

JESSICA CLAIRE

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PROFESSIONAL SUMMARY

Resourceful and passionate educator with 25 years of experience in the classroom. Creative and detail-oriented with extensive knowledge of course design, curriculum development, and effective teaching techniques. Skilled in working under pressure, adapting to tight timelines, meeting unexpected challenges, and celebrating success. Additional business background that includes office management and marketing design.

SKILLS

- Instructional Strategies
- Effective Written and Verbal Communication
- Education Technology (Clever, Achieve3000, Amplify, iReady, Google for Education, Microsoft Office, SmartBoard)
- Curriculum Planning and Implementation
- Virtual Classrooms
- Differentiated Instruction
- Industry Best Practices
- Technical Project Management
- Program and Classroom Management
- Collaboration and Strategic Planning

WORK HISTORY

Language Arts Teacher, 08/2016 - Current

Adams County School District 50 – Westminster, CO

- Designed, prepared and implemented lesson plans, projects, and activities to fulfill and enhance course curriculum.
- Promoted effective verbal and written communication through listening, speaking, reading, and writing practice.
- Administered assessments to evaluate student progress, and used data from those assessments to inform instruction.
- Integrated technology and multimedia materials to provide instruction to students.
- Provided students with multiple traditional and creative ways to show academic growth and proficiency.
- Helped students develop academic, social and emotional skills for long-term success.
- Encouraged independent thought, good judgment, and expression of original ideas.
- Maintained a comfortable, clean, and safe learning environment.
- Managed asynchronous and synchronous remote learning during Covid restrictions.
- Participated in multiple committees and professional development initiatives including Teachers College Reading and Writing Project, Language Arts Curriculum Revision, Peer to Peer Observations, Wellness, and Mindfulness.

Contracted Curriculum Designer, 07/2020 - 01/2021

Nashua School District – Nashua, NH

- Provided English Grade 9 subject matter expertise on all materials, lesson plans, and assessments.
- Read, revised and converted document-formatted English Grade 9 curriculum into clear, creative, and interactive PowerPoint slides with accompanying manuals, teacher notes, and assessments.
- Successfully collaborated with project manager and met timeline requirements.

English Teacher, 08/2004 - 06/2016

New Haven Residential Treatment Center – UT, State

- Designed, prepared, and implemented lesson plans, projects, and activities to fulfill and enhance curriculum for multiple classes.
- Promoted effective verbal and written communication through listening, speaking, reading, and writing practice.
- Administered assessments to evaluate student progress, and used data from those assessments to inform instruction.
- Integrated technology and multimedia materials to provide instruction to students.
- Provided students with multiple traditional and creative ways to show academic growth and proficiency.
- Helped students develop academic, social and emotional skills for long-term success.
- Encouraged independent thought, good judgment, and expression of original ideas.
- Maintained a comfortable, clean, and safe learning environment.
- Worked as Cooperating Teacher with multiple student teachers.
- Co-Chaired the New England Association of Schools and Curriculum (NEASC) Accreditation evaluation visit.
- Participated in committees and professional development initiatives including curriculum revision, schoolwide rubric and mission revision, and character education.
- Participated in NEASC Accreditation evaluations as a Visiting Evaluator in two different school districts.

English Teacher, 08/1998 - 06/2004

The Morgan School – City, STATE

- Designed, prepared, and implemented lesson plans, projects, and activities to fulfill and enhance curriculum for multiple classes.
- Promoted effective verbal and written communication through listening, speaking, reading, and writing practice.
- Administered assessments to evaluate student progress, and used data from those assessments to inform instruction.
- Provided students with multiple traditional and creative ways to show academic growth and proficiency.
- Encouraged independent thought, good judgment, and expression of original ideas.
- Maintained a comfortable, clean, and safe learning environment.
- Participated in English curriculum revision.
- Advised the school's Literary Magazine club.
- Scored BEST Portfolios for the Connecticut State Department of Education.

EDUCATION

Master of Arts: Holistic Learning & Thinking, 08/2012

The Graduate Institute - Bethany, CT

Master of Science: American Literature, 05/2006

Southern Connecticut State University - New Haven, CT

Teacher Certification: English Education, 12/1995

Central Connecticut State University - New Britain, CT

Bachelor of Science: Business Administration, 01/1989

University of Connecticut - Storrs, CT

CERTIFICATIONS

Connecticut State Teacher Certification 015

[English and Language Arts, Grades 7-12]

LINKEDIN PROFILE

- <https://www.linkedin.com/in/Jessica-Claire-17156a23b/>