

AMY BROWN

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FINANCE DIRECTOR

□ QUALIFICATIONS PROFILE

Goal-driven, detail-oriented, and seasoned professional with extensive experience in all levels of finance and accounting. Well-versed at designing and implementing a financial strategy to ensure profitable long-term growth. Expert at formulating and implementing structure and strengthening fiscal operations to optimize profitability. Equipped with articulate communication and interpersonal skills in building positive work relationships with professionals of all levels.

□ AREAS OF EXPERTISE

*Financial and Operational Reporting • Fiscal and Budget Management • Payroll Processing and Cash Management
Expense Analysis and Monitoring • Policies and Regulatory Compliance • Process Improvement and Change Management*

□ PROFESSIONAL EXPERIENCE

ABC Company, City, State

Finance Director (Interim)

2017–2018

- Provided leadership to all aspects of accounting, including evaluating existing finance procedures, offering recommendations for improvement and automation toward implementation.
- Directed all financial aspects of the company, including evaluating figures and offering recommendations based on findings to secure profitable outcomes.
- Supervised a team in handling month-end, year-end, and annual budgeting activities.
- Oversaw corporate finance operations, along with capital requirements, debt, taxation, equity, and acquisitions as needed.

Key Highlight:

- ✓ Spearheaded the finance and accounting strategy to optimize the financial performance of the organization.

DEF Company, City, State

Head of Finance

2014–2015

- Directed the operations of the Finance, Operations, and IT departments, along with the activities of a team of three personnel in guaranteeing timely and accurate delivery of financial statements.
- Led financial activities, including making financial budgets, policies, and procedures; managing cash flow planning; maintaining appropriate internal controls and financial procedures; and forecasting and analysing results to support business planning.

Key Highlight:

- ✓ Successfully identified a suitable financing partner, which resulted in a release of a working capital in excess of \$1M