

# Melyna Beier

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## SKILLS

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### Talent

Onboarding • Sourcing • Recruitment

### Operations

Benefits Administration • HRIS (Workday/BambooHR) • Payroll Coordination

### People Practices

L&D • Performance Management

### Compliance

Employment Law

## PROFESSIONAL SUMMARY

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Experienced HR Manager with 5+ years focusing on Finance. Known for quality engineering.

## EXPERIENCE

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### People Operations Manager — Bahringer - Maggio (2014-08-01 - 2024-07-07)

- Managed complex employee relations issues and maintained compliance with local employment law.
- Led recruitment for 49 roles across EMEA/US, reducing time-to-hire by 25%.
- Rolled out benefits and L&D programs that increased retention in key teams by 11%.

### HR Business Partner — Heaney, Hermann and Mohr (2024-07-07 - 2025-12-05)

- Rolled out benefits and L&D programs that increased retention in key teams by 25%.
- Managed complex employee relations issues and maintained compliance with local employment law.

### People Operations Manager — Weber, Rogahn and Howe (2024-10-28 - Present)

- Implemented a performance review program which improved engagement scores by 7 points.
- Rolled out benefits and L&D programs that increased retention in key teams by 20%.
- Managed complex employee relations issues and maintained compliance with local employment law.

### People Operations Manager — Hahn - Romaguera (2015-08-19 - Present)

- Managed complex employee relations issues and maintained compliance with local employment law.
- Led recruitment for 54 roles across EMEA/US, reducing time-to-hire by 18%.

## ACADEMIC BACKGROUND

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MSc Human Resource Management, Hahn LLC University (2017)