

Jacky Smith



Project Manager

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Nationality	USA	Driving license	Full

01 PROFILE

Analytical and proactive Project Manager with 20+ years of experience managing infrastructure and software development projects, with budgets ranging from \$10k to \$1.5M.

02 EMPLOYMENT HISTORY

03/2007 – Present	<div>IT Project Manager at Scholastic Corporation<div>New York, New York</div><p>Scholastic is an American multinational publishing, education and media company known for publishing, selling, and distributing books and educational materials for schools, teachers, parents, and children. As an IT Project Manager, my core activities include:</p><ul style="list-style-type: none">Collaborating with internal and external stakeholders to gather project requirementsWorking with the Project Management Office to determine the project's human capital needsEstimating project budgets and writing all necessary documentation for approvalOverall project governance, including ensuring compliance to industry and government regulations</div>
01/2002 – 01/2007	<div>Project Manager at Viacom<div>New York, New York</div><p>Viacom is an American multinational media conglomerate with interests primarily in cinema and cable television. As an Project Manager, my core activities included:</p><ul style="list-style-type: none">Spearheading software development projects, with a primary emphasis on Agile developmentTracking project timelines, deliverables, and budgetsAssessing project risks and proactively resolving issuesFacilitating morning stand-up meetings with the project scrum team</div>
10/1998 – 01/2002	<div>Jr Project Manager at NBA<div>New York, New York</div><p>The National Basketball Association is a men's professional basketball league in North America. As a Jr Project Manager, I assisted the project management team with a wide range of software development and infrastructure projects.</p></div>

03 EDUCATION