

INVOICE

Supplier:

Acme IT Services Ltd
123 Business Street
London
SW1A 1AA
VAT No: GB123456789

Billed To:

Example Client Ltd
45 Client Road
Manchester
M1 2AB

Invoice Number: INV-0002

Invoice Date: 01 February 2026

Supply Date: 01 February 2026

Description	Qty	Unit Price (£)	Net (£)	VAT (20%) (£)	Total (£)
IT Support Services	1	300.00	300.00	60.00	360.00
System Maintenance	2	75.00	150.00	30.00	180.00
Network Setup	1	120.00	120.00	24.00	144.00
Software Configuration	1	80.00	80.00	16.00	96.00

Subtotal: £650.00

VAT (20%): £130.00

Total Due: £780.00

Payment due within 14 days.

Bank: Example Bank | Sort Code: 00-00-00 | Account No: 12345678