

Sample Resumes: Call Center-Bpo jobs

CURRICULUM VITAE

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Objective

Being a committed team player, want to be a part of a renowned organization, to contribute towards the growth of the Organization, based on my expertise and to further my personal capabilities by learning from the new exposure within the structured framework of the organization.

Educational Qualification

- SSC (10th):- From C.B.S.E Board in 2003 Affiliated to Haynes SENIOR SECONDARY EDUCATION with Distinction .
- HSE (12th):- From C.B.S.E Board in 2005 Affiliated to Haynes SENIOR SECONDARY EDUCATION with First Class.
- B.B.A IN TELECOM MANAGEMENT from St.Stephens College , New Delhi.

PROFESSIONAL EFFICIENCIES

- Soft spoken, debonair and disciplined.
- Pleasing personality.
- Efficient in sorting out instantaneously all kinds of service and products related complaints of the customers.
- Adapting expertise with the changing environment.
- Diligent, target-centric and result-oriented.
- Strong interpersonal, communication, organization and follow-through skills.
- Extensive knowledge of computer and software

STRENGTH

Progressive, Positive attitude, Punctuality, Sincerity, Hard working, Good Communication skills.