

# JESSICA CLAIRE

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📍 Montgomery Street, San  
Francisco, CA 94105

## PROFESSIONAL SUMMARY

Studying economics and digital arts at Dartmouth College. Possesses strong written and verbal communication skills as well as interpersonal skills. Interested in combining technical skills with concepts in strategy, operations, business analytics, as well as business modeling.

## SKILLS

- Maya Autodesk
- Python
- Proficient with MS Word, Excel, and PowerPoint
- Leadership
- Problem solving skills
- Working proficiency in Italian

## EDUCATION

Dartmouth College  
Hanover, NH • 2019

*Bachelor of Arts:* Economics,  
Digital Arts  
GPA 3.3 / 4.00  
Assistant Teacher: Department of  
French and Italian Spring 2017

## WORK HISTORY

Milliman - Consultant  
Atlanta • 10/2016 - Current

- Researched methods for the consultation of Israeli startups through market research and competitive analysis.
- Beta tested 100+ products and compared methods of development and design.

The Hon Company - Board Member  
Coralville • 09/2015 - Current

- Worked with fellow board members on organizing weekly events for Dartmouth student body.
- Effectively utilized Dartmouth facilities and funds for maximizing student satisfaction.

Icf International, Inc - Sales Associate  
Pensacola, FL • 10/2016 - 2017

- Prepared presentations and sold \$5,000+ in knives and cutlery sets to individuals.
- Developed new customer prospects through referrals.
- Managed quality communication, customer support and product representation for each client.

Rock 99 Radio - Producer  
City, STATE • 09/2015 - 03/2017

- Social Media Marketing: Worked with partners expanding brand recognition on campus and beyond.
- Production Assistant: Collaboration with partner producers, radio station engineers, and student athletes in the production of sports games.