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HEATHER J. BURKS

FOOD AND BEVERAGE DIRECTOR



RELEVANT SKILLS

- Experienced in a food and beverage managerial role.
- Familiar with implementing new F&B concepts.
- Familiar with resolving customer issues and complaints as well as overall excellent customer service.
- Knowledgeable of quality control for both food and beverage.
- Knowledgeable of developing and recommending the budget, marketing plans, and objectives, and managed within those approved plans.
- Knowledgeable of developing pricing, service, and product strategies to generate more revenue and profitability across all segments.
- Knowledgeable of managing and analyzing operational costs and collaborate with the general manager and assistant general manager.
- Proficient in performing daily walk-through to ensure full compliance with the Department of Health regulations and Hyatt corporate standards.
- Proficient in computer software including Microsoft Word, Excel and PowerPoint.
- Capable of working independently with limited training and under general supervision.
- Capable of working effectively with other guest ranch managers and directors.
- Capable of effectively interacting with people of diverse cultures.
- Capable of developing and implementing new food and beverage strategies disability, and ethnic backgrounds.
- Capable of making decisions in a fast-paced environment.
- Capable of effectively building and fostering a team environment.

OBJECTIVE

Looking for a full-time Food and Beverage Director position within your company and make use of my relevant experience.