

# JESSICA CLAIRE

Montgomery Street, San Francisco, CA 94105  
(555) 432-1000 - resumesample@example.com

## PROFESSIONAL SUMMARY

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Mindful Middle School Teacher accomplished in preparing students for the future through the use of new technologies. Encourages students to engage in group work and to solve problems as a team.

## SKILLS

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- Curriculum development
- First Aid and CPR Certified
- Receptive to Feedback
- Team Player
- Organization
- Willing to collaborate
- Proficiency in Google Docs/Excel/Etc.

## WORK HISTORY

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07/2014 to Current

### 8th Grade Language Arts

#### North Country Academy – Novi

- Communicated objectives for all lessons, units and projects to students and their parents.
- Planned and supervised class projects, field trips and visits by guest speakers.
- Prepared daily lesson plans for activities.
- Provided one-on-one attention to students, while maintaining overall focus on the entire group.
- Integrated technology into the classroom as an instructional tool
- Differentiated assignments based on students academic level
- Modified assignments/lessons for English Language Learners
- Co-plan/co-teach with master teacher
- Collaborate with teammates about cross curriculum units

2014 to 04/2014

### Student Teacher

#### Caroline Bentley – City, STATE

- Assist the classroom teacher with planning and implementing lessons.
- Integrating technology into regular lessons.
- Differentiate lessons based on students academic level.
- Collaborate with classroom teacher
- Administered and graded tests and assignments to evaluate students' progress.
- Established positive rapport with all students and parents through home calls and emails

07/2011 to 11/2013

### After School Club Attendant

#### Charleston Recreation Department – City, STATE

- Organize regular activities for the kids.
- Help kids with homework
- Assist families with drop offs/pick ups
- Organize field trips

## EDUCATION

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2014

### Bachelor of Science: Elementary Education

Eastern Illinois University - Charleston, IL

## ADDITIONAL INFORMATION

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- Helped recreate our middle school English Language Arts curriculum. Worked with Language Arts teachers across the district to create detailed curriculum framework for Eagle County 2016-2017
- Participated in professional development through J. Taylor Education: Depth and Complexity throughout the 2016-2017 school year