

# JESSICA CLAIRE

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## PROFESSIONAL SUMMARY

A Microsoft Certified SQL Server DBA (hands-on professional experience on SQL Server Database as Administrator (DBA) with over 5 years of progressive professional working experience as a SQL Server DBA in all aspects of SQL Server Databases (2000, 2005, and 2008). Professional working experience in managing large databases in processing environment including backup/recovery, performance tuning, developing and managing reports using SQL Reporting Services (SSRS), Monitoring, Performance Tuning, stored procedures, triggers, functions, constraints and views etc. Working experience entails strong knowledge on using database third party tools ERWin, and Toad Data Modeler. Backup/Recovery: Strong knowledge and working experience in Database Backup and Disaster Recovery Experienced with Point-in-Time Recovery Restored Database from backup Used DBCC to check database conditions, Rebuilding indexes and other database Maintenance purposes as well Strong working experience in creating, modifying tables, Index (Cluster/Non-Cluster), Constraints Unique/Check), Views, Developed Different Maintenance Plans for database monitoring Monitor Server Activity, and solving problem as needed

## CORE QUALIFICATIONS

- Database Admin: SQL Server 2008/2005 /2000, MS Access 2003 & 2000
- Database Migration: SQL server 2000 & 2005 to 2008R2, Oracle to Microsoft SQL Server
- Operating System: Windows Server 2008/2003/2000, Windows XP/NT4.0, MS-DOS, VMware
- Programming: SQL, T-SQL, JOIN, Store Procedures, Trigger, Functions
- ETL Tools: SSIS/DTS
- Database Reporting Tool: SSRS (SQL Server Reporting Services), Crystal Report
- Data Modeling: SSDD (SQL Server Database Diagram), Toad
- SQL Tools: Query Analyzer, Profiler, Query Execution Plan, Counter
- Performance Monitoring Tool: Profiler, Execution Plan, PerfMon, Database Tuning Adviser, DMV, Activity Monitor
- Networking: Active Directory, TCP/IP
- Hardware/Storage: SAN, RAID, NAS
- Over 5 years of SQL Server DBA professional experience in production, test and development environment
- Installed, Configured & Maintained MS SQL Server 2000, 2005 and 2008 on a standalone and Clustered Servers [Active/Active and Active/Passive Cluster Design]
- Applied SP (Service Packs), and hot fixes
- Performed Upgrade of SQL Server 2000, 2005, and 2008
- Experienced using Configuration Tools such as SQL Server Configuration Manager and SQL Server Surface Area Configuration
- Managed Security
- Used Data Modeling tool using Data Modeler and Toad, Forward and Backward Engineering
- Experienced in Database Backup, Recovery and Disaster Recovery procedures.
- Worked on Database High Availability Solutions
- Worked on Linked and Remote Servers to run queries between SQL servers and other data sources using ODBC, OLE DB drivers
- Database Monitoring and Performance Tuning
- Experienced in Online Indexing, Query Optimization, Performance Tuning and Database Consistency Checks using DBCC commands
- Configured and maintained SQL Server Reporting Services [SSRS]
- Experienced in creating and scheduling SSIS/DTS packages in SQL Server to transfer data between various DBMS and files
- Good experience in debugging SQL Server stored procedures/ triggers and documenting issues/resolutions of SQL Server Applications
- Experienced with creating alerts, schema management, database reorganization, data loading, database maintenance and optimization
- Self-motivated; proactive; a team player; able to manage own projects efficiently for on-time delivery

## EDUCATION

University Putra Malaysia

2007

Bachelor of Science: Computer Science

MCITP

Microsoft Certified Professional

Microsoft Certified Technology Specialist

Microsoft SQL Server 2008, Implementation and Maintenance

## PROFESSIONAL EXPERIENCE

**COX Communication - Microsoft SQL Server Database Administrator**

02/2009 - Current

### Accomplishments and Responsibilities

- Installed, Configured, and Managed SQL Server 2008 R2, 2005 & 2000 in development, test, and production environment
- Installed and Configured SQL Server 2012 for testing different features and stability
- Database High Availability:
- Installed, Configured and Maintained Fail-Over Clustering using SQL Server 2008/2005
- Installed, Configured and Maintained Database Mirroring using automatic fail-over option in SQL Server 2008
- Configured Log Shipping as Standby database from Production database for Reporting purposes
- Configured and Maintained Replications (Transactional)
- Report Development:
- Installed, Configured, and administered SQL Server Reporting Services (SSRS)
- Developed Reports using SSRS
- Deployed Reports
- Developed Ad-hoc Reports using Report Builder 3.0, 2.0
- Database Upgraded (development, testing and production environment):
  - SQL Server 2000 to 2005/2008
  - SQL Server 2005 to SQL Server 2008
  - Database Migrated (development, testing and production environment):
    - MS Access 2003/2000/97 databases into MS SQL Server 2000, 2005, and 2008
    - Oracle 10g databases to SQL Server 2008
    - My-SQL 4.1.0/5.0.1 databases to SQL Server 2005 and 2008
  - Data Modeling:
    - Worked on Data Modeling projects and generated E-R Diagram
    - Data Modeling tools used using Toad Data Modeler and SQL Server Data Diagram
    - Backward & Forward Engineering with data modeling tools mentioned above
  - Patch Management:
    - Applied SP (Service Pack) on SQL Server 2000, 2005, 2008
    - Applied HOT Fixes on SQL Server 2000, 2005, 2008
    - Applied Patch on Windows Server 2003 Enterprise Edition
  - Database Monitoring/Performance Tuning:
    - Strong on database Monitoring and Performance tuning
    - Scheduled jobs to automate different database related activities including backup, monitoring database health, disk space, backup verification
    - Monitor SQL Server Error Log, space usage
  - Database Programming:
    - Writing T-SQL, Trigger, and Stored-Procedures
  - Assisted Database Developers to optimize SQL queries and Stored Procedures
  - DTS/SSIS:
    - Export & Import data from Flat file, CSV file to/from SQL Server Database using DTS, SSIS, and BCP
    - Export & Import data from/to databases like Oracle, My-SQL, and Access to/from SQL Server
    - Backup/Recovery:
    - Strong knowledge and working experience in Database Backup and Disaster Recovery
    - Experienced with Point-in-Time Recovery
    - Restored Database from backup
    - Used DBCC to check database conditions, Rebuilding indexes and other database Maintenance purposes as well
    - Strong working experience in creating, modifying tables, Index (Cluster/Non-Cluster), Constraints (Unique/Check), Views, Developed Different Maintenance Plans for database monitoring
    - Monitor Server Activity, and solving problem as needed

**IBM - Microsoft SQL Server Database administrator**

City, STATE • 04/2008 - 2009

### Responsibilities

- Installed, Configured, and Managed SQL Server 2008, 2005 & 2000 in development, test, and production environment
- Installed and Configured SQL Server 2008 for testing different features and stability
- Backup/Recovery:
  - Strong knowledge and working experience in Database Backup and Disaster Recovery
  - Experienced with Point-in-Time Recovery
  - Restored Database from backup
- Database High Availability:
  - Installed, Configured and Maintained Database Mirroring including automatic fail-over option in SQL Server 2008
  - Configured Log Shipping as Standby database from Production database for Reporting purposes
  - Maintained Fail-Over Clustering using SQL Server 2008/2005
  - Configured and Maintained Replications
- DBCC:
  - Used DBCC to check database conditions, fix database corruption, rebuild indexes and other database Maintenance purposes as well
- Report Development:
  - Installed, Configured, and administered SQL Server Reporting Services (SSRS)
  - Developed Reports for different purposes like DBA Reports, user reports using SSRS and Report Builder 3.0 & 2.0
  - Deployed Reports and managed security of report server including folder level
- Database Upgrade:
  - SQL Server 2000 to 2005/2008/2008 R2
  - SQL Server 2005 to SQL Server 2008/2008 R2
- Database Migration:
  - MS Access 2003/2000/97 databases into MS SQL Server 2000, 2005, and 2008
  - Oracle 10gR2/11gR2 databases to SQL Server 2008 R2
  - My-SQL 4.1.0/5.0.15 databases to SQL Server 2005 and 2008 R2
- Data Modeling:
  - Worked on data modeling projects, generated scripts, and E-R Diagram
  - Backward & Forward Engineering for logical and physical model respectively
  - Data Modeling tools used using ERWin, Toad Data Modeler
  - Created and managed Indexes, Constraints
- Patch Management:
  - Applied SP (Service Pack) on SQL Server 2000, 2005, 2008, 2008 R2
  - Applied Patch on Windows Server 2003, 2003 R2
- Database Monitoring/Performance Tuning:
  - Strong on database Monitoring and Performance tuning
  - Scheduled jobs to automate different activities such monitoring database health, disk space, job alert, index monitoring, stats monitoring etc
- Database Programming:
  - T-SQL, Trigger, and Stored-Procedures
  - Assisted Database Developers to optimize SQL queries and Stored Procedures
- DTS/SSIS:
  - Export & Import data from Flat file, CSV file to/from SQL Server Database using DTS, SSIS, and BCP
  - Export & Import data from/to databases like Oracle, My-SQL, and Access to/from SQL Server

**Golden Living\Hospital And Health Care Industry - Microsoft SQL Server Database Administrator**

City, STATE • 07/2007 - 04/2008

Installed, Configured, and Managed SQL Server 2005 & 2000 in development, test, and production environment

Installed and Configured SQL Server 2008 for testing different features and stability

Installed, Configured and Maintained Fail-Over Clustering using SQL Server 2005

Installed, Configured and Maintained Database Mirroring using automatic fail-over option in SQL Server 2005

Configured Log Shipping as Standby database from Production database for Reporting purposes

Configured and Maintained Replications (Transactional)

Installed, Configured, and administered SQL Server Reporting Services (SSRS)

Developed Reports using SSRS

Deployed Reports

Developed Ad-hoc Reports using Report Builder 3.0, 2.0

Database Upgraded (development, testing and production environment):

SQL Server 2000 to 2005

Database Migrated (development, testing and production environment)

MS Access 2003/2000/97 databases into MS SQL Server 2000, and 2005 My-SQL 4.1.0/5.0.1 databases to SQL Server

2005

Worked on more than 10 data modeling projects and generated E-R Diagram

Data Modeling tools used using ERWin, VISIO, Toad Data Modeler, SQL Server Data Diagram

Backward & Forward Engineering with data modeling tools mentioned above

Applied SP (Service Pack) on SQL Server 2000, 2005

Applied HOT Fixes on SQL Server 2000, 2005

Applied Patch on Windows Server 2003 Enterprise Edition

Strong on database Monitoring and Performance tuning

Scheduled jobs to automate different database related activities including backup, monitoring database health, disk space, backup verification

Monitor SQL Server Error Log, space usage

Wrote SQL/T-SQL, Trigger, and Stored-Procedures

Assisted Database Developers to optimize SQL queries and Stored Procedures

Export & Import data from Flat file, CSV file to/from SQL Server Database using DTS, SSIS, and BCP

Export & Import data from/to databases like Oracle, My-SQL, and Access to/from SQL Server

Strong knowledge and working experience in Database Backup and Disaster Recovery

Experienced with Point-in-Time Recovery

Restored Database from backup

Used DBCC to check database conditions, Rebuilding indexes and other database Maintenance purposes as well

Strong working experience in creating, modifying tables, Index (Cluster/Non-Cluster), Constraints (Unique/Check), Views, Developed Different Maintenance Plans for database monitoring

Monitor Server Activity, and solving problem as needed