

## **Corporate Finance Associate Resume**

**Rebecca Carr**

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### **SUMMARY OF QUALIFICATIONS**

- 2+ years' progressive experience in accounts and finance arena
- Proven ability to develop and demonstrate deep understanding of key metrics and operations
- Hands on experience in creating strategic P&L programs to understand potential performance and assess investments
- Functional knowledge of supervising preparation of final invoices and transfer employee billable hours effect
- Highly skilled in preparing special project analysis as required

### **SPECIAL SKILLS**

- Analytic creativity, insight and agility along with strong financial acumen
- Devotion to accuracy and detail
- Strong communication skills
- Track record of handling extra responsibilities over time
- Strong leadership skills
- Excellent ability to work long shifts

### **ACCOMPLISHMENTS**

- Implemented an automated system in order to provide end of the year support to auditor requirements
- Managed a financial sales forecasting system by employing keen procedures and appropriate financial data

### **RELATED EXPERIENCE**

Aug 2013 – Dec 2015

Core Financials – Wood Ridge, NJ

#### **Finance Associate**

- Prepared and reviewed monthly journal entries
- Managed reconciliations and variance analysis
- Prepared financial schedules to meet reporting requirements
- Built and maintain reliable revenue and cost forecasting processes