

Maxine Curry

Supply Chain Manager

AREAS OF EXPERTISE

Stock planning

Supplier management

Procurement analysis

Partner management

Demand forecasts

Distribution

Team meetings

PROFESSIONAL

French speaker

First Aider

PERSONAL SKILLS

Passionate

Forward thinking

Focused

Hard working

CONTACT

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Driving license: Yes
Nationality: British

PERSONAL SUMMARY

Maxine is an expert at synchronizing supply with demand and at developing supply chain strategies that significantly impact on profitability and increase the total value of a business. At her current place of work, she is widely respected for her ability to troubleshoot issues that can affect supplies. Her key skills include; improving supplier programs, establishing robust processes, statistical forecasting and strategic supplier management. Right now, she is currently looking for a suitable role with a company that wants to hire the best-qualified and most experienced people.

WORK EXPERIENCE

Company name – Location

SUPPLY CHAIN MANAGER Jun 2013 – Present

Responsible for restructuring the company's Purchasing and Supply Chain functions so as to make them as effective and efficient as possible.

Duties:

- Planning supply chain schedules in advance in preparation for busy seasonal periods.
- Keeping in touch with suppliers and developing cordial relationships with them.
- Negotiating with suppliers to minimize raw material and transportation costs.
- Making sure that all supplier information and records are up to date.
- Taking steps to ensure the personal safety and safe working environment of staff.
- Checking that a supplier has valid insurance certificates, bank details & certificates.
- Overseeing the development and utilisation of a supplier database.
- Keeping accurate records of products, contracts, pricing and invoicing information.
- Obtaining quotes for transportation and also making cost comparisons.
- Carrying out the initial and also on-going assessment of the supply chain.
- Involved in the hiring, training, supervising and mentoring of supply chain staff.

Company name - Location JOB TITLE Dates (i.e. Aug 2011 – Jun 2013)

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KEY SKILLS AND COMPETENCIES

- Bringing products via the supply chain to market on time and in the correct quantity.
- Managing diverse teams of professionals in a Supply Chain environment.
- Avoiding conflicts between work and personal interests.
- Experience of liaising with forwarders & overseas companies to arrange collections.
- Accurately calculating total supply chain costs in relation to proposed new projects.
- Familiar with the principles of transportation, supply chains and procurement.
- Treating problems or unexpected events as opportunities to learn from.

ACADEMIC QUALIFICATIONS

Nuneaton University 2008 - 2011
BSc (Hons) Sales Management

Coventry Central College 2005 - 2008
A levels:
Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.