

# Jessica Claire

📍 100 Montgomery St. 10th Floor   📞 (555) 432-1000   ✉️ resumesample@example.com

## WEBSITE, PORTFOLIO, PROFILES

- <https://www.linkedin.com/in/Jessica-Claire/>

## PROFESSIONAL SUMMARY

Experienced Database Administrator with over 8 years of experience in Database Administration. Excellent reputation for resolving problems and improving customer satisfaction. Experience in setting up maintenance plans, creating jobs, and automating processes. Experience in monitoring SQL Server with Solar Winds, Reg Gate, Sentryone, Rubrik and Commvault, Jira for Agile methodology, Service Now for ticketing and confluence for documentation. Experienced with PowerShell automation of repetitive task. Experience in setting up maintenance plans, creating jobs, and automating processes.

## ACCOMPLISHMENTS

- Received certifications in AWS - AWS Cloud Practitioner, Microsoft Azure - Azure Administration and Microsoft Certified Solutions Associate.
- Automated Database refresh process to reduce workflow by 24 hours.
- Optimized existing procedures to improve performance by 90%.
- Collaborated with team of 8 in the Migration of Database from Sql Server to Azure and AWS.

## SKILLS

- Agile Methodology
- Microsoft SQL Database Administration
- Running Backups and Database Optimization
- SQL Server Integration Services (SSIS)
- Microsoft PowerShell
- Data Synchronization
- SQL Transactional Replications
- Change Data Capture
- Microsoft SQL Server Reporting Services

## WORK HISTORY

### SENIOR DATABASE ADMINISTRATOR 05/2022 to CURRENT

#### Ally | Sandy, UT

- Experienced with using Service now Ticketing system
- Managing High availability (Always-On) SQL Server solutions, including Replication Models (Snapshot/ Transactional), Mirroring, HADR Setup Configuration based on RPO/RTO objective of organization
- Performance tuning, optimization, backup and recovery
- Set up maintenance plans, creating jobs, and automating processes
- Develop Basic ETL processes like SSIS and SSRS
- Implementation of SQL Logins, Roles & Permissions for SQL Server and MongoDB
- Support of MS SQL Server 2005 to 2022
- Set up and controlled user profiles and access levels for each database segment to protect important data.
- Tested programs and databases to identify issues and make necessary modifications.
- Good Knowledge of System Administration 2008,2012 R2 and 2016 Windows Server
- Support Releases and assist Developers in Deployment of codes to Production
- Migration of Databases to AWS EC2 Instances
- Migrated Databases from On-Prem to Azure SQL, Azure Managed Instance and Azure VM
- Database Refresh Automation using PowerShell
- Administered, supported and monitored databases by proactively resolving database issues and maintaining servers.
- Eliminated downtime by accurately implementing maintenance of database.

### SENIOR DATABASE ADMINISTRATOR 01/2019 to 03/2022

#### Ally | Washington, DC

- End Clients: [Chevron, X Sport Fitness, Kodiak Gas, CDW, Technologist, Sanford G]
- Monitoring of database mirroring as part of disaster recovery solution
- Monitoring of Server Activity, Error Log, space usage, and solved problems as needed., Maintaining Fail-Over Clustering, Replication and Database Mirroring
- Performs backup and recovery on Database Management System
- Restoring Database from database backups and file backups
- Experienced with Point-in-Time Recovery
- Supports Reporting Servers (SSRS), Integration Services (SSIS), Analysis Services (SSAS)
- Using SSIS, building high performance data integration solutions, including extraction, transformation, and load (ETL) packages for data warehousing
- Ran DBCC statements to check physical and logical consistency of database and rebuild indexes
- Schedules and automates maintenance plans using SQL Server job agent
- Responsible in Configuring, Maintaining and troubleshooting Log shipping, Mirroring, Always on Availability Groups, SQL server Failover cluster on Same and multiple subnet
- Carrying out performance tuning task on regular basis on issues ranging from query tuning to index optimization, Temp DB issues, to IO, High CPU usage, severe blocking, and long running query, always on out of sync, mirroring out of sync, and log shipping out of sync
- Maintaining SQL Server Cluster setup and configuration
- Weekly Patching of Standalone and Cluster instances
- Migrating and Upgrading SQL server from Legacy to 2014, 2016, &2017
- Managing permissions and security
- Monitoring daily, weekly, Monthly, and quarterly Maintenance Task
- Carrying out regular health checks across servers using PowerShell script
- Maintaining database space issue, resolving excessive log growth issue, and Normalization of DBs
- Comprehensive Backup plan and disaster recovery strategies working with company SLA

### SQL SERVER DATABASE ADMINISTRATOR 01/2013 to 01/2019

#### Kemper | Houston, MN

- Installation, configuring, and maintaining SQL failover clustering for Production Environment
- Implementation of SQL Logins, Roles and Authentication Modes as part of Security Policies for various users
- Weekly Refreshing Database for analysis and Developers Update
- Using T-SQL stored procedures to automate task
- Migrated SQL server 2008 to SQL Server 2012, in Microsoft Windows Server 2012 Enterprise Edition
- Migrated database from on premise to Azure Cloud
- Installed and administered 2-Node cluster Active /Passive on Microsoft Windows Server 2012 Enterprise Edition
- Securing Database with Transparent Data Encryption TDE
- Rebuilding indexes at regular intervals for better performance
- Designed and implemented comprehensive Backup plan and disaster recovery strategies Implemented
- Involved in trouble shooting and fine-tuning of databases for its performance and concurrency
- Monitored and modified Performance using execution plans and Index tuning
- Perform SQL Server service pack and Windows Service pack patches and upgrades
- Working with customers on Application rollouts and server migrations
- Extensively worked on Enterprise Manager for managing database
- Troubleshoot performance problems and fine-tuning of databases
- Environment: SQL Server 2008, SQL Server 2012, windows server 2012 R2, 2014, 2016, 2017
- Designed and implemented TSQL queries for reporting and complex solution development.
- Maintained complex T-SQL queries, views and stored procedures in multi-database environment with little supervision.
- Managed workload independently but collaborated with colleagues to complete larger scale tasks in distributed team environment.
- Followed standard practices for migrating changes to test and production environments and provided technology support to meet business requirements.
- Administered, supported and monitored databases by proactively resolving database issues and maintaining servers.

### IT SUPPORT ENGINEER 07/2010 to 12/2012

#### Arrow Electronics | All Cities, AR

- Identified and resolved network issues within organization and clients
- Installation of software, antivirus and troubleshooting tickets
- Work closely with different teams and vendors when required
- Setup of emails for staff
- Proactively monitor systems, software, and hardware.
- Provided Tier 1 IT support to non-technical internal users through desk side support services.
- Used ticketing systems to manage and process support actions and requests.
- Documented transactions and support interactions in system for future reference and addition to knowledge base.
- Resolved escalated issues by serving as subject matter expert on wide-ranging issues.

## EDUCATION

**Bachelor of Science | Computer Science** 01/2009  
**University of Agriculture Abeokuta, Ogun State Nigeria**

## CERTIFICATIONS

- MCSA Database Administrator
- AWS Cloud Practioner
- Azure Fundamentals