

# Jessica Claire

100 Montgomery St. 10th Floor (555) 432-1000 resumesample@example.com

## SUMMARY

Energetic and enthusiastic educator and instructional coach with 28+ years of teaching experience creating and delivering engaging lessons and professional development to teachers, administrators, and students. Master's degree in reading education and additional doctoral-level course work. Experience includes:

- English Language Arts Teacher, Grades 7-8
- Instructional Coach, Grades K-12
- Reading Specialist, Grades K-5
- Graduate Assistant/Graduate Researcher, University of Pittsburgh
- Assistant Director: The Center for Young Children Preschool
- Group Supervisor/Preschool/Kindergarten Teacher

## SKILLS

- Creating and executing professional development for classroom teachers, administrators, and student teachers.
- Fostering collaborative analysis and designing effective teaching practices with other educators.
- Modeling effective instructional practices.
- Spearheading and facilitating learning walks and study groups to analyze and implement effective teaching practices.
- Orchestrating the examination of instruction/ curriculum goals and effectiveness with administrators and educators.
- Developing and maintaining positive relationships with administrators, teachers, and students. Utilizing power teaching and metacognitive instruction.
- Co-authored article in The Pennsylvania Administrator, Educational Leadership Journal, September 2014

## EXPERIENCE

**ENGLISH LANGUAGE ARTS TEACHER 7TH/8TH GRADE** 06/2014 to 06/2021

Clearfield Area School District | City, STATE

- Created and implemented lessons focused on actively engaging students.
- Developed a curriculum for 7th and 8th grade English Language Arts, in collaboration with other educators, using the Common Core Standards.
- Fostered collaborative analysis and designing of effective teaching practices with other teachers, on a daily basis.
- Volunteered to orchestrate and pioneer the S.O.L.E. (self-organized learning environment) Project to foster and promote educational independence, in collaboration with Dr. Anju Jolly (a professor at the Pennsylvania State University).
- Implemented power teaching strategies in the classroom.
- Integrated technology into classroom settings to engage students.
- Utilized both formative and summative assessments to guide, adapt, and differentiate instruction.
- Conducted book talks and urged students to choose books based on interests to boost reading frequency and engagement to become lifelong habitual readers.

**INSTRUCTIONAL COACH K-12** 06/2010 to 06/2014

Clearfield Area School District | City, STATE

- Created and facilitated professional development for all K-12 teachers, administrators, and student teachers in the Clearfield Area School District.
- Modeled effective instructional practices aimed at facilitating student engagement for teachers and administrators in grades K-12.
- Orchestrated the examination of instruction/curriculum goals and effectiveness with administrators and educators.
- Developed and maintained excellent relationships with teachers, administrators, and instructional coaches from a variety of school districts.
- Initiated and facilitated learning walks with classroom teachers focusing on a variety of instructional strategies, questioning techniques, and formative and summative assessments, to name few.
- Analyzed research on a regular basis to promote and share effective educational practices with teachers and administrators.
- Maintained strong knowledge base of effective instructional techniques and effective instructional coaching practices by participating in a variety of workshops, coaching conferences, and online education classes in: Reading Apprenticeship, Penn Literacy Network workshops, Power Teaching, Power Teaching Facilitator Training, John Collins Writing, PA Institute for Instructional Coaching Conferences, Text-Dependent Analysis, Common Core Standards, Metacognitive Instruction, and Lead to Learn.

**READING SPECIALIST, GRADES K-5** 08/1993 to 06/2010

Clearfield Area School District | City, STATE

- Designed and implemented engaging reading instruction in collaboration with classroom teachers, differentiating instruction based on students' strengths and needs.
- Modeled instructional strategies in K-5 classrooms.
- Spearheaded the School-Wide Title I reading program.
- Appointed as the Professional development liaison between the Clearfield Area School District and the Central Intermediate Unit, collaborating with teachers and administrators from a variety of school districts.
- Pioneered the research and evaluation of instructional programs and innovative assessments along with a team of reading specialists in our district.
- Assisted in training K-5 classroom teachers to administer and analyze a variety of assessments.
- Collaborated with reading specialists to create a summer reading program for at-risk students in Grades K-2 and instructed students who participated in that program.
- Led teachers in monitoring students' progress by reviewing a variety of formative and summative assessments and designing differentiated instruction to meet students' needs.
- Developed and maintained successful relationships with other reading specialists, classroom teachers, and administrators in order to provide optimal support.
- Presented at in-service sessions and attended workshops on a regular basis.

## EDUCATION AND TRAINING

**Masters Degree in Education/Doctoral Course Work** | Reading Education/Reading Specialist Certificate  
University of Pittsburgh, Pittsburgh, PA

**Bachelor of Science** | Elementary Education  
Elmira College, Elmira, NY

## ACCOMPLISHMENTS

- Co-authored article in The Pennsylvania Administrator, Educational Leadership Journal, September 2014
- Spearheaded learning walks in the Clearfield Area School District. Dr. Rita Bean (Professor, University of Pittsburgh) documented information gathered from these learning walks in her book, *The Reading Specialist, Leadership and Coaching for the Classroom, School, and Community*
- Pioneered a Self-Organized Learning Environment for 7th grade students, under the direction of Dr. Anju Jolly (Professor, Penn State University).
- Conducted research on effective questioning techniques with Dr. Isabel Beck (Professor, University of Pittsburgh) featured in the book, *Questioning the Author*
- Conducted research with Dr. Rita Bean by observing, analyzing, and providing feedback to teachers from the Pittsburgh Public School District for Dr. Robert Calfee's *The Inquiring School Project*.