

# JESSICA CLAIRE

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## SKILLS

- Student advisory
- Student assessments
- Education plans
- Develop goals
- Knowledge of issues in field
- Knowledge of accomodations
- Interpret diagnostic assessments
- Staff training
- Curriculum planning
- Federal compliance
- Presentation skills
- Videoconferencing expertise
- Recordkeeping abilities
- Team management
- Problem resolution
- Leadership

## EDUCATION AND TRAINING

**Lamar University**  
Beaumont, TX • 08/2022

**Master of Arts:** Masters of Special Education

**Concordia University Texas**  
Austin, TX

**Bachelor of Arts:** Elementary Education

## CERTIFICATIONS

- Texas EC- 6th General Certification
- Texas SPED EC- 12 Certification

## SUMMARY

Enthusiastic educator with proven background meeting and exceeding operational objectives across 6-year career. Adaptive and flexible team builder with expertise in continuous student development and assessment. By providing relevant transitional support for effective learning and encouraging active participation in special Education including development of goals, accomodations, and Special Education compliances. Maintain currency on trends in field to keep systems modernized and streamlined. People-person with excellent organizational skills.

## EXPERIENCE

**Florence Unified School District - Behavior Support Teacher**  
*Florence, AZ • 08/2022 - Current*

- Conducted small group and individual classroom activities with students based on differentiated learning needs.
- Utilized frequency charting, duration charting, time sampling and interval observations for appropriate behavior intervention.
- Adapted classroom activities, assignments and materials to provide educational opportunity for special education students to participate in classroom activities.
- Modeled social, peer facilitation and peer training to achieve academic, social, emotional and behavioral goals.
- Assisted in training of staff, parents and students in specialized instructional strategies and techniques used in behavior intervention.
- Implemented behavioral plans designed by IEP teams for students with behavior disorders or other special conditions to help meet special education students needs.
- Utilized techniques such as behavior modeling and role-playing to improve interactions between students.
- Completed continuous assessments and documented updates to care to maintain current records.
- Completed professional development courses, attended industry conferences and read current publications to maintain knowledge of updates to field.
- Developed individual educational plans designed to promote educational, physical and social development.
- Collaborated with other educational personnel to provide inclusive activities or programs for children with disabilities.
- Enhanced students' sensory- and perceptual-motor skills through hands-on activities.
- Designed and delivered personalized learning for each student and advocated for student inclusion and success in general education environments.

**Seneca Center - Special Education Teacher Life Skills**  
*San Francisco, CA • 08/2021 - 06/2022*

- Collaborated with conventional education instructors across multiple departments to optimize student learning.
- Established and communicated clear objectives for lessons, units and projects to students.
- Delivered specialized classroom instruction to students with developmental disorders.
- Utilized curriculum with life-based approach.
- Worked with school administrators to determine course needs and set frameworks.
- Improved student learning by defining and articulating learning outcomes and analyzing performance metrics and measurements.
- Defined and articulated learning outcomes, measurements, performance metrics and changes to improve student learning.
- Developed curriculum and learning materials to increase comprehension.
- Developed and improved curricula, course formats and lesson presentations for diverse topics.
- Worked successfully with diverse group of coworkers to accomplish goals and address issues related to our products and services.

**Distinctive Schools - Special Education Teacher**  
*Redford, MI • 11/2020 - 08/2021*

- Developed IEP to leverage developmental practices and educational theories to achieve educational objectives.
- Eliminated learning gaps and effectively instructed students by using teaching aids and motivational strategies.
- Encouraged student empathy of others to build confidence and improve self-image.
- Organized and prepared instructional materials, communiqués and reports to facilitate student learning.
- Developed individual educational plans designed to promote educational, physical and social development.
- Transitioned students across grade levels through careful planning and preparation.
- Established and communicated clear objectives for lessons, units and projects to students and parents.
- Developed interesting and interactive learning methods tailored to help students with individual needs.
- Conducted small group and individual classroom activities with students based on differentiated learning needs.
- Fostered positive and trusting relationships with students to increase engagement.
- Worked with students with specialized needs to accomplish tasks and build practical skills.

**PikeView High School - High School Special Education Teacher**  
*City, STATE • 08/2020 - 10/2020*

- Developed IEP to leverage developmental practices and educational theories to achieve educational objectives.
- Enhanced lessons using Smart Board technology and computers.
- Eliminated learning gaps and effectively instructed students by using teaching aids and motivational strategies.
- Fostered positive and trusting relationships with students to increase engagement.
- Developed individual educational plans designed to promote educational, physical and social development.
- Delivered specialized classroom instruction to students with developmental disorders.
- Organized and prepared instructional materials, communiqués and reports to facilitate student learning.
- Conducted small group and individual classroom activities with students based on differentiated learning needs.
- Collaborated with conventional education instructors across multiple departments to optimize student learning.
- Wrote and presented documents for Individual Education Plan conferences.

**MERCER COUNTY BOARD OF EDUCATION - Head Varsity Cheerleading Coach**  
*City, STATE • 01/2020 - 10/2020*

- Encouraged team members to become stronger, more agile athletes and more successful competitors through focus, effective training and proper nutrition.
- Coordinated tryouts for team member and leadership positions, communicating times and audition requirements to members and prospects and soliciting auditions from community.
- Put together arrangements for team travel, documented expenses and submitted reports.
- Monitored safety of training, individual exercises and equipment usage to avoid sports injuries and damage to facility.
- Attended trainings on rules, regulations and safety protocols endorsed by WVSSAC, implementing principles and requirements throughout all aspects of training and performance.
- Designed routines for performance at shows and sports events, coordinating cheer routines with appearances by dance teams, pep squads and mascots to maximize audience engagement.
- Displayed exemplary behavior as authority figure and citizen to provide students and children with role model worthy of emulation in all areas of life.
- Attended games of prospective players, met with families and presented recruitment proposals.
- Directed performance of team mascot to improve audience engagement and overall entertainment value.
- Maintained condition of mats, trampolines, uniforms, pom-poms and other team equipment, cleaning, repairing or replacing as necessary to uphold standards of safety and cleanliness.
- Consulted with heads of athletic teams to develop comprehensive calendar of athletic performances and note requests for cheer team presence and desired routines.
- Worked with boosters, parents and school administrators to handle support functions.
- Applied evaluation techniques and personal knowledge to assess abilities to assign players to correct positions on team.
- Reviewed team appearance, mental readiness and physical form before each game or event.
- Developed training and exercise programs to meet individual requirements and team play strategies.
- Taught routines in preparation for performance at sports games and competitions, instructing on safe and correct execution of stunts, gymnastics, choreography and cheers.

**Company Name - 4TH GRADE TEACHER**  
*City, State • 08/2017 - 06/2019*

- Effectively teach and engage 4th-grade students by fostering autonomy and desire to learn through the development of a student-centered learning environment.
- Devise curriculum-based plans to enhance instruction, correlate instructional materials according to strict curriculum guidelines.
- Plan and utilize interactive instructional and learning strategies to target the needs of students with different learning styles.
- Prepare lessons using differentiated instruction strategies to target the needs of individual learners.
- Collaborate with special education teachers to modify curriculum for special education students according to guidelines established in Individual Education Plans (IEP).
- Conduct ongoing assessment of student achievement through formal and informal testing while revising lessons and learning plans to enhance student learning and achieve positive outcomes.
- Actively contribute to staff development activities to improve job-related skills.
- Assist in the selection of books, equipment, and other instructional materials.
- Cultivate and maintain professional relationships with colleagues, students, parents, and community members.
- Organize all physical and computerized reports, records, and documents according to campus/ district guidelines.
- Administered and graded class tests to evaluate student progress and comprehension.
- Attended in-service training and professional development courses to stay on top of policy and education changes.
- Instructed students in standardized subjects as well as general learning strategies and skills for social development and character.
- Improved student engagement by implementing student-centered classroom management techniques to foster academic curiosity.
- Taught students subject-specific material, learning strategies and social skills.
- Involved parents in student education by cultivating strong relationships.