

Aveline Sutton  
609-3434 Eglinton Ave. E  
Scarborough, ON  
M1J 2J1  
March 12, 2013  
416-265-3994

Barb Steele  
Gilder Childcare Centre  
31 Gilder Drive  
Scarborough, ON  
M1K 4P8  
416-392-5696

Dear Ms. Steele

I am applying for the position as an Early Childhood Educator base on the job posting I found on the Service Canada website.

I am currently a student at Centennial College and will be graduating in June, 2013, where I will be receiving my diploma as an Early Childhood educator. Upon graduating from Centennial College I will be a registered member of the College of ECE and the Ontario Coalition for Better Child Care. I am a dedicated and hard working person with nine months experience working with children ages newborn to 5 years. I enjoy working with children creating developmentally appropriate activities which are created based on observing children to find out what their interests are. I have a very friendly and outgoing personality and enjoy working in a team.

I have an updated medical check including tuberculosis test, first aid certificate, cleared police reference check and my immunization records. I am aware that it's very important for children to be in a safe environment at all times. Proper guidance strategies are very important for the growth and development of children. I am very excited and would very much like to join the team at your childcare centre.

I look forward to meeting with you, so we can further discuss in person how eager and excited I am to work in your childcare centre.

Sincerely

Aveline Sutton