

Leslie M. Elizondo

194 Powter Ln. Tetrias, TX 55555 lme22@localisp.com
Home: (555)783-9967 Cell: (555)772-5405

Qualifications

Precise controller, accounting manager and CPA with extensive expertise in all aspects of accounting and financial management. Team-oriented approach to departmental forecasting, workflow/transaction management, cost effectiveness and variance resolution. Comprehensive experience with corporate restructuring and analysis to improve processes and profit opportunities.

Areas of expertise include:

- Staff management
 - Budget preparation and execution
 - Trend, variance and cost/financial analysis
 - Reporting and documentation
 - GAAP
 - Cash management
 - Taxation
 - Project and inventory management
 - General accounting
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Experience

Micromitron Systems, Tetrias, TX

April 2000 – present

Primary authority for the company's financial management, budget planning/execution, taxation, monthly bookkeeping/payroll and annual reporting. Develop forecasting recommendations based on total financial picture and goals; strategize with CEO on cost-saving measures, inventory control and financial alliances.

Manager of a four-member team and \$23.5M operating budget.

- Saved company \$200K over three years with change in accounting methodology
- Introduced a new invoicing and reconciliation system that reduced month-end turnaround time from five days to three
- Authorized to process wire transfers for more than \$2M
- Established key ratio system resulting in 25 percent production efficiency

Valu-Center Distribution, Tetrias, TX

August 1992 – April 2000

Directed all financial aspects of this company, from original inception through acquisitions of more than \$12M. Day-to-day controls, including payroll, taxes and audits; analyzed business and cost trends; conducted research on spending versus return, tax compliance and accounting alternatives.

Supervisor of a five-member team.

- Improved inventory and financial ledger agreements by 60 percent with customized software and redesigned processes
 - Reduced customer collections from 30 to 15 days
 - Organized sales force expenses and reconciliation with full-company credit card system
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