

Jamir Kuphal

Fund Accountant

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Summary	Accomplished fund accountant with 7+ years of experience providing accounting and financial reporting services to clients in the hedge fund industry. A Certified Public Accountant (CPA), eager to leverage extensive knowledge of GAAP and IFRS to support the growth objectives of ABC Corporation as a senior fund accountant. At previous firms, managed teams of up to 8 junior accountants while supervising all aspects of month-end close, including preparing journal entries and reconciliations.		
Employment	Employer A Fund Accountant	Tampa	January 2018 - Present
	<ul style="list-style-type: none">Accurately prepared and filed quarterly reports for SEC compliance, which resulted in 0% errors and saved the company \$5,000 in penalties.Coordinated with external auditors to schedule yearly audits and resolved all discrepancies promptly, resulting in a clean audit report.Compiled monthly financial statements for management review, highlighting key variances against budget and prior year periods.Budgeted for upcoming projects by working closely with project managers, ensuring that sufficient funds were available when needed without tying up cash unnecessarily.Demonstrated excellent problem solving skills by resolving a complex billing issue that had been ongoing for 6 months, saving the company \$10,000 per month in fees.		
	Employer B Fund Accountant	Torrance	March 2012 - December 2017
	<ul style="list-style-type: none">Prepared and filed quarterly SEC reports and annual tax returns for a \$100M venture fund.Tracked the fund's investments, performance and cash flows using QuickBooks, Excel and proprietary software.Planned and managed the fund's budget, ensuring that all expenses were paid on time and within budget.Meticulously reviewed financial statements and investment portfolios to identify discrepancies and errors.Reported findings to the fund's management team and made recommendations for improvements.		
Education	Educational Institution XYZ Bachelor of Science in Accounting		
Skills	Accounting Financial Reporting Finance	Teamwork Time Management Account Reconciliation	Financial Analysis Financial Accounting Auditing
Certifications	Certified Fund Accountant / Institute of Certified Fund Accountants / May 2017		