

# REFRIGERATOR TEMPERATURE MONITORING LOG: Days 1-15

CLINIC NAME: \_\_\_\_\_ PROVIDER PIN: \_\_\_\_\_  
 FRIDGE NAME/NUMBER: \_\_\_\_\_ MONTH & YEAR: \_\_\_\_\_

F° / C°



## INSTRUCTIONS ON HOW TO RECORD TEMPERATURES:

1. Enter Provider Information and circle if you are recording in C° or F° on the temperature log.
2. Write your initials below in "Staff Initials," and note the time in "Exact Time."
3. Record min/max once each workday (since previous recording), preferably in the morning.
4. Record current temps twice, at beginning and end of each workday.
5. Put an "X" in the row that corresponds to the refrigerator's temperature.
6. If any out-of-range temp, see instructions to the right.
7. After each month has ended, save each month's log for 3 years.

## Take action if temp is out of range - too warm (above 46°F / 8°C) or too cold (below 36°F / 2°C):

1. Label exposed vaccine "do not use," and store it under proper conditions as quickly as possible. Do not discard vaccines unless directed to by the manufacturer(s) and/or your state health department.
2. Record the out-of-range temps and the room temp in the "Action" area on the bottom of the log.
3. Notify your vaccine coordinator and follow the Vaccine Temperature Excursion Guide.
4. Notify the state of the excursion, viability of the vaccines, and actions taken.

For more information, visit: [www.doh.wa.gov/CVP](http://www.doh.wa.gov/CVP) > Storage and Handling

Notes		Day of Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Notes	Min/Max Temp Refrigerator																
	Exact Time of Temp	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm
	Room Temp																
	Staff Initials																
Temperature	≥49°F (9.5°C)	<b>DANGER!!!</b> <b>WARNING TOO WARM</b> Call the manufacturer for vaccine viability <b>WARNING TOO WARM</b>															
	48°F (8.9°C)																
	47°F (8.4°C)																
	46°F (8°C)																
	45°F (7.3°C)																
	44°F (6.8°C)																
	43°F (6.2°C)																
	42°F (5.5°C)																
	41°F (5.0°C)																
	40°F (4.5°C)																
	39°F (3.9°C)																
	38°F (3.4°C)																
	37°F (2.7°C)																
	36°F (2°C)																
	Refrigerator	35°F (1.7°C)	<b>DANGER!!!</b> <b>WARNING TOO COLD</b> Call the manufacturer for vaccine viability <b>WARNING TOO COLD</b>														
34°F (1.1°C)																	
33°F (0.6°C)																	
32°F (0.0°C)																	
≤32°F (0.0°C)																	
Action	DATE	°F / °C	Action Taken: Fridge control adjusted, notified DOH etc.														
	1/1	33.1 °F															

# REFRIGERATOR TEMPERATURE MONITORING LOG: Days 16-31

CLINIC NAME: \_\_\_\_\_

PROVIDER PIN: \_\_\_\_\_

FRIDGE NAME/NUMBER: \_\_\_\_\_

MONTH & YEAR: \_\_\_\_\_

F° / C°



## INSTRUCTIONS ON HOW TO RECORD TEMPERATURES:

1. Circle if you are recording in C° or F° on the temperature log.
2. Write your initials below in "Staff Initials," and note the time in "Exact Time."
3. Record min/max once each workday (since previous recording), preferably in the morning.
4. Record current temps twice, at beginning and end of each workday.
5. Put an "X" in the row that corresponds to the refrigerator's temperature.
6. If any out-of-range temp, see instructions to the right.
7. After each month has ended, save each month's log for 3 years.

## Take action if temp is out of range - too warm (above 46°F / 8°C) or too cold (below 36°F / 2°C):

1. Label exposed vaccine "do not use," and store it under proper conditions as quickly as possible. Do not discard vaccines unless directed to by the manufacturer(s) and/or your state health department.
2. department.
3. Record the out-of-range temps and the room temp in the "Action" area on the bottom of the log.
4. Notify your vaccine coordinator and follow the Vaccine Temperature Excursion Guide. Notify the state of the excursion, viability of the vaccines, and actions taken.

Notes		Day of Month	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Notes	Min/Max Temp Refrigerator																		
	Exact Time of Temp	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	am pm	
	Room Temp																		
	Staff Initials																		
Temperature	≥49°F (9.5°C)	<div style="display: flex; justify-content: space-between;"> <div><b>WARNING TOO WARM</b></div> <div><b>DANGER!!!</b></div> <div><b>WARNING TOO WARM</b></div> </div> <p style="text-align: center;">Call the manufacturer for vaccine viability</p>																	
	48°F (8.9°C)																		
	47°F (8.4°C)																		
	46°F (8°C)																		
	45°F (7.3°C)																		
	44°F (6.8°C)																		
	43°F (6.2°C)																		
	42°F (5.5°C)																		
	41°F (5.0°C)																		
	40°F (4.5°C)																		
	39°F (3.9°C)																		
	38°F (3.4°C)																		
	37°F (2.7°C)																		
	36°F (2°C)																		
	Refrigerator	35°F (1.7°C)	<div style="display: flex; justify-content: space-between;"> <div><b>WARNING TOO COLD</b></div> <div><b>DANGER!!!</b></div> <div><b>WARNING TOO COLD</b></div> </div> <p style="text-align: center;">Call the manufacturer for vaccine viability</p>																
		34°F (1.1°C)																	
33°F (0.6°C)																			
32°F (0.0°C)																			
≤32°F (0.0°C)																			
Action	Please list any steps you've taken to address temperature or storage unit issues	DATE	°F / °C	Action Taken: Fridge control adjusted, notified DOH etc.															
		1/1	33.1 °F																

# FREEZER TEMPERATURE MONITORING LOG: Days 1-15

<b>CLINIC NAME:</b> _____	<b>PROVIDER PIN:</b> _____	<b>F° / C°</b>	
<b>FREEZER NAME/NUMBER:</b> _____	<b>MONTH &amp; YEAR:</b> _____		

## INSTRUCTIONS ON HOW TO RECORD TEMPERATURES:

1. Circle if you are recording in C° or F° on the temperature log.
2. Write your initials below in "Staff Initials," and note the time in "Exact Time."
3. Record min/max once each workday (since previous recording), preferably in the morning.
4. Record current temps twice, at beginning and end of each workday.
5. Put an "X" in the row that corresponds to the freezer's temperature.
6. If any out-of-range temp, see instructions to the right.
7. After each month has ended, save each month's log for 3 years.

## Take action if temp is out of range - too warm (above 6°F / -14.4°C) or too cold (below -57°F / -50°C):

1. Label exposed vaccine "do not use," and store it under proper conditions as quickly as possible.
2. Do not discard vaccines unless directed to by the manufacturer(s) and/or your state health department.
3. Record the out-of-range temps and the room temp in the "Action" area on the bottom of the log.
4. Notify your vaccine coordinator and follow the Vaccine Temperature Excursion Guide. Notify the state of the excursion, viability of the vaccines, and actions taken.

<b>Notes</b>	<b>Day of Month</b>	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	<b>Min/Max Temp Freezer</b>																
	<b>Exact Time of Temp</b>	am   pm		am   pm		am   pm		am   pm		am   pm		am   pm		am   pm		am   pm	
	<b>Room Temp</b>																
	<b>Staff Initials</b>																
<b>Freezer Temperature</b>	8°F (-13.4°C)	<b>DANGER!!!</b> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: yellow; padding: 2px 5px;"><b>WARNING TOO WARM</b></div> <div>Call the manufacturer for vaccine viability</div> <div style="background-color: yellow; padding: 2px 5px;"><b>WARNING TOO WARM</b></div> </div>															
	7°F (-13.9°C)																
	6°F (-14.4°C)																
	5°F (-15.0°C)																
	4°F (-15.6°C)																
	3°F (-16.1°C)																
	2°F (-16.7°C)																
	1°F (-17.2°C)																
	0°F (-17.8°C)																
	-1°F (-18.3°C)																
	-2°F (-18.9°C)																
	-3°F (-19.4°C)																
	-4°F (-20.0°C)																
	-5°F (-20.6°C)																
	-6°F (-21.1°C)																
-7°F to -57°F																	
≤-58°F (-50°C)	<b>DANGER!!!</b> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: yellow; padding: 2px 5px;"><b>WARNING TOO COLD</b></div> <div>Call the manufacturer for vaccine viability</div> <div style="background-color: yellow; padding: 2px 5px;"><b>WARNING TOO COLD</b></div> </div>																
<b>Action</b>	Please list any steps you've taken to address temperature or storage unit issues	<b>DATE</b>	<b>°F / °C</b>	Action Taken: Fridge control adjusted, notified DOH etc.													
		1/1	33.1 °F														

# FREEZER TEMPERATURE MONITORING LOG: Days 16-31

CLINIC NAME: \_\_\_\_\_

PROVIDER PIN: \_\_\_\_\_

FREEZER NAME/NUMBER: \_\_\_\_\_

MONTH & YEAR: \_\_\_\_\_

**F° / C°**



**INSTRUCTIONS ON HOW TO RECORD TEMPERATURES:**

1. Circle if you are recording in C° or F° on the temperature log.
2. Write your initials below in "Staff Initials," and note the time in "Exact Time."
3. Record min/max once each workday (since previous recording), preferably in the morning.
4. Record current temps twice, at beginning and end of each workday.
5. Put an "X" in the row that corresponds to the freezer's temperature.
6. If any out-of-range temp, see instructions to the right.
7. After each month has ended, save each month's log for 3 years.

**Take action if temp is out of range** - too warm (above 6°F / -14.4°C) or too cold (below -57°F / -50°C):

1. Label exposed vaccine "do not use," and store it under proper conditions as quickly as possible. Do not discard vaccines unless directed to by the manufacturer(s) and/or your state health department.
  2. Record the out-of-range temps and the room temp in the "Action" area on the bottom of the log.
  3. Notify your vaccine coordinator and follow the Vaccine Temperature Excursion Guide.
  4. Notify the state of the excursion, viability of the vaccines, and actions taken.
- For more information, visit: [www.doh.wa.gov/CVP](http://www.doh.wa.gov/CVP) > Storage and Handling

Day of Month		16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
<b>Notes</b>	Min/Max Temp Freezer	/															
	Exact Time of Temp	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm	am : pm
	Room Temp																
	Staff Initials																
<b>Freezer Temperature</b>	8°F (-13.4°C)	<b>DANGER!!!</b>															
	7°F (-13.9°C)	<div style="display: flex; justify-content: space-between;"> <div style="background-color: yellow; padding: 5px;"><b>WARNING TOO WARM</b></div> <div>Call the manufacturer for vaccine viability</div> <div style="background-color: yellow; padding: 5px;"><b>WARNING TOO WARM</b></div> </div>															
	6°F (-14.4°C)																
	5°F (-15.0°C)																
	4°F (-15.6°C)																
	3°F (-16.1°C)																
	2°F (-16.7°C)																
	1°F (-17.2°C)																
	0°F (-17.8°C)																
	-1°F (-18.3°C)																
	-2°F (-18.9°C)																
	-3°F (-19.4°C)																
	-4°F (-20.0°C)																
	-5°F (-20.6°C)																
	-6°F (-21.1°C)																
	-7°F to -57°F																
	≤-58°F (-50°C)	<div style="display: flex; justify-content: space-between;"> <div style="background-color: yellow; padding: 5px;"><b>WARNING TOO COLD</b></div> <div><b>DANGER!!!</b> Call the manufacturer for vaccine viability</div> <div style="background-color: yellow; padding: 5px;"><b>WARNING TOO COLD</b></div> </div>															
<b>Action</b>	Please list any steps you've taken to address temperature or storage unit issues	DATE	°F / °C	Action Taken: Fridge control adjusted, notified													
		1/1	33.1 °F	DOH etc.													