

Harris Clarkson

OPERATIONS MANAGER

CONTACT

- resumekraft@gmail.com
- 1-202-555-0186
- Chicago, Illinois - US
- www.linkedin.com/in/harris

LANGUAGES

English



French



German



PERSONAL SKILLS

Interacting



Organizing Events



Teaching



SUMMARY

Highly professional and experienced Hotel Operations manager with expertise in Hotel Management, Human Resources, Daily Activities and Project Management.

SKILLS

- Good communication and interpersonal skills
- Able to work under pressure in demanding situations
- Talented in drawing up business plans of tourism activities
- Good in managing relationships with customers and suppliers

EXPERIENCE

Operations Manager

Grand Star Hotel, NewYork - US May 2011 - Present

Purchasing manager while assisting with the Hotel startup (2011-2013).

Operations manager: supervise the management of housekeeping, beach services, and general maintenance. Responsible for analyzing and improving organizational processes in order to improve quality, productivity, and efficiency;

HR manager: staff accountability for the 3 branches of the Talassio Group (an average of 80 employees at Grand Start Hotel NewYork, S. Marco Residence, Ristorante Mediterranee Cucina e mare); oversee the recruiting, interviewing and hiring process of the new staff; consulting with the General Manager and the owners on strategic planning.

Project manager for the Residence San Marco start-up (NewYork) and Ristorante Mediterranee Cucina e mare startup (Sunnarleno).

EDUCATION

Master in Hotel Management

New York University - US Nov 2006 - Nov 2007

Hotel Management, Financial analysis, Finance Controlling, Business Plan of tourism companies, Destination Marketing and Management

PROJECTS

NewYork Marco Residence

Project Manager Jan 2016 - Jul 2016

Improving standard operative procedures; marketing research; oversee hiring and training operations

Rio Tourism

Project Manager Feb 2018 - Jul 2018

Improving standard operative procedures; marketing research; oversee