

JESSICA CLAIRE

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Summary

I am easygoing, enthusiastic, and energetic. I speak English and Spanish. I'm a reliable and hardworking.

Skills

- Job site preparation
- Project Planning
- Fall protection
- Job planning
- Job site management
- Materials estimating
- Conflict resolution
- Work ethic
- Communication
- Teambuilding
- Friendly, positive attitude
- Leadership
- Maintenance & Repair
- Simultaneous translations skills
- Customer service expertise
- Active listening

Experience

Floor Technician Supervisor, 06/2016 to 03/2020

Abm – Deltona, FL

- Reduced wasteful spending by accurately cutting [Type] and [Type] materials according to specifications.
- Performed quality installations quickly and accurately while adhering to highest standards in customer service.
- Designed regular [Timeframe] cleaning schedules based on floor types and foot traffic.
- Vacuumed, buffed and waxed [Type] floors without causing disruptions to [Type] business.
- Inspected floor surface to assess condition and correct any imperfections potentially affecting carpet or flooring installation.
- Cleared over [Number] rooms and office areas of trash and debris.
- Conducted over [Number] repairs on diverse flooring types.
- Mixed [Type] cleaning supplies to maximize cleaning efficiency and decrease supply costs.
- Collected and removed debris from work sites to maintain team productivity and minimize safety hazards.

Insulation Installer, 01/2013 to 06/2016

Installed Building Products – Pataskala, OH

- Installed high-quality fiberglass insulation in new constructions.
- Worked effectively in different positions and at heights to lift rolls, reach spaces and place products.
- Sprayed foam insulation into wall cavities to improve protections for existing structures.
- Satisfied customers with neat, efficient work and by consistently meeting planned deadlines.
- Drove vehicle to job sites and organized supplies for crew members.
- Removed and sealed off old asbestos insulation following strict remediation protocols.
- Inspected components and assemblies to verify adherence to specifications and codes.
- Contributed to project management duties, including assessing project scope and outlining requirements, leading to [Number]% increase in overall team productivity.
- Measured and cut insulation to fit installation specifications and provide adequate covering for surfaces such as [Type] and [Type].
- Prepared insulation and other materials prior to beginning each project, placing focus on efficiency and waste reduction.
- Determined appropriate amounts and types of insulation needed and installation methods required to satisfy project demands.
- Identified specific heat retaining or excluding properties required and selected corresponding insulation materials.
- Protected insulated pipes from damage or decay by installing and securing sheet metal.
- Installed loose or foam insulation in tight spaces to meet building code requirements.
- Affixed insulation to exposed surfaces while working on scaffolding and ladders at heights up to [Number] feet.
- Assembled and installed equipment such as ducts, control boxes, drainpipes and furnace casings.
- Maintained equipment, making repairs and modifications to extend life of such tools.
- Measured and marked dimensions of work materials and surfaces using various tools, including [Tool], [Tool] and [Tool].
- Trained [Number] technicians to consistently maintain and operate all equipment in safe and proper manner to avoid injuries.

Agricultural Field Worker, 12/2006 to 06/2016

Farmers – City, STATE

- Checked fields regularly to spot and handle maintenance issues such as broken fencing to keep out destructive animals.
- Moved full containers of crops to storage or immediate shipment areas using forklifts.
- Assisted with [Type] harvest, including collecting, sorting and packing crops.
- Disassembled, repaired and maintained farm machinery such as tractors to tend to [Type] crops.
- Helped plant and tend to [Number] acres of [Type] crop to consistently bring in high yields and quality products.
- Fed raw [Type] crops into semi-automated machines to separate usable and unusable parts.
- Identified plants, pests and weeds to determine pesticide and fertilizer applications.
- Planted [Type] seedlings on-time and with ideal practices to help farm achieve top-quality yields.
- Kept farm buildings, fencing and structures maintained in good working condition to meet day-to-day needs.
- Set up equipment to irrigate over [Number] acres.
- Documented crop growth, yields and use of related supplies such as pesticides.
- Applied pesticides, herbicides and fertilizers to crops.
- Checked function of farm equipment regularly to complete repairs and maintain operations for day-to-day needs.
- Loaded agricultural products into trucks to transport to market.
- Harvested [Type] crops by hand to avoid damage to delicate items.
- Operated irrigation equipment to clean ditches.
- Handled all delegated tasks, including [Task] and [Task].
- Collaborated with others to discuss new [Type] opportunities.
- Recognized by management for providing exceptional customer service.
- Delivered [product or service] to customer locations on time.

Education and Training

GED: 06/2011

Southeastern Technical College - Vidalia, GA