

## Policy Document on Enterprise Resource Planning (ERP) for the Year 2018- 2023

The IQAC and administrative body initiate all the Planning and Development activities of the college. Management and IQAC scrutinize all the proposed plans for future progression.

The main aim of our ERP policy is to integrate all academic activities for the optimum utilization of resources. The main areas where the ERP system is implemented are as follows:

Administration management, Accounts and Finance management, Examination management, Admission management, etc.


**Administration management:** We have Octopod (Student Ink), DHI (ERP), and Easylib software for administrative activities. These software are used for different types of documentation, admission processes, generating different payment receipts, issuing library books, etc.

**Accounts and Finance management:** Tally Prime Gold software is used for conducting all the operational activities of the finance and accounts section at the college office. Apart from this MS Office is also used for day-to-day maintaining reports and other data.

**Admission management:** We use Octopod (Student Ink) software for the admission process. Students can easily fill out the form and process for the fee payment through this software. We ensure fair and transparent admission by following the reservation policies of the government of Karnataka. Therefore, the student's insertion process at college is systematic and on par with the University norms.

**Examination management:** DHI software is used to conduct internal examinations (CIE). The semester-end examination (SEE) is conducted by Visvesvaraya Technological University (VTU) by following a systematic schedule for each semester.

Apart from the above system, anything required for the smooth running of the ERP resources would also be taken into consideration on a timely basis.



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