

JESSICA CLAIRE

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Professional Profile

Highly motivated CAD Drafting professional with extensive experience managing multiple HVAC design/drafting projects. Invaluable experience in field coordination with multiple construction trades for effective idea sharing & problem solving.

Qualifications

- AutoCAD 2004-16
- Sheet Metal design
- HVAC design/drafting
- Creative problem solving
- Design Review
- Interpersonal Skills
- Technical drawings
- Detail-oriented

Experience

HVAC Draftsman/Designer, 04/2004 to 02/2016

MCD Metals, Inc. – City, STATE

- Created HVAC manufacturing & installation drawings for commercial & industrial applications using current AutoCAD drafting software.
- Interpreted drawing markups and implemented drawing revisions provided by engineers.
- Coordinated with various construction trades to aid in expedited project completion.
- Surveyed existing buildings/facilities to verify space/design aspects.
- Drafting & assisted design on the following projects:

Nanofab Microchip Plant, Albany, NY

St.Peter's Hospital Expansion, Albany, NY

Global Foundries Administration Building, Malta, NY

SUNY Polytechnic Zero Energy Nanotech Facility, Albany, NY

HVAC Draftsman/Designer, 02/1999 to 02/2003

Mechanical Management, Inc. – City, STATE

- Prepared plans and layouts for equipment/system arrangements and space allocation.
- Interpreted drawing markups and implemented drawing revisions provided by engineers.
- Developed CADD drawings for newly acquired facilities, updating & maintaining existing facility documentation.

HVAC Draftsman, 01/1988 to 08/1998

NYS Office Of General Services – City, STATE

- Prepared plans and layouts for equipment or system arrangements and space allocation.
- Interpreted drawing markups and implemented drawing revisions provided by engineers.
- Developed CADD drawings for newly acquired facilities, updating and maintaining existing facility documentation.

Education

Professional Development

- Completed AutoCAD approved IMAGINIT training course for Revit & BIM fundamentals (October 2014).
- Completed AutoCAD approved International Training Institute course for AutoCAD MEP & Revit (February 2016).

Associate of Science: HVAC Design

Hudson Valley Community College - Troy, NY

Affiliations

Sheet Metal Union Local #83 (2004-2016) Albany, NY

References:

Jacek Wozniak - MCD Metals - XXX-456-9694

Charles Brooks - BBL Industries - XXX-527-1323

Haywood Mason - CSX Transportation - XXX-495-1330