

JESSICA CLAIRE

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SUMMARY

over 7 years of hands-on experience as an Oracle database administrator and have completed life cycle knowledge including installation, database upgrade and patching, database refreshes and database migrations across different platforms, on my recent assignment i have gained some basic knowledge in MYSQL and SQL server.

configured and maintained physical/active data guard for oracle disaster recovery and performed switchover/switchback from primary database to standby database for testing purposes whenever required.

designed and implemented backup and recovery strategies using RMAN (full and incremental), point in time, media recovery and data pump (expdp/impdp) for logical database objects. used crontab to automate some of them without manual intervention.

automated monitored of heart beat

remote administration and support of production and development databases sizing 10TB

developed database monitoring check/health check alert scriptts for database uptime/downtime status, and sizing issues using grid control (OEM 12c and 19c).

experience in extracting, transforming, loading (ETL) data using SQL loader utility.

SKILLS

- Database administration
- Data testing
- Data conversion and migration
- Writing queries
- Microsoft SQL (basic)
- MYSQL (basic)

EXPERIENCE

Service Desk Oracle Database Administrator, 01/2022 - Current

Edward Jones – Des Moines, TX

- Created and altered database storage structures to meet user needs.
- Prioritized and organized tasks to efficiently accomplish service goals.
- Worked closely with team members to deliver project requirements, develop solutions and meet deadlines.
- Worked successfully with diverse group of coworkers to accomplish goals and address issues related to our products and services.
- updated and inspected database security features and protocols
- Promoted high customer satisfaction by resolving problems with knowledgeable and friendly service.
- Developed and ran autonomous database backups.

Oracle Database Administrator, 06/2020 - 10/2021

Edward Jones – Dover, NY

- performing housekeeping task like checking log and trace files.
- Created program backups and information recovery systems.
- Created and altered database storage structures to meet user needs.
- Analyzed workflows and established priorities for daily operations.
- Wrote scripts and processes for data integration and bug fixes.
- Developed redundant systems and procedures for disaster recovery and archiving to maintain data protection.
- monitoring scheduled backup procedures and database refreshes(from PROD to DEV or TEST on daily basis using crontab)
- created and monitor user access rights and privileges through roles and profiles.
- used database configuration assistant (DBCA) Database upgrade Assistant for upgrading Oracle 11gR1 to 11gR2 then latest Oracle 12C to 19C and applied patches (CPU & PSU) as required using the Opatch Utility.
- installed 12C and 19C software on several linux boxes then migrated and upgraded 11g database to 12C and 12C to 19C using data pump.
- upgraded from 12.1.0.2 to 19.3.0 and successfully implimented data guard.
- migrated CDB to non-CDB using data pump
- was in a team of DBA who installed and configured Golden Gate for data replication accross same platform.
- backup database using RMAN
- cloning 11g,12C and 19c databases using RMAN duplication (with and without backup)
- provide instance level performance monitoring and tuning for wait events, sessions, physical and logical IO and memory usage with the help of AWR and ADDM reports, explain plan, sql developer and oracle enterprise manager.
- was on a team of DBA who developed PL/SQL packages, DML, DDL, Oracle tables, stored procedures, functions, cursors, triggers and linux shell scripts for reports.
- performed databases refreshes, migration and performance tuning at the OS.
- setup and maintenance of physical standby database using data guard broker and active data guard for faster disaster recovery.
- installed and configure OEM grid control for maintenance administering the database.
- mentoring junior database administrators on cloning, patching, rollback, upgrade and dataguard.
- have some experiance in shell/perl scripting for production databases.

Oracle Database Administrator, 05/2017 - 07/2020

Dexmedia – City, TX

- Created program backups and information recovery systems.
- developed RMAN cold backup script to take backups automatically every week 200 databases vary in size from 200GB to 2TB and automated the process through crontab
- used RMAN duplicate and HOT/COLD backups to migrate the data from 11.1.0.7 to 11.2.0.3 and from 11g to 12c
- responsible for creating RMAN catalog database and registering the database in catalog DB
- monitored production database using automatic workload repository (AWR), automatic database diagnostic monitor (ADDM) and active session history (ASH)
- performed RMAN backups (full,incremental and cumulative) and recovery, incomplete recovery and disaster recovery using standby database or data guard.
- installed and configured maintained Enterprise manager .
- worked closely with the Oracle developers for better performance in applications in writhing the packages, triggers, and indexes on the tables.
- was on a on call rotation for production and development database support and administration.
- implementing data pump, conventional export/import utility of Oracle 11g and 12c for re-organizing databases/schemas/tables to improve the performance.
- configuring data guard to ensure high availability, data protection and disaster recovery.
- clone database from production to test and devlopementusing RMAN (Active cloning)

EDUCATION AND TRAINING

Bachelor of Science: Information Technology, 09/2015

University of Douala - Cameroon