

## Personal

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## Professional Registration

- Rhode Island Society of Professional Engineers -  
Valid Professional Engineering License

Keen and sharp-minded staff civil engineer with a B.C.E. and over 10 years experience. Expertly providing technical and administrative support to achieve company goals. Full project design coordination, contract administration, reviewing and processing developer/contract consultant designed and constructed facilities, easements, and acceptance of constructed facilities. Implemented on-site cost control measures that have resulted in \$100K savings on materials over the past 12 months. Also introduced a grading system to feasibility studies to identify project weaknesses prior to approval, resulting in 22% of projects being returned for re-evaluation.

## Work experience

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|---|--------------------|
| <b>Staff Civil Engineer</b><br>DiPrete Engineering, Cranston  | Feb 2014 - Present |
| <ul style="list-style-type: none"><li>Preparing plans and specifications for new, improved, and remodeled projects</li><li>Approving plans and specifications prepared by external consultants and contractors</li><li>Conducting feasibility studies and surveys on new projects</li><li>Supervising various development plans to ensure conformance to specifications</li><li>Managing the review and approval of permits such as encroachment and irrigation</li><li>Reviewing legal definitions and exhibits, title reports, grant deeds and easements</li><li>Compiling project reports, cost estimates and routine correspondence between engineering consultants, developers, contractors, public agencies, and other concerned parties</li><li>Reviewing hydraulic analysis of proposed developments and capital improvements</li><li>Interpreting regulations, contracts, plans, specifications, maps and contract-related data</li><li>Carrying out inspections on completed projects</li></ul> |                    |

## Education and Qualifications

- |  |                     |
|--|---------------------|
| <b>Bachelor of Civil Engineering</b><br>University of Rhode Island, Kingston | Sep 2009 - Jul 2013 |
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## Courses

- |  |             |
|--|-------------|
| <b>Advanced Construction Management of Multiple Projects</b><br>BMC Training         | 2021 - 2021 |
| <b>Planning Construction Equipment and Methods for Reducing Cost</b><br>BMC Training | 2020 - 2020 |

## Skills

Cost estimates	● ● ● ● ●
Feasibility studies	● ● ● ● ●
Construction site inspections	● ● ● ● ●
Plan & specification approval	● ● ● ● ●
Construction laws and regulations	● ● ● ● ●
People management	● ● ● ● ●
Contract negotiations	● ● ● ● ●

## References

References available on request.