

Jessica Claire

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Professional Summary

ACTIVE SECURITY CLEARANCE INTRODUCTORY PROFILE Quality-driven IT professional, Oracle Database Administrator and retired US Army Veteran enjoying over seven years of experience providing Oracle database administration with a strong focus on optimising information management across diverse operational environments. Accomplished database design, development, configuration, and maintenance specialist with a successful background impacting organisational performance. Equipped with Secret Security Clearance and hands-on experience across private and government sectors. Experience highlights include: Oracle ASM disk Groups (Mirroring, Compatibility, and Configuration) with Oracle ASM Configuration Assistant (ASMCA), including installation of Oracle ASM library modules. Deployment of active data guard standby on 11g database for test and production environments; switchover drills for immediate availability.

Skills

- Guest services
- Inventory control procedures
- Merchandising expertise
- Loss prevention
- Cash register operations
- Product promotions

Work History

Oracle Database Administrator, 07/2017 - Current

Cognizant Technology Solutions – Columbia, TN

- Install, configure, upgrade, monitor, and administer 10g, 11g, 12c in UNIX / LINUX (RHEL) and Windows Server 2008 / 2012 as well as 12c container databases on standalone servers / cluster on Windows and UNIX platforms.
- Support production, test and development databases.
- Hands on STIGS, SSO, and SQL server implementation.
- Engage oracle support by submitting and monitoring the status of an oracle service request.
- Create, update, configure, manage and administer database for oracle 11g, 12c and 19c.
- Refreshing Dev and Test instances with data from Production on a regular basis.
- Thorough knowledge in setting up infrastructure for databases in huge datacenters.
- Developed compliance reports and performed auditing at higher levels.
- Monitor and resolved databases performance issues using explain plan and AWR.
- Scheduling repetitive activities like gathering schema statistics, exports, table space usage report using crontab.
- Performing monthly and annual performance reports for trend analysis and capacity planning.
- Migrate and upgrade 11g to 12c to cloud using customized scripts.
- Update and create SOP for database creation and project management.
- Install java on Linux platforms and patch oracle WebLogic servers.
- Configure JDBC data source, JNDI, WLS, web server proxy and repository creation for oracle WebLogic.
- Involved in data center migration with Linux, windows servers and oracle databases.
- Application server and network security.
- Educate RDS-CLIENT customers of all sizes on the value and proposition of AWS and participate in deep architectural discussions to ensure solutions are designed for successful deployment in the cloud.
- Resolving complex technical problems at a pre – or post levels, working with support personnel.

Oracle DBA, 07/2014 - 06/2017

Caci International Inc. – Reston, VA

- Performed installation, configuration, and maintenance of databases, including backups and recoveries.
- Select Highlights:.
- Installed, configured, and maintained Oracle 11g Real Application Cluster (RAC) / ASM on Redhat Enterprise Linux 5.x boxes.
- Implemented 11g DataGuard Physical using DG Broker.
- Contributed to Golden Gate 12c replication configuration.
- Completed Data Guard switchover / failover in alignment with requirements.
- Drove database expansion, monitoring, and optimisation of space management and capacity planning.
- Launched Oracle TDE to provide transparent encryption of stored data to support submission efforts with release of Oracle 11g R2.
- Modified database structures, including tablespace, tables, views, triggers, and stored procedures.
- Formulated backup procedures using daily hot backups and weekly cold backup.
- Established ASM environment and migrated databases from NON-ASM to ASM.
- Enhanced use of Oracle support in resolving the SRs.
- Improved database performance having re-organised / optimised databases, schemas, and tables.
- Utilised import / export utilities for cloning and migration of small databases and data pump import / export to move data between 9i and 10g/11g environments.
- Spearheaded table space expansion, monitoring data files additions and extent growth.

Oracle Database Administrator, 06/2012 - 06/2014

Cognizant Technology Solutions – Compton, IL

- Install, configure, upgrade, monitor, and administer 10g, 11g, 12c in UNIX / LINUX (RHEL) and Windows Server 2008 / 2012 as well as 12c container databases on standalone servers / cluster on Windows and UNIX platforms.
- Produce AWR (Statspack), ADDM, Explain Plan, TKPROF, SQLTRACE, and ORADEBUG reports for performance tuning and introduced new tools for 12c for security.
- Clone non-multitenant container database to pluggable database in 12c using PDB Metadata clone, PDB Remote Clone, and PDB Snapshot cloning feature.
- Duplicate tablespaces and databases from production server to test server in alignment with client requirements.
- Install, upgrade, and resolve issues with GoldenGate.
- Evaluate database performance to identify and target areas in need of changes / improvements.
- Played an instrumental role in large-scale datacentre migration into multiple platforms.
- Launched two types of standby databases supported by DataGuard, logical standby, and physical standby databases in 11gR2 on two-node RAC.
- Implemented Active DataGuard, creating Logical / Physical Standby databases in 10g, 11gRAC, and 12C environment for production databases (ranging from 50GB to 5TB).
- Migrated 12c Non-CDB databases to pluggable databases.
- Created Oracle Wallets and implemented Tablespace level TDE security.
- Enhanced information security through network data encryption upgrades.
- Developed new database services for distribution of applications across multiple nodes.
- Delivered backup strategies (Cold, Hot, RMAN with Flash Recovery Area and Logical Backups EXPDP / IMPDP).
- Established and enforced security for all Oracle Databases.
- Boosted database uptime via reorganisation, implementing SQL access and expert recommendations.
- Standardised application design / code to ensure optimal integrity, security, and performance.

Education

Master: Business Administration

Bachelor: Business Administration

AWS Certified Solutions Architect – Associate (SAA) 2020 OCA Certification 2017 Comptia Security Plus: 2018

Business and Management University - Geneva

MBA: 2010

BBA: 2008

Academie de Langue et de Commerce - Geneva

Diploma: Management / Accounting, 2004