

Jessica Claire

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PROFESSIONAL SUMMARY

Organized and efficient- focused on putting people at ease and creating a positive travel experience. Exceptional problem solving and conflict resolution skills. Personable veteran offering 5 years experience in the similar industry. Superb work ethic and desire to succeed. Ready and willing to bring motivation and positive attitudes to any traveling customer. Customer service is a number one priority which falls behind safety, always.

SKILLS

- Dedicated
- Hard Worker
- Pays Close Attention to Detail
- Fast Learner
- Personable
- Flexible
- Great with Time Management
- Energetic
- Leader quality
- Great Listener
- Passion for Travel
- Strong Mentally and Physically
- Great with People
- Cares about People
- Great at Multitasking
- Extremely Courteous
- Well Rounded Personality
- Self Motivated
- Always Willing to Work Hard

WORK HISTORY

AVIATION BOATSWAIN'S MATE - HANDLING THIRD CLASS (ABH3) 07/2007 to 04/2012

United States Navy | City, STATE

While in the Navy, I was on the USS George H.W. Bush working on the flight deck chocking and chaining airplanes to the flight deck to eventually running the elevators to and from the hanger bay (2007-2009). Safety was the number one rule on the flight deck at all times, and I was someone who strictly enforced this. From 2009 to 2011, I worked in Yorktown Chapel as a Chaplain's assistant, printing bulletins, as well as organizing Vacation Bible School, and routed any paperwork that needed a signature. This command was where I made it to the rank of E4. I also worked in the office on USS Dwight D. Eisenhower in 2011-2012 where I ensured over 150 fellow airmen were taken care of when any paperwork needed to be routed.

At each command, I was taught First Aid, and retain much of the need to know knowledge.

I have always kept a very positive attitude even when most would not have. Professionalism is very important to me.

EDUCATION

Associate of Applied Science | Business/Accounting
Georgia Perimeter College, Covington, GA

2014