

# IT CONSULTANT

JACK SOCK

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## SKILLS

- Delegation
- Active Listening
- Problem Solving
- Decision Making
- Systems Analysis
- Business Analysis
- Negotiation Skills
- Presentation Skills
- Time Management
- Software Life Cycle
- Process Improvement
- Vendor Management
- Effective Writing Skills
- Business Intelligence
- Enterprise Knowledge
- Planning & Management
- Microsoft, Oracle, SAP, etc
- Cross-platform Knowledge
- Able to give system analysis and enhance it
- Worked on any platforms browsers
- Enhanced any workflow or process with automation
- Relationships, selection, oversight, and administration of vendors
- Able to convert any business into intelligence automated application
- Ability to plan and manage any project with limited time and resource
- Listen to my staff, management, vendors, and internal business partners
- Able to create and deliver a quality presentation to key decision makers
- Analyze any business and proposed a study case to automate it into system
- Extensive in Software Development Life Cycle (.NET, PHP, MVC, Front-End, Back-End).

## SUMMARY

Experienced in IT Security and Network Professional with wide-range experience maintaining networks, applications, operating systems and providing technical support, would like to continue a career in IT Security and Network Administration, continuously improving his skills and knowledge. Sharp problem solver, continuously looking for effective solutions to complex problems with great troubleshooting skills.

## WORK EXPERIENCE

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| 2014-08 -<br>Present | <b>IT Consultant</b><br>Intel <ul style="list-style-type: none"><li>• Improving the structure and efficiency of IT systems in various organizations to improve productivity and reduce costs through the optimized use of technology.</li><li>• Providing strategic guidance to clients with regard to technology.</li><li>• IT infrastructures and enabling major business processes through enhancements to IT.</li><li>• Providing guidance during selection and procurement.</li><li>• Providing highly expert technical assistance.</li></ul>  |
| 2011-05 -<br>2014-07 | <b>IT Applications Specialist</b><br>Hewlett-Packard <ul style="list-style-type: none"><li>• Handled ERP implementation and administration activities.</li><li>• Developed and maintained applications using the latest programming techniques.</li><li>• Designed applications and integration interface based on best practices and vendors' recommendation.</li><li>• Performed necessary R&amp;D to identify the right technologies for supporting Company business.</li><li>• Scoped, planned, and executed IT projects according to standard Application Lifecycle methodologies.</li><li>• Produced and updated documentation for IT projects and governance.</li><li>• Provided continuous improvements to existing IT landscape and application framework.</li></ul> |
| 2007-04 -<br>2011-04 | <b>Network Administrator</b><br>IBM <ul style="list-style-type: none"><li>• Internet Service Provider network administration - Network and security implementation.</li><li>• Maintenance and upgrade - Provided technical support for customers.</li></ul>   |

## EDUCATION

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| 2007 | <b>Bachelor of Science</b><br>Harvard University |
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