



DAVID L ORTEGA

FOOD AND BEVERAGE ASSISTANT

CONTACT

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OBJECTIVE

Seeking a
challenging position
as a Food And
Beverage Assistant
where my skills and
knowledge will add
value to the
organization.

RELEVANT SKILLS

- Experienced in developing new concepts to ensure customer satisfaction and repeat business.
- Familiar with food and beverage cost controls.
- Familiar with the point of sale systems.
- Knowledgeable of food and beverage operations.
- Knowledgeable of various food service styles.
- Knowledgeable of local competition and industry trends.
- Knowledgeable of acquiring feedback from customers and co-workers in order to ensure satisfaction and implementing service improvement ideas.
- Proficient in answering the phone taking table reservations.
- Proficient in taking food drink orders and using the tills in cash handling.
- Capable of computing basic mathematical calculations.
- Capable of answering guest queries in a polite and helpful manner.
- Capable of delivering high-standard food and beverage services.
- Capable of efficiently managing the proper settlement of all customer accounts.
- Capable of ensuring Food and beverage stock is stored in relation to hotel procedures.
- Capable of responding quickly and positively to a range of work situations.