

Chris Nielsen

Human Resource Director

City, State | 000-000-0000 | email@email.com

Summary

A hands-on and pragmatic Human Resource Professional with 14 years of progressively more responsibility to include but not limited to Employee Relations, Training, Employment & Recruitment, and Compensation.

Work Experience

2014-06 - Present

Human Resources Director

Apple

- Reviewing and making changes to necessary policies.
- Managing annual review process.
- Administer meetings about HR initiatives to all staff.
- Managing the LMAT process.
- Reviewing and processing annual staff increases.
- Analyzing staff salaries for equity.

2011-05 - 2014-06

Human Resource Director

Walmart

- Developed organizational strategies by identifying and researching human resource issues.
- Established a Total Quality Leadership program.
- Reviewed all employment contracts and non-compete agreements.
- Established the company's training program.

2009-04 - 2011-05

Human Resources Manager

McKesson

- Supported administration on strategic planning.
- Reviewed and modified job descriptions.
- Conducted training classes about HR initiatives for all management staff.
- Worked on implement PMP process for all non-exempt staff.
- Continued to promote and increase participation with Employee Engagement Survey each year.
- Participated and supported the Employee Advisory Group meetings and initiatives.

Education

2009

Bachelor of Science

New York University

Skills

IT SKILLS

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- SPSS
 - MS-Office
 - PeopleSoft
 - Lotus Notes

PERSONAL SKILLS

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- Very good strategic and analytical thinking.
 - Excellent organizational and communication skills.
 - Strong implementation skills and a hands-on working style.
 - The team player with the ability to act and decide independently.
 - Ability to manage successfully in diverse business climates and settings.