

# JESSICA CLAIRE

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## SUMMARY

Artistic Designer with over 15 years of experience working in the building and design field. Highly adept at concept development and computer aided documentation. Outstanding time management, organizational and communication skills.

## SKILLS

- Collaboration Skills
- Design Strategy
- Multi-Tasking Abilities
- Computer Literate
- Creative and Artistic
- Works Well Under Pressure
- Research and Development
- Scope of Work Development
- Project Management
- Presentations and Demonstrations
- Design Concepts Development
- Decision Making
- 3D Design

## EXPERIENCE

### Designer, 03/2023 - Current

#### Johnson Controls, Inc. – Audubon, PA

- Created professional presentations to creatively communicate design intent and direction.
- Selected furniture, light fixtures and accessories to create unique and inviting rooms to meet customer vision.
- Visit home sites when necessary to assess and fulfill customer needs.
- Developed interior design concepts and prepared interior finishes and material schedules.
- Designed floor plans, elevations, and 3D perspective views and material boards for both in-house review and presentation to client.
- Advised client on space planning, layout and use of furnishings or equipment.
- Researched concepts and followed industry trends to provide knowledgeable insight to clients.
- Created custom design boards with attention to detail for visual representation, including samples of fabrics, wall finishes and flooring.
- Used 3D software to allow customers to clearly visualize completed projects, creating "wow effect."
- Researched and explored use of materials, technologies and products to incorporate into designs.
- Coordinated with contractors, architects and engineers to drive job success.
- Estimated material requirements and costs to present design to client for approval.
- Used computer-aided drafting and related software to produce construction documents.
- Reviewed and detailed shop drawings for construction plans.
- Create concept designs, design development and construction documentation for current projects.
- Worked with clients via email, phone and in-person to collect information to complete designs, creating briefs and scope of works required.
- Delivered designs to diverse clients on time and within budget.
- Researched development methods to facilitate design implementation within the building industry.
- Suggested and implemented strategies and tactics to promote designs on social media.
- Created designs using computer programs such as AutoCAD and Revit to complete shop drawings.
- Developed precise drawings from scratch based on written and verbal specifications supplied by customer, engineering or sales.
- Generated detailed 3D models and drawings ahead of schedule and according to department and company guidelines.
- Implemented revisions as required by engineering, customer or suppliers.
- Received and reviewed details from design professionals to determine precise measurements for drawing preparation.
- Coordinated with project engineer on final as-built drawings so department and customer had accurate record of final design implemented on site.
- Kept to tight deadlines and forged strong team bonds to accomplish challenging objectives.
- Captured and reconfigured data from hard copy prints and markups for efficient use in modern electronic environment.
- Built base drawing library for entire engineering department to use or customize in compliance with specific project requirements.

### Drafting Technician, 02/2016 - 03/2022

#### Dupont De Nemours Inc. – Wilmington, DE

- Created designs using computer programs such as AutoCAD and Revit to complete shop drawings.
- Developed precise drawings from scratch based on written and verbal specifications supplied by customer, engineering or sales.
- Generated detailed 3D models and advanced assemblies, weldments and drawings ahead of schedule and according to department and company guidelines.
- Implemented revisions as required by engineering, customer or suppliers.
- Received and reviewed details from design professionals to determine precise measurements for drawing preparation.
- Coordinated with project engineer on final as-built drawings so department and customer had accurate record of final design implemented on site.
- Generated detailed 3D models and advanced assemblies, weldments and drawings ahead of schedule and according to department and company guidelines.
- Kept to tight deadlines and forged strong team bonds to accomplish challenging objectives.
- Captured and reconfigured data from hard copy prints and markups for efficient use in modern electronic environment.
- Built base drawing library for entire engineering department to use or customize in compliance with specific project requirements.

### Interior Designer, 08/2017 - 02/2019

#### Pbk Architects – San Diego, CA

- Selected furniture, light fixtures and accessories to create unique and inviting rooms to meet customer vision.
- Designed floor plans, elevations, and 3D perspective views and material boards for both in-house review and presentation to client.
- Developed interior design concepts and prepared interior systems and finishes.
- Visited home sites when necessary to assess and fulfill customer needs.
- Collaborated closely with customers, adjusting plans to satisfy client needs and requirements.
- Reviewed project costs, budgets and adherence to schedules.
- Gave clients information about strategies to keep spaces fresh and inviting.
- Used 3D software to allow customers to clearly visualize completed projects.
- Maintained accurate specifications for each project.

### Drafting Technician, 11/2003 - 05/2007

#### Dupont De Nemours Inc. – Richmond, VA

- Created designs using computer programs such as AutoCAD to complete shop drawings.
- Developed precise drawings from scratch based on written and verbal specifications supplied by sales.
- Implemented revisions as required by engineering, customer or suppliers.
- Received and reviewed details from design professionals to determine precise measurements for drawing preparation.
- Kept to tight deadlines and forged strong team bonds to accomplish challenging objectives.

## EDUCATION AND TRAINING

### Bachelor of Interior Architecture: Art Architecture And Design, 11/2017

#### University of South Australia - Adelaide, SA