

# MECHANICAL ENGINEERING STUDENT SAMPLE RESUME

1010 South Street, New York, NY 10003

(212) 204-5645

john.doe@gmail.com

*BS in Mechanical Engineering from Cowell University with a predicted magna cum laude seeking an entry level engineering role in the automotive industry*

## EDUCATION

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### COWELL UNIVERSITY

Chicago, IL

*Bachelor of Science in Mechanical Engineering, June 2013*

- Predicted Magna Cum Laude
- Created a mathematical project using excel on the theory of tyre dynamics for a mathematical modeling competition. From this a great amount of experience with Excel was gained
- Presented with a group of 5 students on Aviation theories and designs attaining 1<sup>st</sup> place with 84%
- Lean Manufacturing Principles
- 3D solid modeling experience
- Six Sigma, 5 Why, and 8D
- Design of Experiments (DOE)

## AFFILIATIONS

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- CU Automotive Association of Chicago
- Students Union of Engineers, USA

## PROFESSIONAL EXPERIENCE

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### CARROT CAR PARTS

Boston, MA

*Sales Assistant*

*September 1998 – Present*

- Present tire product and automotive service to customers exceeding sales targets by 25%
- Manage over 45 outgoing calls per day for callback management, A/Rs and miscellaneous calls as assigned
- Accurate communications with customer, service manager and 22 technicians to establish time commitments that meet Carrot Car Parts standards and meet or exceed customer requirements
- Perform various administrative and basic accounting functions such as: research and billing support tasks, accounts receivables, transfer and key logs, run miscellaneous reports, supply maintenance, process customer billing

## ADDITIONAL SKILLS

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- Microsoft Office
- CAD
- Quad lingual Spanish, French, Italian and English