

JESSICA CLAIRE

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Summary

Skilled, solutions-oriented Senior Database Administrator with impressive background in development, administration, and support of complex databases environments. Hands on experience conducting database updates and migrations across numerous platforms. Able to monitor and analyze database systems, implementing improvements, and resolving issues to ensure optimal performance.

Skills

- Microsoft servers, UNIX AIX, Linux
- Tools: Synoptix, Entrisik Informer, CS Gold, Double-Take RecoverNow Administrator, Oracle 11g/9i/8i/7.3, Oracle OEM, Oracle RMAN, Autosys Job Scheduling, Crystal Reports, Golden Gate Replication software, JDA retail application, Quest products for Oracle, Quest products for MSSQL, VERITAS Volume Manager, Microsoft SQL Server 2005 - 2016
- Training: CSGOLD Administration-Maintaining a MSSQL Server 2005 - 2016, Golden Gate Replication Administration – Oracle11g Architecture & Administration – Oracle11g Network Administration – Oracle11g Performance & Tuning – Oracle 11g Backup and Recovery – Fast Track to SQL Server – System 11 SQL Server Internals – Data Structures – System 11 Administration – System 11 Performance & Tuning – Oracle 11g Database Administration – Fast Path to DB2 UDB
- Backup, Oracle
- Budget, DBA
- Project lead
- PVCS
- Quest
- CRM, Reporting
- Crystal
- Crystal Reports
- Database Administration
- Databases, SOP
- Microsoft SQL Server
- Disaster recovery
- Documentation
- Upgrades
- VERITAS Volume Manager
- Migration
- Decision-making
- Team management
- Project planning
- Team building
- Troubleshooting

Experience

Managing Assistant Director of Database Systems, 2018 to Current

Kean University – City, STATE

- Maintain 100+ MSSQL Server databases versions ranging from 2005-2016.
- Consistently maintain database uptime of 99.3% month to month.
- Project manager for upgrading the business object reporting system from 3.x to 4.2.
- Successfully upgrade all SQL servers from current versions to SQL 2016 & 2017 based on application optimization.
- Negotiated all contracts with vendors for the group to receive best pricing and terms.
- Designed backup and recovery procedures for all SQL servers.
- Administrated and maintained CSGOLD financial system.
- Designed test systems for all production systems.
- Synoptix administrator.
- Designed DR plan for all database systems based on own recommendations and experiences.
- Restructured physical database configuration on all databases for 73% performance improvement.
- Redesigned the physical architecture of all SQL Servers to improve performance.
- Restructured BI reporting security to ensure information was confidential to various levels.

Manager Database Administrators, 2006 to 2017

Hudson Group – City, STATE

- RMAM for disaster recovery process, 141 batch jobAutosysAutosys Job Scheduling, new MSSQL 2008 systems, Crystal Reports Server.
- Administered and troubleshoot database systems companywide, MS NavVision, Oracle XBR, and Double-Take RecoverNow.
- Upgrades: Oracle 9i to 11g, Crystal Reports Server X to Crystal Edge Server.
- Projects Led: Great Plains financial system upgrade, major upgrade of Hudson systems to include AIX, Oracle, JDA, PVCS, Crystal Reports.
- Conducted 60+ database migrations and updates on Oracle & MSSQL platforms.
- Maintained a database uptime of 99.3% month to month.
- Designed five databases from the ground up.
- Evaluated new database component software to make recommendations and implementing this software as needed.
- Updated disaster recovery procedures quarterly.
- Monitored and supported all production systems to ensure optimal uptime and reliability.
- Created database operations and standard operating procedure documentation for upper management and external auditors.
- Utilized Quest products for Oracle to monitor JDA retail application.
- Project lead for the Migration of Oracle from AIX system to Linux system.
- Negotiated all contracts with new vendors and vendor renewals for the group.
- Responsible for \$500K worth of purchases within group.
- Project Manager for IT Group on all infrastructure projects to track they were on time and on budget.
- Spearheaded creation of all database systems from development to production for the JDA system.
- Created all production systems SOP documentation.

Manager Database Administrators, 2002 to 2006

Party City – City, STATE

- Database Migrations/Updates: Oracle.
- Liaised between DBA's and application-development team to identify and resolve database-performance issues.
- Monitor and support all production systems to ensure optimal uptime and reliability.
- Successfully migrated two production systems to one reporting system utilizing Golden Gate replication system.
- Tasked with creating all documentation and procedures to meet Sarbanes-Oxley regulations.
- Spearheaded migration of all test, development and production system from IBM P670 to IBM P570 system.
- Create and update regularly disaster recovery procedures.
- Evaluate, recommend, procedure, and implement new database-component software.
- Create database operations and standard operating procedure documentation.
- Orchestrated upgrade of Oracle systems from 8i to 9i.

Manager Database Administrators, 2000 to 2002

C3i – City, STATE

- Directed all internal database services for this leader in outsourced and CRM services.
- Developed extensive documentation for all database operations.
- Managed 10-member team of DBA's to provide daily maintenance on all internal client database systems.
- Evaluated and delivered recommendations on all potential new software purchases.
- Developed and managed security and disaster recovery procedures for all internal and client databases.
- Evaluated team members on performance and coached employees as needed.
- Directed all phases of database development, maintenance, and support.
- Orchestrated implementation of and provided remote monitoring for complex database systems for several pharmaceutical clients.

Education and Training

Associate of Applied Science

County College of Morris - Randolph, New Jersey

NavVision TRAININGS: Oracle Administration, Crystal Reports, Informex, CS Gold System Administrator

Accomplishments

- Consistently maintained a database uptime of 99.3% month to month.
- Responsible for 100+ MSSQL server databases and successfully maintain all of them.
- Chosen as project lead numerous times to lead and train employees on projects needed.