

# Edmund Watson

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1 Main Street, New Cityland, CA 91010

Cell: (555) 322-7337

example-email@example.com

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## SUMMARY

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Diligent Automotive Technician proficient in problem solving complex auto repair issues while consistently delivering quality service. Extensive hands-on experience in engine repairs and replacement. Certified in brakes, front end steering, and suspension.

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## HIGHLIGHTS

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- Diagnosis and repair
  - Preventative maintenance
  - Suspension and alignment
  - Electrical systems
  - Mathematical aptitude
  - Small engine mechanics
  - Brake repair and replacement
  - Analytical ability
  - Clean driving record
  - Friendly people person
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## EXPERIENCE

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**Automotive Technician**, 08/2009 to Current

**Henderson Automotive Repair** — New Cityland, CA

- Specialize in servicing brakes and fuel systems.
- Communicate with customers regarding vehicle issues and potential repairs.
- Organize work records and file reports.
- Install timing gears and timing belts.
- Order accurate amounts of parts and supplies to maintain necessary inventory.

**Automotive Technician**, 05/2006 to 07/2009

**Graves Repair Shop** — New Cityland, CA

- Rebuilt and repaired engines.
- Executed all phases of power system tear down and repair.
- Removed and replaced tires, shocks, struts, and brakes.
- Repaired and installed radiators and water pumps.
- Contributed to repeat and referral business by using strong customer service and problem solving skills.

**Automotive Technician**, 12/2003 to 03/2006

**Auto Dynamics** — New Cityland, CA

- Examined vehicles to determine the extent of damage or malfunctions.
  - Followed checklists to verify that all important parts were examined.
  - Fixed or put in new belts, hoses, and steering systems.
  - Operated pneumatic tools and air compressors.
  - Complied with state vehicle requirements, including engine safety and combustion control standards.
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## EDUCATION

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**Associate of Applied Science**: Automotive Technology, 2002

**Talbott Technical University** — New Cityland, CA

Coursework in Engine Repair, Suspension, Steering, Automotive HVAC, and Brake Systems