

JESSICA CLAIRE

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PROFESSIONAL SUMMARY

I'm a diligent security professional with 15 plus years of experience monitoring facilities, inmates, detainees, and visitors to maintain order and safety. Demonstrating to learn new procedures and policies promptly and effectively. Working in a number of high risk job sites that have brought better judgment on deescalating security threats. Being bilingual and fluent in English and Spanish gives me the upper hand in certain situations. Communicative security personnel with significant physical strength and stamina. Firearms trained and knowledgeable of proper usage. Familiar with various tools of trade and security equipment. Always willing to train new officers and refer to policy when it comes to doing the right job. Dedicated Transportation, Detention, and Corrections Officer.

SKILLS

- Federal and State Regulation Compliance
- Emergency Response
- Intruder Response and Removal
- De-escalation Techniques
- Incident Reporting
- Attentive and Observant
- Verbal and Written Communication
- Professional Demeanor
- Team Player
- Adaptable and Flexible
- Honest and Ethical
- Coaching and Mentoring

WORK HISTORY

09/2022 to Current **High School Security Officer**

Allied Universal Security – Donna, TX

- Conducted regular campus security patrols and handled incidents promptly to maintain overall safety for staff, students and visitors.
- Participated in ongoing training and professional development programs to maintain updated knowledge of security procedures and technologies.
- Notified police, fire department and emergency services of on-campus incidents.
- Utilized radio, telephone communications equipment to contact other on-campus personnel and external authorities.

11/2018 to 01/2022 **Aviation Security Officer**

Bering Straits Native Corporation

- Conducted bag inventory and performed pat-downs of passengers to maintain secure, safe premises.
- Performed target searches on individuals exiting screening to detect prohibited and dangerous behaviors.
- Discretely observed behavior and demeanor of travelers and staff to screen for suspicious actions.
- Roll called over 150 passengers per day through I-216.
- Provided security for mission operations domestically and abroad airports.
- Performed deep searches and pat-downs to look for unauthorized materials items such as weapons, cell phones, and unauthorized items.
- Identified potentially unruly individuals for screening and detention in order to prevent injury to staff and detainees.
- Authenticated questions to, identify detainees country of origin to prevent fraudulent travel.
- Responded to critical security incidents by applying (the wrap) standard of operating procedures designed to minimize loss of life and damage to property.
- Engaged in casual conversations with individuals to assess and analyze behaviors.

02/2015 to 07/2017 **Detention Officer**

Fullbloom

- Took custody and control of Detainees from Transportation Officers to begin processing into detention facility.
- Inspected jail conditions and took action to rectify problems in order to meet state and federal regulations for security, health, and safety.
- Provided security for Detainee while in housing areas.
- Maintained security and welfare of prisoners in 100-Detainees in medium transfer facility.
- Transported prisoners throughout facility and off-site to medical appointments and court appearances.
- Supervised and controlled behavior over 140 detainees during recreational or meal times.
- Processed prisoners through appropriate identification and documentation processes as part of facility booking procedures.
- Processed visitors and attorneys arriving to see prisoners.
- Member of C.E.R.T (Crises Emergency Response Team)for detainees during prisoner altercations and prison riots. By using training leverage holds and legal force and acquiring certification for Jailer for The state of Texas.
- Conducted physical searches of prisoners and premises in search of weapons and contraband.
- Wrote daily reports and maintained logs of inmate activities and behaviors.
- Regularly conducted security and sanitation checks.
- Made rounds at specified intervals and conducted head counts and roll calls.
- Maintained custody and control of 100 Detainees housed in dorm security unit.
- Established positive working relationships and maintained boundaries with resident Detainees.
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12/2003 to 10/2013 **Corrections Officer**

County Of Racine, Wisconsin

- Sanctioned regulatory compliance while managing visual inspections, work crew accountability, illegal substance checks and cell assessments.
- Supervised inmates during all activities and transfers to monitor compliance and implement corrective actions.
- Routinely counted inmates and in response to potential security breaches.
- Oversaw and maintained custody of 75 inmates in maximum security.
- Received and processed inmates into custody of institution by searching prisoners and taking charge of personal property.
- Documented prisoner identification, charges and inmate disturbance incidents.
- Conducted pat downs and strip searches of inmates before visitations to prevent contraband from entering facility.

08/2011 to 05/2017 **Substitute Teacher**

Company Name – Pharr, Texas

- Followed classroom plans left by class teacher to continue student education and reinforce core concepts.
- Kept students on-task with proactive behavior modification and positive reinforcement strategies.
- Took over class for regular classroom teacher, managing assignments, student needs and recordkeeping.
- Upheld classroom routines to support student environments and maintain consistent schedules.
- Praised and commended on class room management from returning teachers or other substitutes.

EDUCATION

05/2000

High School Diploma

Psjia Early College High School - San Jessica, TX