

LARRY SCOTT

Director of Finance

City, State

000-000-0000

email@email.com

TECHNICAL SKILLS

Back office System

- Sun
- PeopleSoft
- Vision
- Web Prolific
- Hyperion
- MPC - Finance Studio

Front office System

- Opera
- Portal
- Fidelio
- Wishnet

Inventory System

- FMC
- Pay tax
- Fidelio
- Hits
- Prolific
- Sycorax
- Info Star
- Oasys

TRAINING

- Leadership.
- Seven Habit.
- First Aid Training.
- Trained the trainer.
- Finance for Non-Financial.
- Guest Courtesy Techniques.
- Managers Security and Emergency Procedures.
- E-Learning/Basic Revenue
- Management Course.
- Essential Skills Training Program for Managers.

STRONG EXPERIENCE

- IT & Systems.
- Risk Management.
- Payroll Management.
- Strategic Planning.
- Financial Processing.
- Procurement Management.
- Human Resource Management.
- Budgets and Management Reporting.
- Office & Administrative Management.

INTERESTS

- Swimming
- Playing Football
- Reading Newspaper
- Reading Books
- Surfing Internet
- Special Interest in Computer

Summary

Experienced dynamic finance professional with a proven track record in senior leadership roles and easily approachable to the team, I started my career with an excellent focus on finance; I have a strong In-depth knowledge of deluxe international self-accounting. I am result oriented, self-motivated with a positive attitude, having the ability to think literally and with a pro-active approach and a strong drive for results. Provides leadership and coaching including strategic guidance to the executive committee in relation to in identifying new ways to increase the top line revenues and bottom line by cost containment, revenue enhancement, profit improvement opportunities and safeguarding.

Work Experience

2011-11 -

Present

Director of Finance

Intellectsoft

- Establishing and maintaining financial policies, procedures, controls and reporting systems for various companies.
- Reporting on financial condition to the Board of Directors and Executive Officers for multiple companies.
- Managing and responsible for cash flow and budgets for companies from \$20m to \$23m.
- Reducing expenses by \$80k annually through training of supplies usage.
- Analyzing profitability of two departments resulting enclosures with annual savings of \$70k.
- Helping to reduce the budget by \$540k by combining positions and departmental organization.
- Creating interactive budgets for various operational departments to determine the cost of services provided to improve profitability.
- Recovering \$250k in unknown account receivables by means of audit and identified unrecognized revenues of \$10k.
- Training Accounts Receivable department in customer follow-up best practices to reduced receivables by \$20k per month.
- Directing and overseeing cost and general accounting, accounts receivable/payable and payroll departments.
- Providing management of property maintenance including HUD properties.
- Bridging the communication gap between the operations team and the finance team.

2005-04 -

2011-10

Senior Finance Manager

iTechArt Group

- P&L responsibility for a \$186MM Market Unit including four production facilities and six satellite warehouses.
- Executed pricing strategies across a multi-segmented market resulting in 5% annual revenue-per-case growth.
- Led Market Unit to 5% Operating Profit growth each year during four year tenure.
- Directed and managed the Annual Operating Plan process for the Market Unit; developed financial targets and strategies consistent with national growth priorities.
- Fostered business literacy across all functional levels through coaching, disciplined forecasting processes and periodic financial reviews.
- Coached and mentored multiple Finance Interns; responsible for onboarding and career development.

2000-03 -

2005-03

Assistant Financial Controller

Magneto IT Solutions

- Implemented all necessary controls to safeguard.
- Introduced purchasing and payroll control procedures to deliver monthly expenses and cost targets.
- Every individual in the accounts department trained to do the multiple tasks - two jobs minimum and developed the on-boarding Orientation for new Chief Accountant.
- Responsible for the preparing & presenting financial and management reports.
- Recipient of Minor International's President Award of Excellence in Finance and Accounting.

Education