

# JESSICA CLAIRE

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## Summary

Art Directing our creative teams to execute client projects Storyboarding & creative development of campaigns Brand style guides and onboarding Creating presentation pitches for clients and investors Knowledgeable Graphic Designer proficient in logos, marketing materials and website design. Offers complete business services to corporate clients, leveraging technical knowledge, creative eye for detail and current trends to deliver top-tier results. Creative [Job Title] with expertise in marketing collateral development and product design. Creates visually appealing deliverables to underscore brand initiatives. Supports brand values and successfully oversees projects from concept to completion. Highly-motivated employee with desire to take on new challenges. Strong work ethic, adaptability and exceptional interpersonal skills. Adept at working effectively unsupervised and quickly mastering new skills. Hardworking employee with customer service, multitasking and time management abilities. Devoted to giving every customer a positive and memorable experience. Committed job seeker with a history of meeting company needs with consistent and organized practices. Skilled in working under pressure and adapting to new situations and challenges to best enhance the organizational brand. Organized and motivated employee eager to apply time management and organizational skills in various environments. Seeking entry-level opportunities to expand skills while facilitating company growth. Hardworking and reliable [Job Title] with strong ability in [Task]. Offering [Skill] and [Skill]. Highly organized, proactive and punctual with team-oriented mentality. Responsible and motivated student ready to apply education in the workplace. Offers excellent technical abilities with software and applications, ability to handle challenging work, and excellent time management skills. Ambitious, career-focused job seeker, anxious to obtain an entry-level [Job Title] position to help launch career while achieving company goals. Motivated professional offering [Degree] in [Area of study]. Adds value to any organization in need of great collaboration, interpersonal and multitasking abilities. Meets tight deadlines.

## Skills

- UX / UI
- Animation
- Email Design
- Self Evaluation
- Branding
- Sick Bar Graphs
- Campaign Development
- Skill Sets
- Technical Skills
- I majored in Multimedia with an emphasis in Graphic Design where I
- Took a variety of courses in content production. I focused on design
- And branding, while also taking fun courses like digital illustration.
- Additionally, I took several courses in cinematography, photography,
- Visual effects and motion graphics.
- Bachelor of Arts
- California Lutheran University | Aug 2011 - May 2015
- Education
- I'm a former lifeguard and EMT, who has been working as a designer
- For a little over 7 years. I love to surf, run, backpack, doodle, and binge
- Terrible Netflix shows.
- Hello
- Website Design
- Client Relations
- Copy Arrangement
- Presentation Planning
- Design Research
- Team Collaboration
- Image Archiving
- Work Planning and Prioritization
- Problem-Solving
- Layout Design
- Administrative Management
- Data Analysis
- Video Stills Graphics
- Strategy Development
- Dependable and Cooperative
- Selling and Influencing
- Animated Graphics Production

## Experience

### Senior Digital Designer, 03/2022 to Current

Trinet – Phoenix, AZ

- Designed new, on-brand visual elements focusing on concept and messaging.
- Brainstormed with production team to generate new ideas.
- Used Microsoft Office and AutoCAD to assist with preparation of [Number] client presentations.
- Used [Software] to create images and layouts.
- Created design concepts and sample layouts using knowledge of layout and design principles.
- Produced projects for advertising and informational purposes.
- Reviewed final layouts, making improvements and suggestions as needed.
- Prepared rough sketches of product concepts, discussed with clients and made necessary changes.
- Determined size and layout of copy material and selected styles and size of fonts.
- Oversaw product design, print design and marketing collateral from concept to completion.
- Studied photographs and other graphics to plan materials, products, or services.
- Conferred with clients to determine requirements and layout designs.
- Developed layouts for product graphics, company collateral and web sites.
- Drew and printed draft charts, illustrations and other artwork using specialized computer software and plotters.
- Researched graphics software to speed and improve job production.
- Maintained company archive of collateral, previous project images or photos.
- Fostered relationships with retail clients through effective communication, negotiation and collaboration.
- Prepared instructions and guidance for workers assembling final layouts for printing.
- Marked up, pasted and compiled final layouts for printer.
- Used digital camera to produce layout prints for clients.
- Produced vector and animated graphics for portions of television broadcasts.
- Keyed data and parameters into computer equipment to produce layouts and concept drawings for clients.
- Developed standard agency settings for plotter and laser printers to speed production work.

### Freelance Graphic Designer, 02/2014 to Current

Nbc Universal – New York, NY

- XXX-XXX-XXX/dozen-dimes 12dimes.comdozen\_dimes\_
- Jessica
- Claire
- Work Experience
- Digital Design
- Ad Sets / Display Banners
- Packaging / Print Design
- Used [Software] to create images and layouts.
- Produced projects for advertising and informational purposes.
- Worked with customers to present mockups and collect information for adjustments.
- Generated digital image files for use in digital and traditional printing.
- Submitted design ideas to plan projects with customers and managers.
- Utilized knowledge of production to create high quality images.
- Developed, designed, laid out and produced variety of technical illustrations for brochures, banners and signs.
- Created corporate brands by designing cohesive looks between logos and letterheads.
- Designed graphics and writing content layout for [Type] book, consistently exceeding author expectations.
- Consulted with clients to define design requirements and manage product development projects.
- Leveraged proficiency in Adobe InDesign, Photoshop and Illustrator to design email blasts, catalogs, posters and other promotional materials.
- Selected colors and themes while adding functionality to create new designs.
- Designed new, on-brand visual elements focusing on concept and messaging.
- Directed advertisement, banner and signage projects from concept to final delivery.
- Created personalized portfolio designs according to rigorous client specifications.
- Developed engaging marketing and promotional advertisements to generate sales revenue and grow customer base.
- Formatted print and web application designs for projects with varying specifications.
- Prepared branding packages for point of sale displays, promotional materials and product packaging.
- Maintained company websites updating with new products and corporate announcements as necessary.
- Designed interactive graphics for licensed products on compatible consumer platforms.

### Art Director, 03/2020 to 11/2021

Keurig Dr Pepper – Hayden, ID

- Intel: OLM ads and outdoor board design for Levi's Stadium
- Kovak Marketing: OLM & print collateral for residential market
- MarkeTeam: Hospitality print collateral for clients like AMC, Regal,
- Princess Cruises and Disney
- Obrigado: Coconut water company, sales sheets for US branch
- Ig1 Communications: Animation for UST Global and PA for SILA App commercial that won an ADDY
- Kurvana: Cannabis vape company, worked on social, events and assisted in rebrand and packaging
- Caste Creative: In house and contracted designer for CASTE Creative a branding and design agency
- Worked on projects ranging from wine bottles to smart home products
- Avenue 8: UX/UI for real estate platform, which helped raise \$4M in investments in Series A
- Designed new on-brand visual elements to effectively convey concepts and messaging.
- Generated prototypes and pitched to art department for development.
- Reviewed and approved designs, artwork and content developed by creative team.
- Created series of rough sketches for review, revision and approval.
- Brainstormed with team members and special project managers to provide unique concepts and designs.
- Produced sketches, storyboards and roughs to visualize ideas.
- Collaborated with creative design team to complete projects on tight deadlines.
- Acted as senior lead to creative partners on photography and film shoots.
- Maintained accurate specs by adhering to print and art specification standards.
- Assembled each approved design as model packet to guide development of computerized models.
- Trained new creatives on responsibilities, agency procedures and client guidelines.
- Implemented master drawing and painting techniques while revealing history and information on each artist.
- Mentored artists on quality standards and improvements.
- Conferred with creative art department heads to discuss client requirements and coordinate creative activities.
- Translated marketing objectives into creative strategies, designs and plans.
- Approved art layouts, copy design and illustrative work for publication.
- Created custom illustrations or other graphic elements.
- Managed own accounts and projects, working within budget and scheduling requirements.
- Developed and communicated industry-leading creative concepts consistent with brand.
- Used Adobe Photoshop and Adobe Illustrator to create variety of graphic designs.
- Presented final layouts to clients for approval.
- Worked with creative directors to develop design solutions.
- Trained new employees on responsibilities, agency procedures and client guidelines.
- Formulated basic layout design or presentation approach and specified style, animation and graphics details.
- Conferred with clients to determine objectives, budget and background information.
- Reviewed illustrative material to determine conformance to standards and specifications.
- Successfully resolved range of complex artistic development issues.
- Prepared detailed storyboards, showing sequence and timing of story development for television production.
- Oversaw branding guidelines for current trademark regulations and photo usage for outside media requests.
- Conceptualized and helped design interfaces for multimedia games, products and devices.
- Hired staff members to develop design concepts into art layouts or to prepare layouts for printing.
- Reviewed and approved art materials, copy materials and proofs of printed copy developed by staff members.
- Wrote typography instructions to prepare materials for typesetting or printing.

## Education and Training

### Bachelor of Arts: Multimedia, 06/2015

California Lutheran University - Thousand Oaks, CA