

# Jessica Claire

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## EXECUTIVE PROFILE

Over 5 years experience in the marijuana industry. Managing and assisting in building up a marijuana business to a multi million dollar, multi company operation. Solid management experience and strong knowledge in operations of Dispensary (Retail), OPC (Grow), and MIP (Manufacturing). CO State industry (Key badge) since 8/2011 (M03625)

## SKILL HIGHLIGHTS

Personal and professional integrity Extensive knowledge of marijuana Staff management and HR experience strains, marijuana products Staff training and development Extensive knowledge of extracting and experience concentrates (especially Co2 Payroll experience extracting) Operations management experience Experience operating Co2 extraction (Dispensary, Grow, MIP) equipment Compliance, licensing knowledge and METRC and MJFreeway experience all experience facilities, (Dispensary, Grow, MIP) Marketing skills and experience Quickbooks and Excel experience

## CORE ACCOMPLISHMENTS

- Options Medical Center and Boulder Organic Food Group Pam Michon XXX 308 5282 Bookkeeper/ CFO: Options Medical Center and Boulder Organic Food Group Dave Charnick XXX 985 3176 Professional Industry Consultant Tyrone Krantz XXX 216 4714 Territory Manager: Hemp Temp.

## PROFESSIONAL EXPERIENCE

**CONSULTANT** 02/2015 to CURRENT

Avalara Inc. | Denver, CO

- Independent industry operations consultant with private groups.

**GENERAL MANAGER** 04/2014 to 01/2015

Noble House Hotels And Resorts | Key West, FL

- Managing operations for (MIP) manufacturing, production, grow Hiring, scheduling, training employees Processing company payroll Assisting in setting up new (high end) Co2 extraction equipment Operating, maintaining Co2 extraction equipment Tracking and entering inventory in METRC Collecting, processing, delivering test samples to lab Wholesale orders and transfers of product to other facilities.

**MANAGER** 07/2010 to 04/2014

Imperial Parking Corporation | Springfield, OH

- Managing fast paced medical/recreational dispensary Hiring, scheduling, training employees Tracking inventory in MJFreeway and METRC, running audits Inspecting and pricing products Processing wholesale orders METRC entry for transfers, wholesales, daily sales, packaging Balancing cash drawers Advertising campaigns for marketing products and sales, social media.

**OWNER/ HOLISTIC HEALER** 01/2001 to 06/2010

Peaceful Path, LLC | City, STATE

- Managing private practice working with patients one on one in a therapeutic environment using various modalities for pain management and healing.

## EDUCATION

**Bachelor of Science** | Nursing  
University of North Carolina, Charlotte, NC  
Nursing

**Associate of Science** | Paramedicine) Paramedic/EMT  
Gaston Technical College, Gastonia, NC  
Paramedicine) Paramedic/EMT

## SKILLS

Advertising, consultant, training employees, Staff training, fast, Hiring, HR, Inspecting, inventory, Managing, marketing, Excel, Operations management, packaging, pain management, Payroll, pricing, Quickbooks, sales, scheduling, Staff management