

SUSAN SMITH

Personal

Address

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Compassionate bi-lingual Special Education Teacher seeking an opportunity to work with an exceptional team of emotionally and physically impaired students. A diverse history of working with special students with mental, emotional, and learning disabilities, with a strong comprehension of Individualized Educational Planning that connects with the diverse learning styles and capabilities of all students. Certified and licensed to teach special education and ESL in the State of Texas.

Work experience

Special Education Student Teaching

Aug 2020 - Present

Austin Middle School, Austin, Texas

This was the second step of my educational training. After completing my ESL student teaching internship, I participated in student teaching program with 7th and 8th grade special needs students. Worked with students with autism, down syndrome, and other developmental conditions.

- Engaging and teaching a diverse group of 20 special education students.
- Developed online interactive lesson plans to continue special educational instruction during COVID-19 pandemic.
- Worked with general education teachers and special education peers to develop and implement lesson plans based on IEP standards.
- Managed student behavior while being compassionate and created responsive techniques that help develop the student's self-control and emotional response.
- Met with parents and guardians to discuss IEP program and student progress.
- Assess student development, graded lessons and assignments, and fine-tuned individual lesson plans to improve each student's comprehension and learning abilities.

ESL Student Teaching

Aug 2019 - Jun 2020

Metro Jr High School, Houston, Texas

Participated in Teachers of English to Speakers of Other Languages internship. Responsible for lesson planning and online instructional courses 7th-grade students in Houston, Texas.

Responsibilities include:

- Supervising and interacting with Spanish Speaking 7th grade students.
- Collaborated with ESL educators to create educational exercises, lesson planning, and develop Spanish to English conversion charts.
- Responsible for homework and test grading. Provided feedback and instruction to individual students.
- Engaged with students, parents, and other team members.
- Helped organize activities - both onsite and abroad.
- Monitored students and inspired them to stay focused on tasks. Worked with students to develop interpersonal skills.
- Taught teamwork and conflict resolution.

Student Counselor

Sep 2016 - Jul 2018

Jessup Early Learning Center, El Paso, Texas

Served as a student counselor at Jessup Early Learning Center. Started working with Spanish speaking four and five-year old students, and eventually served as a counselor for bi-lingual students with autism. Tasks included:

- Supervising and interacting with bi-lingual and children with special needs.
- Collaborated with educators to create educational exercises. Engaged with students, parents, and other team members.
- Helped organize activities - both onsite and abroad.
- Served breakfast, lunch, and snacks to children.
- Monitored students and inspired them to stay focused on tasks. Worked with students to develop interpersonal skills.
- Taught teamwork and conflict resolution.
- Developed strong relationships with students.