

Sample Automotive Resume

Your resume should be neatly typed. Be sure and proof it carefully for errors and misspellings.

Saumel J. Troesch

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Los Angeles, CA 90065
323.555.1212

Objective	Automobile mechanic with emphasis on transmissions, brakes and suspension systems.
Education	Los Angeles Trade Technical College Automotive and Related Technology Engine Performance Technology Certificate of Completion, June 2004 <i>Courses included:</i> Engine Theory, Inspection and Repair Electronic Systems Theory, Inspection and Repair Fuel Systems and Emissions Computer Control and Fuel Injection
Experience	January 1998-present Downtown Auto Service, Los Angeles, CA Mechanic's Helper Pulled and disassembled transmissions, used hand tools to make adjustments, answered customer calls and handled clean-up and closing procedures.
June 1996-Jan. 1998	Frank's Chevron, Los Angeles, CA Station Attendant Pumped gas, checked oil, etc. for full service customers. Made cash and credit sales. Answered customer questions or directed them to someone who could.
Skills	Trained in use of tools related to needs of automotive mechanics, including computer programming. Good with customers. Bi-lingual. Hard worker and eager to learn.