

John Doe

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CIVIL ENGINEERING | PROJECT MANAGEMENT

Highly motivated Bachelor of Civil Engineering with 4+ years of proven experience as an efficient manager and team leader in the restaurant industry seeks new challenges in project management. Demonstrated success in performing data analysis on all aspects of structural engineering; from financial cost assessment to geological and scientific findings. Emphasis on providing quality technical work and sound solutions in a timely manner with minimal supervision.

AREAS OF EXPERTISE & CERTIFICATIONS

- ◊ Data Analysis
- ◊ Structural Design
- ◊ Chemistry
- ◊ Power Engineering
- ◊ Communication and Group Work
- ◊ Problem-Solving
- ◊ Team Leadership & Motivation
- ◊ Clean Driver's Abstract
- ◊ Leadership Skills
- ◊ Process Operations
- ◊ WHIMIS
- ◊ CSTS
- ◊ Mac OSX
- ◊ Microsoft Office & Windows XP
- ◊ AutoCAD
- ◊ HEC-RAS

EDUCATION

Civil Engineering, BSc. – GPA: 3.4

April 2012

Faculty of Engineering | University Name, City, Province

Selected Courses & Projects:

- ◆ Civ E 303 – Project Management - A:
 - ◆ **Project:** Designed a 2-tier LRT station based on finances, resource availability, order of construction process and labor availability using Microsoft Project.
- ◆ Civ E 439 – Water Resource Engineering Design:
 - ◆ **Project:** Designed a bridge across the River based on analysis of river geomorphology, hydrological data, flood way determination, scour, erosion protection, material quantities, cost estimates and analysis of existing bridge. Worked extensively with HEC-RAS
- ◆ Chem 261 – Organic Chemistry - A+, top mark in class
- ◆ Civ E 481 – Soil Engineering

Scholarships: Faculty of Engineering Academic Excellence Scholarship | Scholarship
University's Academic Excellence Scholarship | Scholarship

PROFESSIONAL WORK EXPERIENCE

- Manager** Summer 2010 - Present
- Company Name, City, Province*
- ◆ Hired as a cook, promoted after 8 months to server and subsequently promoted after one month to manager
 - ◆ Trains and mentors new employees many of whom speak English as a second language
 - ◆ The ambassador for the restaurant, always professional and courteous when dealing with customer complaints and issues
 - ◆ Responsible for the supervision, scheduling and organization of over forty employees

- Irrigation Laborer** Summer 2010
- Company Name, City, Province*
- ◆ Used positive attitude and strong work ethic to keep team morale high in challenging working conditions
 - ◆ Became proficient at using a multitude of machines and tools in conjunction with physical labour to install full backyard irrigation systems

- Manager** March 2006 - February 2008
- Company Name, City, Province*
- ◆ Hired as a cook, was promoted to server and subsequently promoted to manager
 - ◆ Was responsible for finalizing accounting and depositing large sums of money
 - ◆ Used crisis management and mechanical intuition skills to fix broken industrial sink during a dinner rush