

Carla Jensen

Experienced Finance Associate

@ fakeemail@gmail.com

Norfolk, UK

SUMMARY

Proficient finance associate with experience in payroll, credit control, purchase ledger, treasury and cash flow management, management accounts, reporting and banking. Seeking an opportunity to progress my career in a growing investment company.

EXPERIENCE

Senior Finance Associate

2018 - 2021

ABC Investment Company

Norfolk, UK

- Managed financial operations and collaborated with senior management to ensure the company's success
- Developed and implemented financial policies that saved the company 10% of its annual expenditure
 - Managed a team of 10 finance staff and oversaw daily operations in the finance department
 - Generated financial reports and presented them to the board of directors to support decision making
 - Improved the company's cash flow by 20% through effective treasury management

Finance Analyst

2015 - 2018

XYZ Investment Firm

Birmingham, UK

- Provided financial analysis to support business operations and improve decision-making
- Developed financial models and performed financial analysis that helped identify new business opportunities
 - Supported the company's financial planning and forecasting process
 - Provided financial guidance and support to various departments and stakeholders
 - Streamlined financial reporting processes resulting in 15% improvement in efficiency

Finance Intern

2014 - 2014

PQR Bank

London, UK

- Assisted the finance team in daily operations and provided support in financial analysis
- Prepared financial statements and reports under the supervision of senior finance staff
 - Assisted in budgeting and forecasting activities
 - Provided support in reconciling accounts and resolving discrepancies
 - Developed skills in using financial software applications

EDUCATION

Bachelor of Science in Finance

2011 - 2014

University of Manchester

Manchester, UK



STRENGTHS

- Leadership

Managed finance team of 10, resulting in 20% increase in productivity.
- Problem-solving

Developed a financial model that reduced expenses by 15%.
- Attention to detail

Identified and corrected financial discrepancies, resulting in accurate financial reporting.

SKILLS

Financial analysis · Budgeting and forecasting · Payroll management · Credit control · Purchase ledger management · Cashflow management · Management accounts · Reporting · Banking · Excel

ACHIEVEMENTS

- Implementation of new financial software

Successfully implemented new financial software resulting in a more efficient and accurate financial reporting system.
- Reduction in expenses

Reduced expenses by 10% by identifying areas of cost savings.

AWARDS

- Finance Excellence Award

Awarded for outstanding financial analysis and reporting.
- Employee of the Year

Recognized for exceptional leadership and teamwork skills.