

JESSICA CLAIRE

100 Montgomery St. 10th Floor
(555) 432-1000 - resumesample@example.com

PROFESSIONAL SUMMARY

Experienced Middle School Reading and Language Arts Teacher successful at building positive teacher-parent relationships to support student success. Open and clear communicator and creative problem-solver. Highly qualified with over 19 years in classroom environments.

ACCOMPLISHMENTS

- Teacher of the Year (school level) 2004-2005 , 2007-2008, 2017-2018
- Leadership Team for Micro-Society Magnet Program at Dufrocq Elementary (2009-2010)
- Grade Level Chairperson (2007-2010, 2012-present)
- School Leadership Team (2015-present)
- Yearbook Advisor (2015- Present)
- Magnet Schools of America 2018-Presenter
- MicroSociety Conference 2019-Presenter
- CPI Non Violent Crisis Intervention Certified 2017, 2019, 2022
 - Class DOJO Mentor Teacher
 - Donors Choose Mentor

SKILLS

- Flexible and Adaptable
- Collaboration
- Conflict Resolution
- G-Suite
- Team building
- Leadership

WORK HISTORY

08/2021 to Current **Middle School English and Language Arts Teacher**

The Equity Project (Tep) Charter School – Baton Rouge, LA

- Increased student achievement in 100% of students for over 19 years
- Maintain accurate and complete student records as required by laws, district policies, and administrative regulations
- Strong organizational skills and the ability to pay attention to detail.
- Knowledge of Microsoft Office applications (Google Certified Educator)
- Effective oral/written communication skills and strong analytical skills;
- Able to work independently and as part of a team
- Supported student skill development in alignment with personal and academic goals.
- Utilized multimedia strategies and technology to convey information in fresh and interesting ways.
- Completed in-service and additional training to maintain professional growth.
- Cultivated relationships with parents for a complete support network.

08/2021 to Current **Praxis Prep Instructor**

Gcp Applied Technologies – Baton Rouge, LA

- Prepared students for tests by teaching relevant concepts and enforcing good test-taking skills.
- Developed Praxis teaching aids, instructional software, multimedia visual aids and study materials.
- Implemented listening and questioning strategies to diagnose student needs and monitor progress.
- Used positive reinforcement and provided clear feedback to help students succeed.

08/2004 to 05/2021 **5th Grade Teacher**

Office Of Group Benefits – Baton Rouge, LA

- Proficient and effective delivery of instruction in ELA, Reading, and Science
- Effective assessment of student performance using both formative and summative methods
- Skilled at the integration of technology into the curriculum
- Successfully engage students in interventions and accommodations for all learners according to level and need
- Plan and conduct activities for an effective program of instruction and demonstration that provides students with opportunities to observe, question, and investigate
- Maintain accurate and complete student records as required by laws, district policies, and administrative regulations
- Worked cooperatively with other teachers, administrators and parents to help students reach learning objectives.
- Communicated frequently with parents, students and faculty to provide feedback and discuss instructional strategies.
- Developed and implemented lesson plans that addressed general students as well as those with individualized 504 plans as part of integrated classroom.

EDUCATION

08/2011

Master of Science: Curriculum and Instruction

American College of Education - Indianapolis, IN

06/1996

Bachelor of Science: Business Management

Southern University And A&M College - Baton Rouge, LA

AFFILIATIONS

LACUE (Louisiana Association of Computer Using Educators) NCTM (National Council of Teachers of Mathematics) NSTA (National Science Teachers Association) LAE (Louisiana Association of Educators)

CERTIFICATIONS

- Google Certified Educator, Level II
- Education Leadership Certification ,Level 1
- Edulastic Certified Educator Level II
- EdPuzzle Certified Coach
- Nearpod Certified Educator
- 2019- Instructional Leaders of Tomorrow Cohort VII graduate