





CHUAH XIN YUN

PROJECT MANAGEMENT | BUSINESS ADMINISTRATION

CONTACT

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-  <https://abbychuah.github.io/resume/Resume.html>
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SKILLS

- Microsoft Office Suit
- Time Management
- Project Management
- Stakeholder Communication
- Basic Website Development

EDUCATION

UNIVERSITI MALAYA

Business Administration

2020-2024

CGPA: 3.88

GACHON UNIVERSITY, SOUTH KOREA

Business Administration

2022 - 2023 [1 semester]

SMK Tengku Mahkota

Sijil Tinggi Pelajaran Malaysia [STPM]

2028 - 2019

CGPA: 4.00

LANGUAGES

- Mandarin
- English
- Malay & Korean

PROFILE

A First-Class Honours Business Administration graduate from the University of Malaya with professional experience at PwC. Proven ability to orchestrate multifaceted programs, ensuring they meet deadlines and strategic objectives through strong skills in **project management, stakeholder communication, process optimization and attention to details.**

WORK EXPERIENCE

PwC Malaysia

Learning & Development Specialist

March 2025 - Present

- Data Analytics & Reporting:** Managed comprehensive training data using CSOD (Cornerstone OnDemand) and advanced Microsoft Excel. Engineered dynamic master trackers and executed heavy data filtering to generate critical compliance, attendance, and performance reports for senior leadership.
- Strategic Program Management:** Directed the end-to-end operational lifecycle of high-stakes corporate training programs for 3000+ employees, ensuring learning initiatives strictly aligned with overarching firm strategies and capability-building goals.
- Stakeholder Management:** Partnered closely with Development Consultants and training managers to map learning requirements to operational realities. Manage External Training registration with third parties such as MIA, CTIM and PERKASA for high management training.
- Learner Experience & Engagement:** Acted as a primary point of contact for project-related inquiries, demonstrating strong problem-solving skills to resolve issues efficiently and maintain a high standard of professional service and support. Evaluate data to identify continuous improvement opportunities.
- Internal Marketing & Communications:** Formulated targeted communication strategies (utilizing Canva and internal channels) to drive program adoption and registration rate, successfully ensure 100% course registrations and no missing target audience for reporting compliance.

Referee

Dr. Thinaranjeney Thirumoorthi

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Marketing Universiti Malaya
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