

Use-Case Narrative		
Use-Case Name	Filling Checklist & Notification	
Use-Case ID	PMIS-1	
Priority	High	
Primary Actor	Employee	
Description	This use case describes the process of an employee filling a checklist provided by the manager and notifying him after submission.	
Precondition	The checklist form was published by the manager.	
Typical Course of Events	Actor Action	System Response
	<ol style="list-style-type: none"><li>The employee logs into the TaskTracker system.</li><li>The employee selects the checklist corresponding to the current stage of application.</li><li>The employee fills out the checklist by providing answers to the assigned questions.</li><li>The employee submits the completed checklist.</li></ol>	<ol style="list-style-type: none"><li>The system verifies the employee's credentials and displays the employee's dashboard or relevant sections based on their role.</li><li>The system presents the checklist to the employee, displaying the questions and corresponding answer options.</li><li>The system stores the completed checklist in the database for future reference.</li><li>The system notifies the manager about the checklist submission.</li></ol>
Conclusion	The employee has successfully filled out the corresponding checklist and notified the manager about it. The system has facilitated the process of checklist filling, submission, and notification allowing for effective performance management and communication between the employee and the manager.	