

Mia Pearson

Operations Manager

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|-------------|---|-----------------|----------------|
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01 PROFILE

Innovative operations manager with 12 years of experience and a neck for overhauling stagnant operations processes with lean manufacturing and Kaizen integration strategies turning losses into profits. Slashed inventory costs by 32% in the last 19 months. A certified member of the American Management Association and currently completing a Ph.D. In Machine Learning with Stanford University.

02 EMPLOYMENT HISTORY

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| 01/2017 – 05/2019 | <div>Operations Manager at Sheen, Bowman & Gillespie Architects</div> <div><i>Introduced the Appreciation Languages at Work programme to all franchises in the group, which boosted employee morale and satisfaction levels, ultimately decreasing staff turnover by 35% in the last year.</i></div> <div><ul style="list-style-type: none">Plan, coordinate and manage employees of the accounting, human resources, and marketing departments to ensure the on-time and on-budget successful completion of projectsReview all project drafts, drawings, and regulatory documents to provide a clear understanding of work scope and clarify potential issuesEnsure adequate staff allocation for project requirementsConduct SWOT analysis per project and for the company as a whole to identify risks and leverage on opportunities</div> | <div>Ney York</div> |
| 12/2012 – 12/2016 | <div>Operations Manager at LGS Foods</div> <div><i>Established temporary service level agreements with local suppliers to increase Just In Time delivery frames by 33% during busy seasonal periods such as Christmas and Easter.</i></div> <div><ul style="list-style-type: none">Oversee franchise recruitment and development programsAnalyze and review operational workflow processes of franchising systemsScrutinize all sales metrics and food production figuresImplement time-motion analysis mechanisms to improve quality</div> | <div>Charleston</div> |