

Jessica Claire

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PROFESSIONAL SUMMARY

Senior Research and Development Technician and outstanding performer in work integrity and research within a private Agricultural business. Proven success in leadership, operational excellence and organizational development with keen understanding of elements of agricultural business. Recognized for inspiring management team members to excel and encouraging creative work environments.

- SKILLS**
- Chemical mixing
 - Reaction monitoring
 - Materials assessment
 - Equipment maintenance
 - Training and development
 - Requirements gathering
 - Incident reporting
 - Project organization
 - Systems monitoring
 - Concept development
 - Consultancy and advisory
 - Progress monitoring
 - Proficient in Microsoft Word, Excel and Powerpoint
 - Issue resolution
 - Task delegation
 - Record keeping
 - 10+ years of managerial experience

WORK HISTORY **RESEARCH & DEVELOPMENT TECHNICIAN** **04/2013 to CURRENT**

Abb Ltd | Lewiston, ID

- Analyzed pesticide materials to evaluate nature, reactivity and other factors affecting use in crop applications
- Efficiently organized and maintained equipment to keep laboratory productive and safe
- Compared research and commercial pesticide products against design and production specifications through quality and integrity checks
- Restocked laboratory work stations and sterilized surfaces to maintain readiness for any project requirement
- Tracked experimental results, coordinated data reviews and produced detailed reports for Research Leader use
- Operated industrial mixers to compound and blend chemicals
- Complied with safety and hazardous material handling, storage regulatory requirements and internal procedures affecting business operations
- Managed quality assurance program including on site evaluations, internal audits and customer surveys
- Updated quality control standards, methods and procedures to meet compliance requirements
- Provided observations, took measurements and performed tests at various stages according to quality control plan
- Conducted training and change management processes to improve operations
- Operated with high integrity, built trust, and earned sustained credibility with internal and external clientele
- Identified and resolved process issues to encourage smoother procedures, more efficient workflow and overall business growth
- Supervised and led employees to high performance levels within the company
- Participated in any and all work related training and certification courses to help expand knowledge

GREENHOUSE & FIELD TECHNICIAN

08/2011 to 04/2013

Department Of Agriculture | Alpine, AZ

- Performed troubleshooting and diagnostics of malfunctioning equipment, machinery, tools and components
- Inspected municipal and industrial facilities to ensure adherence to environmental regulations
- Kept detailed records of field measurements and data
- Calibrated new and existing equipment for optimal performance
- Adhered to safety protocols by implementing routine tests and guaranteeing accurate and safe equipment handling
- Served as technical consultant on environmental policies to maintain regulatory compliance
- Enacted successful repairs by applying technical skills and operations knowledge
- Assessed operating conditions and adjusted settings to maximize performance and equipment longevity
- Discovered and resolved issues that affected project outcomes
- Utilized safety practices with no complaints or accidents
- Limited process gaps by accurately training teams on equipment usage best practices
- Facilitated environmental site assessments and recommended remediation plans
- Labeled boxes and placed in outbound collection areas
- Weighed and measured products and materials to check compliance with specifications and regulations
- Accurately documented package information by completing associated paperwork, attaching labels and running barcodes using hand-held scanners

AGRICULTURAL RESEARCH TECHNICIAN

03/2006 to 06/2011

U.S.D.A. | City, STATE

- Conducted training and change management processes to improve operations
- Provided observations, took measurements and performed tests at various stages according to quality control plan
- Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately
- Developed standard operating procedures and document workflow for current and future process steps
- Conducted office management and emergency preparedness orientation to provide special skills and test specific emergency plan components
- Researched competitive solutions and maintained competitive market comparisons and evaluations
- Resolved conflicts and negotiated agreements between parties in order to reach win-win solutions to disagreements and clarify misunderstandings
- Led diverse team in delivery of agricultural projects requiring close cooperation among members to share information and develop solutions to meet broad array of deliverables
- Handled all troubleshooting tasks on malfunctioning lab equipment working with manufacturers to resolve problems
- Coordinated with research and development team to support production and boost efficiency
- Supported senior management with creation and enhancement of continuous improvement of research procedures
- Ensured that all work areas were kept extremely clean and sanitized properly to avoid errors in research
- Inputted and edited computer entries from generated research using Microsoft Excel
- Maximized efficiency by meticulously organizing and administering experiments

ACRONOMIST

04/2003 to 09/2005

Lamastus Crop Consulting | City, STATE

- Researched and analyzed pesticide efficacy and made adjustments to application management
- Implemented pest and weed control measures
- Provided guidance and recommendations regarding planting and cultivation methods
- Surveyed undisturbed or disturbed lands for classification, including but not limited to inventory, planning and mapping
- Advised food growers on ways to best use land and most advantageous crops to grow
- Performed data analysis and provided recommendations to achieve maximum crop output

EDUCATION **High School Diploma** **05/2001**

Washington School, Greenville, MS

Pr@law

University of Mississippi, Oxford, MS

Biology

Delta State University, Cleveland, MS