

Jessica Claire

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PROFESSIONAL SUMMARY

Multi-talented, paraprofessional educator and certified long-term substitute teacher with extensive knowledge of the medical sciences, including a familiarity with practical medical care techniques and procedures. Possess great deal of experience in successfully meeting the necessary goals of individuals suffering from physical and cognitive ailments. Adaptable and perform well in rapidly-changing and high-stress environments.

WORK HISTORY

SPECIAL EDUCATION PARAPROFESSIONAL EDUCATOR 09/2017 to CURRENT

Georgia Military College | Dublin, GA

- Daily instruct and assist individual students with special needs (including, but not limited to, cognitive and physical needs) in order to meet student daily objectives.
- Work closely and regularly alongside a variety of therapists and nurses to aid in the rehabilitation and care of students possessing a variety of disabilities, such as cerebral palsy and severe verbal limitations.
- Tactfully and considerately communicate directly with parents regarding student daily activities, progress, and/or changes in behaviors.
- Proctor tests, quizzes, and standardized state examinations to ensure and promote student honesty in completion of these tasks.
- Assist classroom teacher and Child Study Team in successfully meeting student individualized learning, gross motor, and social goals to ultimately increase student quality of life.

SUBSTITUTE TEACHER 08/2011 to 06/2017

Borgata Casinos | Atlantic City, NJ

- Easily adapted to a rapidly changing environment
- Maintained order within the classroom in order to successfully complete tasks
- Maintained a neat and professional learning/work environment
- Created a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students
- Regularly worked with students with disabilities
- Patiently and strategically employed specific teaching strategies to successfully facilitate learning amongst various learning abilities
- Ensured that medications are dispensed at the appropriate time according to the students specific needs
- Assignments have included working one-on-one with students possessing acute disabilities, such as, but not limited to, autism and ADHD with compulsive tendencies.
- Worked consistently with one student diagnosed under the autism spectrum and assisted student to successfully complete grade level.
- Regularly helped children to properly transition between assignments and adjust to new environments; including helping students to self-regulate in order to complete tasks
- Scaffolded students to ensure that they were able to acquire new skills
- Worked closely with a team of professionals, including special education teachers, social workers, nurses, occupational therapists, and speech pathologists to meet various learning goals for each student.

LIFEGUARD 05/2009 to 07/2010

Pleasantville Recreation Center | City, STATE

- Worked cohesively with a team in order to prevent various pool-related medical emergencies that would arise.
- Trained to contact/initiate EMS, and prepared to act immediately and appropriately to secure safety of patrons in the event of emergency
- Exercised diligent alertness while on duty to ensure safety of patrons
- Communicated any potentially dangerous elements of the facility to the Aquatics Supervisor

EDUCATION

Bachelor of Science | Biology (concentration in Pre-professional studies) 2014

Stockton University, Galloway Township, NJ

Coursework completed

- **Physiology**
- Trained to perform practical tasks such as taking and reading specific vital signs of individuals, taking respiratory measurements, and also being able to identify aspects of EKG readings

*Acquired understanding of medical terminology

- **Anatomy**

*Acquired understanding of medical terminology

- **Cellular and Molecular Biology, Genetics, Chemistry** (Organic and Inorganic), **Physics, Neuroscience**
- One year of Russian

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Associate of Science | General Studies 2012

Atlantic Cape Community College, Mayslanding, NJ

Coursework completed

- Biology, Bioethical Studies, Physics, Psychology (and other related courses)

CERTIFICATIONS

- **BLS Provider** [CPR/AED] (February 2016 - Present)

*Certified through the American Heart Association

- **CPI** [Nonviolent Crisis Prevention and Intervention] (March 2018 - Present)

SKILLS

- Capable of employing practical laboratory techniques and basic medical care techniques
- Thorough/close attention to detail
- Comfortable using Microsoft Office (particularly MS Word, Powerpoint, and Excel)
- Excellent interpersonal skills
- Communicate very effectively (verbally and written) and exceptional ability to instruct and convey information clearly when assigned to do so
- Patient and reliable team player
- Intermediate proficiency of the Spanish language
- Willing to learn and accept direction
- Able to maintain control in high-stress environments

ADDITIONAL INFORMATION

- Regularly engage in volunteer work