

# Carrie Breeve

Self-Employed Internal Designer with 10+ years experience designing perfect homes and business for happy customers.



## WORK EXPERIENCE

### Owner and Lead Designer, Designs by Breeve

Oxnard, CA • January 2016 — Present

- Undertook design projects from concept to completion
- Read blueprints and create floor plans and space layouts
- Researched and decided on materials and products sourcing, including custom upholstery, window treatments, lighting, case goods, rugs, etc.
- Managed and directed workers for installation, painting, etc.
- Monitored project schedules and budgets as determined by the client
- Developed overall design for over 13 projects
- Oversaw project timelines, deliverables and deadlines
- Managed project teams to execute all design phases
- Reviewed and refined sketches, drawings and construction documents
- Developed and refined mood boards, concept boards and FF&E packages
- Designed and guided the execution of custom furniture and millwork
- Developed and lead key client presentations
- Prepared quotes and estimates for clients
- Designed layout of rooms and buildings, taking into account safety codes and regulations
- Tracked task completion and work with procurement to track order logistics

### Internal Designer, Devpointe

Largo, FL • June 2008 — December 2015

- Organized and updated showroom products and answered customer inquiries
- Met with product vendors and discussed pricing
- Scheduled client appointments
- Researched vendors and maintained catalogue of materials, vendors, and contractors for future work
- Prepared hand sketches and computer-generated renderings for internal design review
- Assisted in the creation of specification packages and custom furniture drawings
- Assisted with the production of construction drawing sets, in coordination with the Senior Interior Designer and Project Architect
- Assisted in making design selections within budget, including but not limited to fabric, tile, paint, lighting, hardware, etc.
- Gathered pricing and lead times for furnishings, fixtures, and materials
- Prepared visually pleasing documentation for clients to review selections
- Corresponded with vendors for multiple client projects
- Assisted in design preparations
- Maintained showroom appearance
- Prepared quotes and estimates for clients

Oxnard, CA

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## SKILLS

Artistic Skills

Negotiation

Visualization

Problem-Solving

Designing

## HOBBIES

Sketching

Painting

Sewing

Fashion

DIY Furniture

## EDUCATION

### The Fashion Institute of Technology

Manhattan, NY

2004 — 2008

Interior Design

GPA: 4.0/4.0