

IT CONSULTANT

JACK SOCK

📍 City, State

☎ 000-000-0000

✉ email@email.com

SKILLS

- Delegation
- Active Listening
- Problem Solving
- Decision Making
- Systems Analysis
- Business Analysis
- Negotiation Skills
- Presentation Skills
- Time Management
- Software Life Cycle
- Process Improvement
- Vendor Management
- Effective Writing Skills
- Business Intelligence
- Enterprise Knowledge
- Planning & Management
- Microsoft, Oracle, SAP, etc
- Cross-platform Knowledge
- Able to give system analysis and enhance it
- Worked on any platforms browsers
- Enhanced any workflow or process with automation
- Relationships, selection, oversight, and administration of vendors
- Able to convert any business into intelligence automated application
- Ability to plan and manage any project with limited time and resource
- Listen to my staff, management, vendors, and internal business partners
- Able to create and deliver a quality presentation to key decision makers
- Analyze any business and proposed a study case to automate it into system
- Extensive in Software Development Life Cycle (.NET, PHP, MVC, Front-End, Back-End).

SUMMARY

Experienced in IT Security and Network Professional with wide-range experience maintaining networks, applications, operating systems and providing technical support, would like to continue a career in IT Security and Network Administration, continuously improving his skills and knowledge. Sharp problem solver, continuously looking for effective solutions to complex problems with great troubleshooting skills.

WORK EXPERIENCE

2014-08 -
Present

IT Consultant

Intel

- Improving the structure and efficiency of IT systems in various organizations to improve productivity and reduce costs through the optimized use of technology.
- Providing strategic guidance to clients with regard to technology.
- IT infrastructures and enabling major business processes through enhancements to IT.
- Providing guidance during selection and procurement.
- Providing highly expert technical assistance.

2011-05 -
2014-07

IT Applications Specialist

Hewlett-Packard

- Handled ERP implementation and administration activities.
- Developed and maintained applications using the latest programming techniques.
- Designed applications and integration interface based on best practices and vendors' recommendation.
- Performed necessary R&D to identify the right technologies for supporting Company business.
- Scoped, planned, and executed IT projects according to standard Application Lifecycle methodologies.
- Produced and updated documentation for IT projects and governance.
- Provided continuous improvements to existing IT landscape and application framework.

2007-04 -
2011-04

Network Administrator

IBM

- Internet Service Provider network administration - Network and security implementation.
- Maintenance and upgrade - Provided technical support for customers.

EDUCATION

2007

Bachelor of Science

Hardvard University