

JESSICA CLAIRE

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Professional Summary

Knowledgeable Boatswain's Mate comfortable leading array of responsibilities aboard US Naval ships. Navigation expert taking charge during damage control situations. Integral leader onboard with 2 years of experience and excellent communication skills. Operates independently or in team-based environment to keep aircraft moving efficiently. Competent with take-off, landing and emergency recovery procedures. Skilled using related hand or power tools to complete daily tasks and special projects. Work well in high-stress **noisy** environments with solid multitasking, planning and decision-making skills and adaptability to meet any challenge. Trained in routine and complex maintenance and repair needs of equipment such as **aviation fuel stations** and **aviation fuel pumps**. Dedicated and highly experienced **ABF3 quality assurance supervisor** with 2-year United States Navy career. Well-versed in orchestrating safe and efficient launch and recovery operations for **troop embarkation, disembarkation** and **CH-53, V-22 Osprey** aircraft. Smoothly maintain equipment and associated gear for organized operations. Proven skill running and maintaining equipment, organizing mission plans and delivering high-quality training. Teaches important situational awareness skills to personnel for safety and operational success. Vigilant, steadfast and resourceful professional. Responsible **aviation boatswains mate fuel** consistently striving to maintain highest company standards by holding crew members accountable and professionally dealing general public. Offering over 2 years of experience in **aviation fuel station maintenance** roles with expertise in **aviation fuel testing** and **quality assurance** . Available 12 hours per week, including evenings and weekends.

Skills

- Equipment Inspection
- Work Planning and Prioritization
- Workforce Management
- Regulations Compliance
- Decision Making
- Equipment Maintenance
- Standards Documentation
- Issue Resolution
- Problem Solving
- Detail-Oriented
- Part Repairs and Replacement
- Worker Supervision
- Onboarding and Training
- Operations Control
- Maintenance and Repair Orders
- Analytic Tools and Methods
- Relationship Building
- Equipment Inspections
- Critical Thinking
- Verbal and Written Communication
- Heavy Lifting
- Data Entry
- First Aid and CPR

Work History

Aviation Boatswain's Mate, Fuels, 08/2019 to Current

United States Navy, USN – City, VA

- Supervised and coordinated activities of crew aboard ship.
- Oversaw underway replenishment procedures to maintain equipment used in unloading and loading cargo.
- Collaborated with maintenance staff to repair equipment and maintain performance levels without sacrificing operational efficiency.
- Took responsibility for ship operations in cases of injury or illness.
- Led training, tracked data and assessed trainee performance.
- Operated in challenging, high-stress and physically-demanding environments to keep personnel safe and direct aircraft in flight operations.

Education

High School : Accounting And Business Management, , 08/2003

Oforipani Senior Secondary School - Akim- Kukurantumi