

JESSICA CLAIRE

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PROFESSIONAL SUMMARY

I feel called to serve in a church as a Media Pastor/Director. Serving in church media, tech, or production is one of the most essential responsibilities in making Sunday services possible. This job is not about just being a button-pusher; it's about helping people experience Jesus by creating a distraction-free environment. You are setting the stage, both literally and figuratively, for people to hear the Gospel, maybe for the first time.

SKILLS

- Detail-oriented
- Flexible & Adaptable
- Customer Service
- Responsible
- Premiere Pro, Photoshop, After Effects software proficiency
- ProPresenter 7, Emulation Control Software proficiency
- Yamaha TF Series and Soundcraft VI1

WORK HISTORY

Digital Media Director, 03/2020 - Current

Dentsu Aegis Network – New York, NY

- Weekly attendants of 500.
- Worked with a budget of \$8,000.
- Viewership size across YouTube, Facebook, and website 20-30 people.
- Worked with the Minister of Music to create a media production room, costing \$15,000.
- Monitor brand and content consistency across digital channels.
- Coordinate online presence using web tools and social media channels.
- Work with team to resolve technical issues when posting, customizing, and adjusting content or applications.
- Create graphics using Photoshop and After Effects and published online.
- Work with the Lead Pastor to create sermon series titles and matching artwork.
- Determine monitoring benchmarks to analyze and improve the website and social media performance.
- Created an engaging environment to foster a sense of belonging for all participants.
- Oversee production team of 6 for weekly services. This includes scheduling 3 weekly volunteers and preparing detailed instructions for camera and sound.
- Training of new volunteers for the Media Team.
- Created consistent structural input format to maintain site continuity by authoring and implementing best practices for designers and content providers.
- Tested and debugged site updates and prevented functional flaws from impacting public visitors.
- Collected and analyzed Web metrics such as visits, time on site, and page views per visit.

Stocker Associate, 06/2019 - Current

Per Mar Security Services – Peru, IL

- Operate manual and electric pallet jacks, safely relocating heavy merchandise on sales floor for timely stocking.
- Collaborate with backroom and receiving team, working night shifts to support inventory fulfillment goals.
- Change sales floor signs to show current pricing and support product promotions.
- Take on customer service duties as needed, contributing with teams of up to 20 to achieve top ratings in satisfaction surveys.
- Block and face products on displays and shelves in accordance with company policy.
- Greet customers and direct to requested products.
- Maintain effective team member communication.
- Place products in correct storage locations to keep stock areas organized and inventory counts accurate.
- Answer customer questions and provide detailed product information.

Security System Technician, 08/2018 - 06/2019

Security Control Equipment – City, STATE

- Educated customers on effective use of security systems.
- Installed access controls, alarms, and video surveillance systems.
- Provided training on how to properly use security systems so that customers were knowledgeable.
- Recommended improvements in security systems and procedures.
- Performed risk analyses to identify appropriate security countermeasures.
- Resolved problems, improved operations, and provided exceptional service.
- Eliminated downtime and maximized revenue by providing top project quality control.

EDUCATION

Bachelor of Science: Media Communications, 08/2021

Full Sail University - Winter Park, FL

Full Sail is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC), [School # 055214].

PORTFOLIO

- www.JessicaClaire.dev