

BPO Lead Manager Resume Template

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Objective

To lead and manage your team of experts in off shoring BPO initiatives within the planned budget and timeframe as approved for the project.

Summary of Qualification

- Eight years of experience in project management to better harness disparate talents to achieve business objectives
- Excellent verbal and written communication skills in English
- Excellent management, organizing and team building skills for team-based selling.

Career Experience/Job History

2003 – Present: Systems Integration Project Manager, Atlas Consolidated Construction

- Assist the Lead Project Manager in the data cabling, installation of IT hardware and networking resources and connectivity with 3rd party telecoms provider are available as committed.
- Provide regular status updates on construction projects throughout the country are in compliance with city ordinances.
- Supervise team members in systems integration work
- Supervise the various resources and 3rd party contractors to ensure consummation of IT projects related to building construction

1999 – 2003: Systems Project Manager, SAP