

RESUME

RITU SHARMA

Advocate (B.A.LL.B, DTL Pune)

(Registration no:-U.P -6720/2005)

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Objective: -

To give sincere and devoted efforts towards any work assigned to me and to fulfill every requirement of my company where innovation, education and sense of ownership are valued and encouraged.

Key Area of Expertise:-

1. Taxation
2. Case analysis and planning
3. Technical meeting / presentation
4. Drafting
5. Legal Documentation

Area of Interest:-

- Taxation
- Intellectual Property
- Criminal laws

Skills:-

- Quick Learner
- Able To Multitask
- A Mind for Business, Effective Negotiator
- Courteous & Professional

Professional Experience

Around 3 years of experience as **Assistant Practitioner** under Senior Advocate and President of U.P. Tax Advocates Welfare Association Mr. Ashok Kumar Sharma in Agra. Few of the reputed clients, with whom I worked, are Krishna Dairy, Basant Ispat Udyog, Basant Overseas, Anik Industries etc, in Agra. Many times I used to handle the cases independently. During the tenure I polished my skills in

- Registration, Monthly Return, Assessment Proceeding, Drafting, Matter relating to Forms