

# JESSICA CLAIRE

✉ resumesample@example.com  
📞 (555) 432-1000  
📍 Montgomery Street, San Francisco, CA 94105

## SKILLS

- Patient Care Planning
- Patient Care
- Clinical Documentation
- Organization and Planning
- Medication Administration
- Intravenous therapy
- Patient and family advocacy
- Collecting vital signs
- Patient and family education
- Infection Control
- Fluent in Spanish
- Current Nursing licensure with Texas State Board of Nurse Examiners and Nursing licensure with Puerto Rico Nursing Board.

## EDUCATION

Universidad De Puerto Rico-Mayaguez Campus  
Mayaguez, Puerto Rico

*Bachelor of Science: Nursing*

## PROFESSIONAL SUMMARY

Sincere Nursing professional bringing superior skill in patient needs assessment and healthcare team collaboration. Bilingual multi-tasker dedicated to supporting team objectives to facilitate top-quality care. Showcasing expertise in clinical nursing demonstrated over ten years in healthcare settings. Driven nursing professional with **Number** years' experience in **Type** care environments. Talented at conducting patient assessments, developing individualized care plans and implementing prescribed orders. Successful at delivering high-quality patient care to advance recovery goals and improve overall health.

## WORK HISTORY

### Lighthouse Academies - Special Education Paraprofessional

*East Chicago, IN • 08/2017 - Current*

- Oversaw class of 9 students when instructor was out of room.
- Accompanied students to restroom, on field trips, to cafeteria and to playground.
- Worked with autism student in his or her home using tailored behavioral plan.
- Provided student support through special accommodations, extra assistance and assessments.
- Organized instruction material, including constructing bulletin boards and setting up work areas.
- Delivered effective and differentiated classroom instruction to diverse range of developmentally challenged students.
- Led activities that developed students' physical, emotional and social growth.
- Maintained positive attitude and affirmatively communicated with each student.

### St. Joseph Health - Substitute School Nurse and Paraprofessional

*Petaluma, CA • 03/2017 - 05/2017*

- Responded to patient requests with appropriate clinical and personal assistance.
- Delivered oral medications to resolve patient symptoms and for routine.
- Adhered to strict safety measures by carefully determining proper dosages before administering medications.
- Kept classrooms clean, neat and properly sanitized for student health and classroom efficiency.
- Assisted teachers with classroom management and document coordination to maintain positive learning environment.
- Organized classroom materials to help teachers prepare for daily instruction and activities.
- Instructed small groups of students in basic concepts such as alphabet, shapes and color recognition.
- Prepared instruction materials, including making copies, constructing bulletin boards and setting up work areas.
- Kept classrooms clean by sterilizing and disinfecting toys and surfaces.
- Monitored student classroom and outdoors activities to promote student safety.
- Facilitated group sessions and provided one-on-one support.
- Maintained safety and security of all youth under care.
- Assisted classroom teacher in supervising snack time and indoor and outdoor play.
- Led reading and arts and crafts lessons.
- Delivered personalized educational, behavioral and emotional support to individual students to enable positive learning outcomes.

### Servicios Medicos Del Valle De Lajas - Registered Nurse Supervisor

*City, STATE • 08/2005 - 06/2016*

- Managed infection control and critical incidents and made procedural changes and improvements.
- Provided skilled, timely and level-headed emergency response to critically-ill patients.
- Adhered to strict safety measures by carefully determining proper dosages before administering medications.
- Participated in education activities, including evidence-based practice project implementation, nursing competency development and nursing simulation activities.
- Educated family members and caregivers on patient care instructions.
- Performed triage on all incoming patients and determined severity of injuries and illnesses.
- Accurately documented all elements of nursing assessment, including treatment, medications and IVs administered, discharge instructions and follow-up care.
- Led successful 10 person team comprised of RNs.
- Collaborated with physicians to quickly assess patients and deliver appropriate treatment while managing rapidly changing conditions.
- Trained new nurses in proper techniques, care standards, operational procedures and safety protocols to optimize performance and safety.
- Delivered medications via oral, IV and intramuscular injections, monitoring responses to address new concerns.
- Facilitated therapeutic communication, conflict resolution and crisis intervention by redirecting negative behaviors and helping patients regain or improve coping abilities to prevent further disability.
- Provided direct patient care, stabilized patients and determined next course of action.
- Collected blood, tissue and other laboratory specimens and prepared for lab testing.
- Monitored patient reactions after administering medications and IV therapies.
- Strengthened training and nursing knowledge by taking part in continuing education programs.