

Jessica Claire

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PROFESSIONAL SUMMARY

I am an organized teaching professional with more than 20 years of instruction. My goal is to obtain a teaching or assistant principal position with Prince William County School District and assist in creating a positive school climate. I am a trusted professional educator; bilingual (Spanish), have a desire to lead and be mentored by a leader, have excellent communication skills with staff, students, and parents; a natural leader; and am ready to assist the school principal in providing a successful and student-oriented environment.

SKILLS

- Strong in Data-Driven Instruction
- DIBELS knowledge
- Strong written and verbal communicator
- Bilingual (English/Spanish)
- Instructional best practices
- Standardized testing scoring
- Promethean Board knowledge
- RTI familiarity
- Technological instruction
- Self-motivated
- Expertise in Personalized Learning
- Blended Learning Instructor
- Purposeful lesson planning
- ESL- English as Second Language
- Experience with special-needs students
- Experience with instructional design
- Strong collaborator
- Diverse classroom setting

WORK HISTORY

PERSONALIZED LEARNING TEACHER07/1995 to CURRENT

Metropolitan Education District | San Jose, CA

- Lead Teacher/Administrator: Administrated a school on the army base (8/2011-5/2013)- attended school spec ed IEP, 504 and Gifted meetings, maintained and allocated the school budget, supervised and evaluated (using Marzano's iObservation) custodian, secretary, support staff and teachers, analyzed all-school student data through DIBELS, Galileo and state testing, planned professional development and instruction accordingly, and taught a 2/3 grade combo class while being the school administrator.
- Instructed students via Personalized Learning/Blended learning with students' 1:1 iPads, laptops and Promethean Board.
- On the Personalized Learning team, and trained teachers district-wide on how to do Personalized/ Blended Learning in the classroom.
- My classroom was used as a station rotation model classroom for the whole district, in which teachers, trainers, and administrators came often to observe me teaching personalized learning.

ELMENTARY TEACHER & SCHOOL COORDINATOR07/2008 to 04/2011

Desert View Academy/Carpe Diem | City, STATE

- Used Blended Learning to achieve higher learning (school featured in "Blended"book)
- Improved student's analytical skills by introducing state-of-the-art computer program technologies.
- Modified the general education curriculum for special-needs students based upon a variety of instructional techniques and technologies.
- Trained and monitored teachers from Grades 4-6.

ENGLISH AS A SECOND LANGUAGE TEACHER07/2011 to 04/2013

Arizona Western College | City, STATE

- Designed programs emphasizing vocabulary, pronunciation and reading comprehension.
- Developed and taught a curriculum to improve students' conversational abilities.
- Educated ELL adult students in the basics of English grammar and conversational speaking.

INTERESTS

ACCOMPLISHMENTS

- **Administration - 08/2011 - 05/2013**
Managed a public school that resulted in pushing the school grade from a D to an A, and maintained it until I left to boost scores at another school.
- Improved student test scores on state math and reading test a one year period by implementing personalized learning curriculum and data-driven instruction.
- **Curriculum Development**
Tailored educational curriculum to students with range of learning styles, disabilities, strengths, and weaknesses. Developed innovative lesson plans by blending technology with the curriculum and practical application exercises for classroom.
- **Distinguished Recognition**
- Received the Yuma County Teacher of the Year Award in 2001; a distinguished award given to one teacher out of all of the school districts in Yuma.

CERTIFICATIONS

- Certification for School Principal in Virginia and Arizona
- Teacher license for the states of Virginia and Arizona
- ELL certification
- CPR, First Aid and AED certified

ADDITIONAL INFORMATION

- Professional Yuma Co. Education Foundation, Board Secretary, 2001 - present
- Board of Adjustment-appointment by City Mayor
- Elected President of Yuma Firefighters Women's Auxiliary
- Graduated Magna Cum Laude at NAU for Masters degree Graduated Cum Laude at NAU for Bachelors degree Appointed by NAU Dean of to deliver graduation ceremonial speech
- Yuma Police Department Outstanding Volunteer in Policing