

JESSICA CLAIRE

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 (555) 432-1000
 100 Montgomery St.
10th Floor

SKILLS

- Retail Sales
- Sales
- Cash Handling
- Cashiering
- Customer Service
- Cleaning Experience
- Computer Operation
- Writing skills
- POS
- Communication Skills
- Time management
- Computer skills
- Heavy lifting
- Pallet Jack
- Load & Unload
- Math
- Order Picking
- Basic Math
- Order Picker
- Organizational Skills
- Inventory Control
- Certifications and Licenses
- Electric Pallet Jack Certification
- Stocking and Replenishing
- Product Signage and Labeling
- Design Visualization
- Originality and Creativity
- Display Model Assembly
- Design Conformance
- Pricing and Signage Updating
- Stockroom Maintenance
- Critical Thinking
- Merchandising and Display
- Active Listening
- Reading Comprehension
- End Cap Placement
- Product Packaging
- Damage Coding
- Hand Truck Operation
- Motivated Team Player
- Goal-Setting and Prioritization
- Warehouse Operations
- Cash Register Operations
- Idea Brainstorming
- Speaking
- Writing

EDUCATION

Monroe High School

Monroe, WI

High school diploma

PROFESSIONAL SUMMARY

Versatile team member offering over 4 years of experience handling tasks smoothly and efficiently. Adapts well to changing processes, programs and team requirements. Eager to contribute to growing company. Devoted Merchandiser knowledgeable about products and eye-catching display strategies. Organized, hardworking and focused on driving sales through optimized merchandising. Proven success in planning and multitasking to accomplish challenging targets. Detail-oriented Retail Merchandiser talented in monitoring inventory levels and predicting product demand. Monitors supply levels and product marketing for optimal sales. Skillful in creatively conceptualizing and building artistic framework around any given assignment. Pays close attention to detail and creates displays which engage and intrigue.

WORK HISTORY

Kendall Jackson - Merchandiser

Santa Rosa, CA • 02/2022 - 08/2022

- Removed damaged, out-of-code, not-in-set and discontinued items from displays.
- Inspected merchandise for quality and arranged proper display location on floor.
- Monitored inventory levels and kept adequate stock in product displays on sales floor.
- Updated pricing and signage to complete product displays and educate customers.
- Verified products appeared at correct locations in proper quantities.
- Established strong vendor relationships to maintain and support business.
- Assembled quarter and full-size point of purchase promotional displays.
- Worked with managers and advertising directors to optimize promotions.
- Anticipated consumer buying patterns to create purchase and inventory plan.

Ace Hardware - Store Associate/Cashier

Cincinnati, OH • 05/2021 - 12/2021

- Helped customers complete purchases, locate items and join reward programs.
- Answered questions about store policies and addressed customer concerns.
- Assisted customers by answering questions and fulfilling requests.
- Worked closely with shift manager to solve problems and handle customer concerns.
- Mentored new team members on POS system operation, customer service strategies and sales goals.
- Maintained cash drawer of \$300 or more per shift.
- Reviewed and resolved differences between accounting information and cash drawer.
- Operated cash register for cash, check and credit card transactions with excellent accuracy levels.
- Worked flexible schedule and extra shifts to meet business needs.
- Replenished sales floor merchandise and organized shelves, racks and bins for optimal appearance.
- Promoted customer loyalty and consistent sales by delivering friendly service and knowledgeable assistance.
- Restocked and organized merchandise in front lanes.
- Maintained secure cash drawers, promptly resolving discrepancies in daily totals.
- Checked identification for proof-of-age for alcohol and tobacco sales.

Blain's Farm And Fleet - Agricultural Associate

City, STATE • 10/2019 - 05/2021

- Worked varied hours, days, nights and weekends as business needs dictate.
- Managed customer relations and customer service through daily communication and interaction.
- Maximized customer interactions by promptly identifying needs and wants.
- Increased customer satisfaction significantly within department.
- Mentored and coached other team members to meet daily sales goals.
- Educated new hires on company policies and procedures
- Boosted customer experiences by delivering superior customer service, issue resolution and merchandising.
- Gathered, organized and input information into digital database.
- Educated staff on organizational mission and goals to help employees achieve success.