JESSICA CLAIRE

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10th Floor

PROFESSIONAL SUMMARY

Highly analytical and results-driven IT professional with over 5 years of working experience in database administration.
Proven success in the deployment of effective IT roadmaps, processes, and procedures including setting up high availability and disaster recovery solutions in SQL such as Always On availability groups, log shipping, mirroring, replication, and traditional failover clustering.
Demonstrated history of successful execution of various processes including disaster recovery solutions, performance tuning, and monitoring.
Advanced skills in IDERA and Solar Winds Monitoring Tools.
Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

SKILLS

- ✓ Excellent work ethic, professionalism, attention to detail, ability to work in a highly collaborative team environment
- ✓ Excellent analytical skills with the ability to manage time, priorities, and requests. Excellent communication and interpersonal skills
- ✓ Strong knowledge of database recovery models, high-availability (HA) and disaster recovery (DR) options for SQL Server
- ✓ Ability to produce quality work products with attention to detail
- ✓ Highly self-motivated and adaptable to learning and understanding new technologies
- ✓ Good interpersonal skills; solid team player
- ✓ Experience with building a highly available environment (mirroring/log shipping/Always on)
- ✓ Ability to serve and communicate with diverse client base
- ✓ Effective time management
- ✓ Work from Home experience

EDUCATION

Catholic University of Cameroon
Bamenda • 07/2018
Bachelor of Science:
Biochemistry

Presbyterian Secondary School
Bafut • 07/2014
High School Diploma

WORK HISTORY

Asrc Federal Holding Company – SQL Database Administrator
Stennis Space Center, MS • 01/XXX0 – Current

- Produced high-standard database solutions to meet stability, reliability, and performance metrics.
- Created optimal technical solutions to user needs through research and in-depth system analysis.
- Administered, supported, and monitored databases by proactively resolving database issues and maintaining servers.
- Wrote and maintained technical and functional specifications to document database intentions and requirements.
- Configured High Availability and disaster recovery solutions such as Always on, Traditional Failover Clustering, Replication, and Log shipping.
- Setting up TDE and always encrypted
- Setup, test and maintain business continuity/ disaster recovery infrastructure database and applications.
- Migrating and upgrading SQL server 2012 to SQL server 2019
- Planned and implemented security measures to safeguard vital business data.
- Implemented BI solution framework for end-to-end business intelligence projects.
- Upgrading SQL server by reviewing, planning, testing, and installing database securing patches and service packs.
- SQL Server Profiler, Extended Events, Query Store, and Database Engine Tuning Advisor (DTA) for performance.
- Implemented system enhancements to propose, design, and develop solutions to fulfill requests and address problem reports.
- Administered, supported, and monitored databases by proactively resolving database issues and maintaining servers.
- Supported multiple concurrent projects enabling delivery efficiencies and technical resolution.
- Maintained complex T-SQL queries, views, and stored procedures in a multi-database environment with little supervision.
- Managed workload independently but collaborated with colleagues to complete larger-scale tasks in a distributed team environment.
- Integrated Enterprise Business Objects infrastructure with SSRS (SQL Server Reporting service) for front-end reporting.

Chenega Mios – Database Administrator
Winchester, VA • 10/2018 – 11/2019

- Produced high-standard database solutions to meet stability, reliability, and performance metrics.
. Installing and maintaining SQL Server database systems. Maintaining the database systems includes but is not limited to ensuring successful backups, resolving system issues, opening cases with vendors to resolve issues, monitoring success and failure of automated jobs, monitoring system availability, updating system documentation, system, and database recovery.
- Wrote and maintained technical and functional specifications to document database intentions and requirements.
- Implemented high-standard database solutions to meet stability, reliability, and performance metrics.
- Followed standard practices for migrating changes to test and production environments and provided technical support to meet business requirements.
- Coordinating with the Systems Administration team, in building virtual machines for SQL installation
- Upgrading SQL Server by reviewing, planning, testing, and installing database security patches and service pack.
- Maintained complex T-SQL queries, views, and stored procedures in a multi-database environment with little supervision.
- Managed workload independently but collaborated with colleagues to complete larger-scale tasks in a distributed team environment.
- Migrating and upgrading SQL server 2008 to SQL server 2016
- Setup and maintenance of appropriate database and application monitoring using Idera monitoring tool.
- Implemented BI solution framework for end-to-end business intelligence projects.

Select Medical Corporation – Junior Database Administrator
Manchester, CT • 03/2017 – 04/2018

- Administered, supported, and monitored databases by proactively resolving database issues and maintaining servers.
● Perform all day-to-day aspects of MS SQL database and Administration such as: Installations, configuration, upgrades, security, user management, and Logins, performance tuning and monitoring, database Availability, backup and recovery, troubleshooting, and problem resolution.
● Perform tasks for data recovery, Maintenance, and promoting integrity. Creating and modifying tables, running stored procedures, views, indexes, and triggers just to name a few.
● Work with the development team to resolve bug fixes and assist in relevant testing through various environments.

- Set up and controlled user-profiles and access levels for each database segment to protect important data.
● Perform automated Jobs to run and resolve database issues.

- Eliminated downtime by accurately implementing High Availability solutions such as Always-on mission-critical database.
- Planned and implemented security measures to safeguard vital business data.
● Respond promptly to user complaints regarding access to a database.

- Set up and controlled user-profiles and access levels for each database segment to protect important data.