

# Jessica Claire

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## SUMMARY

Jessica has been working more than 11+ years as a sector Agronomist in charge of cooperative development promotion, agriculture and natural resources management. He is self-motivated worker consistently toward the goals with extremely high standards for the quality of my work by re-examine, review, know and hope to find something good, management skills, adaptive and reliable teamwork spirit; capacity building, collaborating and working effectively across team of different stakeholders to attain a common goals and objectives. He has ability to collect and analyze data from the field to come up with the alternative solutions and recommendations for running, improving and achieving the quality program goals and make regular reports on time. He has a potential to manage and set up goals and strategies in order to carry out a proper tool that will be helpful to track the ongoing project stages as well as planning, implementation, monitoring and evaluation for better ensuring that all operations and activities are aligned with the targeted goals and expected results.

## SKILLS

- Language proficiency in English by ISAE Busogo
- Strategic planning and management organized by Rwanda Management Institute
- Introduction to GPS 64 S organized by Special Grantee Fund
- Urban Planning and land management prepared by UN- Habitat
- Trainer of Trainers (ToT) organized by National Itorero Commission
- Bio-intensified agricultural techniques organized by HINGA WEZE
- Fluency in Microsoft Excel, word, power point, Microsoft Access and Google drive as well
- Excellence at GPS equipment, mapping and ArcGIS
- A valid license class A,B

## EXPERIENCE

- 11/2012 to Current

**Agricultural Extension Officer**  
**Marshfield Clinic** – Mosinee, WI

  - Ensure increased agricultural productivity and income, access to finance and markets, access and consumption of nutritious food safety products while preserving the environment to ensure an increasing the resilience of the agriculture and food systems to the changing climate
  - Facilitate food and cash crops value chains to ensure smoothing environment for easy doing business with inclusion mechanism of women and marginalized groups
  - Increase esilience to production shocks by improving land management practices; improving access to finance for enabling the use of improved quality inputs and technologies, and high-quality extension services and production information to avail the inputs proximity to the farm towards the market driven penetration strategies with resilience of agriculture and food systems supply
  - Ensure the better establishment of the businesses plan development, tracking and advising the ongoing interventions to manage stressful condition towards the impact projection
  - Ensure dissemination and feed-back of agro and agricultural information among the different stakeholders working in the agricultural sector
  - Managerial agricultural budget at sector level with agricultural stakeholders especially the agro dealership program to come up with the high yielding varieties which are more resistant to diseases and pests
  - Plan, prepare, plant, monitor and evaluate the agroforestry season activities to ensure crops yield maximization
  - Training the extension team and farmers to acquire an oriented market agriculture with high standard products free from hazards that satisfy the markets exigencies and requirements
  - Consolidate extension themes and priorities activities of planning, coordinating and supervising all activities related to food and cash crops
  - Carry out supportive supervision field visits at cell levels, collect and analyze the data and write up the final report
  - Implement, educate and mobilize farmers about national agricultural policy regarding a post-harvest handling strategy aiming to reduce post-harvest losses
  - Work with partner organizations to mobilize farmers and farmers’ organizations on the different agricultural techniques and the use of organic and inorganic fertilizers
  - Prepare annual plan (known as Imihigo projects) and implement them in partnership with other key stakeholders
  - Prepare and submit daily, weekly and monthly reports to higher Authorities.
  - Conduct Field Research to measure the financial Impact that solar home system was generating to community health workers.
  - Provide the extension team capacity building on leadership, project planning and management to social economic development officers to ensure effective working and completion of their assigned duties
  - Closely work with agricultural actors as well as input suppliers known as agro dealers for the distribution of higher quality of fertilizers, improved seeds and other inputs on time
  - Provide support in the farmers’ organization and delivery of technical workshops, seminars and training session
  - Facilitate cooperative to develop small income generating activities in relation with their business and linking them with financial institutions
  - Collaborated with social services and health care professionals to educate on budget planning, meal preparation and time management.

05/2012 to 11/2012

**Teacher**  
**Merakey** – Mount Morris, MI

- Built and strengthened positive relationships with students, parents and teaching staff.
- Prepared and maintained classroom environments appropriate for student learning and physical, social and emotional development.
- Managed student behavior in classroom by establishing and enforcing rules and procedures.
- Encouraged student critical thinking and discussion using variety of teaching techniques.
- Prepared and presented lesson plans in academic subjects using traditional and modern teaching techniques.
- Graded projects, exams and assignments to track student progression.
- Tested students' comprehension of subject matter through quizzes, tests and projects.

01/2010 to 05/2012

**Teaher**  
**MUSANZE DISTRICT** – City, STATE

- Prepare a lesson plan and classroom management and organization;
- Designing, planning and organizing for learning experiences for the students;
- Implementing instruction and programs for students with special needs;
- Professionalizing and developing supportive environment for learners;
- Monitoring, assessing, evaluating, reporting and recording students’ progress.

01/2006 to 12/2006

**Teacher**  
**Karongi District** – City, STATE

- Prepare a lesson plan and classroom management and organization;
- Designing, planning and organizing for learning experiences for the students;
- Implementing instruction and programs for students with special needs;
- Professionalizing and developing supportive environment for learners;
- Monitoring, assessing, evaluating, reporting and recording students’ progress.

## EDUCATION AND TRAINING

- 01/2012

**Bachelor of Science: Agricultural Science/Crop Production**  
**ISAE BUSOGO** - Musanze
- 12/2005

**High School Diploma**  
**Ecole de Science Nyamagabe** - Nyamagabe District

## LANGUAGES

**Kinyarwanda:** First Language  
**Negotiated:**  
**English:** B1  
Intermediate  
**Negotiated:**

## ACCOMPLISHMENTS

Working effectively with different communities both private and public stakeholders at all levels from local to central institutions  
Complying the Climate Smart Agriculture principles to enhance a greater farm profitability and sustainable businesses and resilience for different shocks that threaten the agricultural productivity  
Analyzing a financial statement and contract management in order to discover where either the strengths and opportunities that will be a backbone for successful market progress or weaknesses that need more focus for improvement or threats and challenges to be well managed for better minimizing the risks

## ADDITIONAL INFORMATION

- I am self