

# Sample Public Relations Specialist Resume

Christopher Flores  
3855 Junior Avenue  
Norcross, GA 30093  
(333)-597-4872  
c.flores@emailaddress.com

**Job Objective** After years of experience, seeking work as a Public Relations Specialist within a qualified and stable company.

## Highlights of Qualifications:

- Admirable experience in managing media relations, supervising media relation programs and handled all media requests
- Outstanding knowledge of advertising through various media
- Deep knowledge of brokerage industry and related principles
- Immense ability to develop and plan multiple projects
- Exceptional ability to prepare copies as a subject matter expert
- Excellent skills to proofread copies
- Skilled to write new releases
- Proficient in all photographic software

## Professional Experience:

Public Relations Specialist  
Vision Solutions, Inc., Norcross, GA  
May 2006 – Present

- Coordinated with various teams and developed public awareness for assigned entities.
- Developed public relation plans and coordinated with marketing and business teams for its effective implementation.
- Assisted members of PR team in designing strategies for effective placement of stories in print and broadcast media to ensure achievement of all objectives.
- Provided assistance to key spokesperson on various public appearances and interviews.
- Performed research and edited new releases and articles before sending it to media.
- Monitored all media coverage on an everyday basis and implemented necessary media programs.
- Maintained good relations with physicians in hospitals and clinics to get accurate information.
- Worked with PR manager and provided support to hospital staff.

Public Relations Specialist  
Sony Computer Entertainment America LLC, Norcross, GA  
March 2003 – April 2006

- Prepared press kit materials such as press releases, case studies and related articles.
- Managed all new product introductions and evaluated products in market.
- Monitored pitching of product news and prepared required press tours and conferences.
- Coordinated with Regional and National Account Managers and provided product training to same.
- Participated in various trade show press briefings and managed all pressroom accommodations.
- Prepared PPT presentations to be presented to media.

## Education