

FORREST KULAS

563 LIND MEADOW, LOS ANGELES, CA

PHONE

+1 (555) 669 3250

EXPERIENCE

ROOB, GRANT AND SAWAYN

05/2020 – present

Detroit, MI // *Patient Care Advocate*

- Demonstrates excellence in customer service and time management
- Demonstrates good communications, negotiation, and public relations skills
- Coursework/Training - Completed coursework in Medical Terminology or equivalent education/experience
- Coursework/Training - Graduate from an accredited medical assistant program
- Coursework/Training - Graduate from an accredited LVN Program
- Allscripts Enterprise or IDX experience
- Graduate of a State recognized vocational school or equivalent educ/experience
- Coursework/Training - Completed coursework in Medical Terminology or equivalent educ/experience

MILLS INC

08/2017 – 02/2020

Detroit, MI // *Patient Care Advocate*

- MA certificate
- Coursework/Training - Completed coursework in Medical Terminology or working knowledge of Medical Terminology
- Working knowledge of the complexities and interdependencies of Insurance Benefits, Medical Records
- And pharmacy operations
- Strong technical skills and abilities in planning, solution structure, assessment, analysis, client
- Electronic Scheduling
- Verify current personal and financial information

EDUCATION

BAYLOR UNIVERSITY

Bachelor's in Psychology

SKILLS

- Must be proficient in Word and Excel
- Five-star Rating, Centers for Medicare & Medicaid Services
- Top 100 Community Hospitals, Becker's Hospital Review
- Top 100 Rural Hospitals, Becker's Hospital Review
- Co-workers that feel like family
- Surveys patients while in the hospital and helps proactively meet the patients' needs
- Assists departments in developing discharge packets for patients
- Demonstrates concern and consideration for the patient's post discharge wellbeing