

JESSICA CLAIRE

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SKILLS

- Leadership
- Teaching
- Research
- Data Analysis
- Budget Management
- Organizational Management
- Event Management
- Mentoring
- Written Communication
- Cultural awareness
- Program development
- Policy implementation

EDUCATION

University of Missouri - Columbia
Columbia, MO • 2016

Edd: Educational Leadership And Policy Analysis

Grand Canyon University
AZ • 02/2023

Master of Public Health: Public Health

University of Central Missouri
MO • 1998

Master of Science: Exercise Science, Athletic

University of Central Missouri
MO • 1996

Bachelor of Science: Physical Education, Fitness & Wellness

CERTIFICATIONS

- BOC Certified Athletic Trainer, Board of Certification for Athletic Trainers. (Nov 16, 1997 - Dec 31, 2021) 119702411
- Colorado Department of Regulatory Agencies Licensed Athletic Trainer. (Feb 2013 - Oct 31, 2023) AT.0001164
- NPI: (03/21/2006-present) 1225097959
- Missouri Division of Professional Registration Licensed Athletic Trainer. (Oct10, 1999 - Jan 30, 2021). 1999135153
- BLS Provider, American Heart Association. (Aug1, 2019 - Aug 2023). eCard Code 215415435097

PROFESSIONAL SUMMARY

Innovative and goal-oriented University Professor and Clinical Education Coordinator committed to professional development and expert leadership of Athletic Training Students. Talent for finding optimal solutions to diverse challenges and motivating students to meet and exceed education and professional goals.

WORK HISTORY

Metropolitan State University Of Denver - Clinical Education Coordinator/Assistant Professor
City, STATE • 08/2013 - Current

- Develops program goals, outcome assessments, budgetary needs, and strategic planning.
- Designs, implements, and assesses curriculum for nationally accredited healthcare program.
- Develops and organizes educational materials, multimedia visual aids, and other tools to ensure they are inclusive, diverse, and ADA compliant.
- Utilizes Instructional Design skills to develop face-to-face, hybrid, and online courses.
- Guides student learning in classroom and clinical settings with didactic, and clinical skills instruction.
- Managed operations of thirty-five (35) remote clinical sites and recruits over fifty (50) preceptors to ensure program mission, visions, and goals are met.
- Reviews and revises program policies and procedures for all clinical education matters.
- Plans, develops, and provides annual preceptor development programs, using clinical site training, demonstrations, on-the-job training, meetings, conferences, and workshops.
- Evaluates effectiveness of development programs to ensure compliance with national accreditation standards.
- Performs university service; assists with student and faculty recruitment and engages in scholarly and research activities.

University Of Central Missouri - Clinical Education Coordinator & Assistant Athletic Trainer/Instructor
City, STATE • 08/2008 - 08/2013

- Developed staffing schedules, oversaw athletic training professionals, and performed emergency medical care and rehabilitation for over 500 Division II athletes at home and away competitions, to include national tournaments in compliance with all NCAA regulations.
- Counseled and educated student athletes about injuries, injury prevention, and injury rehabilitation.
- Coordinated with physicians and other allied health professionals to deliver healthcare to student athletes.
- Served as preceptor for education and recruitment of athletic training students and mentored graduate assistant athletic trainers.
- Maintained and performed quality assurance of education and treatment records for students and athletes.
- Captured programmatic trends with data evaluation and analysis and performed trend analysis for curricular (CAATE) compliance and perpetual progression.
- Developed and implemented policies and procedures governing professional development for students, including strategic career and mentoring programs.
- Assigned Athletic Training Program and observational students to clinical assignments in adherence with accreditation standards.
- Oversaw didactic and clinical standard evaluation and assessment programs to foster curriculum development.
- Coordinated and scheduled new clinical faculty orientation
- Implemented policies and procedures to align with programmatic standards.
- Supervised 16 on and off-campus preceptors.
- Developed partnerships with parents, businesses and organizations to build awareness, increase support and share resources

Department Of The Air Force - Housing Assistance Officer
City, STATE • 06/2007 - 06/2008

- Oversaw housing support services to 1000 monthly customers.
- Offered friendly and efficient service to customers, handled challenging situations with ease
- Processed over 3.5 million dollars in military pay and entitlements.
- Performed statistical analysis of active duty lodging and housing costs and generated reports for Headquarters, Pacific Air Forces.
- Worked closely with [Department of Finance](#) to maintain optimum levels of communication to effectively and efficiently complete entitlement payments

Regional Health - Clinical and Outreach Athletic Trainer, Center
City, STATE • 08/1999 - 11/2006

- Created and implemented outreach program at Smith Cotton High school, Sedalia,, Oversaw \$25,000 annual budget.
- Provided clinical evaluations, treatment, and orthopedic rehabilitation.
- Performed emergency medical care and rehabilitation for over 500 high school athletes.
- Coordinated with physicians and other allied health professionals to deliver care to student athletes.
- Completed clinical healthcare documentation in compliance with all local, state, and federal laws.
- Excelled as clinical education preceptor for Athletic Training students from Missouri Valley College and Central Methodist University.
- Implemented community educational classes for area high schools and youth coaches regard common sports medicine injuries.
- Marketed program to 45,000 residents across four rural counties in West Central Missouri.

LEADERSHIP IN VOLUNTEERISM

- Vice President, Community Uplift Partnership, Commerce City, CO (2019-2022)
- Secretary, Colorado Athletic Trainers Association (2017-2021)
- Leadership Commerce City graduate (2019-2021)
- Commerce City Women in Leadership participant (2019 - Present)