

JESSICA CLAIRE

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SUMMARY

Energetic individual committed to working hard and efficiently. Calm and poised and considered true team player. Fast learner with proven history of efficiency and detail-oriented work. Known for being honest, trustworthy, straight forward and outgoing. Excited to see what the future holds.

EDUCATION AND TRAINING

Graduated With Certification & serv Safe Good Until(8/23/2027) Culinary School Was Two Years.: Culinary Arts, 09/2021
Culinary Arts (behind The Grill) - Ayer, MA

High School Diploma: 05/2003

Sabis International Charter School - Springfield, MA

SKILLS

- Problem-Solving
- Organizational Skills
- Planning & Organizing
- People Skills
- Good Work Ethic
- Maintenance & Repair
- Critical Thinking
- Customer Service
- Flexible Schedule
- Food Safety and Sanitation
- Friendly, Positive Attitude
- Reliable & Trustworthy
- Power and Hand Tool Use
- Mechanical Repair
- Safety-Oriented Mindset
- Service Sales

EXPERIENCE

Culinary Arts Student, 08/2021 - 01/2023

Cracker Barrel Old Country Stores – New Albany, MS

- Identified recipe ingredients and made sure each was prepared for service.
- Monitored temperatures of prepared food and cold-storage areas.
- Maintained clean and orderly appearance throughout kitchen and dining area.
- Prepared variety of foods according to exact instructions and recipe specifications.
- Set up work stations prior to opening to minimize prep time.
- Chopped and diced vegetables and fruits to stock fridge ahead of busy periods.

Cleaning Crew Member, 08/2019 - 10/2021

Lennox Companies – Jackson, MS

- Swept, mopped and sanitized wooden and tile floors.
- Handled, labeled and safely stored various hazardous chemicals and solutions to prevent injuries.
- Restocked supplies, replacing toiletries, liners and soaps.
- Kept bathrooms in clean, functional condition by scrubbing stalls, sanitizing sinks and tidying storage shelves.
- Emptied wastebaskets to transport trash and waste to proper disposal areas.

Painting Helper, 03/2016 - 08/2019

Tlc Home Care Of The Twin Cities – Saint Paul, MN

- Covered surfaces and furnishings with cloth and plastic to protect from paint drops.
- Applied paint, stain and varnish to wood, metal, plastic and drywall both inside and outside of residential dwellings using sprayers, brushes and rollers.
- Sprayed and brushed custom artwork on interior and exterior walls and ceilings using stencils or by following sketches.

Maintenance Technician, 07/2012 - 03/2016

Meijer, Inc. – Rockford, MI

- Operated hand and power tools to complete repairs.
- Ordered parts, supplies or equipment from catalogs or suppliers.
- Repaired machines, equipment or structures using tools or equipment.
- Dismantled machines, equipment, or devices to access and remove defective parts.
- Cleaned or lubricated shafts, bearings or other parts of machinery.

Personal Care Assistant, 04/2005 - 01/2009

Baker Roofing – Pensacola, FL

- Observed patients for changes in physical, emotional, mental or behavioral condition and injuries.
- Aided with mobility and independence for disabled individuals and continually monitored safety.
- Maintained clean and well-organized environment for client happiness and safety.
- Maintained daily living standards by assisting clients with personal hygiene needs.
- Laundered clothing and bedding to prevent infection.
- Followed care plan and directions to administer medications.

Meat Department Clerk, 03/2007 - 10/2008

Lake Charles Memorial Hospital – Lake Charles, LA

- Managed high customer volume efficiently by accurately cutting, wrapping and weighing products.
- Performed variety of tasks to enhance customer shopping experience.
- Checked products for temperature and expiration dates to maintain consumer safety.

Painter Laborer, 07/2005 - 05/2006

Abbott Laboratories – Fort Lauderdale, FL

- Sanded, stripped, brushed and power washed surfaces to clean and smooth, ensuring adherence of paint and primer.
- Protected exposed surfaces from harmful substances by setting up drop cloths, plastic or paper.
- Applied paint, stain and varnish to wood, metal, plastic and drywall both inside and outside of residential dwellings using sprayers, brushes and rollers.

Roofing Laborer, 07/2004 - 04/2005

Giant Eagle – North Randall, OH

- Unloaded materials to roof by repetitive lifting or through conveyor operations.
- Worked regularly at advanced heights and followed all OSHA safety protocols and procedures for fall prevention.
- Performed skilled and semi-skilled repairs to existing roofs, including shingle replacement.

Food Service Worker, 07/2004 - 12/2004

State Of Montana – Helena, MT

- Maintained professional demeanor during interactions with customers and co-workers.
- Made meals in accordance with company standards and requirements.
- Cleaned and sanitized work areas, equipment, utensils, dishes and silverware.
- Assembled and served meals according to specific guest requirements.

Customer Service Representative, 03/2004 - 07/2004

GameStop – City, STATE

- Maintained knowledge of current promotions, exchange guidelines, payment policies and security practices.
- Educated customers on special pricing opportunities and company offerings.
- Developed strong customer relationships to encourage repeat business.

Convenience Store Clerk, 08/2003 - 02/2004

DB Mart – City, STATE

- Collected cash payments from customers or charged purchases to credit cards.
- Sold store items and vehicle services to customers.
- Maintained work area and kept cash drawer organized.
- Maintained adequate food and beverages in display cases and refrigerators for customer convenience.

Coffee Shop Worker, 01/2002 - 09/2003

Dunkin' Donuts – City, STATE

- Described menu items to customers and suggested appealing products.
- Prepared and served hot or cold beverages.
- Maintained calm demeanor during high-volume periods and special events.
- Addressed and resolved customer concerns to maintain brand loyalty.
- Collected payments and provided accurate change.

Food Preparation Worker, 05/2000 - 09/2002

Grace Foods/Aramark Foods – City, STATE

- Distributed food to waiters and waitresses to serve customers.
- Portioned and wrapped food or placed directly on plates for service to patrons.
- Re-stocked, organized and arranged service and food stations.
- Maintained high standards of customer service during high-volume work shifts and fast-paced operations.