

Summary

Experienced nursing professional bringing demonstrated clinical expertise, leadership skills and technical knowledge. Proficient in updating charts, monitoring medications and working with multidisciplinary teams to optimize patient care. Quality-driven and efficient with strong interpersonal abilities. Organized and motivated employee eager to apply time management and organizational skills in various environments.

Skills

- Medical Procedure Preparation
- Medication Administration
- Care Coordination
- Decision Making
- Critical Thinking
- Monitoring Vital Signs
- Patient Examination
- Immunizations and Vaccinations
- Compassionate and Caring
- Nursing Consultation
- Procedure Assistance
- Attention to Detail
- Patient Care Oversight
- Blood Draw and Sample Collection
- Accurate Documentation
- Procedure Room Preparation
- Patient Care Assessment
- Preventive Healthcare
- Treatment Preparation
- Specialized Healthcare Referrals
- Creative Problem Solving
- Direct Patient Care
- Student Precepting
- Infection Control
- Diagnostic Test Ordering
- Treatment Plan Modification
- Prescription Drug Recommendations
- Healthcare Personnel Supervision
- Group and Individual Instruction
- Diagnostic Software
- Microsoft Office
- Diagnostic Test Evaluations
- Test Interpretations
- Emergency Diagnostics
- Routine Examinations

Experience

Preadmissions Testing, 04/2022 to Current

Stcharles – Meridian, ID

- Utilized computerized Resource and Patient Management System (RPMS) and Electronic Health Record (EHR) system.
- Delivered information regarding care and medications to patients and caregivers in comprehensible terminology.
- Executed appropriate steps for patient treatment following careful review of physician medical regimen.
- Coordinated with healthcare team to establish, enact and evaluate patient care plans.
- Maintained strict patient data procedures to comply with HIPAA laws and prevent information breaches.
- Assessed patient conditions, monitored behaviors and updated supervising physicians with observations and concerns.

Critical Care Registered Nurse, 06/1993 to Current

Bjc Healthcare – Alton, IL

- Treated patients with broad range of acute, life-threatening diagnoses.
- Managed PA catheters and arterials, vasoactive drug administration and titration, thrombolytic therapy, dysrhythmia interpretation and chest tube management.
- Prioritized patient care assignments based on patient conditions to achieve optimal outcomes.
- Instructed patients, families and caregivers on diagnoses, chronic disease management and medication self-management.
- Assessed patients, documented observations and reviewed patient charts to determine care needs.
- Mentored new nurses on practices and procedures to drive patient outcome goals.
- Provided direct care in surgical, cardiac and neurological critical care units.
- Collaborated with doctors to plan post-treatment home care and prevent return hospitalization.
- Administered care to patients suffering from catastrophic traumatic injuries.
- Implemented treatment plans, monitored vitals and administered medications for patients in ICU.
- Maintained thorough, accurate and confidential documentation in electronic medical records.
- Advocated for patients by supporting and respecting basic rights, values and beliefs.
- Worked toward team goals of medical unit and accounted for department and system-specific metrics.
- Delegated and supervised work of other nursing team members and support staff.
- Evaluated patients, recognized and addressed complications and coordinated treatment with other members of critical care team.
- Educated patients on treatment plans, medications and aftercare procedures.
- Liaised between patients, families and care staff in care delivery.
- Located additional community resources for patients to assist with recovery.

Clinical Documentation Specialist, 04/2020 to 03/2022

Crestwood Medical Center – City, STATE

- Uncovered discrepancies in health records and contacted physicians to provide further documentation to clarify concerns.
- Explained to entire healthcare team importance of providing in-depth, accurate medical records and documentation
- Worked with speed, efficiency and accuracy to process documentation and complete projects.
- Utilized copying equipment for medical record duplication, answered phones and filed documents.
- Managed electronic health record quality assurance processes by organizing and handling requests for medical records and charts.
- Maximized accuracy and completeness of medical records through in-depth audits and patient information reviews.
- Assisted professionals with different administrative tasks, which included coding and sending information to various departments.

ER Supervisor, 10/2016 to 03/2022

Huntsville Hospital – City, STATE

- Resolved customer complaints and adjusted policies to meet changing needs.
- Established and enforced clear goals to keep employees working collaboratively.
- Provided ongoing training to address staff needs.
- Complied with company policies, objectives and communication goals.
- Identified and corrected performance and personnel issues to reduce impact to business operations.
- Interviewed applicants, recommended individuals for hiring and evaluated staff performance.
- Coordinated employee schedules according to shift changes and availability.
- Monitored employee productivity to provide constructive feedback and coaching.
- Responded to employee concerns or complaints by coordinating with human resources team to solve issues.
- Responded to customer questions regarding products, prices and availability.
- Planned and managed resources to consistently meet production, quality and cost goals.
- Reviewed completed work to verify consistency, quality and conformance.
- Supervised overnight team functions and services for youth and adult shelter, managed resident intake, assigned work, maintained security and delivered resident support and discipline.
- Hired team members and trained in collaborative team environment.
- Maintained safe work and collaboration spaces for night employees.

Education and Training

Associate of Science: Nursing, 06/1990

Calhoun Community College - Tanner, AL