

JESSE KENDALL

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DISTRICT BANK MANAGER

RETAIL BANKING OPERATIONS ■ COMPLIANCE ■ BANKING SECURITY ■ INVESTIGATIONS

Proactive operations and management professional with a process-driven, goal-oriented, and results-focused approach. Progressive leadership and supervisory experience with a history of transforming high-potential staff into outstanding professionals. Demonstrated commitment to excellence and world-class customer service that aids in surpassing financial and service objectives. Adept at creating processes and procedures in adherence to corporate and regulatory requirements.

CAPABILITIES

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| <input checked="" type="checkbox"/> Best Practice Implementation | <input checked="" type="checkbox"/> Strategic Planning & Execution | <input checked="" type="checkbox"/> Employee Development |
| <input checked="" type="checkbox"/> Effective Time Management | <input checked="" type="checkbox"/> Organization & Prioritization | <input checked="" type="checkbox"/> Research & Analysis |
| <input checked="" type="checkbox"/> Collaborative Teamwork | <input checked="" type="checkbox"/> Leadership & Motivation | <input checked="" type="checkbox"/> Customer Service |
| <input checked="" type="checkbox"/> Problem Solving | <input checked="" type="checkbox"/> Regulatory Compliance | <input checked="" type="checkbox"/> Team Building |

PROFESSIONAL EXPERIENCE

ABC BANK

20xx – Present

District Operations Manager II, Gulfport, MS

Manage a team of four Operations Specialists who oversee procedures for 14 branches within the LA metro area, ensuring sound operations, loss prevention, and overall profitability. Enforce compliance with ABC Bank Service Advantage Core Values.

Key Accomplishments:

- Implemented, communicated, and enforced compliance and loss control procedures. Established communication, training, and reporting processes to effectively evaluate branch operations and security.
- Reviewed, managed, and reduced miscellaneous losses and teller differences from 165% to 99% in 20xx; targeted to reduce losses to 70% in 20xx.
- Contributed to the successful retail quality assurance (RQA) reviews. Improved audit pass ratio from 50% to 86% in 20xx and anticipate a score of 100% in 20xx.

BCD NATIONAL BANK

20xx – 20xx

District Operations Manager, Gulfport, MS

Contributed to driving branch growth and corporate goals. Executed infrastructure and operations initiatives, including internal and external fraud protection, building maintenance, legal matters, staffing, employee relations, and community involvement programs.

Key Accomplishments:

- Drove the post-acquisition operational conversion of eight former Downey Savings & Loan Branches; maintained fully operational systems, including technology, security, and vaults. Delivered basic product training, security, and operations procedures to new employees.
- Expected to decrease loan exceptions from an average of seven per branch in 20xx to less than one per branch by the end of 20xx.
- Recipient of Most Improved District and Under Loss Plan Awards in 20xx.

ADDITIONAL INFORMATION

Education: Bachelor of Business Administration, XYZ University, Gulfport, MS, 20xx

Computer: MS Office Suite, Adobe Writer, Hogan

Philanthropy: Ride-On Therapeutic Riding (horseback riding for disabled), Volunteer Dog Therapy