

Jessica Claire

100 Montgomery St. 10th Floor (555) 432-1000 resumesample@example.com

SUMMARY

Energetic and enthusiastic educator and instructional coach with 28+ years of teaching experience creating and delivering engaging lessons and professional development to teachers, administrators, and students. Master's degree in reading education and additional doctoral-level course work. Experience includes:

- English Language Arts Teacher, Grades 7-8
- Instructional Coach, Grades K-12
- Reading Specialist, Grades K-5
- Graduate Assistant/Graduate Researcher, University of Pittsburgh
- Assistant Director: The Center for Young Children Preschool
- Group Supervisor/Preschool/Kindergarten Teacher

SKILLS

Creating and executing professional development for classroom teachers, administrators, and student teachers.

Fostering collaborative analysis and designing effective teaching practices with other educators.

Modeling effective instructional practices.

Spearheading and facilitating learning walks and study groups to analyze and implement effective teaching practices.

Orchestrating the examination of instruction/curriculum goals and effectiveness with administrators and educators.

Developing and maintaining positive relationships with administrators, teachers, and students.

Utilizing power teaching and metacognitive instruction.

Co-authored article in The Pennsylvania Administrator, Educational Leadership Journal, September 2014

EXPERIENCE

ENGLISH LANGUAGE ARTS TEACHER 7TH/8TH GRADE

06/2014 to 06/2021

Clearfield Area School District | City, STATE

- Created and implemented lessons focused on actively engaging students.
- Developed a curriculum for 7th and 8th grade English Language Arts, in collaboration with other educators, using the Common Core Standards.
- Fostered collaborative analysis and designing of effective teaching practices with other teachers, on a daily basis.
- Volunteered to orchestrate and pioneer the S.O.L.E. (self-organized learning environment) Project to foster and promote educational independence, in collaboration with Dr. Anju Jolly (a professor at the Pennsylvania State University).
- Implemented power teaching strategies in the classroom.
- Integrated technology into classroom settings to engage students.
- Utilized both formative and summative assessments to guide, adapt, and differentiate instruction.
- Conducted book talks and urged students to choose books based on interests to boost reading frequency and engagement to become lifelong habitual readers.

INSTRUCTIONAL COACH K-12

06/2010 to 06/2014

Clearfield Area School District | City, STATE

- Created and facilitated professional development for all K-12 teachers, administrators, and student teachers in the Clearfield Area School District.
- Modeled effective instructional practices aimed at facilitating student engagement for teachers and administrators in grades K-12.
- Orchestrated the examination of instruction/curriculum goals and effectiveness with administrators and educators.
- Developed and maintained excellent relationships with teachers, administrators, and instructional coaches from a variety of school districts.
- Initiated and facilitated learning walks with classroom teachers focusing on a variety of instructional strategies, questioning techniques, and formative and summative assessments, to name few.
- Analyzed research on a regular basis to promote and share effective educational practices with teachers and administrators.
- Maintained strong knowledge base of effective instructional techniques and effective instructional coaching practices by participating in a variety of workshops, coaching conferences, and online education classes in: Reading Apprenticeship, Penn Literacy Network workshops, Power Teaching, Power Teaching Facilitator Training, John Collins Writing, PA Institute for Instructional Coaching Conferences, Text-Dependent Analysis, Common Core Standards, Metacognitive Instruction, and Lead to Learn.

READING SPECIALIST, GRADES K-5

08/1993 to 06/2010

Clearfield Area School District | City, STATE

- Designed and implemented engaging reading instruction in collaboration with classroom teachers, differentiating instruction based on students' strengths and needs.
- Modeled instructional strategies in K-5 classrooms.
- Spearheaded the School-Wide Title I reading program.
- Appointed as the Professional development liaison between the Clearfield Area School District and the Central Intermediate Unit, collaborating with teachers and administrators from a variety of school districts.
- Pioneered the research and evaluation of instructional programs and innovative assessments along with a team of reading specialists in our district.
- Assisted in training K-5 classroom teachers to administer and analyze a variety of assessments.
- Collaborated with reading specialists to create a summer reading program for at-risk students in Grades K-2 and instructed students who participated in that program.
- Led teachers in monitoring students' progress by reviewing a variety of formative and summative assessments and designing differentiated instruction to meet students' needs.
- Developed and maintained successful relationships with other reading specialists, classroom teachers, and administrators in order to provide optimal support.
- Presented at in-service sessions and attended workshops on a regular basis.

EDUCATION AND TRAINING

Masters Degree in Education/Doctoral Course Work | Reading Education/Reading Specialist Certificate

University of Pittsburgh, Pittsburgh, PA

Bachelor of Science | Elementary Education

Elmira College, Elmira, NY

ACCOMPLISHMENTS

- Co-authored article in The Pennsylvania Administrator, Educational Leadership Journal, September 2014
- Spearheaded learning walks in the Clearfield Area School District. Dr. Rita Bean (Professor, University of Pittsburgh) documented information gathered from these learning walks in her book, *The Reading Specialist, Leadership and Coaching for the Classroom, School, and Community*
- Pioneered a Self-Organized Learning Environment for 7th grade students, under the direction of Dr. Anju Jolly (Professor, Penn State University).
- Conducted research on effective questioning techniques with Dr. Isabel Beck (Professor, University of Pittsburgh) featured in the book, *Questioning the Author*
- Conducted research with Dr. Rita Bean by observing, analyzing, and providing feedback to teachers from the Pittsburgh Public School District for Dr. Robert Calfee's *The Inquiring School Project*.