

JESSICA CLAIRE

✉ resumesample@example.com

☎ (555) 432-1000

📍 100 Montgomery St. 10th Floor

SKILLS

- Strong collaborator
- Positive reinforcement
- Effective time management
- Teamwork and collaboration
- Technological instruction
- Creative lesson planning
- Critical thinking
- Creative imagination stimulation
- Student engagement
- Interpersonal skills
- Verbal and writing communication
- Self-motivated
- Positive and encouraging
- Differentiated instruction
- Google Class
- Build Your Own Curriculum

EDUCATION

University Of Missouri
Columbia, MO • 2000

Bachelor Of Journalism: Broadcast

Carrollton R-VII
Carrollton, MO • 1996

High School Diploma

PROFESSIONAL SUMMARY

Enthusiastic English Language Arts and Journalism Teacher motivated by the belief that all children can be successful learners.

WORK HISTORY

Cornerstone - English Language Arts Teacher
Palo Alto, CA • 08/2019 - Current

- Evaluated academic skills of each student through verbal assessments, graded assignments and standardized tests.
- Administered assessments and standardized tests to evaluate student progress.
- Collaborated with grade level teachers and administrators on behavioral issues to support needs of students.
- Prepared and implemented lesson plans covering required course topics.
- Cultivated relationships with parents for complete support network.
- Instructed classes of up to 24 students on principles and strategies of English Language Arts.
- Led interesting and diverse group activities to engage students in course material.
- Encouraged independent thought, good judgment and expression of original ideas.
- Promoted effective verbal and written communication through listening, speaking, reading and writing practice.
- Utilized multimedia strategies and technology to convey information in fresh and interesting ways.
- Helped students develop self-esteem and life skills by fostering healthy conflict-resolution, critical thinking and communication.
- Collaborated with grade level teachers, colleagues and administrators on classroom policies, management strategies and discipline.
- Served as Teacher of Record for distance learning program for up to 45 students.
- Wrote curriculum for two new 8th Grade courses: Journalism and Forensics & Debate.

Walt Disney Co. - English Language Arts Instructor
Charlotte, NC • 08/2018 - 05/2019

- Instructed classes of up to 25 students in grades 6-8 on reading comprehension strategies, successful strategies for research and writing and principles of speaking and listening.
- Administered "Evaluate" assessments to determine comprehension rates among students and to prepare students for MAP testing.
- Built learning and citizenship skills to help with personal growth in addition to increasing academic knowledge.
- Worked with administrators on behavioral issues to support needs of all students.
- Fostered meaningful relationships among students through student field-trip opportunity featuring writer's workshop.
- Co-coordinated Harrisburg Elementary & Middle School Spelling Bee.

KMBC 9 News - Executive Producer
City, STATE • 10/2000 - 01/2016

- Managed morning news team of 25 plus crew members including news anchors, television reporters, photographers, producers and control room team.
- Followed through on beat sources, contacts and leads to gather information for stories.
- Evaluated and followed up on news leads and news tips to develop story ideas.
- Shot video and still photos to accompany news stories.
- Led daily production meetings and weekly production calls.
- Arranged and conducted interviews with individuals knowledgeable about each story's subject matter.
- Offered feedback on quality of segments and coached other staff members on how to improve segments.
- Wrote, edited and produced stories for multiple platforms, including Internet and digital channels.
- Researched, developed and pitched stories that reflected unique sensibilities of KMBC 9 News.
- Awarded Midwest Regional Emmy Award for Best Newscast for coverage of Joplin, Missouri tornado.

Carrollton R-VII School District - English Language Arts Instructor
City, STATE • 08/2008 - 05/2009

- Developed and taught lessons on relevant books, poems, movies and themes to promote student interest.
- Developed activities and integrated technology to diversify instruction.
- Collaborated with other teachers to coordinate social activities and field trips in alignment with curriculum.
- Reviewed curriculum and devised alternate approaches to presenting material to improve comprehension.
- Communicated frequently with parents, students and faculty to provide feedback and discuss instructional strategies.
- Coached High School Forensics and Debate team.

ACCOMPLISHMENTS

- Midwest Regional Emmy Award Winning Newscast
- Team Regional Edward R Murrow Award for Breaking News
- Honored by Missouri Broadcasters Association
- Honored by Kansas Broadcasters Association for Best Newscast