



RETAIL MANAGER RESUME EXAMPLE


from Resume Genius

Contact

(281) 784-7895 

srobinson@icloud.com 

45 Thatcher Court,
Houston, TX 77047 

linkedin.com/in/SRobinson 

Summary

- Retail manager with 6 years of experience in the clothing and accessories industry
- Lead a team of 15 sales associates to drive sales and strengthen brand loyalty
- Average \$400,000+ in annual sales revenue
- Named “#1 Store in the District” for producing yearly sales growth

Education

(May 2016)
AA in Business Administration,
Johnson Community College
– Houston, TX

Key Skills

Expense Management



Hiring & Training



In-Store Logistics



English and Spanish



Problem solving



Team leadership



Certifications

(May 2016)
Retail Management Certificate
Johnson Community College

Professional Experience

RETAIL MANAGER **SEP 2020**
PACIFIC SUN – Houston, TX **– Present**

- Exceeded annual sales forecast by \$100,000 in first year as store manager
- Analyzed sales data, including profit and loss statements, to compose a store budget that cut costs by 22%
- Developed a product processing system that expedited merchandising by an average of 3 days
- Plan and implement all seasonal floorsets to ensure they meet company standards and deadlines

ASSISTANT MANAGER **JUN 2016**
FOREVER 21 – Houston, TX **– AUG 2020**

- Supported the store manager to increase monthly sales revenue by 15%
- Recruited, hired, and trained 20+ associates, developing them into productive team members with excellent product knowledge
- Protected store assets and merchandise by adhering to company operation standards
- Coordinated schedules and training programs for the store’s 30-employee staff
- Awarded Employee of the Year award after filling in as manager in June and July of 2019