

# JESSICA CLAIRE

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## HIGHLIGHTS

Navision\* MAS 200 \* Platinum \*  
Oracle \* Team \* MS Office Suite \*  
Peachtree Accounting \*

Turbo Tax \* ATB General Ledger \*  
QuickBooks Pro \* FASB  
Depreciation for Windows  
.NetSuite

## EDUCATION

Montclair State College  
Montclair, NJ

*Bachelor of Arts:* Economics  
Accounting  
Economics Accounting

## SUMMARY

Accomplished and highly skilled Controller with a proven ability to impact corporate performance through skillful orchestration of fiscal management and team leadership. Keen ability to influence processes integral to company growth driving operational excellence and achievement of objectives. Expertise in financial statement preparation and analysis, operational management, forecasting, and cost control. Provide strategic value by leveraging current financial administration trends and regulatory guidelines to shape solutions and approaches. Fiscal Administration Team Leadership Financial Statements Project Management Strategic Planning Development and Training Fiscal Report Generation Regulatory Compliance Cost Analysis Forecasting

## EXPERIENCE

Avalara Inc. - Consultant  
WI, State • 06/2014 - Current

- Manage monthly general ledger close and prepare financial statements for subsidiary company.
- Assist in quarterly financial statements with the control company reviewed by CFO.
- Brought up to date all quarterly sales tax reports to various states.
- Entrusted to do due diligence on a potential acquisition.
- Worked on various project assigned to.

Berkshire Hathaway Automotive - Controller  
Dallas, TX • 08/2001 - 05/2014

- Highly valued financial controller with full accountability to formulate monthly consolidated financial statements and weekly cash forecasts.
- Successfully manage a team of 10 direct reports enveloping accounting and credit and collections operations guiding industry best practices to align with corporate strategy.
- Develop and oversee operating budgets by performing in-depth analysis of revenue, cost allocations, and expenditures to ensure optimal cost control.
- Strategically balance company growth plans with effective risk management through improved economic management policies and internal controls.
- Ensure accuracies in reconciliations, payroll processing, and reporting, keeping abreast of evolving company and industry trends/policies to achieve optimal efficiency.
- Entrusted to lead complex projects for senior management team and annual audit engagement procedures.
- Routinely partner with banks and financial institutions to prepare monthly borrowing base report.
- Jessica De Pinto.

Berkshire Hathaway Automotive - Controller  
Kansas City, MO • 06/2000 - 08/2001

- Led accounting and operations team of 10 professionals while preparing financial statements, sales commission reports, payroll, cost reports, budgets, and financial forecasts.
- Collaborated with change management teams to understand impacts of new accounting policies, financial statement initiatives, and non-standard transactions.
- Mentored new accountants on operational accounting, expense analysis, company standards, and variance analysis to drive operational excellence.
- Managed preparation of 401K and insurance documentation, as well as monthly sales tax filing/reporting encompassing 26 states.
- Expedited software implementation project resulting in a seamless transition to new accounting program.
- Functioned as a notably respected consultant with proficient coordination of special management projects.

Berkshire Hathaway Automotive - Controller  
Merriam, KS • 03/1999 - 05/2000

- Built a highly competent team of 6 accounting professionals and maintained full responsibility of monthly and quarterly financial statement preparation for multiple subsidiaries.
- Carried out intricate side-by-side comparisons of monthly budgeted figures vs. actual revenue and expenses, subsequently formulating variance justifications.
- Prepared comprehensive year-end budget analysis, monthly account analysis, and intercompany reconciliations.

Firstservice Residential - Senior Accountant  
Surfside, FL • 05/1992 - 03/1999

- Gained valuable exposure to construction, real estate, insurance, legal, and granite/marble industries while preparing financial reports and managing staff accountant team in tax and audit operations.
- Presented and monitored percentage of completion contracts along with pension and profit sharing plans with detailed reporting tools.

## AFFILIATIONS

## SKILLS

accounting, accountant, balance, budget analysis, budgets, change management, consultant, contracts, controller, cost control, credit, documentation, due diligence, senior management, filing, financial, financial statements, General Ledger, insurance, legal, managing, MS Office Suite, Windows, Navision, Oracle, payroll, payroll processing, Peachtree Accounting, Platinum, policies, profit, QuickBooks Pro, real estate, reporting, risk management, sales, strategy, tax, Turbo Tax, year-end