

# INVOICE

**Supplier:**

Acme IT Services Ltd  
123 Business Street  
London  
SW1A 1AA  
VAT No: GB123456789

**Billed To:**

Example Client Ltd  
45 Client Road  
Manchester  
M1 2AB

Invoice Number: INV-0002  
Invoice Date: 01 February 2026  
Supply Date: 01 February 2026

Description	Qty	Unit Price (£)	Net (£)	VAT (20%) (£)	Total (£)
IT Support Services	1	300.00	300.00	60.00	360.00
System Maintenance	2	75.00	150.00	30.00	180.00
Network Setup	1	120.00	120.00	24.00	144.00
Software Configuration	1	80.00	80.00	16.00	96.00

**Subtotal:** £650.00  
**VAT (20%):** £130.00  
**Total Due:** £780.00

Payment due within 14 days.  
Bank: Example Bank | Sort Code: 00-00-00 | Account No: 12345678