

# OPEX/CAPEX Requisition Form

## Request Details

**Request ID:** REQ-0052  
**Submission Date:** 2025-07-11T17:08:39.057708  
**Requester Name:** Abdulahi Ibrahim  
**Requester Staff ID:** POL/2024/003  
**Requester Department:** Administration  
**Request Type:** OPEX (Operating Expenditure)  
**Item Description:** Purchase of 1000 Liters of Diesel  
**Expense Line:** Fuel and Lubrication

## Financial Details

**Budgeted Amount:** NGN 4,500,000.00  
**Material Cost:** NGN 1,100,000.00  
**Labor Cost:** NGN 0.00  
**Total Amount:** NGN 1,100,000.00  
**WHT Percentage:** 0%%  
**WHT Amount:** NGN 0.00  
**Net Amount Payable:** NGN 1,100,000.00  
**Budget Balance (After Request):** NGN 3,400,000.00

## Justification

**Justification:** Re-order

## Vendor Details

**Vendor Name:** Neptune Global Services  
**Vendor Account Name:** Folashade  
**Vendor Account No:** 12345678911  
**Vendor Bank:** Union Bank

## Approval History

- Admin Manager by abdulahi\_ibrahim on 2025-07-11 17:09:10: Approved. Comment: Approved
- HR Manager by abdul\_bolaji@yahoo.com on 2025-07-11 17:43:35: Approved. Comment: Approved
- Finance Manager by abdul\_bolaji@yahoo.com on 2025-07-11 17:43:38: Approved. Comment: Approved
- MD by abdul\_bolaji@yahoo.com on 2025-07-11 17:43:41: Approved. Comment: Approved

## Final Status

Status: Approved