

CURRICULUM VITAE

Post applied

Finance Manager/Finance Controller

PERSONAL INFORMATION

Name	Nguyen
Sex	Male
Date of birth	12/12/1967
Nationality	Vietnamese
Marital status	Married
Cell phone	091xxxxxxx
E-mail	<u>xxxxx@yahoo.com</u>
Address	HCMC

OBJECTIVES

- To become a professional financier.
- To work in a more professional and challenging working environment that helps to advance the abilities of financial management and financial analysis
- To contribute accumulated knowledge and experience to business
- To find a stable job with promotion prospects and competitive salary

EDUCATION

1985-1989	BA - The Economic University of HCMC
1998-2001	BA in English - the University of Social Sciences and Humanities
2005-2007	MBA - CFVG in HCMC

PROFESSIONAL QUALIFICATIONS:

2001	ISO Internal Audit Certificate
2002	Chief Accountant Certificate - Ministry Of Finance of Vietnam

TRAINING COURSE:

Team building, Solving problem, Time management, Project management, Leadership.

EXPERIENCES:

08/2009 to now: **Finance Manager**
AAA Vietnam Company Ltd., HCMC
Main business: Mechanical Seals

Main duties:

- Report to General Director, dot line to Regional Finance Manager
Supervise 4 staffs (2 accountants, 1 administrator, 1 purchasing officer)
- Responsible for monthly financial reports.
 - Analysis of operating expenses and revenue.
 - Group reporting package (IFRS).
 - Establish company yearly budget, quarterly forecasting.
 - Control company expenditure and financial status.
 - Cash management.