

Robert Smith

Revenue Accountant

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SUMMARY

Revenue Accountant II/III with 8 years of experience is seeking to obtain a challenging and rewarding position that will utilize my finance and accounting abilities.

SKILLS

Forex Management, Forecasting, Budgeting And Projections, Financial Statements Analysis, Treasury And Corporate Finance Functions, Financial Modeling, Analytical, Project Accounting, Fluent In MS Office - Word, Excel, PowerPoint, Excellent Communication, SAP FI Module

WORK EXPERIENCE

Revenue Accountant

Devon Energy - March 2012 - Present

- Analyzing revenue on over 1.5 million barrels of oil including analysis on special lease provisions, a division of interest, as well as complex manual journal entries on account reconciliations.
- Selected by the Management to assist in the transition of all spring revenue accounting operations to Oklahoma city during Q1 and Q2 of 2016.
- Assisting in the implementation of SAP, and the conversion from the AS400 system in 2012.
- Developing a career path document for the first seven accounting roles, and developing targeted training bundles for each accounting level to improve the employee knowledge base and training through targeted development specific to the employees level of operation within Devon, presented to all financial and operations accounting VPs, Directors, Managers, and Supervisors, distributed to all accountants within Devon.
- Wrote procedures published to all revenue accounting groups and division orders for processes in SAP for updated pay decks, transfers, reverse/rebooks, flare gas, DCP database, gas lift, and volume deficiencies.
- Training new team members and helping facilitate the intern training and management process.
- Completing the several IDPs working on leadership development and employee management strategies.

Revenue Committee Chairman

Council Of Petroleum Accountants Societies - September 2010 - August 2012

- Maintained, verified and posted transactions into different types of accounting software.
- Reconciled the financial reports, such as balance sheet and profit and loss statements.
- Entered checks, invoices, bills into the clients' QuickBooks files either in-house or onsite.
- Contacted clients regarding Accounting matters.
- Participated in planning, development, organization, evaluation, and implementation of the clients' bookkeeping needs.
- Assisted in the closing of various company books daily, weekly, monthly and/or quarterly.
- Accountable for investigations of discrepancies between general ledger amounts and bank statements.

EDUCATION