

General Operations Manager

ROBERT SMITH

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Objective

A proactive planner with abilities in devising effective strategies for augmenting business, identifying and penetrating new market segments, promoting products for business excellence. Looking to work for a company that has an environment that encourages teamwork, energy and creativity.

Skills

Customer Relations, Management, Scheduling, People Management

Work Experience

General Operations Manager

Hollywood Toys And Costumes - 2016 - 2019

- Conduct consistent checks and balances to ensure efficiency.
- Head an online project with respect to placing store inventory on an e-commerce site.
- Maintain sales records in order to ensure growth month over month.
- Work with staff to ensure the retail floor layout and windows are consistently updated.
- Create an employee booklet with policies and procedures to ensure transparency of expectations for the staff.
- Continue to study the trend in order to ensure that updated inventory is available in order to meet consumer demands.
- Hold a weekly managers meeting in order to communicate with management and ensure all tasks are on track.

General Operations Manager

ABC Corporation - 2014 - 2016

- Oversee all aspects of the local operation, own growth strategies, and outcomes, and focus on efficiency to maximize uptime of vehicles
- Manage the city's P&L and deliver industry-leading unit economics
- Improve processes and tools in conjunction with HQ cross-functional teams
- Collaborate with other General Managers to develop best practices
- Recruit and build a high performing team while creating a fun, safe, and collaborative work culture
- This is Dummy Description data, Replace with job description relevant to your current role.
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Education

B.A. in Philosophy - 2012 (University of California - Santa Barbara, CA)