MG513 - Management & Organizational Behavior

Course Outline (Spring 2020)

Instructor: Waqas Zyad
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Office Hours: Wednesday: 3:30pm – 5:30pm, or by appointment

Objective of the Course

The most valuable asset of organizations is its People. Managing people is, by far, the most important and the most challenging part of a Project Manager's job. The objectives of this course include creating awareness in the students of the importance of people management, familiarizing students with basic concepts, theories, principles, and practices related to people management, and providing guidelines for applying these concepts in their professional life.

Text Books and Reference Material

Text Books:

Organizational Behavior (12th Edition)	Fred Luthans
Islamic Business Ethics	Rafik Issa Beekun
Peopleware (3rd Edition)	Tom Demarco and Timothy Lister
Leadership: The Care and Growth Model	Etsko Schuitema

Reference Books:
Additional reference material may be provided in the duration of the course.

Course Topics

1. Introduction to Organizational Behavior
2. Ethics
3. Gender Diversity
4. Globalization and Cultural Issues
5. Organizational Design and Culture
6. Reward Systems
7. Perception and Attribution
8. Motivation and Positive Psychology
9. Communication
10. Stress and Conflict
11. Groups and Teams
12. Leadership
13. Other Issues (will discuss if time allows)

Lectures and Attendance Policy

Most sessions will be a combination of lecture and discussion.
Students are expected to attend no less than 95% of the classes, be ready to begin the class on time and not leave before the designated time. Students are also expected to come prepared by going through the material to be discussed in each class beforehand and participate in class discussions.

Evaluation

Assignments	15 (5+5+5)
Quiz(s)	20 (5+5+10)
Term Paper	20 (3+17)
Final Semester Evaluation	40
Class Participation	05
Total:	**100 points**
Grading:	**Relative**

As mentioned above, 5% credit is for productive class participation, which includes sharing relevant ideas and examples from personal experience or other sources as well as data (available on the Web, in books, journals, magazines, or otherwise).

NOTE: All deliverables are expected 100% on time. If the deliverable is not submitted on due date, there will be a penalty of 20%. It will not be accepted once the deliverable has been returned / discussed in class. Please discuss any issues in a timely manner – no consideration will be given at the end of the course.

Any plagiarism or cheating case (assignments, quizzes or exams) will result in an F grade in the course at the minimum and *all courses* in the semester at the maximum with warning.