

# SHAUN KEMMER

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259 Keyon Falls, Chicago, IL • +1 (555) 260 7405

## WORK EXPERIENCE

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### SENIOR ARCHITECTURAL DESIGNER

02/2016 - PRESENT

*San Francisco, CA*

- Prepares preliminary design studies and adaptations of alternatives for review
- Prepares drawings for schematic design and design development
- Exercises creative judgment and design application skills in preparing client presentation materials, including design sketches, renderings, models and graphics
- Participate in site visits for walk downs
- Has the ability to manage and coordinate multiple small to large scale projects simultaneously
- Coordinates between multiple disciplines to develop overall building design as well as architectural scope including egress, building code, life safety regulations, and sustainability (if required)
- Writes and edits architectural building specifications including Divisions 0 and 1
- Actively manages projects to meet client budgets, schedules, and programs; project communication and documentation; and office administrative tasks

### ARCHITECTURAL DESIGNER

03/2010 - 08/2015

*Detroit, MI*

- Assist sales and PAS management during formal customer presentations
- Track project related hours and report weekly to supervisor
- Create/maintain 3D libraries of Diebold Nixdorf products used by the PAS organization
- Organize and maintain project related information and electronic files including archival process
- Experience in Architectural and Interior Design in retail or financial environments including space planning, floor plan design, conceptual/visual design, 3D modeling/rendering
- Knowledge/ability to create, design and renovate interior spaces
- Knowledge/ability to interpret/read architectural drawings and CAD files

### JUNIOR ARCHITECTURAL DESIGNER

02/2007 - 02/2010

*Dallas, TX*

- Leads other disciplines to perform ongoing detailed design coordination checks and formal document reviews of all discipline deliverables on multi-discipline projects
- Provides excellent customer service and demonstrates client relationship skills, including fostering new clients, aligning and supporting existing clients and a true ability to connect and deliver what a client needs to bring them true value in our services
- Work from site surveys, photographs, architectural plans or sketches drawn up by sales, service or consultants/advisors to create drawings/renderings incorporating Diebold Nixdorf products, services and concepts into the customer's facility
- Generate floor plan layouts, site studies and designs using CAD (Microstation/AutoCAD/SketchUp/Revit) software
- Interpret architectural drawings and field sketches of existing structures for remodel/refresh projects
- Assist architects, facility groups and contractors to specify Diebold Nixdorf products and services
- Develop materials/color palettes based from customer and Design Services team input
- Research & assemble data to specify materials and key elements of a projects design

## EDUCATION

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### NORWICH UNIVERSITY

2002 - 2007

*Bachelor's Degree in Architecture*

## PROFESSIONAL SKILLS

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- Excellent analytical/problem solving skills and outstanding graphic presentation skills are required
- Demonstrable team building and influencing skills; experience, confidence, and stature to effectively address major client needs and challenges
- Strong organizational and time management skills with ability to effectively work on multiple projects simultaneously
- Good interpersonal skills and ability to develop technical writing, computer, and communication skills
- In addition to BIM skills, computer skills to include Microsoft Word, Excel and Photoshop
- Strong organizational, critical thinking, and problem-solving skills
- Strong skillsets in design and production software including SketchUp, AutoCAD and REVIT is required