

# User Manual (SOP) for Accessing ERP on Laptop/Desktop

**Customer:** *Punjab State Power Corporation Limited*

**Project Name:** *Oracle ERP Implementation*

## **Objective:**

This purpose of this document is to describe the steps to access the Oracle ERP, so that end user can easily access the application. The document covered here the following information:

1. [Hardware and Software specification.](#)
  2. [Accessing of Oracle ERP.](#)
  3. [Installation of java.](#)
  4. [Required settings.](#)
  5. [Accessing Oracle OBI application.](#)
- ✓ The required hardware and software specifications are given at page no. 2.  
✓ The URL for accessing the oracle ERP application is given at page no. 3.  
✓ Steps of Installation of Java on computer systems are given in page no. 4.  
✓ At page no. 5 to 9 the screenshots of popups with required actions are given so that users can easily understand that how to deal with these popups.  
✓ The URL and steps for accessing oracle OBI application is given at page no. 10.

## **Hardware/Software Specifications:**

These Specification are recommended for running the Oracle ERP APPS.  
Computer Hardware recommendation:

4 GB of RAM  
1.5 GHz or higher processor

## **Minimum Browser Requirements**

Microsoft Internet Explorer version 10/11.  
Firefox 21.

## **Windows Desktop Operating System**

Windows 10 (32-bit and 64-bit)  
Windows 8.1 (32-bit and 64-bit)  
Windows 7 (32-bit and 64-bit)

## **Java SE Runtime Environment (JRE)**

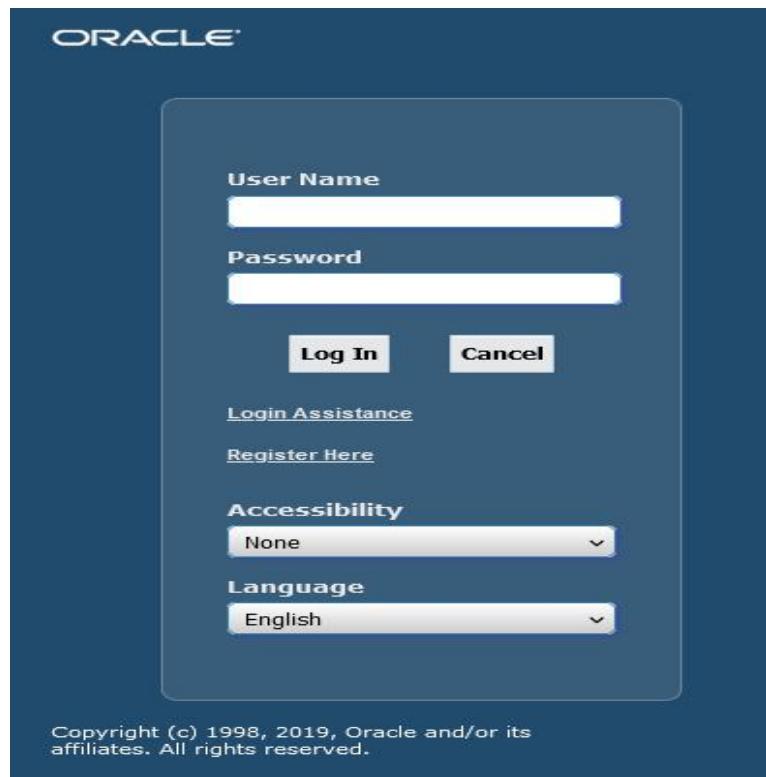
Java 6 update 27 or Java 6 update 38.

## Accessing of Oracle ERP

Open Internet Explorer/Mozilla Firefox and enter the URL:

[https://erpappssit.pspcl.in/OA\\_HTML/AppsLocalLogin.jsp](https://erpappssit.pspcl.in/OA_HTML/AppsLocalLogin.jsp)

Enter Your credentials and Login.



The User can easily access the web pages. For accessing the java based pages uses have to go to further below steps.

### Downloading of Required Software:

You may get the required software from oracle or from the below link

<https://drive.google.com/drive/folders/1DFJF3n16jfUhf4wXatW2ZvlhmlHDZN?usp=sharing>

## **Installation of java:**

**Step 1: Download the required software from the above links.**

**Step 2: Double click on setup and install it. Click on install button.**



**Step 3: A progress bar will show after that this window will open click on Next.**



**Step 4: After successfully installation completion click on Close Button.**



## Required Settings

The popups given below will appear when the end user will access the ERP java based pages. The required action are also highlighted in the screenshots. Most of the actions given below are one time activities.

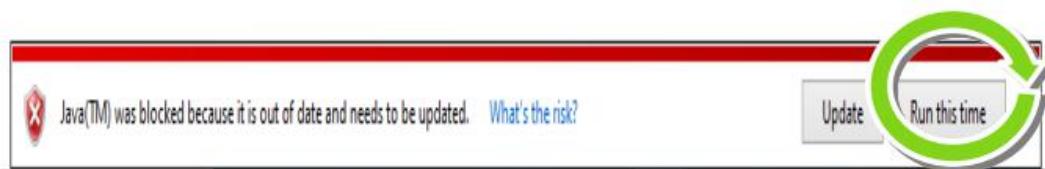
### Note 1:

When we open Internet Explorer, following Pop-up appears in the Bottom of Internet Explorer. Click on **Enable** and so that java becomes enabled to browser.



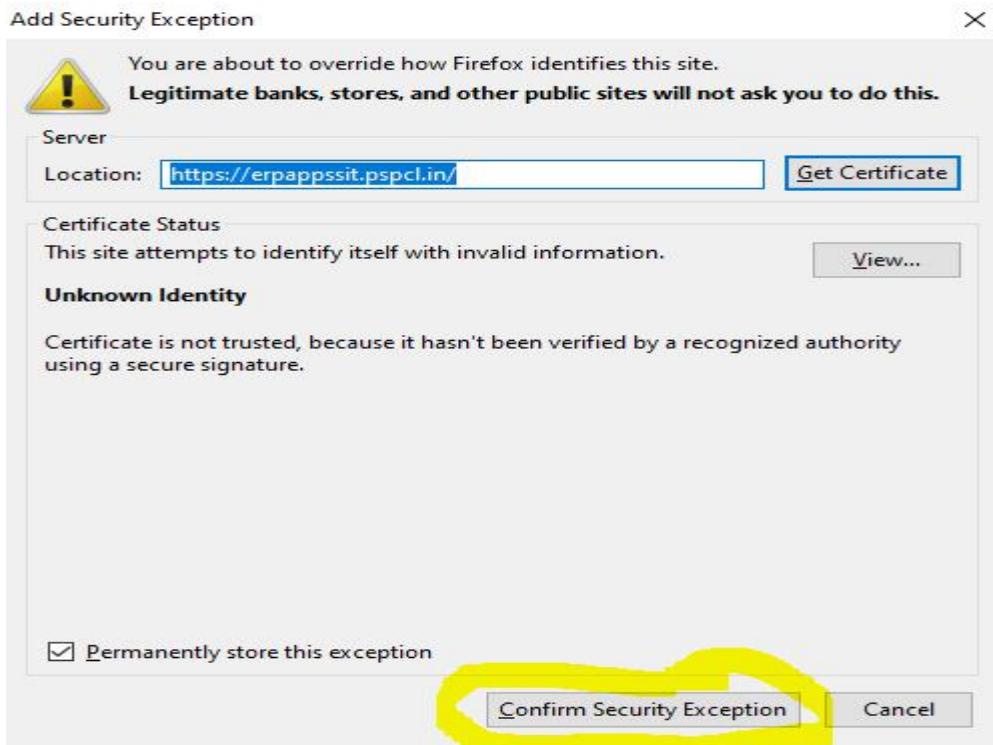
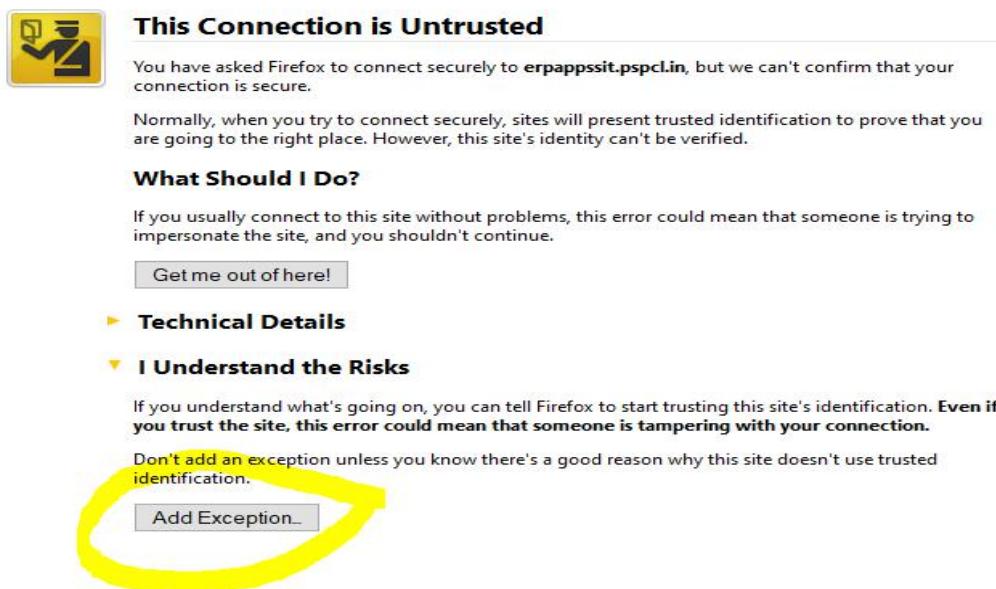
### Note 2:

If during running Java forms, window like below open then  
**Click on Run this time.**



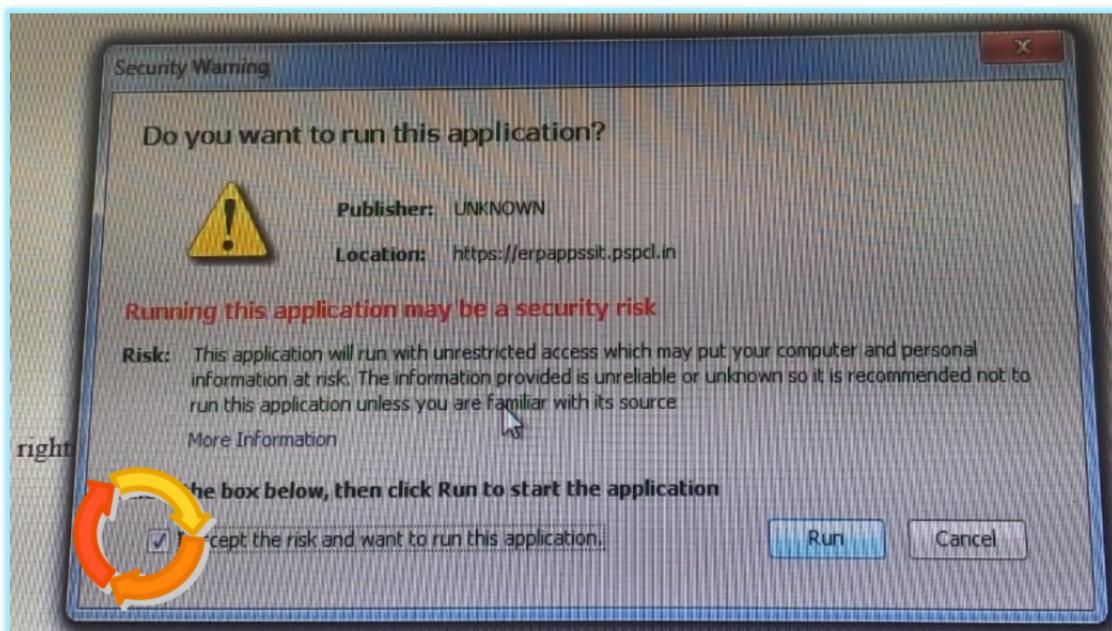
### Note 3:

If error appears as given below click on **I understand the Risk** and Click on **Add Exception** then a new window will appear click on **Confirm Security Exception**.



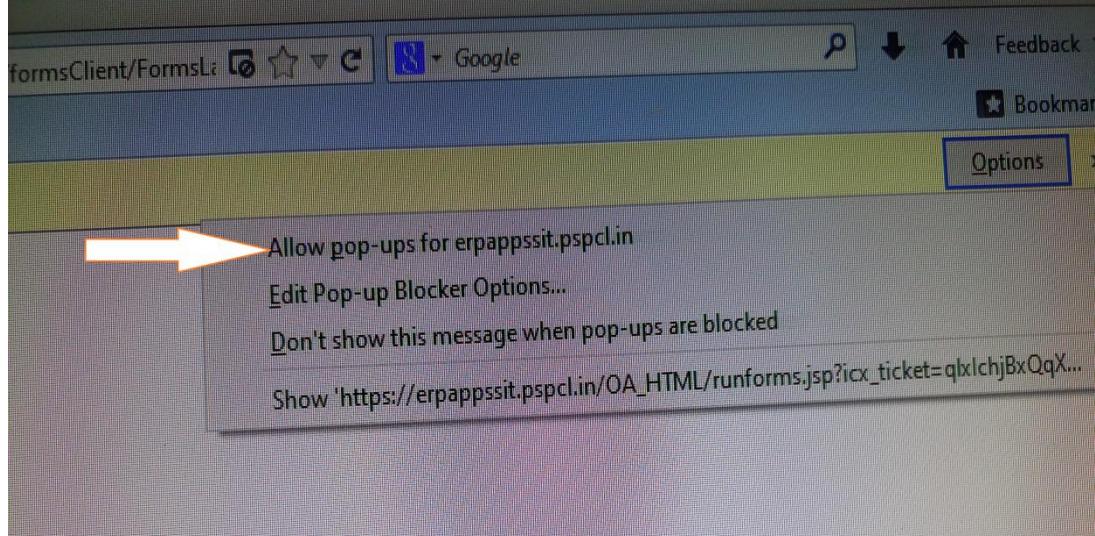
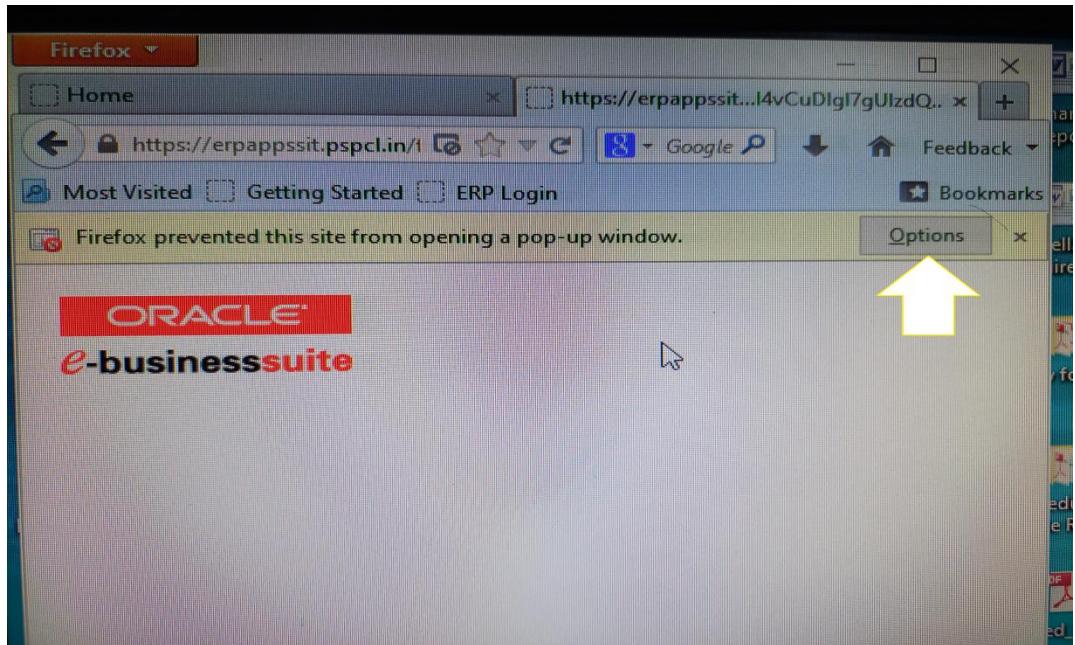
#### Note 4:

If during running Java forms, window open like below then  
Check the Always trust content from the publisher check box and then click on Run.



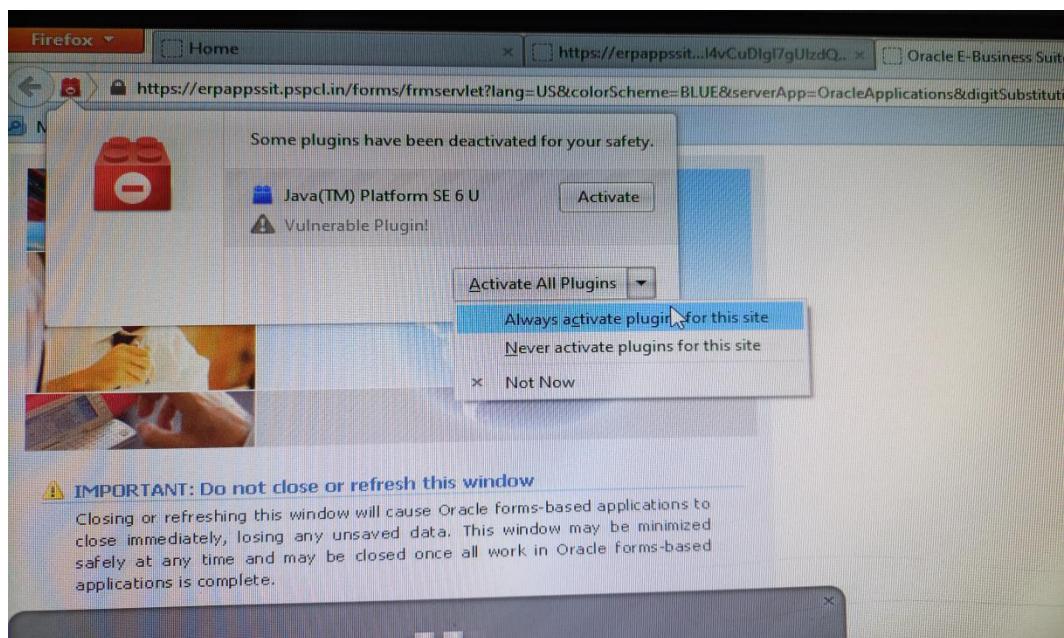
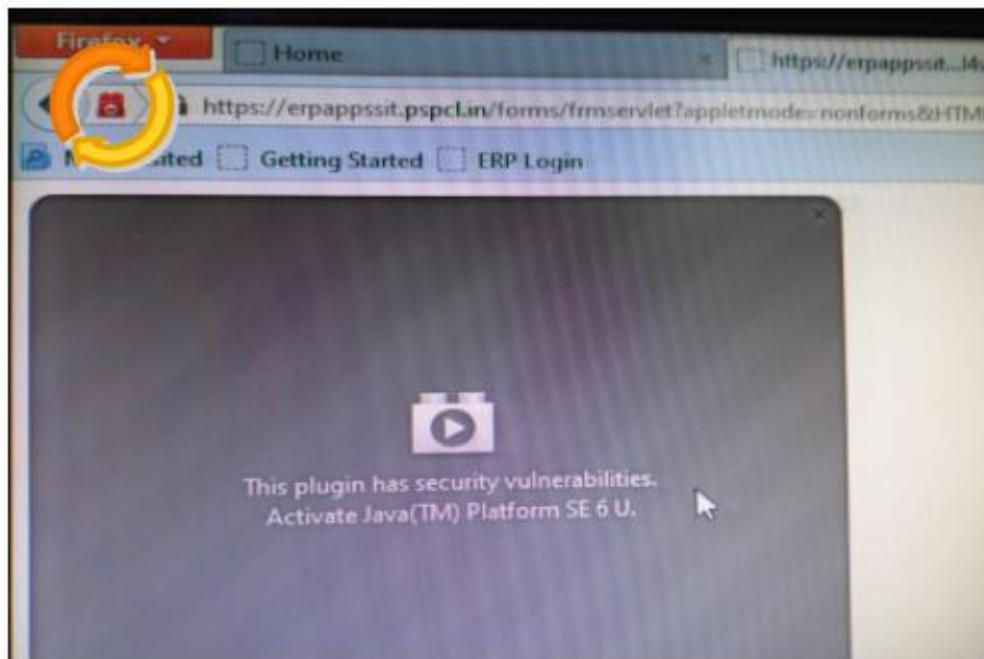
### Note 5:

If during running Java forms, Pop-up Blocker appears then click on **options** and Click on **Allow pop-ups for erpappssit.pspcl.in**



## Note 6:

If during running Java forms, below Pop-up Blocker appears as shown in screenshot then click on **Plugin Icon** showing Red in near on Top left corner (highlighted in below screenshot) and Click on **Activate All Plugins** and then **Always activate plugins for this site**.



## Accessing of Oracle OBI

Open Browser and enter the URL:

<http://erpappssit.pspcl.in:9502/analytics>

Enter Your credentials and Login.

