

Experienced Accountant Resume



MARK A. NELSONS

ACCOUNTANT

8100 234 5678

mark@email.com

23 Elm Street, New York

EXPERTISE

Microsoft Word

Microsoft Powerpoint

Microsoft Excel

Balance Sheets

Tally ERP9

Audit

EDUCATION

Master of Accountancy

2010 - 2012

University of Iowa

Iowa

Bachelor of Accountancy

2006 - 2010

University of Tampa

Florida

CERTIFICATION

Certified Public Accountant

AICPA

May 2015

OBJECTIVE

I am an individual seeking a Junior Accountant position at a retail company that will allow me to learn the process, distribution and sales growth in the corporate world as well as enable me to contribute to the growth and development of the company.

EXPERIENCE

Bank of the People | 2014 - Present

Accountant

Serving the people at Bank of the People. I do financial check & all sorts of accounting stuff. I also do book keepings and other records.

Elumbra Banking | 2012 - 2014

Accountant

Accountant at Elumbra banking, doing financial Transaction

SKILLS & HOBBIES

Swimming

Travelling

Reading novels

Mind Reading

Creative

Adaptable

MS Office

Adobe CS

REFERENCE

Mrs. Perry Grin

HR Manager

Bank of the People

perry@email.com

Ms. Pearl E. Schelle

HR Manager

Elumbra Banaking

pearl@email.com