

# JOHN DOE

## DATABASE ADMINISTRATOR

6 + YRS EXP.

New York City, US • Database\_administrator@example.com • +1 5632652032

In-depth understanding of security and backup procedures to ensure database integrity. Background in developing backup and disaster recovery plans for nationwide offices. Superior communication, presentation, analytical, and problem-solving skill.  
Work well with all levels of business.

### PROFESSIONAL EXPERIENCE

#### Database Administrator

DLF Corporation, - Los Angeles, US

Sep 2016 - Present

- Responsible for Oracle 9i logical and physical database design, implementation, and maintenance on Windows NT
- Created new databases and users: set up backups, export, and other monitoring scripts
- Implemented database refresh using full export for table level and full database defragmentation, resulting in improved performance and effective space management.

#### IT Services

Tulip IT Services - Los Aguajes, US

Jun 2012 - Feb 2014

- Created Oracle 8i databases for 2 large departments, from planning and testing through production.
- Implemented backup and recovery procedures of databases in Sun Solaris and Red Hat Linux environment: implemented backup and recovery procedures and IT department manual.
- Managed database remodeling and interface development during migration from MS Access to MS SQL server and from MS SQL to Oracle 8i

### EDUCATION

#### Bachelor of Science

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Mar 2009 - Jun 2011 - Los Altos, US

#### business intelligence (BI) specialist

Oxford University

Jun 2015 - Jun 2006

### KEY SKILLS

Patience

Problem Solving

Communication Plans

Interpersonal Skills