

JESSICA CLAIRE

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PROFESSIONAL SUMMARY

Special Educator with 15 years of experience seeking to obtain a position which will allow the use of excellent communication, organization skills, education and passion for teaching.

SKILLS

- Conflict Resolution Techniques
- Data Management
- Parent Relationship Management
- Instructional Strategies
- Coordinating Services
- IEP Compliance
- Educational Strategies
- Individualized Education Programs (IEP)
- Positive Reinforcement Methods
- Team Collaboration
- Team Meetings
- Document Coordination

WORK HISTORY

Special Education Teacher, 01/2021 - Current

Little Lukes – East Syracuse, NY

- Collaborated with classroom teachers as well as building and SAU level administration in order to develop appropriate programming for students with educational disabilities.
- Conducted a variety of assessments (curriculum based, standards based, district wide assessments) as well as diagnostic examinations of students for the purposes of identifying learning issues, recommending courses of action or corrective procedures, monitoring progress and driving instruction.
- Scheduled, coordinated, and effectively prepared for special education meetings.
- Facilitated a variety of special education meetings (i.e. referral, annual review, evaluation) using standard meeting protocols
- Taught students across multiple classifications and degrees of special needs.
- Documented and maintained all special education-related paperwork (WPNs, Meeting minutes, correspondence, etc)
- Kept parents informed of their child(ren)'s progress regularly.

Special Education Teacher, 08/2020 - 01/2021

Little Lukes – Baldwinsville, NY

- Created and managed IEPs to define student learning objectives and educational strategies, in addition to applying instructional knowledge and methods to support goals.
- Cultivated connections and strong student rapport to foster classroom engagement, in addition to recording student progress to inform parents and school administration.
- Taught students across multiple classifications and degrees of special needs.
- Modified general education curriculum for special-needs students using various instructional techniques and technologies.
- Delivered effective and differentiated classroom instruction to range of neurodiverse students.
- Coordinated special education students and teacher assistant schedules with master schedule.

Special Education Teacher, 08/2019 - 06/2020

Little Lukes – Fulton, NY

- Implemented and taught life skills program, enabling students to master such tasks as checkbook balancing and laundry.
- Instructed students in core academic areas and specialized reading groups.
- Coordinated special education students and teacher assistant schedules with master schedule.
- Partnered with standard education teachers from across academic departments.
- Delivered effective and differentiated classroom instruction to range of neurodiverse students.
- Assisted struggling students to maintain progress levels by designing individualized lesson plans focused on areas for improvement.
- Modified general education curriculum for special-needs students using various instructional techniques and technologies.

Special Education Facilitator, 08/2006 - 06/2019

Derry Cooperative School District – City, STATE

- Supported general education teachers and administrators in implementing strategies to meet needs of students with IEPs.
- Maintained contact with parents to address concerns and needs of children.
- Collaborated with BCBA's and special education staff to conduct behavioral assessments and intervention plans for students in need of this level of intervention.
- Interpreted and analyzed academic data to maintain student development and retention.
- Used Q-Global and NHSEIS to maintain student records and prepare reports.
- Coordinated the delivery of related services at the building level for all students requiring related services through special education.
- Facilitated building level special education meetings by using family-centered, strength-based approach.
- Coached and observed teachers to improve teaching techniques.
- Coordinated regular meetings to review special ed programs and services.
- Participated in child study teams to develop interventions to support students academically and socially.

EDUCATION

Master of Education: Elementary Education And General Special Education, 06/2006

Rivier University - Nashua, NH

Bachelor of Arts: Psychology, 01/2002

Southern New Hampshire University - Manchester, NH

ADDITIONAL INFORMATION

- Well versed in Special Education procedures and laws and their application in public school.
- Orton Gillingham Trained
- LiPs Certified

- Familiar with PBIS, RTI, SWISS data and restorative justice.

-experience with special education and regular education co-teaching models.

- Adept at a variety of math and reading interventions for students with disabilities