



## STRENGTHS

### ⚡ Expert Advisor

Provided legal advice to 100+ clients, resulting in 95% positive feedback

### ★ Problem Solver

Developed and implemented legal strategies that reduced client lawsuits by 50%

### ✓ Excellent Communicator

Negotiated complex legal agreements with opposing counsel, resulting in \$2M in cost savings

## SKILLS

Legal Research ·

Litigation Management ·

Contract Negotiation ·

Employment Law · Risk Assessment

## ACHIEVEMENTS

### ★ Successful Settlement

Negotiated a settlement agreement for a client resulting in \$1M in cost savings and avoiding a lengthy court battle

### ♥ Mentoring Future Lawyers

Served as a mentor for law students, providing guidance and support in their legal education and career paths

## AWARDS

### ★ Lawyer of the Year

Recognized for outstanding achievements in employment law by the National Bar Association

# CARTER ANDRADE

## Employment Lawyer

@employment.lawyer@email.com • San Francisco, CA

## SUMMARY

Experienced employment lawyer with a strong background in providing legal advice and consultation to small and start-up businesses, and consumer customers.

## EXPERIENCE

### Senior Employment Lawyer

Date period

ABC Law Firm

San Francisco, CA

Provided legal advice and consultation to over 100 small and start-up businesses resulting in a 40% increase in client retention.

- Drafted and reviewed employee contracts, handbooks, and policies resulting in a 25% reduction in employee disputes.
- Conducted HR trainings and investigations resulting in a 30% decrease in employee complaints.
- Represented clients in mediation and litigation resulting in a 50% success rate.

### Associate Employment Lawyer

Date period

XYZ Law Group

New York, NY

Advised and represented over 50 consumer customers in employment disputes resulting in a 70% success rate.

- Negotiated and drafted settlement agreements resulting in a 60% reduction in litigation costs.
- Conducted legal research and drafted legal memos resulting in a 80% win rate in motion practice.
- Represented clients in administrative hearings resulting in a 75% success rate.

### Legal Intern

Date period

Office of the Attorney General

Los Angeles, CA

Assisted in the prosecution of labor law violations resulting in a 90% success rate.

- Conducted legal research and drafted legal briefs resulting in a 70% win rate in motion practice.
- Assisted in the preparation and presentation of witness testimony resulting in a 80% success rate in trials.
- Reviewed and analyzed discovery materials resulting in the identification of key evidence.

## EDUCATION

### Juris Doctor

Date period

University of California, Los Angeles

Los Angeles, CA

## LANGUAGES

English

Native



Spanish

Proficient



French

Advanced

