

Charity Barton

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SKILLS

Talent

Onboarding • Recruitment

Operations

HRIS (Workday/BambooHR) • Benefits Administration • Payroll Coordination

People Practices

Performance Management • L&D

Compliance

Employment Law • Workplace Investigations • Diversity & Inclusion

PROFESSIONAL SUMMARY

Experienced HR Manager with 6+ years focusing on Healthcare. Known for delivery.

EXPERIENCE

Talent Acquisition Manager — Leannon, Mante and Halvorson (Jan 2026 - Jan 2026)

- Implemented a performance review program which improved engagement scores by 13 points.
- Managed complex employee relations issues and maintained compliance with local employment law.
- Led recruitment for 181 roles across EMEA/US, reducing time-to-hire by 32%.

HR Manager — Kihn Inc (May 2022 - Aug 2022)

- Managed complex employee relations issues and maintained compliance with local employment law.
- Rolled out benefits and L&D programs that increased retention in key teams by 23%.

EDUCATION

MSc Human Resource Management, Metz, Ebert and Champlin College (2022)

CERTIFICATIONS

- SHRM-CP
- PHR