

[Street Address]  
[City, ST ZIP Code]  
[Telephone]  
[Website]  
[Email]

## RESTAURANT MANAGER RESUME SAMPLE

### PROFESSIONAL SUMMARY

Result-oriented Restaurant Manager, with 7 years of experience in restaurant management, including operations, staff management, and customer service. A successful and diverse background within the food and beverage industry, spanning operations scheduling, inventory management, team supervision with expertise in engaging key partners and devising winning sales strategies and solutions to increasing revenue and enhancing productivity. Maintain business-focused value propositions that leverage competitive advantage and adherence to quality service.

### SKILLS & ABILITIES

- Extensive experience managing high-profile restaurants
- Consistently meet or exceed expectation
- Vast experience within the food and beverage industry
- Team Building (including hiring, training, and supervision)
- Leadership/ management skills
- Stable work history

### EXPERIENCE

#### RESTAURANT MANAGER – SEE THE WORLD, RESTAURANT

2011 – Present

- Accurately manage payroll sheet and ensure timely payment
- Efficiently manage Food and Beverage Inventory (cocktail menu, drink specials, drink recipes, and inventory on stock, new product acquisition)
- Maintain up-to-date knowledge of foods and drinks to create menu (wine and cocktails) and input on food from Chef
- Build team capacity through training on optimal service operations, wine and cocktail knowledge, guest dynamics, and hiring process

#### RESTAURANT MANAGER – QUATTRO RESTAURANT

2010 – 2011

- Applied courtesy and tact in providing quality service in accordance to standards
- Identified guest choice of food & beverage and responded quickly to orders
- Supervised other team members to achieve high performance

### EDUCATION/ CERTIFICATION

#### INTERNATIONAL WINE SCHOOL CERTIFICATE WINE KNOWLEDGE

2011

**Universidad De Lima; Hoteleria Y Turismo (University Of Lima; Hospitality And Tourism)**

June 2010