

JESSICA CLAIRE

Montgomery Street, San Francisco, CA 94105 • (555) 432-1000 • resumesample@example.com

Summary

OBJECTIVE To obtain a position assisting victims of domestic violence

Highlights

- Guest services
- Inventory control procedures
- Merchandising expertise
- Loss prevention
- Cash register operations
- Product promotions

Accomplishments

Experience

Advocate, 03/2007

Bcfs

- Provide crisis response activities, support, advocacy, and empowerment counseling to victims of domestic and sexual violence 2 Advocate within the civil and criminal legal systems to assist victims in navigating the systems and to ensure the systems are responsive to their needs 3 Provide accompaniment to court proceedings and legal appointments 4 Provide information and educational materials to program participants preparing for court filings or legal proceedings 5 Develop, update, and distribute resource and educational materials 6 Maintain program participant case records 7 Participate in legal advocacy team meetings, staff meetings, in-service training, and organizational activities November 2005 Tekmark Global Solutions to December 2006 Shipping/Receiving for Merck & Co.
- Received packages from UPS and Fed Ex Prepared packages for shipment to Merck employees Replenished all supplies for field sales Inventory control Phone and.

Technician, 01/1999 to 08/1999

Cushman & Wakefield

- Restored homes and businesses that were damaged by fire, water, or smoke.

Residential Supervisor, 05/1997 to 09/1998

Geo Group Inc.

- Provided care for individuals with developmental disabilities.
- Supervised a group home for 8 residents.

Education

Certified Personal Trainer National Strength and Conditioning Association: October 2003

Bachelor of Science: Psychology Sociology, May 1998

Ursinus College - Collegeville, PA

Additional Information

- HONORS Phi Beta Kappa National honor society for college students with high attainments in liberal scholarship Psi-Chi National Psychology honor society Hall of Fame for Athletes Ursinus College All-American Award for Lacrosse 1997 and 1998, Ursinus College 1994, Souderton High School