

Robert Smith

Professional Accountant

CONTACT DETAILS

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PERSONAL STATEMENT

Verifying work of and provide guidance to less experienced levels of accountants. Provide functional advice or training to less-experienced accountant positions. Ensuring compliance with corporate policies, carrier agreements, SOX procedures, SSAE16 procedures tax regulations, local GAAP and US GAAP, and local statutory regulations (as applicable) regarding financial matters.

WORK EXPERIENCE

Professional Accountant

ABC Corporation - 2008 - 2008

Responsibilities:

- Consolidated and presented balance-sheet results/analysis to Controller.
- Performed monthly-trend analysis of expense accounts and presented to upper Management.
- Maintained and monitored prepaid accounts.
- Reconciled balance-sheet accounts.
- Reviewed income-statement accounts for material changes on a daily basis.
- Processed general-ledger entries/adjustments.
- Processed direct charges between affiliates.

Professional Accountant

Delta Corporation - 2006 - 2007

Responsibilities:

- Business partner with Marketing Lead to provide financial results and customer profitability for existing and new customer across various global .
- Analyze data to detect fraud, deficiencies, and non-compliance with laws and regulations Prepare detail reports on audit findings Inspect clients .
- Prepared timely and accurate tax filings and payments for over 600 jurisdictions totaling 350 million annually o Performed monthly liability .
- Teacher of Accounting Principles I & II, Business Maths and Business Arithmetic in many Colleges and Professional Schools of Port-au-Prince, .
- Served the Retail, Service, Non Profit and Construction Sectors San Juan Navigation was initially a client.
- Served 5 Attorneys and 2 Property Manager/Owners.
- QuickBooks Pro Advisor - Installation, set up and consulting clients in retail, medical, software and other professional services fields.

Education

BS In Accounting

SKILLS

Microsoft Office, SQL

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)