



## Samuel Stephen | Experienced HR Generalist

(625)-984-0045

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Sam Stephen

*Driven HR generalist with 6+ years of experience, possessing great expertise in staff coaching, training, development, and engagement. Looking to invigorate the corporate culture at Masus Corporation.*

## SKILLS

- HR best practices
- Talent acquisition
- Staff coaching & mentoring
- Employee relations & diversity
- Workforce planning & development
- Leadership
- Collaboration
- Communication
- Interpersonal skills
- Meeting management

## WORK EXPERIENCE

- HR Generalist** IVEE Group • 03/2016 - 7/2020
  - Enhanced managerial performance up to 33% through benchmarking and streamlining the system for employee records.
  - Executed a program to foster employee engagement within the corporate, having achieved 100% employee participation.
  - Integrated 20+ staff in the aftermath of 2 acquisitions, steering flawless workforce assimilation into core business operations. Contributed to profitable turnaround with >\$1M in first-year savings.
  
- Staffing & Recruitment Associate** VNG Ltd. • 2/2012 - 12/2015
  - Handled all aspects of the recruitment and staffing procedures for a 400-employee company.
  - Controlled corporate repositioning, guided recruitment of 100+ technical management staff for US HQ.
  - Supported the company's long-term growth and expansion by managing and executing hiring policies, procedures and innovative technology.

## EDUCATION



San Diego State University

2008 - 2012

Bachelor's Degree in HRM