

# MANAGEMENT CONSULTANT SAMPLE RESUME

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*Management Consultant with over 12 years of experience in analysis, testing and enhancements seeking to grow into the role of Senior Management Consultant. Possesses a B.S. in Information Technology and an M.B.A.*

## PROFESSIONAL EXPERIENCE

### SPROKETS

#### Jr. Management Consultant

Westminster, CO

September 2002 – Present

- Define requirements for software solutions.
- Implement software solutions and associated process changes.
- Collaborate with Software Management Team to implement process improvements.
- Analyze and diagnose IT issues; form a strategic plan of action at an organizational, operational and IT level.
- Facilitate departmental meetings; develop presentations to implement departmental collaboration for program enhancement.

### TEX TESTINGS

Shawnee, KS

#### IT Solutions Analyst

October 1998 – July 2002

- Supported operational requests as part of the IT Solutions Team.
- Processed Quality Assurance reports from internal business departments.
- Worked assigned enhancement requests through the Software Development Life Cycle (SDLC) process.
- Conference with development team to provide clarity to enhancement requests and implement an action plan.
- Developed test plans and scripts to support end user testing; validated success or failure of testing.

## EDUCATION

### DOWNSTATE COLLEGE

Lakewood, CO

#### Master of Business Administration, June 2005

- Graduated Magna Cum Laude
- Jr. Management Consultant

### OLATHE UNIVERSITY

Olathe, KS

#### Bachelor of Science in Information Technology, June 1998

- Graduated with Honors
- Worked as student computer technician in the IT Department

## ADDITIONAL SKILLS

- Proficient with Oracle and J.D. Edwards
- Strong Communication Skills
- Excellent skills in Microsoft Office Suite and Access