

JESSICA CLAIRE

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SKILLS

- MIG welding
- Structural welding
- OSHA standards
- Forklift operation
- Quality assurance
- Quality inspection
- Troubleshooting
- Deadline-driven
- Material handling
- Sheet metal installation
- Hard working and self-motivated
- DOT regulations
- Scheduling
- Warehouse and manufacturing operations
- Knowledge of navigation of U.S. waterways
- Plotting and course setting
- Good communication skills and problem solving.
- Able to resolve conflict between personnel rationally

EDUCATION

- U.S. Army**
Fort Eustis Virginia • 1991
- Aviation Logistics Degree:** Turbine Power Plant
- Cjet Academy**
Dothan, Al • 2016
- Structural Assembler:** Air Frame

CERTIFICATIONS

Advanced CPR certified, Rigger Training Certified, Licensed 100 ton Captain, Security Awareness certified, Vessel Security Certification, FCC Radio Communication Lic., Incipient Fire Fighting, Fire Watch W/Field Exercise In accordance with 29 CFR Regulation 1926 &/or 1910.155-157

PROFESSIONAL SUMMARY

References available upon request.

WORK HISTORY

- Ngl Energy Partners Lp - Aviation Logistics Specialist**
Springfield • 02/1991 - 06/1993
 - Sorted and routed incoming correspondence and messages.
 - Trained in the use of tear gas and explosives.
 - Maintained 100% accountability of all assigned equipment worth more than \$32,000,000.00
 - Constructed and camouflaged infantry positions and equipment to prevent detection.
 - Led basic reconnaissance operations and reported enemy movements to commanding officers.
 - Reason For Leaving E. T. S. out of service
- Watco Companies, Inc. - Auto body man**
Fryburg, PA • 05/1993 - 09/1997
 - Repaired, replaced and adjusted brakes and brake pads.
 - Removed dents, filled in cracks and painted the car exteriors to restore appearance and condition.
 - Tested vehicles and their components and systems.
 - Conducted routine and scheduled maintenance services such as oil changes, lubrications and tune-ups.
 - Safely used all hand and power tools, including the T-stripper, T-cutter, torque and wrench.
 - Completed routine maintenance to prevent future breakdowns.
 - Upheld top-quality workmanship and excellent customer service.
 - Reason For Leaving: Higher paying job.
- Ukpeagvik Inupiat Corporation - Deckhand**
Coronado, CA • 09/1997 - 02/2004
 - Hazardous Materials
 - Day-To-Day Activities
 - Excellent Problem Solving Skills
 - Excellent Time Management
 - Communication Skills
 - Transportation Employees
 - Customer Service
 - Reason For Leaving: Son Past Away & Company no longer Exists
 - Inventory Control
- Brooks Automation, Inc. - Deckhand**
Billerica, MA • 01/2004 - 05/2005

Cleaned inside of Vessel, Maintained and Repaired outside of vessel. Hazardous Materials, Day-To-Day Activities, Excellent Problem Solving Skills, Excellent Time Management, Communication Skills, Transportation Employees, Customer Service, Inventory Control
- Brooks Automation, Inc. - Lead Captain (Supervisor)**
Cleveland, OH • 05/2005 - 04/2006
 - Kept detailed logs of vessel operations
 - Directed crew in day to day operations
 - Plotted safe routes for navigation
 - Maintained vessel at seaworthiness at all times
 - In charge of the safety and well being of all crew and passengers
 - Responsible for all cargo loaded and unloaded from vessel
 - Reason for Leaving: Higher pay per day.
- Glanbia Plc - Lead Captain**
Ie Information Technology Glanbia Business Services, MI • 04/2006 - 01/2013
 - Kept detailed logs of vessel operations
 - Directed crew in day to day operations
 - Plotted safe routes for navigation
 - Maintained vessel at seaworthiness at all times
 - In charge of the safety and well being of all crew and passengers
 - Responsible for all cargo loaded and unloaded from vessel
 - Reason for Leaving: Company no longer exists
- Assa Abloy - Captain**
Elk Grove Village, IL • 02/2013 - 2016
 - Kept detailed logs of vessel operations
 - Directed crew in day to day operations
 - Plotted safe routes for navigation
 - Maintained vessel at seaworthiness at all times
 - In charge of the safety and well being of all crew and passengers
 - Responsible for all cargo loaded and unloaded from vessel
 - Reason for Leaving: Laid off
- Personal Resources Temp Service (Reliable) - Welder**
City, STATE • 2016 - 01/2016
 - Worked for Reliable Through Personal Resources
 - Accurately read, understood, and carried out written instructions.
 - Welded Parts together as noted in schematics
 - Reason for Leaving: Laid Off
- Personal Resorces Temp Service (Outdoor Aluminum) - Welder**
City, STATE • 01/2016 - 04/2016
 - Worked for Outdoor Aluminum Through Personal Resources
 - Accurately read, understood, and carried out written instructions.
 - Welded Parts together as noted in schematics for structural building
 - Reason For Leaving: Left to go back to school for Commercial Jet.
- Personal Resources (West Point) - Forklift Operator**
City, STATE • Current - Current
 - Accurately read, understood, and carried out written instructions.
 - Unloaded Semi trucks
 - Operate extending forklift to stock warehouse
 - keep accurate count on inventory
 - log inventory accurately
 - Reason for Leaving: Employed closer to home.
- Alorica - Customer Service Rep.**
City, STATE • 10/2016 - Current