

# Jessica Claire

100 Montgomery St. 10th Floor (555) 432-1000 resumesample@example.com

<b>SUMMARY</b>	<ul style="list-style-type: none"><li>Focused on applying strong evidence-based/research skills toward improving data management, organization, reporting and informatics structure. Solid background with healthcare and academia while possessing the ability to learn new systems, processes and procedures quickly to maximize contributions. Highly prudent, diligent, collaborative and goal-oriented.</li></ul>				
<b>SKILLS</b>	<ul style="list-style-type: none"><li>Speaking</li><li>Reading Comprehension</li><li>Document Management System Software</li><li>Coordination</li><li>Active Learning</li><li>Learning Strategies</li><li>Emotional Intelligence</li><li>Project Management</li><li>Data Design</li><li>Integrating Research/Evidence-Based Practice</li></ul>				
<b>EXPERIENCE</b>	<p><b>INFORMATION TECHNOLOGY PROJECT MANAGER</b> 08/2018 to CURRENT</p> <p><b>Department Of Homeland Security   Lawton, OK</b></p> <ul style="list-style-type: none"><li>Produced status reports for customers and senior management.</li><li>Identified, addressed and either resolved or escalated project issues.</li><li>Defined scopes, managed resources and oversaw schedules in line with stakeholder and project owner specifications.</li><li>Delivered 5-6 projects per year with consistent record of meeting timeline, scope and budget requirements.</li><li>Maintained close connection with project personnel to quickly identify and resolve problems.</li></ul> <p><b>ACCOUNT NURSING CLINICAL INSTRUCTOR</b> 08/2006 to CURRENT</p> <p><b>Houston Methodist   Nassau Bay, TX</b></p> <ul style="list-style-type: none"><li>Committed passionately to student development through hands-on training.</li><li>Continuously improved course curricula, content and materials to maintain currency with changing demands and technological advancements.</li><li>Evaluated students to identify knowledge gaps and conduct thorough assessments.</li><li>Supervised student laboratory and clinical work, offering knowledgeable advice to advance learning and abilities.</li><li>Remained current in instructional methods and evidence-based, best practice nursing concepts and impact such concepts place on nursing program students' education.</li><li>Completed 64 hours per month/per semester of direct patient care activities to maximize clinical expertise.</li><li>Helped students make optimal educational and career choices to maximize learning and long-term vocational benefits.</li></ul> <p><b>CLINICAL INFORMATICS ANALYST IV</b> 09/2007 to 08/2018</p> <p><b>Champlain Valley Physicians Hospital   City, STATE</b></p> <ul style="list-style-type: none"><li>Implemented clinical system requirements, including data release formats, delivery schedules and testing protocols to confer with end users.</li><li>Supported upgrades and migration of databases by completing user acceptance tests.</li><li>Supported Soarian Clinicals by overseeing database design, deployment and finalization.</li><li>Defined strategies and created a plan to achieve ambitious operational objectives.</li><li>Collaborated with others to discuss new documentation opportunities.</li></ul> <p><b>REGISTERED NURSE</b> 06/2001 to 09/2007</p> <p><b>Champlain Valley Physicians Hospital   City, STATE</b></p> <ul style="list-style-type: none"><li>Coordinated care with physicians and other clinical staff to prepare for treatment, carry out interventions and enhance continuum of care to deliver comprehensive services.</li><li>Monitored and recorded patient condition, vital signs, recovery progress and medication side effects.</li><li>Updated physicians on patient test results and assisted in developing care plans.</li><li>Designed strategies to resolve nursing and patient satisfaction issues, improve response and patient care quality and propose plans to enhance quality and safety initiatives hospital-wide.</li><li>Trained and mentored new RNs on best practices, hospital policies and standards of care.</li><li>Guided therapeutic communication, conflict resolutions and interventions by deflecting undesirable behaviors to assist patients with developing and amplifying coping skills.</li><li>Completed daily chart audits and assessed clinical records to verify accuracy, evaluate performance against goals and check for appropriate education of patients and families.</li><li>Trained new RN hires and ancillary staff members to meet patient service goals, champion standards of care and improve patient overall satisfaction.</li></ul> <tr><td><b>EDUCATION AND TRAINING</b></td><td><p><b>Master of Science   Nursing Informatics</b> 2020</p><p><b>Excelsior College, Albany, NY</b></p><p><b>Bachelor of Science   Nursing</b> 2006</p><p><b>SUNY College At Plattsburgh, Plattsburgh, NY</b></p><p><b>Associate of Science   Nursing</b> 2001</p><p><b>Clinton Community College, Plattsburgh, NY</b></p><p><b>NYC Practical Nurse Certificate   Nursing</b> 1996</p><p><b>Champlain Valley Educational Services (CEWW BOCES), Plattsburgh, NY</b></p></td></tr> <tr><td><b>ACCOMPLISHMENTS</b></td><td><ul style="list-style-type: none"><li>Accepted invitation as guest speaker at Clinton Community College's Nursing Capping &amp; 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