

JESSICA CLAIRE

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Professional Summary

Perceptive Aviation Electronics Technician adept at performing routine and non-routine inspections, repair and maintenance of avionics systems. Talented at efficiently resolving electrical problems. Experience working with electrical hand tools, soldering equipment, and testing equipment.

Skills

- Schematics understanding
- Electrical equipment repair
- Equipment Programming
- Component and Circuit Testing
- Active Listening
- Delegation
- Cooperation
- Self-management
- Logical reasoning
- Responding to Difficult Customers
- Courteous with Strong Service Mindset
- Responsive Web Design

Work History

Field Service Engineer, 06/2022 to 11/2022

State Of Nebraska – Albuquerque, NM

- Performed onsite installation, modification and maintenance of systems and equipment.
- Tested equipment performance and demonstrated operation and servicing of equipment to customer.
- Managed maintenance data records and tracked operating information for onsite reference.
- Repaired and calibrated systems and equipment post-installation.

Aviation Electronics Technician, 06/2018 to 06/2022

Rsm Honda

- Conducted preventive maintenance and repairs on wire bundles, connectors, RF cables and fiber-optic lines for avionics and weapons integration lab equipment.
- Laid out installation of aircraft systems following documentation such as wiring diagrams, blueprints, and manuals.
- Assessed aircraft electrical systems to evaluate proper functioning.
- Set up and operated precision test equipment for alignment, troubleshooting and testing of electrical equipment and systems.
- Repaired and installed wiring, connectors, control boxes antennas and other pieces.
- Diagnosed faults and developed resolution plans.
- Performed thorough visual and physical inspections of all electrical parts.
- Tested electrical aircraft systems, components and equipment for compliance with standards and to uncover any malfunctions.
- Utilized testing equipment such as oscilloscopes, ammeters and ohmmeters.
- Utilized soldering iron to adjust and replace defective or improperly functioning circuitry and electronics components.
- Clarified customer issues and determined root cause of problems to resolve product or service complaints.

Sales Associate, 03/2018 to 06/2018

Spartannash

- Engaged with customers to effectively build rapport and lasting relationships.
- Helped customers locate products and checked store system for merchandise at other sites.
- Prepared merchandise for sales floor by pricing or tagging.
- Loaded and unloaded merchandise using ladder and pallet jack.
- Organized racks and shelves to maintain store visual appeal, engage customers and promote specific merchandise.
- Trained and developed new sales team associates in products, selling techniques and company procedures.
- Provided positive first impressions to welcome existing, new and potential customers.
- Prepared large cash deposits with zero discrepancies.
- Tracked stock using company inventory management software.
- Achieved perfect attendance and on-time record.
- Processed product returns and assisted customers with other selections.
- Answered customer questions regarding sizing, accessories and proper care for merchandise.
- Trained and developed new hires in company processes, product knowledge, customer service and selling techniques.
- Increased sales by offering advice on purchases and promoting additional products.
- Solved customer challenges by offering relevant products and services.
- Maintained customer satisfaction with quick and professional handling of product returns.

Sublimation Equipment Operator, 10/2017 to 02/2018

Walmart

- Maintained and cleaned equipment after each job and inspected.
- Completed diligent equipment inspections, repairs and maintenance actions to prolong life of each piece of machinery.
- Kept machinery in proper working order by repairing and replacing malfunctioning parts.
- Reviewed shift notes and created detailed information on production status during shift turnovers for assigned areas.
- Performed on-the-job training for new specialists as requested by production management.
- Inspected products to identify quality issues such as defects or discoloration.
- Set up dyeing machines for production and conducted test runs to check operation.

Frozen, Dairy, and Meat Associate, 09/2016 to 10/2017

Company Name

- Monitored refrigeration, freezer and cooling areas for proper functioning and reported issues to supervisor.
- Helped customers complete purchases by moving heavy items, collecting payments and bagging purchases.
- Maintained current knowledge of shelf planograms and end cap plans to merchandise products.
- Monitored deliveries by checking merchandise against invoice paperwork and notifying supervisor of discrepancies.
- Received and unloaded new items upon delivery and checked products for damage and order accuracy.
- Assisted customers with price checking fruits and vegetables and finding requested items in department.
- Checked product shelves to review for proper price labels and handled price changes when requested by management.
- Supported promotional plans by updating signage with price changes.
- Used pallet jacks and hand trucks to move merchandise to sales floor for stocking.
- Kept kitchen, counter and dining areas cleaned and sanitized.
- Volunteered for extra shifts during holidays and other busy periods to alleviate staffing shortages.
- Performed serving, cleaning and stocking to high standards and provided excellent customer satisfaction.

Education

Military Training: Avionics Electronics Technician (Intermediate), 02/2019

NATTC - Pensacola, FL

High School Diploma: 06/2016

Fort Vancouver High School - Vancouver, WA

Certifications

- 2M Electronic Repair and Module Test and Repair(MTR), USN - 10SEP2021