

# JANE DOE

12345 ABCDEFG Street, XXXX, XX 12345

PHONE: (xxx) xxx-xxxx  
E-MAIL: janedoe@gmail.com  
LINKEDIN: www.linkedin.com/in/XXXXXXXXXX

Searching for a Quality Assurance position to apply my skills of debugging, providing acute attention to detail, and UI/UX knowledge to produce exceptional products in the Software industry.

KEY SKILLS

Testing Methodologies:

- System and Unit Testing
- Smoke Testing
- User Acceptance Testing

- Regression Testing
- Performance Testing
- Load Testing

- Usability Testing
- Compatibility Testing
- Stress Testing

Test Management: Jira and Test Management for Jira

Industry Knowledge: Agile, ITIL, ITSM, and Service Integration and Management

Languages: Basic foundation of Java, JavaScript, HTML, and CSS

CERTIFICATES

Certified Tester, Advanced Level Test Automation Engineer

American Software Testing Qualifications Board (ASTQB)

July XXXX

Certified Tester, Foundation Level

American Software Testing Qualifications Board (ASTQB)

December XXXX

EXPERIENCE

ABC COMPANY, Random City, randomTown

QA Engineer

January 2019 – January 2020

Associate QA Engineer

January 2018 – January 2019

- Performed different test methodologies on multiple SaaS platforms including ServiceNow, Jira, Salesforce, Azure and more using both manual and automated testing
- Wrote over 50 automated test cases in Java using Eclipse and Selenium IDE
- Created and managed over 500 manual test cases in Test Management for Jira
- Identified and validated defects within the product which are then reported and documented in Jira and Google Sheets
- Worked with developers by providing constructive feedback on UI/UX for a smoother, more intuitive user workflow
- Partnered with developers to pair test new applications and unreleased company projects
- Utilized Jira application to track and manage tickets for features and defects
- Participated in Agile Scrum to identify priorities for feature releases and bug fixes
- Established and improved processes for the QA team by introducing standardized methods for QA testing which include writing and implementing test cases
- Collaborated with senior management (including QA lead, Senior Director of Development, and Solutions Consultants) to determine and implement best QA practices
- Set up proof-of-concept (POC) environments to be used by other teams for product demonstrations to customers
- Trained team members through walk-through demonstrations to reduce guesswork and improve productivity
- Participated in team workshops to strengthen foundational understandings of Java and Selenium

DEF COMPANY, RANDOM CITY, randomTown

QA Specialist

August 2017 – January 2018

- Manually tested web applications to troubleshoot and diagnose defects
- Wrote test cases for reproducing bugs after reviewing source code and web resources
- Worked closely with the development team by providing feedback and recommendations on the UI/UX of the product
- Developed and implemented quality assurance and control to meet the requirements set by the client

EDUCATION

Bachelor of Arts in Anthropology

RANDOM\_UNIVERSITY

June XXXX