

## Experience

**Manager, PMO – Daniel Group, New York, NY**

01/2018 – Present

- Excellent communication skills appropriate for executive-level audiences visually communicating goals of program, relationship to business goals, and other relevant success criteria
- Drive the platform operating processes relating to demand and resource management to support efficient product delivery
- Manage the adoption of capacity-based cross charging
- Provide clear financial summaries highlighting variances from budget and risks and opportunities
- Ensure demand requests are assigned, estimated in a timely manner, and the costs are fed back and agreed with the relevant stakeholders
- Run planning/prioritization sessions to drive decisions on internal team allocation and recruitment
- Coordinate team utilization reporting and budget monitoring in alignment with Technology Resource Management and Finance

**Manager, PMO – Bergstrom Group, New York, NY**

11/2011 – 09/2017

- Senses and identifies challenge areas, gaps, and high-impact opportunities, working closely with the BPE leadership team to develop business cases, proposals, and phased execution plans for optimization
- Performs project planning activities and develops detailed project plans for on-schedule delivery of transformational and continuous improvement projects
- Develops SMART (specific, measurable, attainable, relevant, and time-bound) project metrics to track project success
- Implements strong project governance frameworks, ensuring right escalation mechanisms and robust communication across key IDS stakeholders
- Identifies, documents, and follows up on issues blocking or delaying decisions, drives closure or creatively finds solutions to ensure overall project quality, schedule, and cost is not impacted

## Education

**Fashion Institute of Design & Merchandising – Bachelor's in Business**

## Skills

- Proven experience in business, project management and resource management
- Proven experience in developing, writing and presenting in executive level meetings
- Understanding project management in an Agile way
- Working knowledge of Jira and Confluence, PMO processes, and best practices
- Understanding of the banking sector
- Experience in conducting meetings in English via video or teleconference
- Proven experience in setting organizational direction as well as communicating and achieving business goals
- SAFe, MoP, PMP, Prince2 training or certification is an advantage
- Highly motivated and with strong leadership attributes and attention to details
- Effective communicator at all levels with excellent English writing skills