits and Codes
- Concrete Grading
- Dry Wall Installation
- Power Tool Maintenance
- Truck and Equipment Maintenance
- Demolition, On-Site Experience
- Plumbing, On-Site Experience

## CAREER HISTORY

### MacMillan Construction, Turner Valley, AB

Construction Site Consultant and Acting General Contractor...Nov. 2009-Present

Supervising and managing all activities of Calgary's inner city home construction project sites with carpenters, electricians, plumbers and concrete finishers. Most recently completed house valued at \$2.7 million, and current work on duplexes, estimated at \$650,000 per side.

- Hired and supervised subcontractors as needed, scheduled inspectors, worked effectively within strict budgets, and drove productivity.
- Ensure compliance with local building codes, permit requirements, and safety regulations.

### Trico Homes, Calgary, AB

Site Supervisor...Feb. 2007-Oct. 2009

Supervised a 64-unit multi-family town homes construction site, worth \$70 million, in Cochrane, AB.

- Directed, coordinated and scheduled activities of 40 to 50 construction trade workers.
- Confirmed with staff and workers to ensure production and personnel problems were resolved promptly.
- Examined and inspected work progress, equipment and construction sites to verify safety and ensure that specifications were to standards.
- Adept at reading specifications, such as blueprints and data, to determine construction requirements.

### Calvanna Developments, Calgary, AB

Site Superintendent...Jan. 2005-Jan. 2007

Supervised a \$37-million, 144-unit multi-family site to completion in Okotoks, AB. Also supervised two concurrent multi-family site projects in Canmore, AB: a 290-unit building complex, worth \$200 million; and a 60-unit town homes site, worth \$40 million.

- Studied job specifications, such as blueprints and data, to plan and approve construction of project.
- Planned, organized, and directed activities concerned with construction and maintenance of structures, facilities, and systems.
- Scheduled and dispatched workers to construction sites, pertaining to specified tasks.
- Inspected and reviewed construction work and repair projects to ensure work conforms to specifications.
- Formulated reports concerning such areas as work progress, costs, budget, and scheduling.
- Ensured compliance with local building codes, permit requirements and safety regulations.