

JESSICA CLAIRE

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PROFESSIONAL SUMMARY

Hardworking and motivated professional focused on applying my 4 years of military service training as an aviation structural mechanic to obtain and secure future employment.

SKILLS

- Critical thinking
- First Aid certified
- Excellent attention to detail
- CPR certified
- Troubleshooting
- Organized
- Quick learner
- Weapons Training
- Risk assessment
- Training and development
- Heavy Equipment Operation
- Collision repair
- Exhaust systems
- HAZMAT familiarity
- Composite Work/Repair
- Pressure indicators
- Trim and molding tools
- Corrosion Identification
- Hydraulic Systems
- Pneumatic Systems
- Riveting
- Sheet metal worker

WORK HISTORY

04/2013 to Current **Aviation Structural Mechanic**

Via Mobility Services – Boulder, CO

- Perform Operational Maintenance (O-Level), this is the day-to-day work that an operating unit performs in support of its own operations
- As a plane captain, performed daily and turnaround inspections on aircraft before flight
- Perform post flight, hourly, special, and other periodic inspections
- Maintain aircraft landing gear systems, brakes, and related pneumatic systems, reservoirs pressurization, emergency actuating devices, pumps, valves, regulators, cylinders, lines, and fittings
- Service pressure accumulators, emergency air bottles, main and tail landing gear struts, reservoirs and master brake cylinders
- Inspect, remove and replace components of hydraulic systems
- Replace gaskets and packing in hydraulic components
- Remove, repair and replace aircraft fuselage, blades, fixed and moveable surfaces, seats, wheels and tires, controls and mechanisms
- Remove, install and rig aircraft flight controls
- Fabricate and assemble metal components and make minor repairs to aircraft skin
- Install rivets and metal fasteners
- Fabricate patches and panels with aluminum, steel and titanium sheet metal
- Paint
- Repair of multiple types of glass fabric laminates such as misdrilled/oversized sized holes, broken corners, and attachment points
- Fabricate repairs for reinforced composites, Kevlar, and honeycomb panels in accordance with correct publications
- Use of heat gun and/or vacuum for curing of composite materials
- Use of tools such as clamps, files, and disk sanders as needed for repairs on composite material
- Use of multiple epoxy resins, curing agents, and epoxy adhesive in accordance with publications
- Identify and confirm different types of damage and how to repair the material as well as using the correct layup of resin-impregnated fabric in accordance with the correct publications
- Use of proper personal protective equipment for any and all types of work

05/2009 to 04/2013 **Vehicle Detailer**

Autosource Motors – Austin, TX

- Assess cars to determine need/price for cleaning and maintenance
- Run vehicles through automatic car washes or wash cars by hand for the hard to reach places.
- Clean wheels, rims and mudguards
- Look for small dents and scratches and undertake measures to minimize blemishes
- Change wipers on a regular basis
- Shampoo and vacuum carpets, seats and other upholstery inside vehicle
- Remove grease and stains using specialized grease removers and brushes
- Wax, buff and polish car interior and exteriors and remove any swirls found in the process
- Clean engines and engine components using steam cleaning equipment
- Apply revitalizers and preservation agents to leather surfaces to preserve and protect them
- Maintain inventory of cleaning supplies
- Assist in local automobile deliveries and test runs

11/2008 to 05/2009 **Front Desk**

YMCA – City, STATE

- Maintain a professional appearance at all times while assisting daily check ins into the facility
- Made sure the customers always had a fresh towel and clean looker rooms
- Gave tours and information of everything the YMCA had to offer
- Sold memberships and merchandise to the customers
- Monitored the safety of large groups of children entering the facility for the after school program we offered
- Guided parents to pickup/sign out their children
- Helped teach CPR to adults and children who were unqualified

04/2008 to 11/2008 **Sandwich Maker/Cashier**

Jimmy Johns – City, STATE

- Received payment/orders from customers and prepared the sandwiches
- Prepared fresh sliced meat and cheese by hand
- Rolled dough and baked bread for the upcoming work day
- Stocked the refrigerator full of all essential items
- Selected and cut bread according to the customers order
- Prepared garnishes
- Verified that prepared food met all standards for quality and quantity

EDUCATION

Certification of Corrosion Control

Corrosion Control - Naval Air Station North Island

- To detect, prevent, and cure all types of corrosion

2015

Certification of MH-60 Technical Training

Naval Aviation MH-60 C School - Naval Air Station North Island

- This school included an in-depth training course of the MH-60 helicopter.

Certification of General Aviation Studies

Naval Aviation A School - Pensacola, FL

- This post-basic training course was to familiarize students of the naval aviation community.

2011

High School Diploma

Papillion LaVista South Highschool - Papillion, NE

CERTIFICATIONS