

Instructions

This form shall be completed and certified by the highest ranked Proposer or low responsive Bidder.

Submit Form Electronically

Submit this form electronically (pdf) via email to the Contract Specialist identified on page one (1) of the solicitation document.

Attestation Requirement

By completing and signing this Responsibility Detail Form, the Proposer/Bidder certifies that the information contained within and any additional information requested by the County, is true and complete.

The Proposer's/Bidder's failure to disclose the required information or the submittal of false or misleading information may result in the rejection of the Proposer's proposal/Bidder's bid, revocation of award, or contract termination, and/or may impact the Proposer's/Bidder's ability to bid on future projects with King County.

Revision Date 10/02/2025

Responsibility Detail Form

A Procurement Information

procurement title

procurement number

proposer / bidder business name

B Financial Resources & Responsibility

1. Within the previous three years, has your firm been the debtor in a bankruptcy?

☐ yes ☐ no _____
if yes, explain

2. Is your firm in the process of or in negotiations to be sold?

☐ yes ☐ no _____
if yes, explain

3. Within the previous three years, has your firm been debarred from contracting with any local, state or federal government agency?

☐ yes ☐ no _____
if yes, explain

4. Within the previous three years, has your firm been determined to be non-responsible for any government contract?

☐ yes ☐ no _____
if yes, explain

5. Within the previous three years, has a governmental or private entity terminated your firm's contract prior to contract completion?

☐ yes ☐ no _____
if yes, explain

6. Within the previous three years, has your firm used a subcontractor to perform work on a government contract when that subcontractor has been debarred by a governmental agency?

☐ yes ☐ no _____
if yes, explain

C Environmental Responsibility

1. Within the previous three years, has the Proposer/Bidder been found in violation of any environmental laws? Environmental laws shall mean any federal, state, or local statute, regulation, code, rule, ordinance, order, judgement, decree, injunction, or common law pertaining in any way to the protection of human health, safety, or the environment, including without limitation, the Comprehensive Environmental Response, Compensation and Liability Act of 1980, 42 U.S.C. § 9602 et seq. ("CERCLA"); the Resource Conservation and Recovery Act of 1976, 42 U.S.C. § 6901 et seq. ("RCRA"); the Washington State Model Toxics Control Act, RCW chapter 70.105D ("MTCA"); the Washington Hazardous Waste Management Act, RCW chapter 70.105; the Federal Water Pollution Control Act, 33 U.S.C. § 1251 et seq., the Washington Water Pollution Control Act, RCW chapter 90.48, and any laws concerning above ground or underground storage tanks.

☐ yes ☐ no _____
if yes, explain

D Worker Safety Responsibility

1. Within the previous three years, has the Proposer/Bidder been found by the Department of Labor and Industries, Division of Occupational Safety and Health (DOSH), to have violated any state occupational safety and health regulations as detailed in 29 CFR part 1952 subpart A?

☐ yes ☐ no _____
if yes, explain

E Labor Laws

1. Within the previous three years, has the Proposer/Bidder been found by the Department of Labor and Industries to have violated a state wage payment law, including willful violation of a wage payment requirement as defined in RCW chapter 49.48.082, and any provision of RCW chapter 49.48 or 49.52, or had a civil judgement entered against your firm for violation of a state wage payment law?

☐ yes ☐ no _____
if yes, explain



Department of Executive Services
Finance & Business Operations Division
(206) 263-9400

continue on next page



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E Labor Laws – Continued

2. Within the previous three years, has the Proposer/Bidder been found by the Department of Labor and Industries to have violated a state minimum wage law, including violation of a minimum wage payment requirement as defined in RCW chapter 49.46, or had a civil judgement entered against your firm for violation of a state minimum wage law?

☐ yes ☐ no _____
if yes, explain

F Rules & Regulations

1. Within the previous three years, has your firm been found to have violated any anti-discrimination laws or regulations, whether they be local, state or federal?

☐ yes ☐ no _____
if yes, explain

2. Within the previous three years, has any principal, officer or employee who will perform any of the work for the County been convicted of a crime?

☐ yes ☐ no _____
if yes, explain

3. If a license is required to perform the services sought by this solicitation, within the previous three years has your firm or any principal, officer or employee who will perform work for the County had a license suspended by a licensing agency or been found to have violated licensing laws?

☐ yes ☐ no _____
if yes, explain

4. Within the previous three years, has the Proposer/Bidder been found to have violated ethical standards set forth in King County Code (KCC 3.04)?

☐ yes ☐ no _____
if yes, explain

5. Is there any other information that the County should be aware of regarding you or your firm's history with financial, criminal or legal history that has bearing on the work that the County is considering you to perform?

☐ yes ☐ no _____
if yes, explain

G Human Trafficking

1. Within the previous three years, has the Proposer/Bidder been found in violation of the Trafficking Victims Violence Prevention Act of 2000?

☐ yes ☐ no _____
if yes, explain

H Former County Employees – Conflict of Interest

1. Did the Proposer/Bidder or its subconsultants have any employees who, for one year after leaving County employment, were involved in the preparation of the proposal/bid submittal for this contract?

☐ yes ☐ no _____
if yes, explain

I Compliance with King County Ordinance 19925

1. As a condition of award for contracts valued at \$100,000 or more, the Bidder agrees that it shall [comply with the criteria](#) in King County [Ordinance 19925](#). King County Procurement & Payables may waive specific criteria, such as community workforce agreements or employee health insurance, if deemed inapplicable based on procurement type or business size. Failure to comply with the criteria specified in the ordinance and to which the Bidder is attesting on this form will constitute a material breach, and the County may terminate the contract, in whole or in part, for default. Is the Proposer/Bidder in compliance with Ordinance 19925?

☐ yes ☐ no _____
if no, explain

J Responsibility Attestation

The information provided herein is true and complete.

X

signature of authorized representative

date

print name

title



Department of Executive Services
Finance & Business Operations Division
(206) 263-9400