

EXPERIENCE

SENIOR ACCOUNTANT, CORPORATE ACCOUNTING

Boston, MA

02/2016 – present

- Assist in the preparation of quarterly earnings releases
- Assist in quarterly and year-end financial closing processes
- Gather, prepare and reconcile earnings release statistics of peers
- Work with investor relations, corporate finance and other relevant departments to ensure complete and accurate disclosures
- Assist with the coordination of the annual financial audit with external auditors
- Assist in the research and documentation of new accounting pronouncements and transactions that may have an impact to the Company
- Participate in special projects as assigned

SENIOR ACCOUNTANT CORPORATE ACCOUNTING

San Francisco, CA

08/2010 – 01/2016

- Timely and effective communication with the other team members and managers, including status update for the assigned entities
- Assist with the monthly calculation of Fiduciary affiliated fee allocation and related automation efforts
- Perform review of the entities' interunit balances and monthly settlement of such balances
- Perform monthly close process for U.S. registered investment advisor entities
- Prepare quarterly invoices to obtain reimbursement from funds for expenses paid by the Company on behalf of the funds
- Participate in various ad-hoc cross-departmental / cross-functional projects
- Review and post daily transactions

ACCOUNTANT, CORPORATE ACCOUNTING

Los Angeles, CA

06/2007 – 04/2010

- Coordinate the quarterly management certification efforts to support senior management's certification of the quarterly 10-Q and annual 10-K
- Perform other duties that may be requested by management
- Assist in a variety of cross-functional projects, working directly with leadership from the business, finance teams and other accounting groups
- Perform the monthly bookkeeping and assist in the monthly and annual reporting for the Starbucks Foundation
- Assist customers in researching accounting issues and assessing accounting impact
- Perform month-end closing including balancing intercompany transactions, and year-end forms preparation
- Assist in the preparation of monthly and quarterly G&A expense analyses

EDUCATION

IOWA STATE UNIVERSITY

Bachelor's Degree in Accounting

SKILLS

- Ability to communicate clearly and concisely, both orally and in writing
- Displays initiative and has the ability to improve processes and document work performed
- Attention to detail
- Ability to work independently
- Ability to interact effectively at various levels of the organization
- Ability to multi-task and manage priorities effectively in a fast paced environment, while exhibiting exceptional attention to detail and continuously driving process improvements
- Ability to prioritize and document work performed
- Ability to effectively engage cross functionally at various levels of the organization
- Starbucks is an equal opportunity employer of all qualified individuals, including minorities, women, veterans & individuals with disabilities. Starbucks will consider for employment qualified applicants with criminal histories in a manner consistent with all federal, state, and local ordinances
- Excellent written and verbal communication skills