

FIRST LAST

Interior Designer

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PROFESSIONAL EXPERIENCE

RESUME WORDED

San Francisco, CA and New York, NY

Interior Designer

2016-Present

- Increased sales by 20% in the first year through developing strong relationships with clients, architects, vendors, suppliers, and other parties involved in all aspects of the design process from the initial sale to the final installation.
- Fulfilled 100% of project goals and deadlines by collaborating with multiple design teams to implement project design scopes via project programming, space planning, conceptual design, and construction documentation.
- Decreased spending by 15% through establishing and maintaining strong relationships with independent suppliers and architects.
- Accessorized and specified 4000+ sq. ft. designer showroom; supported Vice-President of Design to present a new look and new product for launch event

GROWTHSI

New York, NY

Landscape Designer

2013-2016

- Maintained a success rate of over 80% as a designer and sales representative on projects ranging from \$30,000 to \$150,000.
- Assisted in bringing over 40% of new business through referrals by previous clients.
- Designed and drafted AutoCad and landscape plans for more than 20 residential and civic projects
- Created 2D and 3D designs using Revit Architecture, and bid/construction set of drawings for residential and commercial projects.

GROWTHSI

New York, NY

Interior Design Assistant

2012-2013

- Assisted in maintaining business relationships with top accounts by creating and communicating designs reflecting customers' vision, producing 25% of annual revenue.
- Increased efficiency by 35% through maintaining various banking and sales transactions using Quickbooks.
- Worked closely with clients to design, implement & complete projects on time and within budget, improving clients' satisfaction by 15%.

EDUCATION

RESUME WORDED UNIVERSITY

New York, NY

Master of Architectural Design

2011-2012

- Awards: Resume Worded Teaching Fellow (only 5 awarded to class), Dean's List 2012 (Top 10%)
- Completed one-year study abroad with Singapore University

ADDITIONAL INFORMATION

- Skills and Software: AutoCAD, Quickbooks, Autodesk Revit, Adobe Illustrator, Adobe Photoshop, Adobe Creative Cloud, Autodesk 3Ds Max, IBM notes, SketchUp Pro, Trimble
- Certifications: Interior Design Online Course Bootcamp (2016), Passed Resume Worded examinations