

Jessica Claire

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SUMMARY

PROFESSIONAL OBJECTIVE: An administrative position or faculty position in education or closely related area which offers multifaceted challenges and opportunities Ideal position will involve work with people of diverse cultures and merge responsibilities for teaching, research, leadership, mentoring, and/or counseling

HIGHLIGHTS

- Experienced faculty member
- Served on faculty senate and as University Chair
- Strong facilitation skills in traditional and online classrooms
- Committed to cultivating student success
- Accomplished researcher in education
- Published author
- Engaging public speaker and trainer
- Effective use of multi-media teaching tools

ACCOMPLISHMENTS

- Co-authored Ohio's Public Charter School Program Grant (PSCP)
- Co-authored Ohio's Welfare Recipient Grant
- Co-authored Ohio's Job Retention Grant,
- Co-authored Ohio's Works First Grant
- Co-authored Ohio's Independent Living Grant
- Supreme Court of Ohio Presentation on the economic and social impact of high school dropouts
- Multiple presentations before the Ohio SClair Board of Education
- National conference presentations in Chicago, Denver, Indianapolis, St. Louis, Washington D.C., Savannah , Columbus, and Cleveland
- Designed research instrument to evaluate the effectiveness of charter school authorizers.
- Diversity training facilitator
- Quality Improvement facilitator

EXPERIENCE

SOCIAL SCIENCE RESEARCHER & CONSULTANT 2007 to CURRENT

Merakey | Revloc, PA

- Lead evaluator of charter school authorizers
- Write legislative recommendations
- Prepare and/or revise education policy manuals
- Establish strategic objectives and priorities for department mandates
- Work closely with senior leadership on sClair education initiatives
- Provide oversight of charter school authorizers
- Engage stakeholders
- Respond to public inquiries and requests for information

PROFESSOR/INSTRUCTOR 2007 to CURRENT

Marquette University | Milwaukee, WI

Teach online graduate education courses

FACULTY MEMBER 2004 to CURRENT

Santa Clara University | Santa Clara, CA

- Teach undergraduate and graduate courses in Education and Human Services *
- Subject areas include doctoral level Research & Assessment, General Education, Cultural Diversity, Graduate Education, Sociology, Business Writing, Health & Human Services.
- Serve on doctoral committees.

PROGRAM ADMINISTRATOR 1997 to 2004

Merakey | Reynoldsville, PA

- Formulating and directing the implementation of policy
- Developing, monitoring, and guiding programmatic evaluations
- Analyzing programmatic outcomes in relation to sClaired objectives
- Managing and assessing post-adoption services for children
- Evaluating organizational and managerial improvements for adoption services
- Participating in quantitative and qualitative studies of sClairwide initiatives
- Providing technical consultation to public services agencies
- Conducting conference and training sessions on new or revised rules, programs, and/or department initiatives
- Preparing written reports with findings and recommendations

ADJUNCT PROFESSOR 2003 to 2004

Santa Clara University | Santa Clara, CA

- Teaching graduate level courses in education

ASSISTANT PROFESSOR 2001 to 2003

University Of Utah | South Jordan, UT

- Teaching education courses, including Middle Childhood Social Studies Methods, Social Studies in Early Childhood Education, Secondary School Planning and Instruction, and Secondary School Teaching and Learning
- Supervising field experience students
- Scholarship and service Service includes:
- Serving as a member of the salary, tenure, and promotion revision committee
- Advising undergraduate students.

PROGRAM ADMINISTRATOR 1997 to 2004

Allied Global Services | Des Moines, IA

- Evaluating the effectiveness of sClair administered human services programs
- Grant Writing
- Developing research designs, hypotheses, sampling methodologies, and data analyses
- Collecting and interpreted data
- Authoring preliminary and final study reports
- Authoring requests for vendor research proposals
- Reviewing sClair and federal legislation to ensure departmental compliance
- Managing the Ohio Works First Evaluation, Ohio's \$1.9 million study of welfare reform
- Managing the department's study of the Child Protective Services System
- Serving as the Director of the Quality Management Board (QMB), a committee responsible introducing quality control initiatives

ASSISTANT PROFESSOR 2000 to 2001

Right At School | Hamburg, NY

- Teaching education courses, including Social Studies Methods and Multicultural Education
- Supervising student teachers and student practicums
- Serving as a member of the Faculty Senate
- Serving as a member of the Educational Technology Faculty Search Committee.

GRADUATE ASSISTANT 1996 to 1997

Kansas State University | City, STATE

- Completed course work towards a doctoral degree in curriculum and instruction
- Studied under H. Prentice Baptiste, well known researcher and author in the field of Multicultural Education
- Held a position in the Multicultural Education Library

TRAINING COORDINATOR 1994 to 1996

American Freightways

- Facilitating orientation/training workshops for new employees *Teaching product knowledge classes for new and established employees *Creating training manuals used in the workshop.

TEACHER 1991 to 1994

Gahanna-Lincoln High School

- Responsibilities of this position include: *Teaching social studies courses in Psychology, Sociology, Economics, U.S.
- History, World History, and Geography *Writing grant proposals *Facilitating "World of Difference," a proactive multicultural education workshop for students, faculty, staff, and community members.

EDUCATION

Ph.D | Curriculum and Instruction MAY 2000

Kansas SClair University, Manhattan, KS.

Master of Science | Educational Administration management and admini

The University of Dayton, Dayton, Ohio.

Comprehensive Social Studies Certification DECEMBER 1990

Ohio Dominican College, Columbus, Ohio.

Bachelor of Arts | Journalism JUNE 1986

The Ohio SClair University, Columbus, Ohio

PROFESSIONAL AFFILIATIONS

National Council for the Social Studies