

# ALVINA ZBONCAK

5295 ADAN PLAZA, CHICAGO, IL

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## PHONE

+1 (555) 919 4889

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## EXPERIENCE

### PARISIAN-HALEY

07/2019 – present

Phoenix, AZ // *Database Management Lead*

- Manages database professionals directly or through subordinate managers/supervisors
- Provides expert guidance, strategic direction, and advice to USPS management to facilitate planning, set direction, define business initiatives, and develop solutions to meet customer information system needs and requirements
- Provides guidance and solutions to ensure the database needs align with the strategic departmental initiatives
- May manage the development of database standards, policies, and SOPs and ensures their conformance with the USPS goals and company/customer objectives

### WEISSNAT, CUMMERATA AND JERDE

09/2012 – 02/2019

Phoenix, AZ // *Manager, Clinical Database Management*

- Complies with applicable SOPs and work practices
- Serves on the data standards board as needed, and leads as needed implementation and where needed development of data management database standards
- Ensure operational excellence in collaboration with partners and colleagues for application of standards within data capture methods in support of the data review plan, in collaboration with the Clinical Data Scientist, ensure operational excellence across all DMM deliverables
- Directly supports knowledge development of data capture tools and methods that support the accuracy and integrity of study data
- Technical skills and experience using relational databases

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## EDUCATION

### ACADEMY OF ART UNIVERSITY

*Bachelor's in Computer Science*

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## SKILLS

- Database analysis, MS Excel, SQL etc
- Excellent written and verbal communication skills, both technical and nontechnical, with public speaking experience
- Major team player, collaborator, role model and mentor
- Experience translating complex business and technical challenges into technical solutions
- Previous Management level experience in the infrastructure space
- Proficient in Unix and Windows Operating System and scripting
- Expert in current releases of Oracle and/or SQL Server
- Knowledge of Oracle and/or SQL Server administration and utility tools