

# JESSICA CLAIRE

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## Summary

Enthusiastic individual with superior skills in working in both team-based and independent capacities. Bringing strong work ethic and excellent organizational skills to any setting. Excited to begin new challenge with successful team.

## Skills

- Guest services
- Inventory control procedures
- Merchandising expertise
- Loss prevention
- Cash register operations
- Product promotions

## Experience

### Interior Designer - Self-employed, 01/2017 to Current

Stantec Inc. – Providence, RI

- Designed floor plans, elevations, and 3D perspective views and material boards for both in-house review and presentation to client.
- Assisted clients successfully by choosing furnishings consistent with preferences and budget.
- Created custom design boards with attention to detail for visual representation, including samples of fabrics, wall finishes and flooring.
- Selected furniture, light fixtures and accessories to create unique and inviting rooms to meet customer vision.
- Provided complimentary in-home consultations to prospective clients to gather ideas and promote design services.
- Assisted clients with budget considerations regarding selection of furniture and material products.

### Architectural Designer, 03/2009 to 08/2020

Bedrosians Tile And Stone – South San Francisco, CA

- Fostered and maintained collaborative professional working relationship with project leadership team and client.
- Monitored design processes from conceptual phase through construction.
- Collaborated with builders to confirm construction conformed to drawings and designs.
- Created professional, to-scale sketches to communicate and clarify special requirements.
- Submitted rough drafts to clients and management to gain approval.
- Contributed ideas during strategic and conceptual brainstorming sessions.
- Participated in several professional workshops, meetings, and conferences for [Design Type].
- Determined styles, size and arrangement of illustrations and graphics.
- Collaborated with team of designers to offer improvements and direction on others' projects.

### Interior Designer, 05/2018 to 04/2020

Stantec Inc. – Quincy, MA

- Designed floor plans, elevations, and 3D perspective views and material boards for both in-house review and presentation to client.
- Collaborated closely with customers, adjusting plans as needed to satisfy client needs and requirements.
- Created custom design boards with attention to detail for visual representation, including samples of fabrics, wall finishes and flooring.
- Used 3D software to allow customers to clearly visualize completed projects, creating "wow effect."

### Architectural Designer, 06/2003 to 12/2008

Beyer Blinder Belle Architects & Planners LLP – City, STATE

- Took accurate site measurements to support building planning stages.
- Planned various projects valued over \$[Number], including health, residential and home projects.
- Used [Program] to complete [Number]% of overall drawing plans.
- Prepared building specifications based on local regulations and codes.
- Maintained and organized blueprint files.
- Thoroughly researched materials and structures while collaborating with vendors to find solutions.
- Calculated estimates for bigger architecture projects along with smaller projects.
- Collaborated with inspectors, building contractors and district personnel.
- Utilized CAD and drafting software to accurately develop technical drawings.
- Created and modified architectural drawings and documents.
- Performed onsite measurements to determine appropriate layouts.
- Evaluated architectural and engineering sketches and interpreted layouts to create detailed blueprints for [Type] projects using [Software].
- Visited job sites to discuss projects with construction teams.
- Received and reviewed details from design professionals to determine precise measurements for drawing preparation.
- Developed detailed drawings in adherence with customer requests for structures using reinforcing steel, concrete, masonry and wood materials.
- Prepared drawings of architectural plans for buildings and structures.
- Specified dimensions, procedures and materials for large-scale and small projects.
- Collaborated with architects, engineers and customers to quickly resolve planning and construction issues on over [Number] projects.
- Created schematic renderings in computer-aided software to produce 2D and 3D models.

## Education and Training

### Ph.D.: Architecture Ph.D. Student

University of Colorado, Denver - Denver

### Master of Architecture: Architecture, 02/2005

Pratt Institute - Brooklyn, NY

### Bachelor of Architecture: Architecture, 05/2001

Iowa State University - Ames, IA

## Accomplishments

Worked on J.P. Morgan Library and Museum restoration and renovation. Won multiple national and city awards - collaboration with R.P.B.W. (Renzo Piano Building Workshop).

Worked on TWA Terminal (Saarinen design) through historic preservation firm B.B.B. (Beyer Blinder Belle Architects LLC)

Worked on New York City Hall (John McComb design) through historic preservation firm B.B.B. (Beyer Blinder Belle Architects LLC)