

John Doe

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O B J E C T I V E

HR General

A position as an active employee, involving responsibility and working with others as a team member to achieve advancement and growth for the company.

Q U A L I F I C A T I O N S

- Production Supervisor 4 years hands on experience.
- Supervising 16 employees in production and packaging depts.
- Business Owner 7 years hands on experience.
- Production scheduling, purchasing production supplies.
- 29 years manufacturing experience.

W O R K H I S T O R Y

2002-2009: Quality Assurance Tester at XYZ STEEL INC.

2002-1998: Production Supervisor Printing Company XYZ

1991-1998: Printing Company XYZ

Position: Pressman-Machine Operator

- 8 color 10 inch Mark Andy---- 8 color Comco-10 inch

1983-1991 XYZ MOVING & STORAGE

Position: Manager

Duties: Customer contact, giving estimates, supervizing 4 employees, loading and unloading truck from personal property to safes and machinery for business.

1983-1985 XYZ MOVING & STORAGE

POSITION: Truck Driver-2 years

Duties: Driving truck and responsible for loading and unloading trucks. Held accountable for all paperwork.

1973-1983 CBS

POSITION: Machine Operator-10 years

Duties: Production on 12 hour shifts. Filled in for supervisor on vacations.

E D U C A T I O N

Associates Business, 1972

ISU Terre Haute, Indiana

IVY Tech, Terre Haute, In. --Special courses and seminars.

Computer Proficiency: Windows XP, Word, Excel, Power Point, etc...