

SANTIAGO STARK

61110 Andrea Camp,
Boston, MA

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EXPERIENCE

Cassin Group 09/2020 - present

San Francisco, CA Banking

- Interact with other departments for proper handling
- Initiate document signing
- Track and code information in internal databases
- Follow work flow
- Lookup pertinent information in database
- Summarize information within Excel
- Run financial reports
- Monitor suspicious activity
- Monitor Finscan (PEPs)
- Adhoc tasks requested by manager
- To communicate and escalate potential issues in a prompt and effective manner
- To adhere to the relevant Asset Management division policies, including those on conflicts of interest, gifts and entertainment at all times

Carter Inc 03/2018 - 04/2020

San Francisco, CA Banking

- Are able to work under pressure within deadlines
- Cheque banking (which may include driving to a local bank branch), cheque and BACS submissions and rejections, CHAPS payments, Direct Debit receipts, funding executions, cash adjustments, client payments
- To fully comply with the Financial Services and Markets Act 2000 (as amended from time to time) and the rules of The Financial Conduct Authority and any other applicable laws and regulations
- Undertake and record sufficient appropriate CPD to evidence that you have adequately maintained your competence
- You are able to work on own initiative

EDUCATION

Fashion Institute of Design & Merchandising

Bachelor's in Finance

SKILLS

- Experience of operating Banking processes in a SSC type environment would be beneficial
- As part of our highly-skilled team, you'll master our finance systems to ensure our Banking processes are completed accurately and on time
- You will ensure full documentation is in place and kept up to date and that processes are consistent
- Collaborative in your approach, you'll use your fluent German and English language skills to query any anomalies and ensure swift resolutions of issues
- You'll have strong IT and Excel skills and a proactive attitude with the ability to problem solve