



# Jessica Claire

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## Skills

- Production Experience
- Inspection Procedures
- Sampling Protocols
- Sample Collection
- Operations Monitoring
- Specifications Conformance
- Documentation and Recordkeeping
- Attention to Detail
- Packaging and Shipping Support
- Equipment Function Testing
- Grade Marking
- Blueprint Reading
- Instrument Calibration
- Defect Removal
- Inspection and Testing Reports
- Quality Control
- Time Management
- Testing Data Documentation
- Corrective Action Recommendations
- Manufacturing Enhancement
- Sound Judgment
- Rejected Materials Disposal
- Information Ordering
- Problem Anticipation and Resolution
- Decision Making
- Mathematical Calculation
- Training and Mentorship
- Inspection Documentation
- Reporting and Analysis
- Issue Escalation
- Safety Procedures
- Legal Requirements Interpretation
- Operator Qualification Testing
- Spreadsheet Tracking
- Component Fabrication
- Computer-Aided Manufacturing
- Computer-Aided Design
- OSHA Compliance
- Product Classification
- Container Weight Assessments
- Color Comparison
- Raw Materials Inspection and Testing
- Presentation Delivery
- Sample Testing
- Good Manufacturing Practices
- Presentation Skills
- Project Management
- HACCP Enforcement
- Data Analysis
- Safety Education
- Word Processing

## Education and Training

Modesto Junior College  
Modesto, CA  
Supervisory Management

## Certifications

- food prod micro B, Stanislaus food - 1996
- certificate HACCP MANG Training - Newly weds food 2006

## Summary

Capable to fit at any professional well-versed in completing daily rounds, collecting measurements and identifying processing concerns early through diligent inspections. Conscientious, reliable and driven to make positive impact through work. Excellent organizational, observational and decision-making abilities. Hardworking Quality Control Inspector offering 27 years of manufacturing and production experience. Detail-oriented and systematic professional knowledgeable about compliance standards. Adheres strictly to documentation guidelines and reporting requirements. Trustworthy Tester tracking major issues and providing appropriate reports and documentation. Focused and enthusiastic and promoting exceptional skills in focus and be part of the team. Organized and motivated employee eager to apply time management and organizational skills in various environments. Seeking entry-level opportunities to expand skills while facilitating company growth.

## Experience

Baker Hughes Company - Quality Control Inspector  
Mount Pleasant, PA • 07/2021 - Current

- Identified production concerns and worked with supervisors to understand and remedy situations.
- Marked materials with grade or acceptance status.
- Notified supervisors or other relevant personnel of test or production issues.
- Selected samples for use as test models.
- Oversaw disposal of products, materials and equipment not in compliance with tolerances, safety standards or quality levels.
- Documented inspection results by completing reports and logs and summarizing and entering data into quality database.
- Analyzed plans, specifications and blueprints to understand product requirements.
- Completed non-destructive tests and conducted continuous inspections.
- Recommended essential corrective actions based on test results.
- Repaired malfunctions, reassembled items and performed final tests.
- Compared product and materials colors, shapes, textures and grades with predetermined templates.

Contour Aviation - Quality Control Lead Inspector  
Baltimore, MD • 08/2006 - 08/2021

- Calibrated products to match design and operational specifications.
- Assessed materials, parts and products for conformance with quality control requirements and production specifications.
- Trained newly hired employees by explaining company procedures, job duties and performance expectations.
- Cleaned and calibrated dial indicators, fixed gauges, or height gauges prior to tests.
- Used specialized tools to take precise measurements of various aspects of samples.
- Noted changes during testing in project documentation.
- Matched arriving materials with purchase orders, submitted discrepancy forms as necessary.
- Notified supervisors or other relevant personnel of test or production issues.
- Documented inspection results by completing reports and logs and summarizing and entering data into quality database.
- Repaired malfunctions, reassembled items and performed final tests.
- Inspected, tested and measured materials for conformance to specifications and regulatory requirements.
- Recommended essential corrective actions based on test results.
- Made adjustments to equipment or calibrated instruments to required tolerances.
- Checked software programs for usability, functionality and design issues.
- Inspected and repaired products to meet project expectations.
- Documented nonconformities and recommended techniques for prompt resolution.
- Oversaw disposal of products, materials and equipment not in compliance with tolerances, safety standards or quality levels.
- Completed non-destructive tests and conducted continuous inspections.
- Used root cause analysis tools to determine failures and provide appropriate counter-measures to prevent repeat failures.
- Examined products and materials for defects or deviations to remove or discard non-conforming items.
- Identified production concerns and worked with supervisors to understand and remedy situations.
- Compared product and materials colors, shapes, textures and grades with predetermined templates.
- Consulted with engineers to resolve quality, production and efficiency problems.
- Selected samples for use as test models.

Baker Hughes Company - Quality Control Inspector  
Skaneateles, NY • 06/1993 - 10/2019

- Identified production concerns and worked with supervisors to understand and remedy situations.
- Checked software programs for usability, functionality and design issues.
- Marked materials with grade or acceptance status.
- Notified supervisors or other relevant personnel of test or production issues.
- Selected samples for use as test models.
- Oversaw disposal of products, materials and equipment not in compliance with tolerances, safety standards or quality levels.
- Documented inspection results by completing reports and logs and summarizing and entering data into quality database.
- Analyzed plans, specifications and blueprints to understand product requirements.
- Completed non-destructive tests and conducted continuous inspections.
- Recommended essential corrective actions based on test results.
- Repaired malfunctions, reassembled items and performed final tests.
- Compared product and materials colors, shapes, textures and grades with predetermined templates.
- Read blueprints and manuals to determine test procedures or adjustment methods.
- Inspected and repaired products to meet project expectations.
- Positioned components, parts or materials for testing.
- Used root cause analysis tools to determine failures and provide appropriate counter-measures to prevent repeat failures.
- Administered competency tests to determine engineers or operators are qualified to use equipment.
- Cleaned and calibrated dial indicators, fixed gauges, or height gauges prior to tests.
- Calibrated products to match design and operational specifications.
- Noted changes during testing in project documentation.
- Documented nonconformities and recommended techniques for prompt resolution.
- Recommended improvement measures to production process to meet quality control standards.
- Made adjustments to equipment or calibrated instruments to required tolerances.
- Trained newly hired employees by explaining company procedures, job duties and performance expectations.
- Wrote detailed reports outlining performance, quality and defect rates.
- Consulted with engineers to resolve quality, production and efficiency problems.
- Oversaw proper tagging and identification of parts and components, enabling rejected or non-repairable parts to be properly marked, quarantined and rendered unusable.
- Assessed materials, parts and products for conformance with quality control requirements and production specifications.
- Examined products and materials for defects or deviations to remove or discard non-conforming items.

## Languages

Spanish: Negotiated: English: Negotiated:

## Additional Information

I am looking for a job opportunity where i can be more useful and help others. My year as a inspector have helped me meet people and know that i have the ability to help more and have a good retirement in my old age. whit a good company