

# Jessica Claire

📍 100 Montgomery St. 10th Floor 📞 (555) 432-1000 📧 resumesample@example.com

<b>SUMMARY</b>	<p>Experienced data scientist proficient in leveraging the Elastic Stack for data extraction and transformation. Skilled in Python and Jupyter Notebook for data analysis, utilizing Teradata SQL for targeted searches. Automation of monthly reporting using Azure cloud environment, including Databricks, Azure Data Factory, and Azure Storage Container. Effective communicator, presenting findings through clear visualizations and reports to drive data-driven decision-making. Strong background in customer service and sales, providing exceptional support and issue resolution. Previous experience includes roles in customer service and sales.</p>
<b>SKILLS</b>	<ul style="list-style-type: none"><li>Ability to present solutions clearly and concisely</li><li>Great research skills including the collection, analysis, and</li><li>Interpretation of data</li><li>Ability to quantify and analyze data</li><li>Ability to work independently or as part of a team</li><li>Analytical and problem-solving skills</li><li>Ability to apply mathematical principles to the collection, analysis, and presentation of numerical data</li><li>Ability to design surveys and experiments, and to interpret and summarize data</li><li>Ability to apply statistical analysis to business, scientific and social ideas.</li><li>Perform data entry and database management, create tables and graphs on Excel</li><li>Excellent research, management, and organizational skills of information on the Internet.</li><li>Extensive knowledge of</li><li>Word, Excel, PowerPoint and Google Apps (Google docs, Google Sheets, Google Slides,</li><li>Google Forms)</li><li>Facilitate group work on an environmental project in a group of 5 people; participate and propose guidelines for</li><li>The progress of the work.</li><li>Languages: Python, SQL, R,</li><li>Web Skills: Microsoft Azure (Databricks, Azure Data Factory (ADF), Azure Storage Container, and</li><li>Azure Logic App)</li><li>Data Manipulation and analysis: Pandas, Numpy, getpass, datetime,</li><li>Database: Teradata, ELKStack.</li></ul>
<b>EXPERIENCE</b>	<p><b>SUMMER STUDENT DATA SCIENCE, ADVANCED ANALYTICS</b> <span style="float: right;">05/2023 to 08/2023</span></p> <p><b>Select Express &amp; Logistics   Windsor, CT</b></p> <ul style="list-style-type: none"><li>Leveraged Elastic Stack to extract and transform data for analysis. Converted data into CSV format and performed analysis using Python within Jupyter Notebook.</li><li>Developed tables and conducted targeted column searches to extract relevant data for analysis using Teradata SQL.</li><li>Automated monthly reporting using Azure cloud environment, specifically Databricks, Azure Data Factory (ADF), Azure Storage Container, and Azure Logic App.</li><li>Communicated findings effectively through clear and concise visualizations and reports, enabling data-driven decision-making.</li><li>Collaborated with cross-functional teams to gather requirements, design data pipelines, and implement end-to-end solutions.</li></ul> <p><b>CUSTOMER SERVICE REPRESENTATIVE</b> <span style="float: right;">12/2022 to 04/2023</span></p> <p><b>Personal Capital   Atlanta, GA</b></p> <ul style="list-style-type: none"><li>Handled inbound customer chat conversations from various websites</li><li>Asked open-ended questions to determine which products or services would be best fit for customer's needs</li><li>Documented all customer information accurately in computer system, providing dated notes for future reference</li><li>Worked closely with each customer to carefully resolve issues within timely fashion</li><li>Assisted department with email-based and phone support when call center was busy or short-staffed.</li></ul> <p><b>SALES ASSOCIATE</b> <span style="float: right;">11/2021 to 12/2022</span></p> <p><b>Ingleside At Rock Creek   Washington, DC</b></p> <ul style="list-style-type: none"><li>Served customers by suggesting articles that suit their needs</li><li>Responded to phone calls from customers related to any inquiries about available products</li><li>Kapt the store clean in respect to governmental COVID-19 protocols and procedures (ensure customers are wearing masks, respecting physical distancing rules)</li><li>Ensured UOSU (University of Ottawa Student Union) policies about sustainability, accessibility, inclusivity, and bilingualism are enforced</li><li>Helped customers locate products and checked store system for merchandise at other sites</li><li>Provided positive first impressions to welcome existing, new and potential customers.</li></ul> <p><b>SENIOR</b> <span style="float: right;">05/2020 to 04/2022</span></p> <p><b>Chartwell Retirement Residence   City, STATE</b></p> <ul style="list-style-type: none"><li>Prepare food for residents in accordance with Chartwell's cooking policies</li><li>Ensure client satisfaction service by making sure residents are satisfied with meal service</li><li>Address the concerns of residents or their family members and ensure that appropriate action is taken within the decision-making authority and/or bring them to the attention of the Director of Food Services, the Director of Food and Beverages</li><li>Perform mount and disassembly services during reserved restore events</li><li>Communicate and interact effectively with residents, family members, visitors and volunteers in a courteous and professional manner.</li></ul> <p><b>EDUCATION AND TRAINING</b></p> <p><b>Bachelor of Science</b>   Statistics <span style="float: right;">04/2025</span></p> <p><b>University of Ottawa, Ottawa, ON</b></p> <p>Received the UOttawa Refugee and international student Bursary Fund-Word University Service of Canada. Received the university Of Ottawa Financial Aid Scholarship for</p> <p><b>Honours Bachelor of Commerce</b>   Finance, Statistic <span style="float: right;">06/2023</span></p> <p><b>University of Ottawa, Ottawa, ON</b></p>