

# JESSICA CLAIRE

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📍 Montgomery Street, San  
Francisco, CA 94105

## SUMMARY

United States Navy veteran. Extremely strong work ethic with extensively trained mind set. Thoroughly tested leader focused on cohesive teamwork. Continued focus on precise mission readiness and completion.

## HIGHLIGHTS

- Exceptional problem solver
- Leadership
- Repairing
- Troubleshooting
- Mechanically inclined
- configuring
- Construction machinery operation
- Demolition
- Detail-oriented
- Time Management

## EDUCATION

**Mobile Ordnance training team  
(MOTT)**  
NORFOLK, VA • 2012

**Certificate** : ORDNANCE

**Mine and Torpedo**  
Norfolk Naval Air Station, VA •  
2012

**Certificate** : Mine and Torpedo  
configuring

**Warren consolidated high school**  
Norfolk Naval Air Station, VA •  
2009

**High School Diploma**: General

## ACCOMPLISHMENTS

- Key player on federal projects valued at more than \$100M.
- Recognized ahead of peers as a Aviation Ordnanceman for being fully qualified in all applicable qualifications.
- Built around 100 missiles rockets and bombs with zero malfunctions.

## EXPERIENCE

**United States Navy - Aviation Ordnanceman**  
2011 - 04/2013

- Assemble, tests and maintain air-launched guided missiles.
- Service bomb, missile and rocket releasing and launching devices.
- Stow, assembles and load aviation ammunition including aerial mines, torpedoes, missiles and rockets.
- Inspect, maintain and repair aircraft mechanical and electrical armament/ordnance systems.
- Service aircraft guns and accessories.
- Move and store inventories of explosives, loaded perforating guns, and other materials, according to established safety procedures.
- Compile and keep gun and explosives records in compliance with local and federal laws.
- Maintain inventory levels, ordering new supplies as necessary.