







Personal

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Professional Registration

-  Rhode Island Society of Professional Engineers -  
Valid Professional Engineering License

Keen and sharp-minded staff civil engineer with a B.C.E. and over 10 years experience. Expertly providing technical and administrative support to achieve company goals. Full project design coordination, contract administration, reviewing and processing developer/contract consultant designed and constructed facilities, easements, and acceptance of constructed facilities. Implemented on-site cost control measures that have resulted in \$100K savings on materials over the past 12 months. Also introduced a grading system to feasibility studies to identify project weaknesses prior to approval, resulting in 22% of projects being returned for re-evaluation.

Work experience

**Staff Civil Engineer**

Feb 2014 - Present

DiPrete Engineering, Cranston

- Preparing plans and specifications for new, improved, and remodeled projects
- Approving plans and specifications prepared by external consultants and contractors
- Conducting feasibility studies and surveys on new projects
- Supervising various development plans to ensure conformance to specifications
- Managing the review and approval of permits such as encroachment and irrigation
- Reviewing legal definitions and exhibits, title reports, grant deeds and easements
- Compiling project reports, cost estimates and routine correspondence between engineering consultants, developers, contractors, public agencies, and other concerned parties
- Reviewing hydraulic analysis of proposed developments and capital improvements
- Interpreting regulations, contracts, plans, specifications, maps and contract-related data
- Carrying out inspections on completed projects

Education and Qualifications

**Bachelor of Civil Engineering**

Sep 2009 - Jul 2013

University of Rhode Island, Kingston

Courses

**Advanced Construction Management of Multiple Projects**

2021 - 2021

BMC Training

**Planning Construction Equipment and Methods for Reducing Cost**

2020 - 2020

BMC Training

Skills

Cost estimates	●●●●●
Feasibility studies	●●●●●
Construction site inspections	●●●●●
Plan & specification approval	●●●●●
Construction laws and regulations	●●●●●
People management	●●●●●
Contract negotiations	●●●●●

References

References available on request.