
JESSICA CLAIRE

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SUMMARY

Versatile professional and hands-on leader who motivates, trains and coaches employees to drive progress toward project and company milestones.

HIGHLIGHTS

- Advanced problem solving skills
- Driven
- Team building
- Superb communication skills
- Professional
- Budget management
- Customer-oriented
- Invoicing and purchase orders

ACCOMPLISHMENTS

Marine Corps Good Conduct Medal, Sea Service Deployment Ribbon (2), Humanitarian Service Medal, Global War on Terrorism Expeditionary Medal, Global War on Terrorism Service Medal, National Defense Service Medal, Navy Meritorious Unit Commendation, Meritorious Mast (4), Letter of Appreciation, Rifle Expert Badge (3).

EXPERIENCE

6531 Aviation Ordnance Technician , 10/2008 - 10/2012

USMC – City, STATE

This MOS encompasses duties incident to the inspection, maintenance and repair of armament equipment and loading of aviation ordnance on Marine Corps aircraft. The aircraft ordnance technician performs a variety of duties and tasks such as inspecting ammunition, testing aircraft systems, performing preventive maintenance and effecting repairs, loading and fuzing ammunition and arming/dearming aircraft.

EDUCATION

High School Diploma: Business, 2016

Front Range Community College - Westminster, CO

High School Diploma: Business

Central Texas College - Killeen, TX