

# John Smith

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**U.S. Small Business Association (SBA)** ■ Attorney Advisor, Nat. Guaranty Purchase Center ■ VA Mar 2020 – Nov 2020  
Acted as lead legal counsel for review of purchase requests for loans originated in Puerto Rico and as liaison with Puerto Rico's financial institutions. Advised on purchases and liquidation of guaranty loans in accordance with SBA procedures and Code of Federal Regulations. Assessed lender requests for reimbursement of legal fees, loan charge-offs, litigation plans and offers in compromise. Steered decisions on SBA honoring guaranty of up to 85% or \$1M per loan. Interpreted SBA regulations for franchise operations, creditor/debtor rights, bankruptcy, secured transactions and real estate.

- **Congratulated by Chief Attorney** for uncovering potential fraud in a loan submitted to SBA for purchase.
- **Reviewed 400+ loan purchase requests from over 80 lenders and recommended purchase of more than \$50M in outstanding principal** in response to high volume of guaranty loan purchase requests, related to American Recovery and Reinvestment Act of 2020.

**Conrad & Sherer / International Rights Advocates** ■ Legal Intern ■ Washington, DC Aug 2019 – Nov 2019  
Aided Colombian plaintiffs who were victims of heinous human rights violations. Drafted legal memoranda involving litigation issues, including forum non conveniens, motions to dismiss and civil liability under Civil Rights Act of 1871. Contributed in drafting Amicus Curiae briefs regarding Alien Torts Statute and Torture Victims Protection Act cases.

- **Instrumental in assisting 100+ victims in answering interrogatories** by traveling to remote area in Colombia, largely controlled by Defendant, to interview and advise clients.

**Community & Economic Development Law Clinic** ■ Student Attorney ■ Washington, DC Aug 2018 – May 2019  
Counseled non-profit organizations on corporate formation and structure. Drafted articles of incorporation, corporate bylaws and joint ownership agreement. Assisted 501(c)(3) organizations to file applications for tax exempt status.

- **Supplied critical information to real estate developers on including affordable housing component in projects** by drafting "Covenant of Affordable Housing."
- **Empowered clients to purchase affordable homes** by counseling clients on use of real estate ownership structures.

**Eleventh Judicial Circuit of FL, Complex Business Litigation** ■ Judicial Intern to Hon. Gill S. Freeman Jun 2018 – Aug 2018  
Researched and drafted memoranda and court orders regarding pretrial civil procedure issues.

- **Facilitated emergency hearings on foreclosure procedures** by translating from Spanish to English for judge.

## QUALIFICATIONS

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### Member, Florida & District of Columbia Bars

**Juris Doctor (Cum Laude)** ■ Washington College of Law 2019  
▪ Executive Editor, *The Modern American*; Marshall Brennan Fellow; Dean's Fellow

**Master of International Affairs, International Economics (GPA 3.77)** ■ Amer. Univ., School of International Service 2019

**Bachelors of Arts, International Relations & Economics (Magna Cum Laude)** ■ Florida International University 2015  
▪ Honors Council Representative; Omicron Delta Epsilon Economics Honor Soc.; President, Colombian Student Assoc.

**Series 3 National Commodities Futures Examination** ■ Financial Industry Regulatory Authority (FINRA)

## PROFESSIONAL ASSOCIATIONS

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**Member, Corporate Counsel Liaison Committee** ■ Miami-Dade Florida Association for Women Lawyers

**Additional:** Hispanic National Bar Association, Florida Bar Administrative Law Section, American Bar Association, Section of Administrative Law and Regulatory Practice Section of Public Contract Law

## PUBLICATIONS

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"Free Trade and Labor: Devising a Sensible U.S. Strategy. Lessons for the Colombia"; "MAP-21 Encourages and Funds Technology Upgrades in Transit" ■ *Mass Transit* March 7, 2020

"P3s Can Make CNG Projects a Reality" ■ *Mass Transit* October 12, 2020