

# First Last

City, State | 555.555.5555 | cole@gmail.com | LinkedIn

## Staff Accountant

Recent college graduate with 1 year of accounting and financial analysis experience.

### Education

**Bachelor of Business Administration, Finance** | University of California, Riverside May 2023  
Graduated Magna Cum Laude

### Accounting Projects & Experience

**The Accounting Lifecycle** | *Accounting Project Simulating Real World Scenarios* 2022

Led a full cycle accounting project that involved a 15 day year end close and preparation of financial statements for a fictitious privately held company.

**Key Contributions:**

- Booking over 120 journal entries with supporting documentation
- Reconciling over 20 balance sheet accounts including fixed assets with manual straight line depreciation calculations
- Calculating sales and property tax
- Making recommendations to improve year end closing checklist which would shrink closing by 2 days
- Preparing financial statements including statement of cash flows, income, and P&L

**Yale Business Case Studies** | *Financial Analysis Project for Fortune 500* 2023

Participated in a series of projects over the course of 6 months with a consulting team for various Fortune 500 companies to assess overall financial performance, make recommendations for possible mergers and acquisitions, and evaluate cash flow positions.

**Key Contributions:**

- Determined enterprise value of companies through NPV and equity residual method
- Analyzed ratios such as quick ratio, debt to asset, earnings per share, return on equity, and return on assets to evaluate financial health and viability of acquisitions
- Forecasted revenues using percent of sales method to determine 3 year outlook

### Work Experience

**College Hunks Hauling Junk** | *Project Manager and Mover* June - Aug 2022

Hired to manage regional residential moves for over 20 customers per month. Responsible for communicating timelines to customers and ensuring all deliverables were met.