

JESSICA CLAIRE

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PROFESSIONAL SUMMARY

- To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.
- Reliable employee seeking an Avionics Technician position. Offering excellent communication and good judgment.
- Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.
- Hardworking and passionate job seeker with strong organizational skills eager to secure an Avionics position. Ready to help team achieve company goals.

SKILLS

- Microsoft Office Word, Outlook, Excel, PowerPoint
- Equipment Safety
- Reading Comprehension
- Active Listening
- Aircraft Electrical Systems
- Project Requirements
- FAA Regulations
- Aviation and Transportation
- Component Examination
- Contamination Removal
- Basic Tools

WORK HISTORY

Aviation Maintenance Technician, 01/2022 - Current

Signature Flight Support Corporation – Evanston, IL

- Installed avionics components pertaining to "In-Seat Power Supply" (ISPS) systems onboard CRJ-900 aircraft for MESA Airlines and American Airlines
- Installed avionics components pertaining to "GoGo WiFi" systems onboard ERJ-175 aircraft for SkyWest Airlines, Delta, and Alaskan Airlines
- Installed avionics components pertaining to "GoGo WiFi" systems onboard Boeing 767 aircraft for FedEx
- Inspected equipment, systems and components for operational readiness and compliance with standards.
- Completed modifications according to or ahead of schedule.
- Trained and instructed subordinates on maintenance procedures.
- Maintained up-to-date and accurate logs and permanent records.
- Maintained orderly and safe work environment by enforcing tool control and FOD awareness, prevention and safety at all times.
- Provided for servicing, maintenance and protection of aircraft while away from home station.
- Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.

Aviation Maintenance Technician, 09/2021 - 01/2022

Signature Flight Support Corporation – Fabius, NY

- Installed avionics components for "In Seat Power Supply" (ISPS) systems onboard CRJ-700 and CRJ-900 aircraft
- Inspected equipment, systems and components for operational readiness and compliance with standards.
- Completed modifications according to or ahead of schedule.
- Trained and instructed subordinates on maintenance procedures.
- Maintained up-to-date and accurate logs and permanent records.
- Maintained orderly and safe work environment by enforcing tool control and FOD awareness, prevention and safety at all times.
- Assisted with aircraft and equipment transport and movement.
- Provided for servicing, maintenance and protection of aircraft while away from home station.
- Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.

Shipping & Receiving Associate, 04/2020 - 09/2020

Camping World – Pasco, WA

- Work as a team to ensure proper shipping of merchandise
- Manage serialized products, their respective identification numbers, and review the contents of orders prior to their packaging
- Palletize and reorganize product within the warehouse
- Operate a forklift to move pallets of product and pull pallets of product from shelves.
- Picked orders, scanned products and packed boxes.
- Checked shipments against paperwork and signed documents.
- Orchestrated routing by producing accurate shipping documentation and package labels.
- Organized storage areas to optimize materials movements and minimize labor hours.
- Uncovered and resolved errors with minimal oversight.
- Coordinated storage locations and product movements.
- Scheduled pickups and deliveries to maintain smooth operations.
- Conducted counts and audits of inventories to identify and resolve discrepancies in records.

EDUCATION

Occupational Associates Degree: Aviation Maintenance Technology, 02/2020

National Aviation Academy - Clearwater, FL

- Honoree of Summa Cum Laude
- 96.4 GPA

High School Diploma: 07/2017

Central Christian Academy - Winter Haven, Florida

- 3.76 Unweighted GPA

ACCOMPLISHMENTS

- Aircraft Utilized During Training
 - Lear Jet 24
 - Piper Cherokee PA-140
 - Beechcraft Sundowner 180
 - Cessna 310H
- Aircraft Experience In Field
 - CRJ-700
 - CRJ-900
 - ERJ-175
 - Boeing 767
- While pursuing an Occupational Associates Degree in Aviation Maintenance Technology, the following tasks were performed:
 - Powerplant
 - Complete disassembly, inspection, and reassembly of Lycoming GSO-480 (reciprocating)
 - Disassembly /inspection/reassembly of compressor section, combustion section and turbine section of T53 and Allison 250 (turbine) engines
 - Trouble shooting General Aviation Aircraft Systems
 - CJ-610, Lycoming T-53 Turbo Shaft & Lycoming O-235-L2C, JT4, JT8D and Rolls Royce 250 (troubleshooting & repair only)
 - Powerplant induction and exhaust systems (reciprocating & turbine)
 - Fuel systems and Fuel metering systems including teardown/overhaul of Marvel Schebler carburetors
 - Electrical systems (including starters, generators, alternators, wiring controls, switches, indicators, and protective devices)
 - Airframe
 - Performed aircraft weight and balance utilizing aircraft scales
 - Sheet Metal
 - Fabricate & repair fuselage, stringer and skins utilizing blueprint drawings and raw stock
 - Skin, ribs and stringer are formed by the student
 - Repairs: Flush and external patch performed by the student
 - Utilized the Blueprint diagrams accomplishing sheet metal tasks
 - Utilized the following technical data accomplishing sheet metal tasks: Structural Repair Manuals (SRMs), Federal Aviation Regulations (FARs), FAA approved publications
 - Utilized the following tools while accomplishing above tasks: Drills, Clecos, Rivet sets, Rivet guns, Bucking bars, Hole Duplicators, Rivet Cutters, Countersink Stops, Micro Shavers Chip Chasers, Nibblers, Shears, Form Blocks, Brakes
 - Composites
 - Fabricated composite panel using Nomex core and fiberglass cloth – vacuum bag to fabricate part; made 2 repairs
 - Wet layup with replacement core
 - Utilization of prepeg and vacuum bag with pressure heat
 - Worked with advanced composites, epoxy resin, bi-directional fiberglass and resins
 - Painted aircraft simulated fuselage
 - Utilized composite fasteners and vacuum bagging processes IAW Aircraft Maintenance and Repair Manual, AC43-13-1B12A and Federal Aviation Regulations
 - Performed core replacement and scarf repair
 - Tools & Test Equipment
 - Utilized a variety of common hand tools including but not limited to: Wrenches, Sockets, Screwdrivers, Pliers, Hammers, Hand shears, Safety wire pliers, Punches, Chisels
 - Utilized precision measurement devices including but not limited to: Micrometers, Calipers, Torque wrenches, Multimeters, Dial indicators, Pressure gauges, Tensiometers, Scales
 - Advanced Aircraft Systems
 - Safety practices when working with electricity and electronic equipment, including prevention of ESD

CERTIFICATIONS

Mechanics Airframe and Powerplant License - 2020 to Current

LANGUAGES

English:

Negotiated:

Spanish:

Negotiated: