

{{DD-MM-YY}}

TO WHOMSOEVER IT MAY CONCERN

This is to certify that {{Employee Name}} with Emp ID {{STI0XYZ }}is an employee of Symphony Talent India Private Limited since {{DD-MM-YY}} and his/her designation is {{XYZ}} .

{{XYZ }}’s residential address as per the company’s records is as follows: Full {{Address}}

This letter is issued to {{Employee Name}} for Reason purposes.

*For* Symphony Talent India Pvt Ltd Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parul Arora

Vice President – People Success