

Davina Matthews

Business and Management

Details

Address

90 Baltimore Drive
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Email

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Skills

Project Management

● ● ● ● ●

Business Development

● ● ● ● ●

Business Strategy

● ● ● ● ●

Ability to Multitask

● ● ● ● ●

Leadership Skills

● ● ● ● ●

Languages

English

● ● ● ● ●

Profile

Dynamic and driven Business and Management professional adept in overseeing and directing all business management processes. Committed to creative problem solving and implementing best practices to boost business and sales.

Employment History

Director of Business, Gradient

Nov 2015 – Aug 2020  Hartford

- Worked to continually bring focus and energy to help drive new business.
- Established a business performance evaluation system and regularly followed up on activity and sales.
- Identified and solved key cross-functional business challenges.
- Effectively handled internal and external company communications related to business objectives.
- Developed plans for key initiatives and prepared for the execution of strategic programs.
- Worked to build and lead an energetic and dynamic team.
- Aimed to establish and foster a culture of safety and productivity throughout the business.

Regional Business Director, Action Force

Mar 2012 – Aug 2015  New Haven

- Effectively led my region to meet and exceed all assigned goals while maintaining compliance with Action Force's Policies.
- Strategically developed the business plans and implemented sales strategies accordingly.
- Successfully allocated and managed the district budget.
- Appropriately leveraged Action Force's resources to achieve business objectives.
- Assessed and contributed to continuous improvement in business planning and strategic efforts.

Education

College of the Holy Cross, Bachelor of Science in Business Administration

Sep 2007 – May 2011  Worcester