National University of Computer & Emerging Sciences, Lahore

COURSE CODE	SS 1014
COURSE TITLE	**Expository Writing**
CREDIT HOURS	**2 Hours**
COURSE DESCRIPTION	The course aims to contribute to the development of an ability to communicate information and analyses accurately, in writing, to a range of audiences. Students will develop their fundamental language skills focusing on writing; to gain confidence to communicate in written English outside the classroom. The course themes target the development of 21st century skills and focus on self-reflection and active engagement. Course activities include collaborative and individual activities, as well as a series of required assignments, including reading and writing across various genres.
MODE OF INSTRUCTIONS	- Lectures and Discussion - Collaborative learning - Education technologies, word processing, the internet and electronic presentation.
COURSE OBJECTIVES	Students will be able to 1. Develop skills as reflective and self-directed learners. 2. Analyze basic communication skills and use them effectively in written English. 3. Develop analytical and problem-solving skills to address various situations. 4. Critically evaluate and review different types of texts and summarize them. **5.** Intellectually engage with different stages of the writing process.
TEXT BOOKS	- Models for Writers _Fourteenth Edition (Alfred Rosa and Paul Eschholz) - Successful Writing – Scott McLean
GRADING CRITERIA	- Mid-Terms (2) 30% - Quizzes 10% - Assignments 10 % - Final Exam 50%
CLASSROOM COURSESIES	- Dress code: Formal - Attendance is compulsory - Deadlines must be observed
PLAGIARISM/ ACADEMIC DISHONESTY	- Students must write their essays and assignments in their own words. - Essays must be typed and double-spaced, and follow APA standards for documentation. - Plagiarism is a major academic offence. All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software.

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Course Contents

Dates	Topics	Readings/ Assignments
Week 1	Introduction to the course **The Writing Process:** Planning, Writing, and Revising the Essay	Assign reading for Response paper
Week 2	Revising, Editing, Referencing, paraphrasing	Critical Reading and Viewing
Week 3	**Peer-Review** **Response paper**-Draft-1	**Assignment 1** **Response paper**
Week 4	**Expository Writing** **Narrative Essay** (Sentence structure, grammar, and punctuation practice tasks)	**Quiz 1:**
Week 5	**Essay 1: Narrative essay** writing in class	**Assignment 2** **Essay 1**
Mid 1		
Week 6	**Essay 2 Descriptive Writing** Reading and follow—up task (Choosing the right words)	
Week 7	**Essay 2** Peer-Review Draft due in class	
Week 8	**Writing** a **personal statement (Draft 1)** **In class**	**Assignment 3** **Essay 2: Final Draft** **Quiz 2**
Week 9	**Peer-Review and Presentation** personal statement	**Assignment 4** **Personal statement**
Week 10	**Argumentative Writing** Rhetoric appeals (tasks)	
Week 11	**Essay 3 Argumentative** writing	**Assignment 5** **Essay 3: Final Draft**
Mid 2		
Week 12	Intro to report writing	**Assign research topics (Social Issues)**
Week 13	Sample reports Research- Documentation **Social Issues Research report** In class writing practice	
Week 14	**Creative Writing**	**Quiz 3**
Week 15	Final Report Presentation	