

JESSICA CLAIRE	
Montgomery Street, San Francisco, CA 94105 ♦ (555) 432-1000 ♦ resumesample@example.com	
SUMMARY	
Passionate and dedicated Theater Arts Teacher with expertise in secondary curriculum development, classroom management, relationship building, continued professional development and management of a successful Theater Arts program for over six years.	
HIGHLIGHTS	
<div><div><ul style="list-style-type: none"><li>Valid and Current Teaching Certification in Texas</li><li>Strong communication skills</li><li>Talented public speaker</li></ul></div><div><ul style="list-style-type: none"><li>Talented mediator</li><li>Self-motivated</li><li>Results-oriented</li></ul></div></div>	
ACCOMPLISHMENTS	
<div><ul style="list-style-type: none"><li>Dallas Theater Center &amp; Project Discovery Partner &amp; Grant Recipient</li><li>Local School Council Committee Member</li><li>Freshman Class Sponsor</li><li>High School U.I.L. One Act Play Director</li><li>Middle School U.I.L. One Act Play Director</li><li>U.I.L. Theatrical Design Sponsor and Coach</li><li>U.I.L. Young Film Makers Sponsor</li><li>U.I.L. Prose and Poetry Judge</li><li>U.I.L. Young Film Makers Judge</li><li>Texas Educational Theatre Association Member</li><li>Teacher of the Month</li><li>Partner with Student Council activities</li><li>Emergency Relocation Team Member</li><li>Drama Club Sponsor</li><li>Musical Theater Productions</li><li>Booster Club Member</li><li>Junior Class Prom Sponsor</li></ul></div>	
EXPERIENCE	
<b>Theater Arts Teacher &amp; Program Director</b> , 07/2008 - Current <b>Eustace High School</b> – City, STATE <ul style="list-style-type: none"><li>Theater Arts 1-4, Technical Theater and Theater Arts Production to grades 9-12.</li><li>U.I.L. One Act Play Director</li><li>U.I.L. Film Festival Contest Sponsor &amp; Judge</li><li>Direct Fall Play Production or Musical</li><li>Maintain professional and student memberships, auditions, travel and workshops</li><li>Drama Club Sponsor</li><li>Maintain Drama Club Activity Funds and club activities</li><li>Account Management</li><li>Supervisor to Theater Arts Co-Sponsor</li><li>Continue Professional Developmental Courses</li><li>Administrate Eustace High School Facebook and EHS Theater Arts Twitter pages</li><li>Draft and publish Eustace ISD "The Yard" for Theater Arts</li></ul>	
<b>Secondary English III &amp; TAAS Language Arts Teacher</b> , 06/2000 - 07/2002 <b>Mabank High School</b> – City, STATE <ul style="list-style-type: none"><li>Secondary English &amp; Literature; TAAS Language Arts 9th-11th</li><li>Preparatory and Remediation TAAS Language Arts Tutoring</li><li>TAAS Testing Administrator</li><li>Set and communicated ground rules for the classroom based on respect and personal responsibility.</li><li>Scheduled and held parent-teacher conferences to keep parents up-to-date on children's academic performance.</li><li>Mentored and counseled students with adjustment and academic problems.</li><li>Created lesson plans in accordance with state curriculum and school-wide curriculum standards.</li><li>Established positive relationships with students, parents, colleagues and administrators.</li><li>Coached students and reviewed test material in preparation for Texas state-wide standardized tests.</li><li>Integrated technology into the curriculum to develop students' word processing and research skills.</li></ul>	
<b>Secondary English III &amp; Theater Arts I Teacher</b> , 05/1998 - 06/2000 <b>South Grand Prairie High School</b> – City, STATE <ul style="list-style-type: none"><li>English III and Beginning Theater Arts Teacher for grades 9-12.</li><li>CO-Sponsored Thespians</li><li>Children's Show Production Director</li><li>English Department textbook adoption .</li></ul>	
<b>Secondary Student Teacher</b> , 1998 - 03/1998 <b>Student Teaching - South Grand Prairie High School</b> – City, STATE <ul style="list-style-type: none"><li>Secondary Student Teacher for Theater Arts I and English.III</li><li>Classroom management</li><li>Co-director of class plays</li><li>Assisted with UIL one act play competition</li></ul>	
<b>Acting and Creative Dramatics Theater Teacher</b> , 09/1997 - 1998 <b>CATS - Creative Arts Theater And School</b> – City, STATE <ul style="list-style-type: none"><li>Teaching Artist: Acting III and Musical Theater.</li><li>Implemented lesson plans in creative dramatic projects, singing, dancing, and voice.</li><li>Conducted activities, instructed small groups, and provided whole class instruction.</li><li>Leader of all group performances and exercises.</li></ul>	
<b>Acting Teacher</b> , 05/1997 - 07/1997 <b>Performance Unlimited</b> – City, STATE <ul style="list-style-type: none"><li>Elementary Creative Dramatics teaching artist for Children's Courtyard Daycare Centers.</li><li>Children's Summer Plays</li><li>Whole class instruction and lead all group performances and exercises.</li></ul>	
<b>Secondary Teaching Residency</b> , 1997 - 04/1997 <b>Residency - Nichols Jr. High School</b> – City, STATE <ul style="list-style-type: none"><li>Mentor for Speech and English students</li><li>Instruction of small groups, whole class instruction</li><li>General Grading Rubrics and Assessment</li></ul>	
<b>Secondary Teaching Internship</b> , 1997 - 04/1997 <b>Residency - Hutcheson Jr. High School</b> – City, STATE <ul style="list-style-type: none"><li>One on one instruction, instructing small groups, and providing whole class instruction.</li></ul>	
EDUCATION	
<b>Bachelor of Arts in Theater Arts</b> : Theater Arts, 1998 <b>University of Texas at Arlington</b> - Arlington, TX GPA: GPA: 3.74 Theater Arts GPA: 3.74	
<b>Associate of Arts</b> : Liberal Arts, 1995 <b>Tarrant County Community College</b> - Hurst, Texas GPA 3.83 Phi Theta Kappa Member, PHI TAU Chapter	
<b>Honor Graduate</b> : Liberal Arts <b>Mabank High School</b> - Mabank, Tx National Honor Society - Top 15 Student Council Officer and Member Drill Team Dance Team Key Club Member Key Speaker and President of Business Office Professionals French Club Latin Club Orvil Pirtle Memorial Scholarship Rotary Club of Athens, Texas TVCC Social Sciences Scholarship Work Study Program: Social Sciences Division Department Chairman	
SKILLS	
Team Building Program Development Management Goal Setting and Implementation	