

Ryan Edward

BUSINESS MANAGEMENT STUDENT

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OBJECTIVE

I am a sophomore student currently studying International Business Management at San Jose State University. I am capable of working under pressure and have a high sense of responsibility. I also possess strong communication and team working skill with a flexible mindset to adapt to any working environments. I intend to leverage my knowledge and have the opportunity to develop further in the customer services field as my future career.



Experience

Nov 2019 -
Present

Student ambassador
San Jose State University

- Assist Student Recruitment & Institutional Partnerships and Marketing Departments in events at BUV and high schools, including Campus Visit BUV, Mini Info Day, Open Day, high school proms, Career Fair and Parent Meeting etc.

Oct 2018 -
Mar 2019

Co-founder of Modern Books and Action club
Modern High School

- Encourage reading habit of students.
- Set up projects and voluntary works, for example: Project "Exchange books for plants"/ Collect waste papers and sell them in order to create fundraising / Project "Book Review Contest for Van Giang students".
- Create content for the club's facebook fanpage.
- The club's fanpage on Facebook nowadays has more than 2000 likes.
- VGB&A club was the very first club created at that time and has become the pioneer for the next generation clubs in Van Giang high school.

Jan 2016 -
Apr 2019

Secretary of the Great Youth Union
Modern High School

- Set up and participate in all school events, contest, workshop.
- Act as representative of students, take on the tasks of collecting students' feedbacks and giving students' proposal to the school's administrators.
- Gain experience in working with other students and teachers from different high schools as well as in working with school's partner organizations.



Skills

Project Management 

Communication 

Time Management 

Teamwork 

English Professional 

Working Proficiency 



Education

Business Management Aug 2019 -
San Jose State Present
University

Major: International Business Management
Top 3 students to get 50% scholarship award.

Bachelors in Business Sep 2016 -
Northeastern May 2019
University