

# Charity Barton

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## SKILLS

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### Talent

Onboarding • Recruitment

### Operations

HRIS (Workday/BambooHR) • Benefits Administration • Payroll Coordination

### People Practices

Performance Management • L&D

### Compliance

Employment Law • Workplace Investigations • Diversity & Inclusion

## PROFESSIONAL SUMMARY

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Experienced HR Manager with 6+ years focusing on Healthcare. Known for delivery.

## EXPERIENCE

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### Talent Acquisition Manager — Leannon, Mante and Halvorson (Jan 2026 - Jan 2026)

- Implemented a performance review program which improved engagement scores by 13 points.
- Managed complex employee relations issues and maintained compliance with local employment law.
- Led recruitment for 181 roles across EMEA/US, reducing time-to-hire by 32%.

### HR Manager — Kihn Inc (May 2022 - Aug 2022)

- Managed complex employee relations issues and maintained compliance with local employment law.
- Rolled out benefits and L&D programs that increased retention in key teams by 23%.

## EDUCATION

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MSc Human Resource Management, Metz, Ebert and Champlin College (2022)

## CERTIFICATIONS

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- SHRM-CP
- PHR