

First Last

Junior Lawyer

WORK EXPERIENCE

Resume Worded, London, United Kingdom
Legal startup with 10 employees and \$30m annual revenue

Junior Lawyer02/2021 – Present

- Represented a national lender to acquire \$60M in mortgage-backed security loans secured by retail, office, and multifamily properties in 14 states.
- Assisted lead counsel in drafting loan documents for a \$15M loan secured by 200K shares in a Canadian bank holding company.
- Drafted amendments to 13 commercial shopping center leases, ranging up to \$12M.
- Prepared 17 contracts worth \$40M for the treatment and disposal of oil sludge stored in open lagoons in Asia.

Polyhire, London, United Kingdom
NYSE-listed firm that provides pro bono legal services to veterans

Staff Attorney10/2019 – 01/2021

- Negotiated with 12 opposing parties to avoid litigation and reached resolutions, achieving an 89% settlement rate.
- Implemented 60% of a global intellectual property strategy over 23 weeks, an improvement from previous years.
- Reduced the reliance of 15 corporations on external legal counsel, decreasing legal fees by 79% annually.
- Advised 14 senior executives regarding legal rights, opportunities, and obligations recommended for promotion two months before schedule.

Growthsi, London, United Kingdom & Barcelona, Spain
Law training and membership SaaS with 2K users

Corporate Lawyer06/2018 – 09/2019

- Assisted in anti-competitive practices dispute against 21 foreign automobile manufacturers, generating \$11M in new revenue.
- Managed public relations for the tobacco industry worth \$20M, rewarded by senior management with a pay rise.
- Prepared applications for 12 court cases and successfully protected the rights and interests of 6 organizations in 2 courts.
- Negotiated a \$70 million acquisition with a shipping conglomerate, closing the deal 15 days before the deadline.

PREVIOUS EXPERIENCE

Law Clerk, ABC Company, London, UK06/2017 – 05/2018
Legal Intern, XYZ Company, New York, USA06/2016 – 05/2017
Administrative Assistant (Internship), ABC, New York, USA07/2014 – 05/2015

CONTACT

- Hampshire, United Kingdom
- +44 123456789
- first.last@gmail.com

SKILLS

Technical Skills:

- Legal Writing
- Criminal Law
- Contract Negotiation
- Legal Research
- Client care
- Family Law

Industry Knowledge:

- Criminal Defense
- Conveyancing
- Legal Analysis and Interpretation

Tools and Software:

- Microsoft Office
- Westlaw
- IDEA TrialPro
- Verdict Systems Sanction

Languages:

- French (Native)
- English (Native)
- Mandarin (Conversational)

EDUCATION

University of New York
Bachelor of Arts
Law
New York City, New York
10/2011 - 06/2014

OTHER

- Certified Civil Trial Advocate.
- Certified Specialist in Estate and Trust Law.