

JESSICA CLAIRE

Montgomery Street, San Francisco, CA 94105 • (555) 432-1000 • resumesample@example.com

Summary

To get a strong foothold on the career ladder by doing the best I can and more, with a company that supports teamwork and utilizes the abilities of its employees.

Highlights

Excellent team working skills · Planning and organizing events. ·
Creativity in working.
Time management skills. · Ability to work under pressure ·
Experienced in communicating, interacting, and building
relationships with people of varying ethnic, religious, and cultural
backgrounds. Computer literate and excellent typing skills.
Fluency in MS Office (Word, Excel, PowerPoint, Access) and in
World Wide Web (web search). · Good Communication skills. ·
Leadership skills.

Accomplishments

Experience

Designer , 01/2011

Akqa – Sunnyvale, CA

- Designing a Jewelry collection for brides show.

Education

Bachelor of Fine Arts: Visual Communication, 2009

American University in Dubai - Dubai

Visual Communication

Business, Biology, Arabic, Religion, English, Food and Nutrition, Arts, TOEFL, 2005

Al-Ma'arifa Private School (High School Level)

Business, Biology, Arabic, Religion, English, Food and Nutrition, Arts, TOEFL

2004

Rosary School (IGCSE) - Sharjah

Subjects included English, Arabic, Biology, Physics, Chemistry, Business, Economics, Religion, Math, Arts

Interests

Painting, design, sports, fine dining, going out with friends, reading, and movies.

Languages

English (fluent) Arabic (fluent) French (basic)

Skills

photo, Advertising, Arabic, artist, Arts, Art, Agency, basic, Good Communication skills, Computer literate, Creativity, database, Dec, Designing, Economics, English, Filling, French, LANGUAGES, Leadership skills, Math, Access, Excel, MS Office, PowerPoint, Word, organizing, paint, Physics, POS, Selling, Time management, typing skills, World Wide Web

Additional Information