

JESSICA CLAIRE

✉ resumesample@example.com

☎ (555) 432-1000

📍 Montgomery Street, San
Francisco, CA 94105

PROFESSIONAL SUMMARY

Graphic Artist offering previous creative success and dynamic visuals, within a wide-ranging, team-oriented environment.

SKILLS

Teamwork
Adaptability
Creative
Decision-Making
Driven
Photoshop
InDesign
Photography

EDUCATION

Utah Valley University
Orem, UT • Current

Associate of Arts: General
Education

North Sevier High School
Salina, UT • 2012

High School Diploma

WORK HISTORY

Hilton Worldwide - Conference Registration Specialist

Durango, CO • 07/2012 - Current

I worked part-time at a call center while attending school. I registered people for real estate conferences. At different times, I also worked with customer service, and conducted surveys.

North Sevier Northern Light - Copy Editor

City, STATE • 07/2010 - 04/2012

I was on the yearbook staff, specifically as copy editor. However, as part of the senior committee, I also created a lot of the designs. I worked year round to create specific double-spreads, write stories, edit others' stories, take pictures, and make the overall yearbook a virtually pleasurable.

Huntsman Farms - Agricultural Farmer

City, STATE • 05/2006 - 07/2012

Hands-on work outside. Generally: hauling rocks, hauling hay, driving tractors and dump trucks, shoveling furrows, fixing mechanical parts. Designing layouts for new machinery.