

Jessica Claire

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SUMMARY

- Aviation Mechanic with more than three years in the United States Marine Corps. Successfully led training programs for personnel in the work center. Reliable, diligent and flexible professional with superb communication capabilities.

HIGHLIGHTS

- Effective team leader
- HAZMAT handling
- Trained in emergency response
- Valid Georgia driver's license
- Expertise in rotary wing aircraft repair
- Equipment maintenance
- Strong verbal communication
- Quality control
- Dependable independent worker
- Excellent plan comprehension
- Troubleshooting
- Flexible work schedule
- Good mechanical aptitude
- Secret security clearance
- Safety-oriented
- Conflict resolution
- Skilled multi-tasker
- Excellent judgment
- Fast learner
- Staff training and development
- Scheduling
- Group environments
- Computer literate
- Strong work ethic
- Communication skills
- Proficiency with mechanical and electric tools

EXPERIENCE

6113 AVIATION MECHANIC CH-53E

10/2010

United States Marine Corps | City, STATE

Inspected and maintained airframes, power plants, and aircraft components; performed duties related to flight-line operations. Operated and maintained special shop and ground support equipment; assisted in performing preflight and postflight inspections; practiced ground safety procedures in flight-line and hangar areas; performed hot and cold refueling of aircraft and understands the use of airframe and power plant fluids and lubricants including the color codes for lines and tubing; removed and installed aircraft components and parts as required; uses technical publications, bulletins, diagrams, and material control procedures; observed weight and balance limitations; used precision measuring tools; performed aircraft towing and ground handling actions.

Performed duties as a Plane Captain including actively mentoring, monitoring and training junior mechanics and Plane Captains, ensuring quality in the performance of the work center.

EDUCATION

High School Diploma

2009

Forsyth Academy, Cumming, GA

Received a dual-seal high school diploma.

Military Certification | Helicopter Mechanic - Organizational Maintenance - CH-53E

2010

Center for Naval Aviation Technical Training, Jacksonville, NC

Upon completion of the course, the student will have sufficient knowledge and skills of the CH-53E helicopter, to include theory of operation, troubleshooting, fault analysis and maintenance, and will be able to perform organizational maintenance under supervised conditions in a squadron work environment.

Military Certification | Basic Helicopter Mechanic Organization Maintenance - CH-53E

2010

Center for Naval Aviation Technical Training, Jacksonville, NC

Upon completion of the course, the student will be able to work, under close supervision at the organizational level, on the CH-53 D/E helicopter. The student will have basic understanding of the duties and responsibilities of the operation, maintenance, troubleshooting and fault isolation required for the helicopter.

Military Certification | Corrosion Control and Theory

2010

Center for Naval Aviation Technical Training, Jacksonville, NC

Upon completion of the course, Aviation Maintenance personnel will have sufficient knowledge of the NA-01-1A-509 Series manuals, how to use the NA-01-1A-509 Series manuals, have a basic understanding of Preventive Maintenance Programs and Corrosion Theory, and be able to perform general tasks outlined the NA-01-1A-509 Series manuals in a squadron working environment.

MILITARY EXPERIENCE

AVIATION MECHANIC

03/2010

United States Marine Corps | Jacksonville, NC

- Qualified Plane Captain, performing duties such as preflight, and postflight inspection, special inspections, and education of Plane Captain trainees.
- Nominated as Maintainer of the Month for exemplary performance in duties including Plane Captain duties, and training maintenance personnel.
- Awarded the Good Conduct medal.
- Awarded two Letters of Appreciation for community service.