

# Robert Smith

## Fitness Consultant/Supervisor

### **CONTACT DETAILS**

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### **PERSONAL STATEMENT**

Hands-on Producer effective at bringing projects from concept to reality.  
Expert in personnel and project management with a passion for turning the best ideas into shows and movies that entertain and inspire.

### **WORK EXPERIENCE**

#### ***Fitness Consultant/Supervisor***

**ABC Corporation - November 2012 - May 2013**

##### *Responsibilities:*

- Explained ways to measure exercise intensity for the best results.
- Suggested exercise modifications to individual students to avoid strain and injury.
- Cleaned and organized studio after each group fitness class.
- Encouraged members to continue attending group fitness classes.
- Prepared teaching area for each class and returned all equipment to storage at the end of class.
- Promoted club programs, products and services to participants.
- Set up equipment, tested microphone and selected music prior to each class.

#### ***Fitness Consultant***

**Just Fitness - 2011 - 2012**

##### *Responsibilities:*

- Introduce potential new members to the gym and take them on a tour.
- Answer any questions that customers may have.
- Make contact with prospective members both on the phone and in person.
- Maintain appointment requirements.
- Handle customer service issues.
- Market and sell memberships.
- Complete daily assigned administration..

### **Education**

Bachelor of Science in Audio Production, Public Speaking and Theater - (Indiana University of Pennsylvania - Indiana, PA)

### **SKILLS**

Sales, Customer Service, Supervising, Excel, Oral Communication.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)