

# Jessica Claire

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## Professional Summary

I want to be employee that an employer is proud to have and that can be counted on to get the done and have no doubts its done right. My work ethic is keep at a high standard by genetics as i was taught to work hard at an early age above all i take pride in my work cause it shows the real integrity of a human and how they carry themselves

## Skills

- Agricultural Tractors
- Complex Problem-Solving
- Operational Efficiency
- Special Assignments
- Loss Prevention Strategies
- Farm Management
- Emergency Response
- Equipment Maintenance
- Crop Cultivation
- Safety Awareness
- Critical Thinking
- Microsoft Access
- Chemical Identification
- Brush Hogs

## Work History

- 02/2015 to 04/2022

Agricultural Manager

Confederated Tribes Of Coos, Lower Umpqua, And Siuslaw Indians – Coos Bay, OR

  - Worked closely with employees to improve practices, techniques and safety choices, optimizing performance and minimizing waste.
  - Performed repairs and preventive maintenance on equipment and property.
  - Maximized operational profits by closely inspecting crops, assessing quality and identifying problems such as disease or insects.
  - Maintained tidy, clean and well-organized greenhouse for optimal productivity and professionalism.
  - Set up and managed plant irrigation systems to maintain optimal flows to different types of plants.
  - Adjusted production strategies to account for changing factors such as market and weather conditions.
  - Enforced strong safety and environmental protections to support habitats while preventing harm to employees or consumers.
  - Inspected and repaired equipment for livestock and crop management.
  - Coordinated inventories of seeds, chemicals, plant nutrients and tools to achieve business targets.
  - Consulted with horticultural experts to assess operational strengths and weaknesses and plan enhancements to meet changing demands.
  - Positioned irrigation systems to deliver optimal amounts of water for crop growth without waste.
  - Spearheaded efficiency improvements targeted on optimizing crop production and exceeding financial targets.
  - Flexed with unexpected problems such as droughts and infestations to maintain farm profits.
  - Oversaw cultivation and harvesting of over [Number] pounds in [Type] crops each year.
  - Monitored workers to check adherence to safety regulations, issuing warnings or disciplinary actions to violators.

01/2009 to 01/2015

Grounds Manager

Samuel Roberts Noble Foundation – Ardmore, OK

- Managed [Number] day laborers in completing large landscaping projects exceeding \$[Amount].
- Maintained tools and equipment to foster safe and consistent operation.
- Instructed team members in groundskeeping practices, lawn cultivation, pruning and grounds design.
- Carried out day-day-day duties accurately and efficiently.
- Demonstrated respect, friendliness and willingness to help wherever needed.
- Worked flexible hours; night, weekend, and holiday shifts.
- Performed duties in accordance with applicable standards, policies and regulatory guidelines to promote safe working environment.
- Used critical thinking to break down problems, evaluate solutions and make decisions.

02/2002 to 01/2009

Agricultural Technician

Chromalox – Lavergne, TN

- Explored various silvicultural techniques used for [Type] and [Type] hardwoods.
- Used GPS, weather data and other computer modeling tools to provide advice on land pollution, water quality and soil conditions.
- Conducted regular site visits to inspect and survey environmental changes and monitor construction exercises.
- Tested and installed new farm machinery and fertilizer sprayers.
- Sought better ways to reduce crop loss from field damage during handling, sorting, packing and processing, reducing crop loss [Number] %.
- Used sensing, measuring and recording devices to study problems related to effects of temperature, humidity and light on plants and animals.
- Planned heating, cooling, ventilation, post-harvest handling and logistics of food and fiber warehousing.
- Created plans and blueprints for irrigation, drainage and flood control systems.
- Trained agricultural technicians and farm laborers in new techniques for optimized crop management.

02/2001 to 01/2002

Fabrication Welder

Hills Welding And Crane – City, STATE

- Made steel form parts using various cutting equipment and welded part together per specifications.
- Read and followed blueprints and weld diagrams.
- Resolved weld-related problems by researching and using appropriate repair practices.
- Documented welding on specified work order.
- Fabricated steel molds for concrete using hand and power tools, welding operations and lifting equipment.
- Applied safety equipment, kill switches and pinch points to machinery.
- Welded metal components in vertical, overhead and flat positions.
- Cut, grinded and bent edges of materials to be joined for snug fit using power grinders and hand tools.
- Selected and operated shielded metal arc and gas metal arc welding equipment.
- Bolted, clamped and tack-welded parts to secure components prior to welding.
- Inspected pieces for defects, measured and checked with straightedges or templates for compliance with specifications.

## Education

Vocantional: Machine Tool Technology  
Mdcc - Moorhead, MS

Auto Machine And Tool  
Mdcc - Moorhead, MS

Sheet Metal Technology  
Mdcc - Moorhead, MS

2001 Associate of Arts: Welding  
Mdcc - Moorhead, MS

## Certifications

- cpr certified
- chemical applicator liscene