



Howard Jones

SENIOR ACCOUNTANT

Details

788 North Fisher Way
New York, NY 10458
United States
(212) 231-2118
H.jonesacct3@gmail.com

Skills

Communication Skills

Financial Analysis

US GAAP

Financial Reporting

General Ledger

Effective Time Management

Profile

Experienced and dedicated Senior Accountant, bringing forth several years of valuable industry experience and a commitment to providing a variety of financial and analytical review services to company departments and clients. Adept in ensuring compliance with accounting principles and federal and state regulations.

Employment History

Senior Accountant , Addco Resources, New York

JUNE 2018 – APRIL 2021

- Controlled daily input of ledger activities and closing of general ledger each month.
- Prepared accurate quarterly and annual statements.
- Prepared annual audited financial statements.
- Worked closely with other departments and worked to solve complex accounting problems.
- Provided comparative analysis of Actual results vs. Forecast throughout the year.
- Ensured adherence to internal controls over the close process each month.
- Utilized internal financial software to improve the accounting, timing, and effectiveness of reports.

Staff Accountant , Vessel, New York

AUGUST 2015 – MAY 2018

- Assisted in the review and preparation of financial reports for senior management.
- Documented processes and procedures as part of internal control and departmental training.
- Contributed to the upkeep and review of balance sheet accounts to ensure accuracy.
- Adhered to all monthly reporting compliance deadlines.

Education

B.S. Accounting, Marist College, Poughkeepsie

SEPTEMBER 2010 – MAY 2014

High School Diploma, Somers High School, Somers

SEPTEMBER 2004 – MAY 2010

Internships

Accounting Intern, Westley Accountants, White Plains

JUNE 2014 – DECEMBER 2014

References

Adina Rayez from Addco Resources

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Jeremy Mendel from Vessel

mendel_jer99@vessel.com | 917-547-7899

Lydia Guman from Vessel

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