

# John F. DAVIS

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## DIRECTOR OF OPERATIONS

Savvy Operations Leader with an undeniable reputation for delivering innovative business strategies and focused solutions that positively impact the bottom line. With more than 16 years of operations, experience provides vision and direction to staff. Establishes a budget of \$322 M+ annually, while overseeing an operational budget of \$5.6M. Initiates the restructuring of the living and learning communities, implements workgroups to resolve operational issues. Manages change and analyzes data to ensure informed decisions regarding change management.

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## KEY STRENGTHS

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Budget & Finance | Operations | Student Development | Accounting | Problem Solving | Construction Cost  
& Containment | Strategic Planning | Office Coordination  
Complex Change Management | Team Building & Leadership

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## PROFESSIONAL EXPERIENCE

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**DAVIS STRATEGIC MANAGEMENT CONSULTANTS, LLC, BOCA RATON, FL**

**2015 – PRESENT**

### PRINCIPAL

Addresses strategic issues by:

- Optimizing recruitment and retention through the assigning and implementation of marketing strategies
- Accountable for operations management and efficiency
- Cost management and reduction

### KEY ACHIEVEMENTS:

- Assisted in the development of the first residence hall project to be built in Bogota, Columbia.

**FLORIDA ATLANTIC UNIVERSITY, BOCA RATON, FL**

**2014 – 2015**

### EXECUTIVE DIRECTOR, DEPARTMENT OF HOUSING AND RESIDENTIAL LIFE

- Serviced 4,252 resident students regarding their housing needs
- Maintained an expected revenue budget of \$33.3M+ annually
- Developed and oversaw \$5.6M+ operating budget for the department
- Provide general oversight of 252 professional and para-professional employees
- Establish general policies and procedures in the administration of the University Housing program
- Plan and project the quantity and type of student housing required
- Determine methods of financing housing construction; review and approve major renovation and housing improvement plans
- Control all business operations and accounting activities for the housing program
- Collaborated positively with Capstone on Campus in their maintenance of housing facilities

### KEY ACHIEVEMENTS:

- Instituted complete re-structuring of office to include the development of a Director of Resident Life position as well as an innovative staffing structure. Established a team to manage occupancy and operations ensuring greater customer service and student satisfaction for resident students.
- Developed procedures and emergency response plans for students, faculty and staff. Lead first-response, duty and training efforts with employees and stakeholders.
- Re-allocated resources to better meet the programmatic needs and development of the resident students.
- Reduced melt in occupancy by 3.4% by instituting new policies and targeting specific populations.

**GEORGE MASON UNIVERSITY, FAIRFAX, VA**

**2010 – 2014**

### ASSOCIATE DIRECTOR FOR HOUSING SERVICES

- Directed all physical movement and billing of all 6,500 incoming and returning students with revenues totaling \$36 million annually