

MIRA JONES

354 Sharpe St., Basin City, UT 84003 | C: 555.322.7337 example-email@example.com

Summary

Innovative and successful Attorney, highly effective at developing creative case strategies and writing persuasive briefs. Thrives in dynamic environments and quickly adapts to the ever-changing demands of the legal field. Detail-oriented, conscientious, and organized with 9 years experience achieving favorable outcomes in court cases. Well versed in trial preparation, research, and drafting legal documents. Tackles cases with tenacity and an analytical mindset.

Highlights

- Court procedures
- Document review
- Contract negotiation
- Regulatory compliance
- Trademark and patent licensing
- Skilled mediator
- Exceptional negotiator
- Outstanding public speaker
- Professional and personable
- Strong leader

Accomplishments

- Successfully defended automotive manufacturer in preliminary injunction proceedings and District Court appeal.
- Obtained favorable settlements in 75% of cases.
- Volunteered with Legal Aid of Utah for 32 hours per month, including numerous "ask a lawyer" events.

Experience

General Legal Counsel Oct 2012 to Current

Basin City Beat — Basin City, UT

- Develop and implement legal strategies for website content.
- Counsel on laws and liabilities for music hosting and artist services.
- Evaluate data involving assets, income, expenditures, and surpluses.
- Structure contracts and agreements with clients, vendors, and employees.
- Determine applicable laws for issues such as real estate purchases and licensing of content.

Attorney Jul 2004 to Sep 2012

Caldwell Law Firm — Basin City, UT

- Retained as outside counsel for companies and businesses.
- Investigated complaints of retaliatory and discriminatory employment practices.
- Developed detailed litigation strategies for each case.
- Selected jurors, argued motions, and met judges during the course of a trial.
- Presented and summarized cases to both judges and juries.
- Filed appeals in state and federal courts of appeal.
- Analyzed data to test compliance with all legal reporting regulations.
- Drafted and amended complaints.

Education

Juris Doctorate 2004
Northwestern University — St. Louis, MO

Bachelor of Science, Political Science 2001
Northwestern University — St. Louis, MO