**{Customer}**

**{Project\_Name}**

{Address} ***{Dispatch\_Note\_No}***

{Phone\_Num} **Date:** {Date}

**Attn.: {Incharge}**

Mob {Contact\_Num}

**Customer Po Ref: {Customer\_PO}**

Our Quotation: *{Quotation}*

Subject: {Subject}

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Item** | **Description** | **Qty** |

* + hereby the recipient confirm that we have received the above items in good order and condition we hereby the recipient confirm that we have received the above items in good order and condition
  + we hereby the recipient confirm that we have received the above items as listed

|  |  |
| --- | --- |
| Supplier Representative  Al Mayssan Technical Service | Recipient Representative |
|  |  |
|  |  |
| Name & Signature | Name & Signature & Date |