

JESSICA CLAIRE

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PROFESSIONAL SUMMARY

Adaptable professional with 20+ years of experience and a proven knowledge of performance evaluation with student interns, instructional techniques, and classroom management. Aiming to leverage my skills to successfully fill the Assistant Principal role at Logan High School.

SKILLS

- Organizational leadership
- Discipline management (PBIS)
- Team collaboration
- Co-Teaching Strategies
- RESA and Student Intern Mentor
- Interpersonal strengths

WORK HISTORY

Grade 9 Teacher: History and English Language Arts, 08/2011 - Current

Trimble Local Schools – City, STATE

- Create engaging lesson plans, fostered culture of discovery and provide well-organized classroom structure to help students develop important learning skills and good study habits useful in trade and college education.
- Member of Building and District Leadership Teams. Plan and develop school improvement goals and solutions to ensure quality of education for students.
- Student Learning Objective Committee, TLTA representative. Ensure quality OTES, SLO and SGM implementation.
- Positive Behavior System Planner. Planned, implemented, and evaluated positive behavior system. Collected behavior data to develop format appropriate for high school using board adopted system
- RESA Teacher Mentor. Prepare Year 1 and Year 2 Resident Educators for successful fulfillment of TESA program requirements.
- Cooperating Teacher with Ohio University supervisors. Prepare and evaluate professional interns and student observers
- Facilitator for Parent Advisory Council. Plan, organize, and facilitate events to enhance family and community involvement in learning process.
- Co-Advisor of Senior class. Collaborate with co-worker and students to plan class trip and graduation ceremony.

Grade 6 Teacher: Science, Math, Language Arts, 10/2010 - 07/2011

Trimble Local Schools – City, STATE

- Maintained classroom environment consistent and focused on learning by establishing and enforcing clear objectives using diversified teaching techniques and learning tools to help students of differing ability levels and varied learning modalities
- Professional development designed to practice and implement various co-teaching strategies
- Member of Parent Advisory council. Collaborated with teachers and parents to include family and community in learning process

Grade 3 Teacher: Self-contained, 08/2008 - 05/2010

Trimble Local Schools – City, STATE

- Drove student learning by establishing clear classroom plans and group objectives, as well as actionable strategies to promote exploration of learning
- Established and enforced rules of behavior to drive social development and maintain positive interactions
- Reading collaboration with middle school English and second grade classes to integrate readers' theater
- Member of Building Leadership Team. Created five-year building plan; validated plan strategies by interpreting collected testing data; reinforced use of differentiation in classroom

Grades 3-5 Teacher: Self-contained, 01/1999 - 05/2005

Grace Academy – City, STATE

- Enhanced student learning by optimizing wide range of instructional approaches and innovative classroom activities
- Cooperating Teacher with Ohio University supervisor. Prepared and evaluated professional interns
- New Teacher Mentor. Guided new teachers with school curriculum, procedures, and classroom management
- Curriculum Development Team. Developed standard based supplements for whole school curriculum

EDUCATION

Master of Science: Educational Administration, 2013

Ohio University - Athens, OH

Bachelor of Science: Middle Childhood Education, 2008

Ohio University - Athens, OH

Bachelor of Arts: Elementary Education, 1991

West Virginia Wesleyan College - Buckhannon, WV

CERTIFICATIONS

- **Principal:** PK-6, 4-9, 7-12, Ohio
- **Middle Childhood Professional:** 4-9 English and Social Studies, Ohio
- **Early Childhood Professional:** PK-3; 4-5 Endorsement, Ohio
- **Elementary Education Provisional:** K-6, Pennsylvania