

JESSICA CLAIRE

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SUMMARY

A teaching position where I can utilize my strengths in communication, motivation, leadership, and problem solving to meet educational goals. As a dedicated teacher with The Gwinnett County Public School System, I would be honored to have the opportunity broaden my experiences in teaching by becoming a member of your faculty.

I have had the pleasure of teaching for fourteen years, and I am certified to teach grades Pre -K through fifth grade in all academic subjects. I am looking forward to obtaining a position as an ESOL/EIP teacher or as a 2nd, 3rd, 4th or 5th grade teacher working with students of mixed abilities. My years of working with students from diverse socio-economic backgrounds and with those who have been classified as at risk in reading and math has provided me with an opportunity to gain challenging, yet meaningful experiences that has greatly broadened my knowledge base. I would like to continue to learn and share what I have learned while enjoying a new opportunity to gain meaningful and rewarding occasions within your educational community.

I consider the art of teaching to be a gift that I enjoy sharing with others. I am very interested in meeting with you in order to become a part of your team.

Sincerely,
Jessica Claire
Enclosure: resume

CORE QUALIFICATIONS

Microsoft and Excel

Excellent classroom management

Teaching and tutoring

Experience working with special needs students

Effectively work with parents

Motivating students

Innovative lesson planning

Great Classroom management

Expert in working with second language students

Learning style assessment

Essay writing technique development

Differentiated instruction

ACHIEVEMENTS

Material Development

- Created [materials, curriculum] targeting [types of learners] to create an engaging educational experience.

Process Improvement

- Developed [process or procedure] that resulted in [positive outcome].

Lesson Planning:

- Introduced new learning methods to ensure total comprehension for all students.

Developed new learning center for reading assistance. *Plan Development*

- Planned and conducted activities for a balanced program of instruction, demonstration, and work time that provided students with opportunities to observe, question, and investigate.

PROFESSIONAL EXPERIENCE

Elementary Education Teacher, 01/2005 - Current

Buffalo Public Schools – Buffalo, NY

- Implement Quality Plus and differentiation strategies in instructional Planning Lead Activities for Literacy and Math Night to promote Parental involvement Facilitate staff development Model Classroom for Writers Workshop Professional Development: Learning Focused Model (School Improvement) GCC Training (Math Reading and Science ESOL endorsement RTI Development: Integrated teaching specialization Aims Math and Science Programs.

Elementary Education Teacher, 01/2003 - 01/2004

Buffalo Public Schools – Buffalo, NY

- Instruct student in all academic subject areas.
- Build social awareness of students; manage student's behavior through a modification program that builds self-esteem and incorporates academic skills.

Elementary Education Teacher, 01/2000 - 01/2003

Buffalo Public Schools – Buffalo, NY

- Develop and implement lesson plans covering all academic knowledge and skills for 4th grade students.
- Create behavior modification program for classroom students.
- Lead Parent Teachers Conferences;

- Headed AKS Team where extensive research was done on techniques to improve student performance on Gateway and other standardized testing.

Special Education Teacher, 1996 - 2000

Alamogordo Public Schools – Alamogordo, NM

- Develop and implement curriculum in all academic areas for 2nd - 5th grade students with emotional, neurological, behavioral and learning disabilities.
- Create behavior management program for EBD Students.
- Responsible for Individual Educational Planning (I.E.P.) and providing feedback via Parent Conferences and School Support Team.
- Core Curriculum Planning and Instruction.

Paraprofessional Education Assistant, 01/1991 - 01/1996

Board Of Education – City, STATE

- Assisted teachers with the supervision of emotionally Challenged students in the age range of 9 - 12 during educational, cultural and recreational activities.
- Assisted in maintaining and updating student's records, reports.

EDUCATION AND TRAINING

Associate of Science: Accounting/Business Administration, 1990

Berkley College - New York, NY

Accounting/Business Administration

Master of Science: Multicultural Education, 1 2000

College of Mt. ST. Vincent - Riverdale, NY

Bachelor of Science: Early Childhood/ Elementary Education, 1 1996

City University of New York - New York, NY

Early Childhood/ Elementary Education

Masters: Multicultural Education

College of Mount Saint - Riverdale, NY

Multicultural Education

CERTIFICATIONS

ESOL Certification

COMMUNITY INVOLVEMENT

New Mercies Church:

Volunteer in food ministry

AFFILIATIONS

State of Georgia Teacher Certification (T-5) in Elementary Education (p-5) State of Georgia ESOL endorsement (P-5)

SKILLS

academic, Aims, Conferences, Gateway, Instruction, Math, Excel, Quality, Reading, research, staff development, supervision, teaching