

JESSICA CLAIRE

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SKILLS

- Response-to-intervention understanding
- IEP familiarity
- Lesson Planning
- Recordkeeping skills
- Organizational ability
- Curriculum Development
- Classroom management
- Student-centered learning
- Group and individual instruction
- Verbal and written communication
- Time management
- Strategic planning

EDUCATION

University of West Alabama
Livingston, AL • 05/2020

Master of Education: Instructional Leadership

University of West Georgia
Carrollton, GA • 07/2013

Bachelor of Science: Early Childhood Education

Southern Union State Community College
Wadley, AL • 07/2010

Associate of Science: Education

CERTIFICATIONS

- English Language Arts (Grade 6-12)- certified educator in Alabama
- Elementary Education (K-6)- certified educator in Alabama
- Google certified
- Managing Crisis Safely Certified Trainer
- CPR
- Alabama High School Certified Coach

PROFESSIONAL SUMMARY

Compassionate, creative and effective educational leader with valuable experience in classroom administration, professional development and project planning. Equipped with extensive background in versatile education environments. Student-centric instructor, academic facilitator and motivational coach. Competent at performing independently or as member of teaching team. Well-versed in classroom and online technologies.

WORK HISTORY

North Plainfield School District - High School English and Language Arts Teacher/Coach
North Plainfield, NJ • 08/2018 - Current

- Helps students develop academic, social and emotional skills for long-term success.
- Evaluates academic skills of each student through verbal assessments, graded assignments and standardized tests.
- Works with administrators on behavioral issues to support needs of students.
- Serves as language department member and attends meetings to develop and update course curricula.
- Plans dynamic lessons to increase student comprehension of books and literary concepts.
- Utilizes multimedia strategies and technology to convey information in fresh and interesting ways.
- Encourages independent thought, good judgment and expression of original ideas.
- Schedules 4 hours per week to provide academic support and tutoring to struggling students.
- Instructs Managing Crisis Safely courses for faculty and staff district wide.
- Yearbook Advisor.
- ELA Credit Recovery Teacher grades 9-12.
- Head of Tiger Mom Committee.
- Coordinates pep rallies, homecoming activities, prom, athletic banquets, and graduation.
- Varsity Cheer Coach.
- Organizes and manages design of yearly football program.

Randolph County Board Of Education- Woodland High - High School English and Language Arts Teacher/Coach
City, STATE • 08/2015 - 08/2018

- Evaluated academic skills of each student through verbal assessments, graded assignments and standardized tests.
- Helped students develop academic, social and emotional skills for long-term success.
- Led interesting and diverse group activities to engage students in course material.
- Effectively collaborated with others on ACIP, Budget, and RTI Committees.
- Successfully collaborated with teachers to develop county wide curriculum roadmaps for grades 9-12 English Language Arts and 1st Grade.
- Monitored and evaluated performance and effectiveness of current learning materials.
- Reviewed school guidelines and policies; presented recommendations to principals.
- Analyzed data and used proactive strategies to improve instructional methods.
- Junior varsity cheer coach.
- Track Coach.
- Key Club and Recycling Club Advisor.
- Coordinated yearly prom, graduation, and academic banquet activities.
- Organized yearly basketball fundraiser for charity.
- Woodland High School Teacher of the Year: 2017-2018

Tender Years Learning Center - Pre-K Teacher
City, STATE • 08/2014 - 08/2015

- Promoted physical, academic and social development by implementing diverse classroom and outside activities.
- Educated students in foundational concepts such as shapes, numbers and letters.
- Sanitized toys and play equipment each day to maintain safety and cleanliness.
- Worked with teaching staff to evaluate individual progress and recommend appropriate learning plans.
- Consulted with parents to build and maintain positive support networks and support continuing education strategies.
- Maintained well-controlled classrooms by clearly outlining standards and reinforcing positive behaviors.
- Monitored students' academic, social and emotional progress and recorded in individual files.
- Fostered reasoning and problem solving through active exploration games and activities.
- Attended variety of professional development workshops centered on learning goals, classroom management, student motivation, and engaging learning activities.
- Successfully communicated with 16 ELL students and their parents on daily basis.
- Collaborated with Georgia State BOE on curriculum development.
- Conducted inventory and developed budget for Pre-K funds.