

# JESSICA CLAIRE

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## PROFESSIONAL SUMMARY

- **Objective:** To obtain a position as the Supervisory Natural Resource Specialist with the NRCS.
- Seasoned teacher with over ten years of experience. Successful in designing engaging lesson plans and integrating educational technology to drive retention, comprehension and participation. Accomplished in cultivating long-term relationships with students and working in fast-paced academic environments.
- Personable and talented with current understanding of new learning technologies and trends in education community.
- Highly motivated and enthusiastic educator skilled in identifying educational software and learning programs benefiting students.
- Dedicated to guiding students to succeed while inspiring an insatiable passion for American Agriculture, Visionary Leader, Bridge Builder and Licensed Educator with experience instructing secondary education students, securing resources, and implementing effective programs.
- Committed to educational development and success Improving Performance - Enhancing Programs - Inspiring Systemic Change
- Instructional Leadership - Use a balanced blend of motivational and targeted instruction methodologies to enhance curricula, focus on the three 'R's - rigor, relevancy and relationships.
- Engage Parents - Work closely with parents throughout career, repeated successes securing a high level of parental involvement through SAE and program development.
- Leverage Resources / Strategic Collaborations - Work closely with district leaders and community partners to encourage parental involvement and strong community alliances.
- Utilize a visionary approach with consistency to help students past the threshold of not-knowing to knowing and develop to their fullest extent.
- Knowledgeable in Career and Technical Education, WAVE JTED standards and expectations.

## SKILLS

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| <ul style="list-style-type: none"><li>• Instructional Best Practices</li><li>• Relationship building and management</li><li>• MS Office</li><li>• Communications</li><li>• Business operations</li><li>• Budgets</li><li>• Conservation management</li><li>• Public relations skills</li></ul> | <ul style="list-style-type: none"><li>• Flexible &amp; Adaptable</li><li>• Responsible</li><li>• Planning and Coordination</li><li>• Training &amp; Development</li><li>• Organization and Time management</li><li>• Written Communication</li><li>• Critical thinking</li></ul> |
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## WORK HISTORY

### Agricultural Education Instructor/FFA Advisor, 08/2011 - Current

#### Lineage Logistics – Catasauqua, PA

- Facilitate classes in Biology, Ag Engineering, Animal Science, Ag Business and Greenhouse Management in grades 9-12
- Utilize multiple assessments in compliance with district and state requirements to inform instruction
- Use innovative methods and materials to produce effective learning experiences including cooperative learning
- Maintain and supervise 40 acres of alfalfa including irrigation, chemical application and cutting schedule and student animal facilities
- Facilitate workshops in soil science and botany with Parker Valley NRCS
- Effectively grow and maintain a greenhouse with 1000 plants each season
- Identified plant diseases and researched methods for mitigation
- Maximized water conservation by checking sprinkler spray angles and testing performance of digital controllers
- Rearranged planting beds and flower gardens seasonally
- Managed maintenance and installation of irrigation equipment
- Managed breeding programs while factoring in issues such as animal age and readiness
- Balance WAVE/JTED program funding
- Communicate with advisory board members for program evaluations
- Complete all Arizona ADE requirements for Arizona FFA Affiliation
- Performed duties in accordance with all applicable standards, policies and regulatory guidelines to promote safe working environment.

### Owner/Operator, 08/2015 - 01/2018

#### McGuire Sprayer Service – City, STATE

- Assessed financial reports and statements regularly to update processes and operations for greater profitability
- Managed day-to-day business operations, including accounting, finance, HR, marketing and public relations
- Assessed income and expenses and adapted plans to improve profit levels
- Operated with safety and skill to avoid accidents and delays
- Prepared and mailed invoices to customers, processed payments and documented account updates
- Kept vendor files accurate and up-to-date to expedite payment processing
- Entered invoices requiring payment and disbursed amounts via check, electronic transfer or bank draft
- Verified vendor accounts by reconciling monthly statements and related transactions
- Worked with customers to understand needs and provide chemical spray service
- Worked with personal and business taxes and insurance liability
- Maintained accurate records of business license and commercial applicator license

### Agricultural Education Instructor/FFA Advisor, 08/2010 - 05/2011

#### WILLCOX MIDDLE SCHOOL – City, STATE

- Facilitate classes in Biology and Animal Science in grades 7-12
- Utilize multiple assessments in compliance with district and state requirements to inform instruction
- Performed innovative methods and materials to produce effective learning experiences including cooperative learning, thematic instruction and differentiation
- Communicated frequently with parents, students and faculty to provide feedback and discuss instructional strategies
- Developed and implemented lesson plans that addressed general students as well as those with individualized 504 plans as part of integrated classroom
- Held conferences with parents to address questions, discuss academic progress and encourage learning goals
- Attended and facilitated IEP meetings for students and families
- Pursued professional development continually by attending educational conferences and teacher training workshops
- Implemented and encouraged debate-style classroom environment to increase student engagement and promote critical thinking
- Connected with parents and community organizations to promote involvement
- Organized after school supervised agriculture experience visits

## EDUCATION

### Bachelor of Science: Agriculture Technology Management, 05/2010

#### The University Of Arizona - Tucson, AZ

## ACCOMPLISHMENTS

Western Arizona Vocational Education District- WOW Award, 2011

Arizona Agriculture Teacher Association- Yuma District Teacher of the Year, 2019

## CERTIFICATIONS

Real Estate