

MARQUITTA LANGWORTH

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CA

p: +1 (555) 675 9891

EXPERIENCE

GRANT, DIBBERT AND WELCH Boston, MA

Senior PMO Consultant. 10/2018 – present

- Strong personal and professional values
- Certifications including but not limited to disciplines such as architecture (e.g., TOGAF), application life cycle management (e.g., PMP, Agile Scrum/Product Owner, SAFe, DevOps), service management (e.g., ITIL) are strongly
- Experience of working in a change environment and an appreciation of the challenges faced by change teams
- Strong personal and written communication skills
- Experience in drafting quality reports, providing insight not just information and making reasoned recommendations

MARKS-GRADY Boston, MA

IT PMO Consultant. 01/2013 – 07/2018

- Review projects and changes for existing IT controls and other legal compliance processes and make sure all are adhered
- Conduct regular internal audits and reviews to assess the compliance of the business
- Good experience as a PMO/financial coordinator
- Good command over excel – creating pivot, use of formulas
- Hands on experience of managing portals like FieldGlass, Pinnacle, Oracle
- HCL system knowledge
- Collaboration, reporting, analytical and problem-solving skills
- Bachelor's in either a Science, Engineering, or IT with and MBA

EDUCATION

SCHOOL OF THE ART INSTITUTE OF CHICAGO Bachelor's in
Business,

SKILLS

- MS experience – specifically moderate to advanced level in Excel including pivot tables, vlookups etc...
- General understanding of Enterprise Change processes and support systems/tools
- Coordinate between the project units (Design, Dev, QA etc..)
- Manage and control project revenue and P&L forecast
- Responsible for planning, monitoring, maintaining & operating the project Information System (work plans, project budget, plan vs. actual, invoice lifecycle etc...)
- Responsible for the project timeline, resources allocation, budget control