

# Firstname Lastname

Street, State Zip code

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## Education

<b>Top 30 Private University</b>	<b>City, State</b>
B.S in Business Administration, Cumulative GPA 3.2/4.0	May 2018

- Concentration in Finance
- Relevant Coursework: Corporate Finance, Financial Management, Financial Markets and Economic Activity, International Finance, Investment Analysis & Portfolio Management.

<b>State University</b>	<b>City, State</b>
B.S. Candidate in Business Management, GPA: 3.9/4.0	August 2013-May 2015

## Professional Experience

<b>Advisory Firm</b>	<b>City, State</b>
<i>Financial Analyst Intern</i>	November 2017-January 2018

- Executed trades, wrote plans, and managed internal systems for practice serving over 500 clients.
- Developed and implemented internal systems to streamline customer service, office management and compliance.
- Developed business scenario excel models to identify and monitor key business drivers and risks.

<b>Environmental Services Corporation</b>	<b>Province, Different Country</b>
<i>Business Development Summer Analyst</i>	May 2015-August 2015

- Assisted in the \$25 million acquisition deal of (Country) Petro Environmental Services through analyzing company profile, history and management practices.
- Conducted feasibility study of companies within the Oman region by analyzing economic trends and financial reports to determine benefits of further expansion into the region.
- Prepared and conducted OSHA training seminars and reduced incident rate by 50%.

<b>Startup Company</b>	<b>City, State</b>
<i>Sales Development Intern</i>	September 2014-November 2014

- Expanded target market for customer acquisition within the metro area and increased sales by 20%.
- Developed advertising frameworks and questionnaires that yielded an increase in consumer outreach and had a response rate of 70%.

<b>Private Equity Firm</b>	<b>City, State</b>
<i>Client Research Summer Analyst</i>	May 2014-August 2014

- Increased clientele interaction by 25% through establishing customer management relationship software.
- Optimized client payroll system by documenting departmental processes to senior management.

## Leadership

<b>Volunteer Group</b>	<b>City, State</b>
<i>Health Educator</i>	September 2014-November 2014

- Conducted lectures on sexual health and drug abuse prevention at high schools in the City area.
- Developed effective classroom frameworks to help facilitate and lead classroom discussions where students may freely express their concerns.

## Private University Management Investment Fund

<b>Junior Analyst</b>	<b>City, State</b>
• Conduct in depth research on industry trends and utilized comparable company analysis, DCF models, and valuation methods to create a stock pitch of Sabra Healthcare REIT.	May 2014-August 2014

- Perform new projections and models each week based on various topics and current industry trends.

## Skills and Interests

**Languages:** Fluent in Spanish and Arabic

**Technical Skills:** @RISK, SQL, Java, Python, Stata, Wall Street Prep

**Activities:** American Business Association, Private University Financial Modeling Club, Wall Street Prep

**Interests:** Art history, reading fictional novels, learning languages, standup comedy