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# JESSICA CLAIRE

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Montgomery Street, San Francisco, CA 94105 ♦ (555) 432-1000 ♦ resumesample@example.com

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## SUMMARY

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Navy Veteran focused on maximizing performance and consistently completing logistics projects in a time-sensitive environment. Superior planning, organization and leadership skills. Highly flexible and skilled at handling multiple tasks and managing priorities in fast-paced, changing environments.

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## HIGHLIGHTS

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|----------------------------------------|---------------------------------|
| • Effective team leader                | • HAZMAT handling               |
| • Expertise in armament systems repair | • Trained in emergency response |
| • Equipment maintenance                | • CPR certified                 |
| • Strong attention to detail           | • SECRET Security Clearance     |
| • Effective team leader                | • HAZMAT handling               |
| • Expertise in armament systems repair | • Trained in emergency response |
| • Equipment maintenance                | • CPR certified                 |
| • Strong attention to detail           | • SECRET Security Clearance     |

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## ACCOMPLISHMENTS

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Received CVW-17 Captains Letter of Commendation

Earned Enlisted Aviation Warfare Specialist designation, Meritorious Unit Commendation, Global War on Terrorism Service Medal and Expeditionary Medal.

Hand picked for Top Gun detachment at NAS Fallon, NV.

Directly responsible for the safe loading/down loading and expenditure of over 200,000 pounds of conventional ordnance and 100 percent weapons effectiveness rate while in support of Operations Enduring Freedom and New Dawn during WESTPAC 2010/2011.

Directly responsible for the arming and de-arming of over 2,728 air-to-air and air-to-ground munitions directly contributing to 7,283 pounds of ordnance delivered on target in support of Operation Enduring freedom during WESTPAC 2011/2012.

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## EXPERIENCE

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**Aviation Ordnance**, 02/2010 - 02/2013

**United States Navy** – City, STATE

Trained and instructed subordinates and supported units on ordnance and pyrotechnics.

Effective decision-maker in high-pressure environments.

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## EDUCATION

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**Certification:** Pharmacy Technician, 2008

**High Tech Institute** - Sacramento, CA