


Andrew Williamson

Accountant

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 Facebook.com/your name

CAREER

ACCOUNTANT 2015 – Present	Company name	Location
	Involved in working within a financial accounting team and responsible for preparing, examining, and analyzing accounting records, financial statements, and other financial reports. Reporting to senior managers regarding the company's finances.	
ACCOUNTANT 2014 – 2015	Company name	Location
	Accurately and promptly processing documentation. Preparing monthly reconciliations of balance sheet accounts. Supporting senior management in specific investigations into departmental management accounts. Dealing with any financial irregularities.	
ACCOUNTANT 2013 – 2014	Company name	Location
	Preparing annual financial statements. Carrying out any other accounting related duties as assigned by the Accounting management. Collecting raw financial data. Conducting regular business reviews.	
ACCOUNTANT 2012 – 2013	Company name	Location
	Developing policy for company treasury. Preparing standard accounting reports and summaries for financial analysis. Supporting team members on all accounting issues. Reviewing the company's finances.	

ACADEMIC

2006 - 2009	Course details	University name
	More details	
2004 - 2006	Course details	College name
	More details	
2000 - 2004	Course details	School name
	Maths (A)	
	English (B)	
	Geography (C)	

PROFILE

A highly organized, detail orientated and dependable professional who has the ability to apply her accounting knowledge and experience to a diverse range of financial issues. Andrew is a hard-working, dedicated and ambitious Accountant who possesses strong theoretical and practical knowledge of generally accepted accounting principles. He has a track record of making a direct impact on operations.

PRO SKILLS

Ability to effectively present financial data and information to all levels.

Knowledge of liquidity and financial risk monitoring procedures and processes.

Being accurate under pressure and can remain focused on minute details.

Technical knowledge of both national and global accounting principles.

PER SKILLS

Always the first to volunteer for difficult projects that other staff may shy away from.

Not afraid to stand up to wrong doing and if necessary prepared to challenge others.

Never giving up on a task half way through and instead always seeing it to the end.

REFERENCES

Available on request.