

# Robert Smith

## Food and Beverage Manager

### CONTACT DETAILS

1737 Marshville Road,  
Alabama  
(123)-456-7899  
info@qwikresume.com  
[www.qwikresume.com](http://www.qwikresume.com)

### PERSONAL STATEMENT

To obtain a management position where I can grow and develop the skills I have learned through various food service, management and customer service roles.

### WORK EXPERIENCE

#### **Food and Beverage Manager** **Courtyard Marriot - August 2011 - 2019**

##### *Responsibilities:*

- Chosen from an experienced staff and promoted to management position within a year.
- Promoted from kitchen staff, to supervisor, to food and beverage manager.
- Manage food and beverage costs, including inventories and all food and beverage ordering and receiving.
- Adhere to strict budget expectations including both product and labor costs.
- Reduced food and beverage costs by more than 20% within a year.
- Worked closely with sales to revamp meeting and banquet rooms, developing streamlined process for events.
- Implemented catering and developed extensive catering menus, more than doubling event revenue.

#### **Food And Beverage Manager** **ABC Corporation - 2007 - 2011**

##### *Responsibilities:*

- Was in charge of Guest Experience.
- Job duties involved Cost Reduction/Waste Management.
- Was responsible for motivating the Team.
- Looked after the Kitchen & Dining Room Operations I was also involved in Budgeting/Profit and Loss Management.
- Looked after Safety and Sanitation Compliance.
- Was in charge of Promotions and Up-selling.
- Also made the weekly work schedules.

### Education

Associate's in Liberal Arts and Hospitality - 2009(Morris County Community College)

### SKILLS

Cleaning.

### LANGUAGES

English (Native)  
French (Professional)  
Spanish (Professional)

### INTERESTS

Climbing  
Snowboarding  
Cooking  
Reading

### REFERENCES

Reference - 1 (Company Name)  
Reference - 2 (Company Name)