

# JESSICA CLAIRE

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## PROFESSIONAL SUMMARY

Experienced educational and behavioral specialist focused on increasing students' comprehensive educational experience, developing measurable goals/objectives to optimize student learning outcomes while expanding behavioral programs to meet the needs of struggling students.

## SKILLS

- Provide research-based specialized instruction
- Data Collection and dissemination for behavioral programming
- Highly skilled and knowledgeable in working with ASD, EDD, ODD, behavioral and emotionally disabled students
- Competent in modifications/accommodations meeting students needs
- Adept at meeting facilitation and scheduling
- Provide supervision/evaluation of educational assistants as directed
- Conduct special education evaluations and reevaluations
- Establishes and maintains long term positive parent/family relations
- Demonstrates positive conflict resolution skills
- Effective oral and written communication skills
- RTI and PBIS
- Transition planning for post graduation
- Collaborate with community stakeholders
- Analytical problem solving
- Experience in consulting/supporting general education teachers in all facets of teaching and learning through special education
- Evaluate and assess students progress and instructional objectives
- Employs varied teaching techniques, methods and principles of learning to promote student success
- Ability to establish and maintain student control and discipline in the classroom, school premises and during school activities
- Committed dedication to students in our community
- Patience

## WORK HISTORY

### Special Education Case Manager, 08/2019 - Current

Nashua School District – Nashua, NH

- Serving as building Reading Teacher for special education students working well below grade level, Promoted parent and teacher partnerships and communications to support students educational goals, encourage students to carefully consider career options and related academic decisions based on personal strengths and goals, consulted regularly with parents, administrators and specialists to coordinate individualized support for struggling students, developed individualized programming to meet the needs of students, created curriculum based instruction for special education students, develop and implement IEPs, coordinate delivery of special education services, support general education teachers, develop discipline plans for emotional and behavioral students, serve as primary contact for parents, create a positive learning environment with emphasis on individualized instruction, provide compassion for our most vulnerable student population.

### Special Education Case Manager, , 01/2016 - 08/2018

Putnam PublicSchools – City, STATE

- Provide research-based specialized instruction to address goals and objectives in students IEP, coordinate activities relating to special education and assigned personnel, maintain data including federally mandated policies/laws, ensure appropriate services to identified students, develop/ maintain a substantially separate program for high need students, coordinate alternative programs and special education programs with implementation of state and federal laws, assist in interviewing/selecting qualified personnel for student services, develop curriculum, provide services for Extended School Day students, coordinate transportation for special education population, develop schedules for students and staff, promote wrap-around service model, support community stakeholders, chair all special education meetings, training staff and community, oversee data collection and dissemination for results, collaborate and communicate effectively with parents, faculty, administration and community.

### Special Education Team Chairperson, 01/2012 - 08/2015

Southbridge Public Schools – City, STATE

- Develop scientific researched based programming for special education students, maintain accurate Birth to Three lists, coordinate referrals for PreK students, responsible for adherence to federal/state laws and policies related to disabilities and special education students including IDEA and ADA, direct, plan and evaluate implementation and ongoing programming of special education programs, assist in coordination of alternative and ESE programs, mentor new teachers, participate in administrative team meetings and leadership council meetings, facilitated administrative/staff team initiatives, chairing all special education meetings, coordinating activities, training staff and community, data collection and dissemination for results, developed parent support group and collaborate with community stakeholders.

### Teacher Of Moderate Disabilities, 01/2004 - 01/2012

Auburn Public Schools – City, STATE

- Lead SRBI meetings, Facilitate Student Assistance Team, Develop educational evaluations, coordinate special education schedules to meet students Individual Education Plan, create curriculum/instruction , develop specialized programming in reading and math for students unable to functionally attend in general education classroom, run a substantially separate program, effective partner in PBIS training, teach Reading, Math, Science, English and Social Studies to students in the inclusion setting, resource room setting, and substantially separate program.

## EDUCATION

### 6th Year, Advanced Graduate Degree: Social, Emotional, Academic Learning , 08/2021

Sacred Heart University - Fairfield, CT

### Masters of Education: Elementary Education, Special Education

Cambridge College - Cambridge, MA

### Bachelor of Science Degree: Health and Human Services, Psychology

Worcester State University - Worcester, MA

## CERTIFICATIONS

### State of Connecticut- Department of Education:

Intermediate Administration and Supervision (092)

Provisional Educator Certification in Comprehensive Special Education (165)

### State of Massachusetts-Department of Elementary and Secondary Education:

Professional Licensure in Moderate Disabilities, PK-12

Professional Licensure, Elementary Education, 1-6

Professional Licensures, History and Science, 1-6

Sheltered English Immersion Endorsement, All Levels

Autism Endorsement, All levels