

# Jessica Claire

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## SUMMARY

I am committed to academic and social success of every student and to promoting student learning with diverse instructional strategies

## SKILLS

- Respectful
- Team player
- Google Classroom
- Summer School Instruction
- Learning Management Systems
- Positive Behavior Techniques
- Positive Reinforcement
- Classroom Management
- State Standards Adherence
- Distance Learning
- Conflict Resolution
- Oklahoma and Arkansas Teaching Certification
- Zoom
- Multimedia Instruction
- Schedule Creation and Maintenance
- Hands-On Learning
- Standardized Testing
- Tutoring Experience
- Reliable & Trustworthy

## EXPERIENCE

**7TH AND 8TH GRADE SCIENCE TEACHER** 08/2020 to CURRENT

**Poteau Public Schools | City, STATE**

- Employed assessment tools and strategies to improve instruction methods.
- Attended variety of professional development workshops centered on learning goals, classroom management, student motivation and engaging learning activities.
- Determined lesson objectives and clearly communicated to students.
- Met with parents to share perspectives on child's strengths and weaknesses.
- Used positive reinforcement method to redirect poor behavior.
- Observed fellow teaching professionals, gathering valuable techniques to use in classroom.
- Adhered to district standards for reporting on academic progress, student attendance and assessment data.
- Evaluated students' academic performance
- Devised lesson plans aligned with curriculum and met varying student needs.

**2ND GRADE TEACHER** 08/2015 to 08/2020

**Poteau Schools | City, STATE**

- Organized classroom supplies and decorated walls to create fun, nurturing settings and meet learning needs.
- Drove student learning by establishing clear classroom plans and group objectives, as well as actionable strategies to achieve each goal.
- Implemented classroom management improvements to enhance class morale and engagement.
- Assessed student learning progress and comprehension with routine tests and standardized examinations.
- Established and enforced rules of behavior to drive social development and maintain positive interactions.
- Planned lessons according to district standards to cover all requirements and prepare for standardized tests.
- Assessed student progress by administering tests and evaluating results.
- Promoted exploration of building blocks of learning by leading diverse, hands-on activities.
- Built positive relationships with parents to involve families in educational process.
- Retained student interest and maximized receptive learning.
- Taught lessons encompassing skill-building activities in math, writing, reading and listening.
- Established and maintained rapport with other staff, students, and parents to facilitate communication and academic progress.
- Assisted in after school tutoring for students in need of one on one help
- Upheld commitment to educational excellence and fostered atmosphere of mutual respect and trust.
- Met with parents to resolve conflicting educational priorities and issues.
- Sourced supplies to fill gaps in student activities.
- Modified general education curriculum for special-needs students based on various instructional techniques.

**1ST GRADE TEACHER** 08/2006 to 08/2015

**Poteau Schools | City, STATE**

- Organized classroom supplies and decorated walls to create fun, nurturing settings and meet learning needs.
- Taught students subject-specific material, learning strategies and social skills.
- Assessed student learning progress and comprehension with routine tests and standardized examinations.
- Established and enforced rules of behavior to maintain positive classroom environmen.
- Drove student learning by establishing clear classroom plans and group objectives, as well as actionable strategies to achieve each goal.
- Implemented classroom management improvements to enhance class morale and engagement.
- Assessed student progress by administering tests and evaluating results.
- Planned lessons according to district standards to cover all requirements and prepare for standardized tests.
- Built positive relationships with parents to involve families in educational process.
- Retained student interest and maximized receptive learning.
- Met with parents to resolve conflicting educational priorities and issues.
- Offered constructive feedback to students regarding specific actions, behaviors and words.
- Established and maintained rapport with other staff, students, and parents to facilitate communication and academic progress.
- Modified general education curriculum for special-needs students based on various instructional techniques and technologies.

**OUT INSTRUCTOR** 08/1998 to 08/2006

**Poteau Schools | City, STATE**

Oklahoma Parents as Teachers program is a service for newborns to 3 year old to help educate expecting and new parents to help them give their child the best start in life.

## EDUCATION AND TRAINING

**Bachelor | Elementary Education** 1996  
**Northeastern State University, Tahlequah, OK**  
Certification~  
Elementary 1-8  
Science 6-8  
English 6-8