

Jessica Claire

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SUMMARY

Diligent Aviation Ordnanceman with established knowledge and a great work ethic. Efficient problem-solver with skills in small team management, logistics, and inspections. Talented at maintaining missiles, rockets, flares and airborne bombs. A half decade of experience working as a third class petty officer of the United States Navy. Ready to learn and contribute to team success. Motivated professional offering certificates in stick, mig and tig welding for aluminum and steel. Determined to add value to any organization in need of great collaboration, interpersonal, and multitasking abilities. Meets tight deadlines every time. Organized and motivated employee eager to apply time management and organizational skills in various environments. Seeking opportunities to expand skills while facilitating company growth. Dedicated employee known for punctuality, pursuing employment options where good customer service and positive attitude will make a difference.

SKILLS

- Ammunition assembly
- Ammunition loading
- Safety procedures
- Bomb and missile servicing
- Aircraft recovery
- Shipping and receiving
- HAZMAT handling
- Sandblasting equipment assembly
- Specification interpretation
- Abrasive materials handling
- Surface cleaning
- Small parts assembly
- OSHA knowledge
- Coating methods and techniques
- Stick,mig and tig welding
- Planning & organizing
- Maintenance & repair
- Aluminum tig welding (all positions)
- Stainless steel tig welding(all positions)
- Stick Pipe welding(all positions)
- Tig pipe(all positions)
- Welding(all positions)
- Mig pipe(all positions)
- Autobody prepping
- Laying epoxy and paint deck plates/floors
- Elevator operator
- Building /maintaining hatches and doors
- Painting walls and stanchions
- Inspecting safety regulations and procedures
- Leadership qualities over small teams
- Basic knowledge of tools for calibration
- Level headed in stressful and dangerous environments
- Always vigilant of surroundings
- CPR qualified
- Stretcher barrier qualified
- 3m maintenance qualified
- Car lift operator
- Knowledgeable of PPE standards

EXPERIENCE

AVIATION ORDNANCEMAN

05/2018 to CURRENT

United States Navy, USN | City, STATE

- Awarded the roughrider of the week award for outstanding performance as well as the basic military training honor graduate ribbon.
- Granted the good conduct medal, national defense service medal, sharp shooter 9mm pistol ribbon, GW-terrorism service medal, (two) sea service deployment ribbons, armed forces service medal, humanitarian service medal, Navy E- ribbon.
- Lifted and loaded materials of up to 1000 pounds into machines for blasting preparation.
- Loaded parts on racks in enclosed rooms, into tumbling barrels or into cabinets in preparation for daily jobs.
- Worked effectively with fellow team members in fast-paced, dangerous and intense environments.
- Supervised operation of aviation ordnance shops, armories, and storage facilities.
- Serviced bombs, missiles and rockets and launched test devices.
- Maintained airborne weapons, aircraft guns, and operated magazine sprinkler systems.
- Performed various duties at sea on flight decks and ashore in hangars, including 50 cal. machine gun watch standing and roving spaces for safety.
- Performed various duties at sea on flight decks and ashore in hangars, including operating elevators and the movement of large scale explosives.
- Safely stowed, inspected, assembled and loaded aviation ammunition.
- Qualified and highly trained using (MHE) forklift driving.
- Monitored assets including vehicles, weapons, materials and equipment valued over \$100 million.

AUTOBODY REPAIR ASSISTANT

05/2016 to 07/2016

Paintech Inc. | City, STATE

- Serviced and repaired equipment according to manufacturer guidelines.
- Assessed and identified issues and quickly resolved to restore functionality.
- Installed new systems and components according to service orders and manufacturer instructions.
- Offered repair or service options to help customers make decisions.
- Prioritized and organized tasks to efficiently accomplish service goals.
- Juggled multiple projects and tasks to ensure high quality and timely delivery.
- Demonstrated self-reliance by meeting and exceeding workflow needs.
- Motivated and encouraged team members to communicate more openly and constructively with each other.
- Improved operations by working with team members and customers to find workable solutions.

AUTO MECHANIC ASSISTANT

01/2015 to 12/2015

Sandys Mobile Auto Repair | City, STATE

- Performed minor maintenance services, including gasket replacements, coolant flushes and tune-ups.
- Removed, replaced, balanced and rotated new or used tires to maintain on-road safety.
- Completed repairs and maintenance to major vehicle models to meet safety specifications.
- Monitored shop equipment to maintain safe working condition.
- Coordinated and oversaw vehicle bodywork while maintaining price point parameters to deliver profits.
- Welded, soldered and fabricated parts to complete skilled services.
- Maintained garage safety protocols to meet regulatory and company expectations.
- Evaluated, repaired and aligned vehicle suspensions.
- Sourced, arranged and supervised supply inventory for most common equipment and tools.
- Assisted drivers by safely directing vehicle backward to position correctly.

EDUCATION AND TRAINING

Welding

07/2017

Lincoln Technical Institute - Hartford, Hartford, CT

Architecture

SUNY Delhi University, Delhi, NY

High School Diploma

04/2014

Construction Trades Engineering And Architecture, Queens, NY