

# JESSICA CLAIRE

Montgomery Street, San Francisco, CA 94105  
(555) 432-1000 - resumesample@example.com

## OBJECTIVE

---

To obtain an administrative internship with the Performing Arts Project for the 5-week intensive program.

## EDUCATION

---

2018                    **Bachelors of Music in Vocal Performance**  
**California State University, Northridge** - Northridge, CA  
3.99 GPA  
Coursework in Music Theory  
Coursework in Vocal Techniques and Musical Theater

## EXPERIENCE

---

08/2016 to Current    **Arts Education Intern**  
**Valley Performing Arts Center** – City, STATE  
Taught workshops about opera to local schools  
Researched and compiled study guides for schools  
Assisted Dr. Anthony Cantrell in setting up student matinees

05/2016 to 07/2016   **Arts Education and Box Office Intern (LA County Arts Commission Intern Program)**  
**Canyon Theatre Guild** – City, STATE  
Director of children's theater workshop, overseeing casting of 19-28 children for a 40 minute children's show.

Sold tickets to productions, answered phones, and organized tickets

09/2014 to Current    **Piano and Vocal Teacher**  
**Self-Employed** – City, STATE  
Private piano and vocal instructor, skilled in teaching students of all ages, learning styles, and skill level  
Coordinated studio classes, recitals, schedules, and lesson times

2014 to Current        **Freelance Musician-Singer and Pianist**  
**Self-Employed** – City, STATE  
Tenor Section Leader Substitute. Panorama Presbyterian Church, City of Angels Community Choir.  
Planned and performed music for weddings and receptions  
Accompanied Kirk O' The Valley Children's Choir

## AWARDS

---

Recipient of Mary Bayramian Arts Scholarship  
Recipient of Robert W. Wienpahl Scholarship  
Recipient of Associated Student's Scholarship  
Recipient of Vocal Arts Returning Student Scholarship  
Dean's List Academic Achievement Award

## SKILLS

---

Outstanding sight reader  
Piano accompanist  
Vocal coach