

April Gallagher

Civil engineer resume

AREAS OF EXPERTISE

Planning regulations
Health & Safety
Wind farms
Contract administration
Bid tenders
Feasibility studies
Large scale excavations
Procurement
Technical documents
Auto CAD

PROFESSIONAL

Advanced First Aid
German Speaker

PERSONAL SKILLS

Analytical skills
Writing skills
Confident communicator
Superb organiser

PERSONAL DETAILS

April Gallagher
Dayjob Ltd
The Big Peg
Birmingham
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Driving license: Yes

PERSONAL SUMMARY

An experienced civil engineer who possesses the required level of strong initiative, motivation and drive needed to achieve long-term success. April has a proactive approach to career development, and is willing to travel to project sites around the world, including remote environments with limited communications or logistical support. Having a long track record of always contributing to continued business improvement processes of her employers and to the meeting of a projects objectives. She is currently looking to join a dynamic company of motivated and hardworking professionals who are committed to delivering high quality engineering and environmental services.

WORK EXPERIENCE

Construction Company - Coventry
CIVIL ENGINEER June 2010 – Present

Responsible for managing and executing projects, including time and budget management and quality control. As well as delivering projects successfully and being accountable for project planning and direction.

Duties:

- Assisting in the supervision of civil, building works or services contracts.
- Challenging structural architects in terms of proposed solutions i.e. construction cost, technical requirements, sustainability, suitability or quality.
- Delivering assigned tasks for airport design & infrastructure development projects .
- Surveillance and review of structures, design plans and drawings.
- Preparing and reviewing documentation for regulatory approvals and contract issues.
- Preparation of drawings, reports and specifications.
- Ensuring compliance with all project QA procedures and requirements.
- Sustaining client relationships and developing new business.
- Preparation of bids and monitoring of project costs and progress.
- Liaising with clients and sub-consultants.

Construction Company - Walsall
TRAINEE CIVIL ENGINEER April 2010 – June 2010

KEY SKILLS AND COMPETENCIES

- Extensive I.T skills, and able to use these to input, manipulate, extract and present information.
- Undertaking inspections, data collection and supervising construction of work.
- Level headed, diplomatic approach to working with others.
- Experience of environmental design and management, including all aspects of water supply and management for mine sites.
- Designing and developing projects and programmes of maintenance work.
- Able to lead technical teams, and provide project strategy and direction to them.
- Knowledge of computer drafting software.
- Able to mentor graduate engineers.

ACADEMIC QUALIFICATIONS

Nuneaton University 2008 - 2010
BSc (Hons) Structural Engineering
Coventry Central College 2005 - 2008
A levels: Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.