#### Group-Self Selection

##### As a Teacher:

1.     Login :

   1- Open the site.  
   2-Enter username and password.  
   3-Then click login.

2.     Export course group list as Csv\_file:

1. Clicking Export course group list as Csv\_file  button on the main view
2. This create a download link, which can then be clicked to initiate download

3.     Join/select group

1. select the group you want to join in
2. click become a member button
3. Enter the password of the course
4. Click ok button

4.     leaving groups

1. got the possibility to see the buttons to leave
2. Press the leave button

5.     Assigning supervisors to groups

1. Pressing the assignment button divides the groups randomly and evenly to supervisor
2. Assignment is reversible and can be redone
3. If student should know their assigned person. It is recommended to enable setting “show assigned supervisor”.

6.     Create group

1. Create course
2. Open course
3. Go to participants
4. Add users
5. Go to group & create it
6. Add users to group

7.     Add more student:

1. Select the group you want to add students in
2. Click add students button
3. Select the students

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##### **As student:**

1.     Login :

1. Open the site.
2. Enter username and password.
3. Then click login.

2.     Create group

1. Create course
2. Open course
3. Go to participants
4. Add users
5. Go to group from dropdown list
6. click on button “create new group”
7. student can set a password for the group has creating
8. Add users to group
9. save changes and clicking

3.  Join/select group

1. select the group you want to join in
2. click become a member button
3. Enter the password of the course
4. Click ok button

4.  Leave group

1. got the possibility to see the buttons to leave
2. Press the leave button

5. Invite supervisor

1. Open group
2. Click the (invite) button
3. Add supervisor you want to invite
4. Click send

6.  Edit groups description

1. select group name
2. click the edit group setting
3. edit description group
4. save change