

# JESSICA CLAIRE

Montgomery Street, San Francisco, CA 94105  
(555) 432-1000 - resumesample@example.com

## PROFESSIONAL SUMMARY

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High-energy Manager successful in building and motivating dynamic teams. Cultivates a company culture in which staff members feel comfortable voicing questions and concerns, as well as contributing new ideas that drive company growth.

## SKILLS

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- Customer relations
- Personnel management
- Results-oriented
- Multi-operations management
- Process improvement
- Effective coach

## WORK HISTORY

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- 02/2014 to Current    **Education Counselor**  
**Ace Hardware** – Miami, FL  
Million Dollar Producer Several years.  
Team manager From July 2006 to July 2007.  
Managed Special MIT lead group  
Facilitated New hire Fast start Training  
Member of EC Hybrid team  
YEHP  
Member of Initial TD Ameritrade/Investools guiding coalition.
- 07/1994 to 04/2006    **President / Dealer Principle**  
**Rusnak Auto Group** – Anaheim Hills, CA  
Built Start up used car Dealership to selling average of 120 car per month.  
Managed Day to day Operations  
Managed overall marketing and brand strategies  
Coached and developed Managers working in a Paid for Performance environment.
- 1989 to 03/1994    **General Manager**  
**Rick Warner Nissan -Bmw -Lincoln Mercury** – City, STATE  
Dealer of record through Ford Motor company.  
Responsible for results of entire Dealership- Sales, Service and Parts departments  
Directed 4 Department managers with total of 80 employees  
Transitioned dealership from single point to 3 point Location adding 2 franchises ( BWM and Nissan) through acquisitions.  
Increased Auto sales from 35 average to 180 average.  
Created and implemented successful customer satisfaction program.
- 1984 to 10/1988    **General Sales Manager**  
**Canyon Chrysler Plymouth** – City, STATE  
Managed Advertising campaigns  
Coached and developed sales personnel  
Developed and implemented Training for Sales department

## EDUCATION

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- 1976    **High School Diploma**  
**Kearns High School** - Kearns Utah