

# ROBERT SMITH

## Junior Electrical Engineer

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### SUMMARY

Highly focused, self-motivated bilingual Junior Electrical Engineer with strong analytical and process skills. Recognized for strong project management skills, design, machining, and quality standards. Strong ability to work well as team member and leader, and possesses an exceptional work ethic. Proven technical, interpersonal communication, and training skills with additional experience in analog and digital design projects. Gained strong experience in Mechanical, Materials, and Aerospace Engineering department, developing a working understanding of the Ultrasonic Testing project's problems.

### SKILLS

Cadsoft Eagle Printed Circuit Board Design, Labview, Matlab, Altera Quartus II, Pro Engineer Wildfire, NI Sound And Vibration Measurement Suite, Microsoft Word, Excel, PowerPoint, Troubleshooting

### WORK EXPERIENCE

#### Junior Electrical Engineer

ABC Corporation - July 2012 - September 2015

- Carrying out all inspection and test requirements of the NCTPS at all stages as per the general specification requirements for all electrical works.
- Reviewed construction scope of works and identified the anomalies prior to and during the construction of electrical works.
- Reviewed the design drawings and issue design deviation notice and approved any field change notice and correct any discrepancies.
- Notified the non-conformances identified during the site inspection and recommending corrective action to the contractor.
- Made sure that contractor has completed all pre-commissioning and commissioning tests complying with the requirements and international standards.
- Reviewed marked up as-built drawings of completed jobs, before hand over to the company.
- Carried out regular site inspections and monitored the contractors progress on site.

#### Electrical Engineer Intern

ABC Corporation - June 2011 - June 2011

- Duties included the collection of information and data, the performance of various tests, and engineering computations, measurements and analyses.
- Exhibited the ability to independently perform basic data validation and troubleshooting.
- Provided input to project managers on programmatic and technical deliverables under the guidance of more senior technical personnel.
- Provided input and support to intra-organizational proposal development efforts.
- Had some exposure to and provided some input to inter-organizational technical and business development activities.