

Experience

Manager, PMO – Daniel Group, New York, NY

01/2018 – Present

- Excellent communication skills appropriate for executive-level audiences visually communicating goals of program, relationship to business goals, and other relevant success criteria
- Drive the platform operating processes relating to demand and resource management to support efficient product delivery
- Manage the adoption of capacity-based cross charging
- Provide clear financial summaries highlighting variances from budget and risks and opportunities
- Ensure demand requests are assigned, estimated in a timely manner, and the costs are fed back and agreed with the relevant stakeholders
- Run planning/prioritization sessions to drive decisions on internal team allocation and recruitment
- Coordinate team utilization reporting and budget monitoring in alignment with Technology Resource Management and Finance

Manager, PMO – Bergstrom Group, New York, NY

11/2011 – 09/2017

- Senses and identifies challenge areas, gaps, and high-impact opportunities, working closely with the BPE leadership team to develop business cases, proposals, and phased execution plans for optimization
- Performs project planning activities and develops detailed project plans for on-schedule delivery of transformational and continuous improvement projects
- Develops SMART (specific, measurable, attainable, relevant, and time-bound) project metrics to track project success
- Implements strong project governance frameworks, ensuring right escalation mechanisms and robust communication across key IDS stakeholders
- Identifies, documents, and follows up on issues blocking or delaying decisions, drives closure or creatively finds solutions to ensure overall project quality, schedule, and cost is not impacted

Education

Fashion Institute of Design & Merchandising – Bachelor's in Business

Skills

- Proven experience in business, project management and resource management
- Proven experience in developing, writing and presenting in executive level meetings
- Understanding project management in an Agile way
- Working knowledge of Jira and Confluence, PMO processes, and best practices
- Understanding of the banking sector
- Experience in conducting meetings in English via video or teleconference
- Proven experience in setting organizational direction as well as communicating and achieving business goals
- SAFe, MoP, PMP, Prince2 training or certification is an advantage
- Highly motivated and with strong leadership attributes and attention to details
- Effective communicator at all levels with excellent English writing skills