

## **Endorsement**

I acknowledge as the parent of the student: .....

1. My child's commitment to the school's uniform determined by the school day by day in order to preserve the overall profile of the school in all aspects. In case of non-compliance with school's uniform. I'll be dissident to the rules and principles of school.
2. Timeliness of the school. Which starts at 7:30 and the commitment to attend morning assembly, late arrival is not accepted nor allowed.
3. I'll drop off my child at the gate and I won't be present during the morning line.
4. Not present in the hallways or the school's buildings for any reason.
5. In the case of the desire of the guardian to meet a teacher in concern of the child's  
  
Education aspect, the parent/ guardian have to resort first to the administration and request a meeting. Also the supervisor for the stage has to be present.
6. Timeliness and abide by the school's busses pick up and be present at least 5 minutes' prior the assigned time slot.
7. The student takes care of the contents of the school's bus and shall be binding on the reform of the spoiled items by him/her.

8. The student has to be received by the parent or the guardian after coming off the school bus and in the case of non-receipt presence, the student returns in the school bus to school and guardian receives him/ her from the school.
9. The parent is not allowed to talk to the bus driver or matron, and in case there is a problem or an issue with any of them, the parent ought to go to the school's administration.
10. The parent ought to follow up frequently with his/her child concerning his/her academic level during the academic year monthly and cooperate with school's administration, class teacher and that is for the sake of student's improvement academically.
11. To be committed to deadlines set by the school concerning the monthly exams and the first and second term exams.
12. It is strictly prohibited for the student to have any electronic gadgets or cell phones inside the school and violating this rule is a violation to the instructions of the school.
13. The obligation to pay the tuition fees in the specific acknowledge dates set by the school.
14. The application fees for enrollment is not refundable and should be paid prior filling in the application.

15. Commitment to fulfill all the required paperwork for enrollment to be submitted to the department of student affairs no later than 15 days from the date of enrollment of the student in school .
16. If the student has been accepted prior the starting of the academic year (first of September of each year) to pay 10% as administrative charges and if the enrollment occurred after the starting of the academic year (first of September of each year) the first installment is not refundable according to ministry's rules and regulations.

**This is endorsed and approved by me,**

**Parent's name: .....**

**Signature: .....**

**National Id number: .....**