

JESSICA CLAIRE

Montgomery Street, San Francisco, CA 94105
(555) 432-1000 - resumesample@example.com

OBJECTIVE

Seeking summer internship in the field of Management Information Systems

EDUCATION

May 2018

BSBA: Management Information Systems

The Ohio State University, Fisher College of Business - Columbus, OH

- GPA: 3.802
- Related coursework: Modeling and Problem Solving with Spreadsheets and Databases, Business Statistics, Data Structure Using Java, Financial Accounting, Managerial Accounting, and Business Analytics
- Dean's list (Autumn 2015, Spring 2016, Autumn 2016) - earned above a 3.5 GPA for the semester

WORK HISTORY

04/2016 to 06/2016

Database Administrator Intern

Deliveree Indonesia – City, STATE

- Assisted the Senior Business Intelligence Analyst in maintaining the company's database using the SQL programming language
- Created data analysis report for different departments to improve the efficiency of the business
- Communicated to the Senior Developer about bugs on the application
- Tested pre-launch application to make sure it would run smoothly before it is rolled out to the public
- Used data analysis to provide recommendations to management that resulted in a 20% decrease in cancellation rate

SKILLS

- Excellent analytical skills
- Quick learner
- SQL proficiency
- Java proficiency
- Fluent in Indonesian
- Computer proficient (Mac & Windows)
- Microsoft Office, Excel, PowerPoint proficiency
- Database Administration