

GRETA MAE EVANS

SENIOR ACCOUNTANT



CONTACT

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PROFILE

I am a certified public accountant with experience in cost budgeting for multinational companies. I am currently seeking opportunities for a managerial role.

EDUCATION

Bachelor of Science in Accountancy

University of Borcelle
2008 - 2012 | GPA: 3.8

EXPERIENCE

Senior Accountant | Aldenaire & Partners Jan 2015 - Present

- Reviews all ledgers and annual budget reports
- Prepares journal entries for year-end audits
- Trains new accountants on accounting protocol

SKILLS

- Financial Reporting
- Payroll Accounting & Tax Computations
- Standard Cost Analysis & System Automation
- Accounts Receivable & Accounts Payable

Junior Accountant | Aldenaire & Partners Feb 2013 - Dec 2014

- Created monthly financial statements
- Assisted in implementing a new internal automatic accounting system
- Resolved discrepancies with existing accounts
- Report to senior accountant.