SCRUM MEETING WEEK 9

:white_check_mark: **Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| ​​Programming tasks: database, front-end, API | ​​Review tasks, assign new tasks. | Progress with tasks and issue completion​​ |

**Sprint team members**

|  |  |
| --- | --- |
| **Name** | **Role** |
| ​​ Anthony Argatoff | Scrum Master |
| Aayush Chaudhary | Member |
| Varun Patel | Member |
| Dylan Pickard | Member |
| Ryan Pybus | Member |

**Sprint planning meeting items**

**Previous sprint summary**

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| --- | --- |
| **Sprint theme** | ​​Development |
| **Issues completed** | ​​ 6 |
| **Issues left** | 1 |
| **Team Capacity** (team time allocation in percentage) | 100% |
| **Summary** | ​​ Finished most tasks. One task leftover is getting the data points to the front-end. |

**Details Current sprint**

|  |  |  |
| --- | --- | --- |
| **Start date** | ​​March 12 | |
| **End date** | March 19 | |
| **Sprint theme** | Development​​ | |
| **Team capacity** (team time allocation in percentage) | 90% | |
| **Issues capacity** (issues team faces in a percentage) | 20% | |
| **Individual capacity** (percentage for each team member) | ​​Anthony Argatoff | 100% |
| Aayush Chaudhary | 90% |
| Varun Patel | 85% |
| Dylan Pickard | 80% |
| Ryan Pybus | 95% |
| **Potential risks** (issues that impede progress) | Other projects and assignments | |
| **Mitigations** (how to mitigate issues. Ex: delegation. Complete tasks given risks) | Proper time management. | |

**Sprint planning resources**