

TONY DOW

AUTOMOTIVE TECHNICIAN

E: tdow@gmail.com

M: 617.555.1212

A: 485 Mapleton Drive
Mayfield, MA 02151

SOFT SKILLS

Strong Verbal Communication
Active Listener
Time Management
Critical Thinking
Calm Under Pressure
Empathy
Collaborative

SUMMARY

Intuitive and technical ASE-Certified Master automobile technician, specializing in alternative fuel vehicles, seeking a growth position with a high-volume facility. Customer focused mechanic with demonstrated ability to grow client base with dedicated following. Attention to detail and deep understanding of parts inventory control, resulting in time and cost savings.

TRAINING AND EDUCATION

Universal Technical Institute

Domestic Automotive Certificate, 2014

Hybrid Alternative Fuel Maintenance Certificate, 2014

ASE-Certified Master Automobile Technician

Certified 2015

Alternative Fuels Certification, 2015

CORE CAPABILITIES

- Engine diagnostics
- Engine and brake overhaul
- Service scheduling
- Customer relationships
- Team leadership
- Parts inventory control
- Preventive maintenance
- Quality assurance
- Troubleshooting
- System repairs
- Vehicle inspections
- Diagnose and repair electrical systems
- Accurate repair estimates

WORK EXPERIENCE

AUTOMOTIVE TECHNICIAN

Ward's Automotive, Mayfield, MA / June 2015 – Present

- Specialize in electronic automotive diagnostics
- Specialize in hybrid fuel automobiles, domestic and import
- Rebuild and repair engines
- Install timing belts and gears
- Develop and maintain parts inventory system, resulting in 15% cost savings year over year
- Develop deep customer relationships, growing client base through referrals by 22%