
JESSICA CLAIRE

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PROFESSIONAL SUMMARY

Over 13 years of successful management and leadership experience with a reputation for meeting the most challenging organizational goals and objectives. A pragmatic and focused individual recognized for making seemingly impossible situations work. A proven and verifiable record recovering naval aircraft safely ashore and afloat as an Aviation Boatswain's Mate Equipment launch and recovery specialist.

SKILLS

- Motivated team player
- Time management
- Exceptional leadership skills
- Attention to detail
- Excellent written and oral communication skills
- MS Windows expert
- Troubleshooting
- Team building
- Safety management
- Follows procedures
- Able to learn quickly
- Industrial equipment operation experience
- Active listening skills
- Competent with power tools

WORK HISTORY

Aviation Boatswain Mate Equipment, 07/2000 - Current
United State Navy – City, STATE

- Maintaining and performing organizational maintenance on hydraulic and steam catapults, barricades, arresting gear and arresting gear engines.
- Supervise and conduct training for junior personnel.
- Operating catapult launch and arresting consoles, firing panels, water brakes, blast deflectors and cooling panels.
- Performing aircraft handling duties related to the operation of launch and recovery of naval aircraft.
- Review and validate aircraft logs and records, tech libraries and planned maintenance system.
- Support the maintenance and administrative duties of all work centers.
- Maintain the tool control program and interface with supply for aircraft launch and recovery equipment parts.
- Control maintenance requirement information concerning equipment status, operational requirements, workloads and quality assurance programs.
- Programmed and troubleshot devices following installation.
- Completed preventative and corrective maintenance on equipment.
- Operated heavy duty lathes, boring machines and mills, planers, shapers and grinders.
- Overhauled heavy machinery such as pumps, fans, governors and gear reducers.
- Operated forklifts, hoists and other material handling equipment.

EDUCATION

Associate of Science: Pre-Engineering, Current
San Diego City College - San Diego, CA

CERTIFICATIONS

- Certified Teacher/Instructor
- Damage Control Training Team (DCTT)
- Afloat Training Specialist (ATS)
- Master Training Specialist (MTS)
- Cardiopulmonary Resuscitation (CPR)
- Quality Assurance Inspector (QAI)
- Command Fitness Leader (CFL)
- Certified Maintenance Technician