

# IVY VON

959 TERRANCE MOUNTAIN, BOSTON, MA

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## PHONE

+1 (555) 272 9920

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## EXPERIENCE

### QUIGLEY-RAYNOR

02/2020 – present

Philadelphia, PA // *Senior PMO Consultant*

- Excellent analytical, problem solving, planning, organizing skills
- Relevant background in SW global companies – Advantage
- To develop and oversee the implementation of a standard IT portfolio and project management process while ensuring appropriate application of project management methodology across all projects
- To build and manage a standard, global IT resource management process with a focus on productivity and quality of service delivery, operational efficiencies, and customer satisfaction
- To ensure optimized resource utilization by delivering a standard process that meets the strategic planning and allocation requirements of the organization

### JACOBSON-ROOB

11/2013 – 08/2019

Philadelphia, PA // *IT PMO Consultant*

- Knowledge of project management tools, methods and best practice
- Delivery of projects against a detailed project plan
- A good understanding of to Agile metrics, DevOps implementation, Application Portfolio management and Business Intelligence and Analytics would be an advantage
- Financial & commercial awareness
- A naturally consultative approach
- Planning, monitoring and reporting
- Issue and Risk management
- Good understanding of structured frameworks & methodologies

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## EDUCATION

### UNIVERSITY OF CINCINNATI

*Bachelor's in Business*

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## SKILLS

- Project Management certification and/or Business Analysis training
- Experience in structuring and prioritizing work in a multi-cultural team environment
- Proficiency in Excel, PowerPoint, Teams and Outlook
- Requirements management
- Good understanding of structured frameworks & methodologies (e.g
- Advanced Excel skills would be highly desirable
- Problem identification, report writing, recommending actions and building relationships with immediate contacts
- Working familiarity with PCM for financial management