

JESSICA CLAIRE

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(555) 432-1000

100 Montgomery St. 10th
Floor

SKILLS

- Flooring construction
- Strong analytical and communication skills
- Originality
- Multi-tasking abilities
- Design strategy
- Art conceptualization
- General laborer
- Creative and artistic
- Quality assurance standards
- Basic electrical knowledge
- Blueprint interpretation
- Equipment operation
- Loading and unloading protocols
- Project management

EDUCATION AND TRAINING

Bay Shore High School
Bay Shore, NY • 06/2004
High School Diploma

SUMMARY

Successful all around laborer bringing 9 years of expertise in building construction, maintenance and remodeling to new position with challenging and rewarding employer. Knowledgeable and skilled in various construction techniques, procedures, carpentry tools and equipment. Team-oriented in communicating with others to complete excellent rough carpentry work and share information needed to complete finish carpentry tasks.

EXPERIENCE

Above The Surface Llc - Helper, Designer, Carpenter
City, STATE • 03/2021 - Current

- Shaped materials to exact measurements for job requirements with hand tools and power equipment.
- Used band, circular, jig, reciprocating, chop and compound miter saws.
- Cut timber, panels and other wooden materials according to measured dimensions.
- Promoted team safety by keeping work areas free of hazards.
- Installed floor joists, trusses and rafters.
- Installed building windows, trim and cabinetry alone or with assistants to meet job deadlines.
- Built and packaged products to comply with multiple work orders and deadlines.
- Organized supplies for use based on expected customer needs.
- Installed cabinets, base cabinets and crown molding.
- Planned work based on blueprints and individual project specifications.
- Moved items between machines, conveyors and transport equipment to meet production needs.
- Volunteered to take on additional shifts during peak periods to keep projects with tight deadlines moving forward.
- Determined styles, size and arrangement of illustrations and graphics.

Movie, Tv, Production - Industrial, Scenic Artist, Grip
City, STATE • 06/XXX6 - 01/XXX9

- Assembled studio sets, cameras and lighting equipment to be used during filming.
- Completed setup, rigging and mounting of light and camera equipment based on changing weather and project conditions.
- Coordinated with gaffer and camera crew to determine scene lighting and camera placement.
- Collaborated with camera crew and director to deliver effective filming strategy and camera placement.
- Managed inventory and maintained supply of equipment and materials.
- Collaborated with creative design team to complete projects on tight deadlines.
- Interpreted drawings, sketches and work orders in preparation for artistic project inception.
- Utilized oil paints, acrylics and charcoal to design and fabricate custom mosaic pieces and create engaging and unique paintings, drawings and mixed media pieces.
- Utilized personal protective equipment and proper ventilation systems to promote safe artwork creation.
- Mentored artists on quality standards and improvements.
- Coordinated artistic projects, exhibit scheduling and artist interface duties.
- Safely and accurately assembled dollies, tracks, rigs and other lighting equipment.

Hudson Scenic Studio - Scenic Artist
City, STATE • 06/XXX7 - 08/XXX8

- Met with commission clients to gain agreement on artistic project goals, parameters and financial considerations.
- Addressed client concerns and worked together to achieve mutually beneficial outcomes.
- Interpreted drawings, sketches and work orders in preparation for artistic project inception.
- Coordinated artistic projects, exhibit scheduling and artist interface duties.
- Utilized oil paints, acrylics and charcoal to design and fabricate custom mosaic pieces and create engaging and unique paintings, drawings and mixed media pieces.
- Utilized personal protective equipment and proper ventilation systems to promote safe artwork creation.
- Implemented master drawing and painting techniques while revealing history and information on each artist.
- Produced intricate pieces of art by using ink, watercolors, charcoal, oil, paints, pencils and computer software programs.
- Transformed artistic concepts into characters, environments and other objects to reflect artist's vision.
- Applied learned color theory and lighting techniques into designs to add dimension and depth.
- Interfaced with clients and customers to determine special art project needs, prepared design proposals, and defined project scope.
- Nurtured relationships with artists and other internal partners to create positive rapport for future projects.
- Brainstormed with marketing and creative personnel to design high-quality images and illustrations for custom projects.
- Determined which designs would best complement decorative techniques such as screen printing and embroidery to create most effective finished product.