

Jessica Claire

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Professional Summary

A highly resourceful, flexible, innovative, enthusiastic individual who possesses a considerable amount of knowledge regarding teaching and administrative skills. A quick learner who can absorb new ideas and is experienced in coordinating, planning and organizing a wide range of activities. I am well organized and an excellent team player with a proven ability to work proactively in a complex busy environment. Authorized to work in the US for any employer.

Skills

- Critical Thinking Skills Energetic and Enthusiastic
- Strong Management Skills Communicates effectively
- Creativity and Flexibility Strong Leadership Skills
- Conflict Resolution Motivated and disciplined
- Dependable Written & Verbal Skills
- Ability to work well under pressure Attention to details
- Movement Charter School, Charlotte NC-3rd
- Grade Lead Teacher August 2019-
- Oversee the academic, emotional, and social development of students
- Develop lesson plans and teach the NC Standard Course of Study
- Supervise classes to ensure all students are learning in a safe and productive environment
- Deliver personalized instruction to each student by encouraging interactive learning
- Behavior Management
- Classroom Management
- Toddler Care
- Writing Skills
- English
- Childcare
- Microsoft Office
- Google Suite
- Outlook
- Tutoring
- Curriculum Development
- Positive Reinforcement Methods
- Social Behaviors
- Positive Learning Environment
- Innovative Teaching Methods
- Common Core Learning Standards
- Virtual Classrooms

Work History

- 08/2019 to Current **6th Grade Language Arts Teacher**
Little Sprouts – East Granby, CT
- Oversee the academic, emotional, and social development of students
 - Develop lesson plans and teach the NC Standard Course of Study
 - Supervise classes to ensure all students are learning in a safe and productive environment
 - Deliver personalized instruction to each student by encouraging interactive learning 5
 - Prepared and implemented lesson plans covering required course topics.
 - Promoted effective verbal and written communication through listening, speaking, reading and writing practice.
 - Administered assessments and standardized tests to evaluate student progress.
 - Led interesting and diverse group activities to engage students in course material.
 - Cultivated relationships with parents for complete support network.
 - Completed in-service and additional training to maintain professional growth.
- 08/2018 to 06/2019 **5th Grade Teacher**
Little Sprouts – Monroe, CT
- Instruct and oversee the emotional and social development of students
 - Implemented classroom management improvements to enhance class morale and engagement.
 - Built positive relationships with parents to involve families in educational process.
 - Taught students subject-specific material, learning strategies and social skills.
 - Implement instructional programs, organize activities and report to parents
 - Met with parents to discuss progress and suggest ways to promote learning and development.
 - Planned lessons according to district standards to cover requirements and prepare for standardized tests.
 - Drove student learning by establishing clear classroom plans and group objectives, as well as actionable strategies to achieve each goal.
 - Assessed student learning progress and comprehension with routine tests and standardized examinations.
 - Stayed abreast of changes to school and district policies as well as new trends in education by attending professional development courses and in-service trainings.
 - Promoted exploration of building blocks of learning by leading diverse, hands-on activities.
 - Taught lessons encompassing skill-building activities in speaking, writing, reading and listening.
 - Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.
- 05/2018 to 08/2018 **Lead Teacher**
The Goddard Preschool – City, STATE
- Knowledge of NC Child Care Laws and Sanitation Regulations
 - Receives feedback and applies training as well as key learning to improve job performance
 - Able to effectively implement curriculum and create activities that are fun and educational
 - Maintaining all classroom forms including but not limited to daily and monthly attendance reports
 - Always Maintain a healthy and safe environment and supervision of the classroom
- 01/2018 to 05/2018 **Lead Teacher**
Genesis One Full Day Preschool – City, STATE
- Implement activities designed to promote social, physical and intellectual growth
 - Provided a variety of materials and resources for children to explore, manipulate and use, both in learning activities and in imaginative play
 - Observe and evaluate children's performance, behavior, social development, and physical health
 - Identify children showing signs of emotional, developmental, or health-related problems, and discuss them with supervisors, parents or guardians, and child development specialists.

Education

- Master of Arts: Social Work**
Walden University - Minneapolis, MN
- 2018 **Bachelor of Arts: English**
University of North Carolina at Charlotte - Charlotte, NC

Certifications

CPR/First Aid January 2018 to Present