Internal Process Automation Tool - Jira Burndown Report

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1. Introduction

Generated this Jira burndown report for the Internal Process Automation Tool (Jan 2024 - Jun 2024) to track sprint progress. This 1-page excerpt, part of a 3-page report, covers sprint 4 (May 2024), supporting a 30% staffing time reduction.

2. Sprint 4 Overview

- Duration: May 1-15, 2024.

- Tasks: 15 (skill matching, notifications).

- Story Points: 30 planned, 28 completed.

3. Burndown Summary

- Day 1: 30 points remaining.

- Day 5: 22 points (delayed by algorithm tuning).

- Day 10: 10 points (accelerated after mock data).

- Day 15: 2 points (minor permission bugs deferred).

4. Key Insights

- 93% task completion, delayed by matching errors.

- Resolved via daily stand-ups and IT syncs.

- Informed sprint 5 planning (bug fixes).