

Inanna Bankes

Entry Level Accountant

Detailed-oriented Entry Level Accountant with 1 year of experience in accurately managing financial records, ensuring compliance with regulations, and efficiently handling various accounting tasks. Demonstrates strong analytical and problem-solving skills with a keen eye for detail. Proficient in accounting software and MS Office Suite. Adept at assisting with audits, financial reporting, and tax preparation. Quick learner, dedicated to delivering accurate and timely financial information for informed decision-making.

inanna.bankes@gmail.com 

(465) 628-4636 

123 Maple Street, Salt Lake City,
UT 84101 

Education

Bachelor of Science in Accounting at University of Utah, Salt Lake City, UT

Sep 2018 - May 2022

Relevant Coursework: Financial Accounting, Managerial Accounting, Taxation, Auditing, Financial Statement Analysis, Cost Accounting, Accounting Information Systems, and Business Law.

Links

linkedin.com/in/inannabankes

Skills

QuickBooks proficiency

Excel mastery

Financial analysis

Tax preparation

Bookkeeping accuracy

Payroll management

Budget forecasting

Languages

Employment History

Entry Level Accountant at Goldman Sachs, UT

Mar 2023 - Present

- Successfully managed a portfolio of 50+ clients, ensuring accurate financial reporting and timely delivery of monthly, quarterly, and annual financial statements.
- Streamlined the accounts payable process, reducing invoice processing time by 30% and increasing on-time payments to vendors by 20%.
- Identified and corrected multiple tax discrepancies, resulting in a total savings of \$100,000 for the firm and its clients over the course of one year.
- Collaborated with a team of 10 accountants on a major auditing project, completing the audit within 2 months and uncovering \$50,000 in misallocated funds.

Junior Accountant at Zions Bancorporation, UT

Jul 2022 - Feb 2023

- Successfully managed a portfolio of over 50 client accounts, resulting in a 15% increase in client satisfaction and retention for Zions Bancorporation in Utah.
- Streamlined the monthly financial reporting process, reducing turnaround time by 20% and improving accuracy by 10%, which led to more informed and timely decision-making.
- Identified and resolved discrepancies in accounts payable and receivable transactions, recovering over \$25,000 in lost revenue and reducing errors by 30%.
- Collaborated with the internal audit team to conduct comprehensive audits of financial records, ensuring 100% compliance with regulatory requirements and company policies.

Certificates

Certified Public Accountant (CPA)

Jun 2022

Chartered Global Management Accountant (CGMA)

Nov 2020

Memberships

American Institute of Certified Public Accountants (AICPA)

Institute of Management Accountants (IMA)