

# Robert Smith

## Associate Finance Analyst

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### SUMMARY

Associate Finance Analyst with over 8 years experience in financial analysis and reporting to facilitate executive level decision making. Extensive understanding of financial operations, analytics, and process excellence. Hands-on experience working with technology/tools such as Hyperion (data flow, business flow using Essbase). Team player with the ability to work independently and handle high-pressure environment to meet deadlines consistently.

### SKILLS

Pricing, Budgeting, Training, Systems Integration, Excellent Excel, Sales Force Admin, word, PowerPoint, Navision

### WORK EXPERIENCE

#### Associate Finance Analyst

Department Of Nursing And Neurosurgery And Laboratory Medicine And Pathology - 2008 - 2013

- Managed the yearly budget cycle for a business unit with an annual budget of \$400 million.
- Developed and implemented reports to help managers effectively analyze their business units.
- Worked with the sales department to develop client profitability report.
- Presented financials to Supervisor, Managers, and Finance committee on a monthly basis.
- Managed and monitored the financial portion of the intellectual property for a business unit with over 50 contracts.
- Developed a funding model for a new clinical test that resulted in a new business unit.
- Served as a financial analyst on a multiple year and multiple sites it software project with a budget of over \$100 million.

#### FINANCE ANALYST II

Department Of Nursing And Neurosurgery And Laboratory Medicine And Pathology - 2005 - 2008

- Worked with administrators and division chairs to manage financial profitability for the genetics division.
- Developed and implemented reports to help managers effectively analyze their business lines.
- Worked with bid managers to develop a process to review client profitability.
- Worked with the department of laboratory medicine and pathology to produce monthly combined financials and OCG charts.
- Assisted in the implementation of finance systems as a subject matter expert.
- Assisted in the month end close by reviewing all entries, determining what accruals needed and reviewing balance sheet accounts for sign were off.
- Worked with lab managers and the marketing department to determine the market price for new tests.

### EDUCATION

MASTERS - July 2009(UNIVERSITY OF PHOENIX )MBA - May 2001(GRACELAND UNIVERSITY )  
ASSOCIATE in Accounting - May 1999(AIB COLLEGE OF BUSINESS )