

PEDRO LEON SANCHEZ

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OBJECTIVE OBTAIN POSITION AS AN AUTOMOTIVE TECHNICIAN/SHOP MANAGER

PROFILE

- GOAL ORIENTED INDIVIDUAL WITH LEADERSHIP CAPABILITIES.
- ORGANIZED, HIGHLY MOTIVATED, AND DETAILED PROBLEM SOLVER.
- PROVEN TO WORK IN UNISON WITH STAFF, VOLUNTEERS AND BOARD OF DIRECTORS.
- 10 YEARS EXPERIENCE AS AN AUTOMOTIVE TECHNICIAN.
- ABLE TO RUN AND OPERATE INDEPENDENT AUTOMOBILE REPAIR FACILITY.
- SELF MOTIVATED TO CONTINUE SELF ENRICHMENT CONCERNING ADVANCEMENT IN AUTOMOTIVE TECHNOLOGY.

EDUCATION

HARRY S TRUMAN COLLEGE- ILLINOIS

- AUTOMOTIVE TECHNOLOGY CERTIFICATION
- AUTOMOTIVE MECHANICS CERTIFICATION

RELEVANT EXPERIENCE

- RECORD CUSTOMER/VEHICLE INFORMATION, UPDATE REPAIR HISTORY, AND FLEET ACCOUNT INFORMATION USING SHOP MANAGEMENT SOFTWARE.
- VERIFY CUSTOMER COMPLAINT.
- DIAGNOSE CAUSE OF COMPLAINT USING VARIOUS TOOLS AND DIAGNOSTIC TESTING PROCEDURES.
- OBTAIN TECHNICAL DATA SUCH AS: WIRING SCHEMATICS, REPAIR PROCEDURES, AND SPECIFICATIONS USING VARIOUS ONLINE INFORMATION SYSTEMS.
- DETERMINE NEEDED REPAIR.
- PREPARE ESTIMATE FOR TOTAL COST OF REPAIRS, CONSULT CUSTOMER AND CLOSE ON REPAIR SALE.
- ORDER PARTS USING NAPAPROLINK ONLINE OR CONSULTING OTHER PARTS SUPPLIERS.
- REPAIR VEHICLES.
- RECEIVE DELIVERIES.
- COORDINATE WORKLOADS AMONGST OTHER TECHNICIANS AND SUPERVISE ALL TESTING AND REPAIRS.
- INSTALL AFTERMARKET MOBILE ELECTRONICS INCLUDING: ANTI-THEFT SYSTEMS, AUDIO AND VIDEO EQUIPMENT, REMOTE STARTERS, NAVIGATION SYSTEMS ETC.
- I AM CURRENTLY A PART-TIME AUTOMOTIVE TECHNOLOGY INSTRUCTOR AT KENNEDY KING COLLEGE IN CHICAGO.