

# JESSICA CLAIRE

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## Professional Summary

Charismatic and dependable Teacher with 5 years of experience delivering educational assistance and instruction to various levels of learners. Committed to providing students with necessary tools to achieve academic goals, instilling love of learning and cooperative teamwork. Adept in application of excellent communication and problem solving skills.

## Skills

- Conflict resolution techniques
- Student records management
- Differentiated instruction
- Classroom management
- Group and individual instruction
- Trained in CPI
- Lesson Planning
- Elementary education
- Special education
- Middle school education

## Work History

### High Incidence /Low Incidence Special Education, 08/2019 to Current

#### Greenbush SEK Educational Service Center – City, STATE

- Delivered effective and differentiated classroom instruction to range of neurodiverse students.
- Modified general education curriculum for special-needs students using various instructional techniques and technologies.
- Worked with students across multiple classifications and degrees of special needs.
- Provided life skills programming for students with moderate to severe autism.
- Coordinated special education students and teacher assistant schedules with master schedule.
- Taught reading, language arts and social sciences in self-contained ED and LD classroom.
- Worked with students with moderate to severe autism to increase life skills.
- Designed and implemented point system to encourage positive behavior.
- Gave one-on-one attention to students, while maintaining overall focus on entire group.
- Worked in self-contained and resource environments to teach students variety of skills.
- Communicated nonverbally with children to provide comfort, encouragement and positive reinforcement.
- Created and managed IEPs to define student learning objectives and educational strategies, in addition to applying instructional knowledge and methods to support goals.
- Taught students in variety of settings, including self-contained and resource environments.

### Low Incidence Special Education, 08/2016 to 05/2019

#### Sek Interlocal 637 – City, STATE

- Incorporated exciting and engaging activities to reinforce student participation and hands-on learning.
- Delivered effective and differentiated classroom instruction to range of neurodiverse students.
- Modified general education curriculum for special-needs students using various instructional techniques and technologies.
- Cultivated connections and strong student rapport to foster classroom engagement, in addition to recording student progress to inform parents and school administration.
- Organized instruction material, including constructing bulletin boards and setting up work areas for 10 special education students.
- Gave one-on-one attention to students, while maintaining overall focus on entire group.
- Attended monthly staff training sessions.
- Taught students in variety of settings, including self-contained and resource environments.
- Worked with students with moderate to severe autism to increase life skills.
- Redirected students using Positive Behavior Support (PBS).
- Worked with students across multiple classifications and degrees of special needs.
- Led activities that developed students' physical, emotional and social growth.
- Designed and implemented point system to encourage positive behavior.
- Physically and verbally interacted with students throughout day.
- Managed and overseen 6 paraeducators in self-contained classroom setting.
- Created and managed schedules for 10 students and 6 staff.

### Title One Paraprofessional, 08/1999 to 05/2015

#### USD 493 – City, STATE

- Observed students' performance and recorded relevant data to assess progress.
- Laminated teaching materials to increase durability under repeated use.
- Partnered with teacher to plan and implement lessons following school's curriculum, goals, objectives and philosophies.
- Oversaw students in classroom and common areas to monitor, enforce rules and support lead teacher.
- Used critical thinking to break down problems, evaluate solutions and make decisions.
- Participated in continuous improvement by generating suggestions, engaging in problem-solving activities to support teamwork.

- Assisted Title team with completing student assessments such as AimsWeb.
- Delivered instruction individually or in small groups with support from instructor
- Prepared lesson materials and visual aids to reinforce lesson concepts
- Conducted special assessments and tutoring sessions to support individual student needs
- Assisted teachers with lesson preparation and curriculum implementation

## Education

### Bachelor of Science: Elementary Education/ Special Education, 11/2015

#### Grand Canyon University - Phoenix, AZ

### Associate of Science: Elementary Education, 05/2011

#### Labette Community College - Parsons, KS

## Certifications

- Elementary Education License

- High Incidence Special Education License

- Low Incidence Special Education License