

JESSICA CLAIRE

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SUMMARY

Dependable and hard-working **Construction Materials Testing Technician** with more than **2** years in the construction industry. Thrives in a fast-paced environment and works to complete projects quickly and efficiently.

HIGHLIGHTS

- OSHA 10 Hr. Certified
- Friendly and hardworking
- Detail-oriented
- Strong communication skills
- Construction Plan Reading
- Warehouse management Experience
- ACI Field Testing Grade 1 Certified
- Shipping and receiving
- Safety-oriented
- HAZMAT training
- Engineering knowledge
- Exceptional problem solver
- Basic math skills
- Lifts up to **50** pounds

EXPERIENCE

Construction Materials Testing Technician, 02/2016

S&Me, Inc. – Cleveland, OH

- Testing construction materials in the field
- Performing Lab duties when required
- Maintain a work vehicle
- Keep good relations with clients through excellent execution of job duties.

Testing Technician, 02/2015 - 02/2016

Smart Wires Inc – Raleigh, NC

- Testing construction materials in the field
- Performing Lab duties when required
- Maintain a work vehicle
- Keep good relations with clients through excellent execution of job duties

Product Placement Leader (Warehouse Manager), 07/2014 - 02/2015

Northern Tool And Equipment – City, STATE

- Unloaded flat bed by forklift and hand truck.
- Assembled product containers and crates.
- Used propane forklift to unload trailer at warehouse.
- Operated powered lift trucks, pallet jacks and forklifts safely, with a 0% incident rate.
- Banded, wrapped, packaged and cleaned equipment.
- Verified and recorded the count and condition of cargo received.
- Worked at a rapid pace to meet tight deadlines.
- Transported goods from racks, shelves and vehicles.
- Followed proper selection procedures as established by the company.
- Rotated stock by code and receiving date.
- Resolved service issues in a timely manner, including coordinating and processing returns.
- Maintained accurate stock records and schedules.
- Managed employees and schedules

EDUCATION

High School Diploma: General Studies, 2012

Wills Point High School - Wills Point, Texas