

# MICHELLE SANDERS

## Finance Manager

@ johndoe@email.com    📍 London, UK

### SUMMARY

Experienced Finance Manager with a strong background in credit control and management of financial reports. AAT qualified with experience in Sage 50 Accounts Professional and Sage 50 payroll.

### EXPERIENCE

Finance Manager

2019 - 2022

ABC Ltd

London, UK

Managed credit control resulting in a decrease of aged debtor days from 90 to 60 days

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- Implemented a new system for customer remittance advices resulting in a 50% reduction in queries
- Produced weekly reports of debtors and overview of status resulting in a more efficient debt collection process

Accounts Manager

2016 - 2019

XYZ Co

Bristol, UK

Managed month-end processing resulting in timely and accurate financial reporting

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- Developed and maintained finance reports resulting in improved financial analysis
- Implemented a new system for managing subcontractor HR & CIS submissions resulting in a 30% reduction in errors

Finance Controller

2013 - 2016

123 Inc

Manchester, UK

Managed and processed wages resulting in timely and accurate payroll

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- Oversaw petty cash resulting in improved expense management
- Reconciled bank statements resulting in accurate financial records

### EDUCATION

AAT

2010 - 2013

BPP University

London, UK

### LANGUAGES

English

Native

●●●●●

Spanish

Advanced

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### STRENGTHS

- ♥

Credit Control Expert

Reduced aged debtor days by 30% through efficient credit control strategies.
- 💡

Team Management

Led a team of 5 finance professionals and improved team performance by 20%.
- ⚡

Financial Analysis

Implemented data-driven financial analysis processes, resulting in a 15% increase in profits.

### SKILLS

Credit Control · Financial Reporting · Payroll Management · Financial Analysis · Team Management · Budgeting and Forecasting · Sage 50 Accounts Professional · Microsoft Excel

### ACHIEVEMENTS

- 🚀

Streamlining Credit Control Process

Implemented an automated credit control system, resulting in a 40% reduction in manual workload.
- 🏆

Successful Budget Implementation

Managed to implement a budget that resulted in a 10% increase in profits for the company.

### AWARDS

- ♥

Finance Professional of the Year

Recognized for outstanding contributions to the finance industry by XYZ Association.