



## PROFILE

## WORK EXPERIENCE

## EDUCATION

## SKILLS

## VOLUNTEERING

# Ryan Switzer

**Address:** Tampa 33615  
**Phone number:** (999)999-9999  
**Email address:** hello@kickresume.com

Self-motivated marketing graduate who loves to be involved. Extensive customer service skills acquired from multiple highly-noted internships and jobs. Great with mediating and solving problems, motivating team members, and leading projects.

### Sales Associate Lush Handmade Cosmetics

⌚ 09/2017 – present ⚽ TAMPA

- Effectively managed a high-volume of inbound and outbound inquiries.
- Played a vital role in expanding market share and increasing sales levels through presentations, sales letters and correspondence.
- Approach browsing customers and initiate conversations to determine needs
- Advise customers on utilization and taking care of merchandise
- Answering customer inquiries and complaints
- Retain customer loyalty through outstanding customer service

### Management Intern Enterprise Rent-A-Car

⌚ 06/2016 – 08/2016 ⚽ SEARCY

- Created easy and excellent rental experiences for all customers
- Maintained relationships with customers and businesses for repeat visits
- Understood what the needs of the customers were and exceeded them
- Contacted customers during and after rental to ensure best experience possible

### College Program Intern Walt Disney World

⌚ 02/2015 – 08/2015 ⚽ ORLANDO

- Ensured guests were knowledgeable of recreation happenings
- Created a fun, friendly, and safe environment for all
- Handled guest situations calmly and creatively to fit specific matter
- Made sure that all recreation experiences were filled with Disney magic

### Marketing Harding University

⌚ 08/2012 – 12/2016 ⚽ SEARCY, US

- Attended study abroad in Florence, Italy; Fall 2013

#### ⓘ COMPUTER

Typing



Word



Excel



#### ⓘ LIFE

Detail Oriented



Multi-Tasking



Verbal



### Volunteer

#### Dream Center of Tampa

⌚ 01/2018 – present ⚽ TAMPA

- Assist at-risk youth of Tampa with breaking their stereotypes
- Help with homework and succeeding in school