

# SHERMAN COLLIER

493 DIETRICH MANOR, DALLAS, TX

---

## PHONE

+1 (555) 728 0365

---

## EXPERIENCE

### WATSICA-WITTING

06/2020 – present

Phoenix, AZ // *Senior HR Consultant*

- Previous HR experience working at a generalist level
- Broad knowledge of shared services and centre of excellence concept operating environment, service systems, processes and capabilities
- Experience with Workday and other HR People Management systems
- Knowledge and strong understanding of TriNet's practices, policies, processes, systems capabilities, and limitations, and the customer experience and interaction with the TriNet Platform
- Fundamental understanding of all operational areas and assist in alignment of multiple team solutions
- Knowledge in human resource best practices and compliance management

### MURPHY, YUNDT AND HANE

09/2017 – 12/2019

Phoenix, AZ // *Associate HR Consultant*

- Preferred Technical and Professional Experience
- Eligibility Requirements
- Strong time management skills
- Flexibility in re-prioritizing tasks and perform effectively to strict deadlines
- University level education in Legal, Finance, HR or Business related field
- Time & Attendance knowledge including working time regulations will be a strong asset
- Knowledge & experience of Risk & Compliance in a GHR function would be advantageous
- Big 4 or top tier management consulting experience strongly

---

## EDUCATION

### PRATT INSTITUTE

*Bachelor's in Human Resources*

---

## SKILLS

- Strong knowledge and understanding of both state and federal employment laws
- Excellent verbal and written communication skills including presentation and facilitation skills
- Effective time management and organizational skills
- High level of proficiency in Microsoft Office Suite, PeopleSoft and Salesforce
- Knowledge of Russian (CIS) employment law/ legislation-
- Professional communication skills
- Highly customer oriented
- Good knowledge of HR processes
- Russian & English language skills written and spoken fluently is essential