

# Kendall Shields

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## EXPERIENCE

### FINANCE GRADUATE PROGRAMME

#### Dallas, TX

05/2015 – present

- Insurance, Fraud and reviewing our booking engine, Tax, Chargeback Team, Ancillary Revenue and management accounting
- Assist with the review and maintenance of indirect tax compliance process controls
- The flexibility to work well in teams and on your own
- The opportunity to work within multiple discipline deal teams on a wide variety of opportunities
- Assist with the accounting for, and reporting of, revenue and costs vs. target on a daily, weekly & monthly basis
- Assist in the provision of annual budgets and quarterly re-forecasts
- Ongoing support for a professional accounting qualification (CIMA)

### FINANCE GRADUATE PROGRAM

#### Philadelphia, PA

04/2008 – 03/2015

- Work with assigned mentor on development and career path
- Provide key corporate decision-makers with timely and accurate information
- Develop further monthly reporting and deeper financial analysis from management system
- Engage with cross functional teams and countries as providers of information and internal customers
- Run monthly European finance reports from management reporting system
- Support regional or worldwide organizations, interacting with global finance and accounting teams
- Consolidations and indicators reporting

### FINANCE GRADUATE

#### Philadelphia, PA

06/2002 – 12/2007

- Developing solutions to problems & defining improvements to processes, systems & ways of working
- Implement improvement procedures, work to improve standardisation of reporting and processes
- Encourage innovative ways of working across the team and support the culture of continuous improvement in the department
- Recommend, develop and implement improvements to the budget and forecast reporting to ensure it is efficient, accurate and insightful
- Provide cover across the finance function to develop a wider knowledge of the department
- Assistance in the performance of credit checks and background checks on new clients
- Embraces continuous improvement and looks for opportunities to constantly improve processes

## EDUCATION

### COLORADO STATE UNIVERSITY

#### Bachelor's Degree in Finance

## SKILLS

- Excellent communication skills with the ability to work closely with senior stakeholders
- Processing the transactions that are non-recurring and not related to Accounts Receivable or Accounts Payable
- Working with both Finance colleagues and Business colleagues to help drive growth and support the on-going profitability of project delivery
- Good understanding of Finance
- Strong analytical skills
- Have excellent presentation and communication skills
- Have knowledge of IFRS and Group financial norms
- Strong academics including A Levels
- Able to communicate with all areas of the business including management, sales, marketing, credit control, HR
- Thrive in a dynamic working environment with the ability to work well under pressure and deliver results