

OPEX/CAPEX Requisition Form

Request Details

Request ID: REQ-0053
Submission Date: 2025-07-11T17:33:55.369710
Requester Name: Abdulahi Ibrahim
Requester Staff ID: POL/2024/003
Requester Department: Administration
Request Type: OPEX (Operating Expenditure)
Item Description: Fuelling of Toyota Corolla
Expense Line: Fuel and Lubrication

Financial Details

Budgeted Amount: NGN 4,500,000.00
Material Cost: NGN 65,000.00
Labor Cost: NGN 0.00
Total Amount: NGN 65,000.00
WHT Percentage: 0%%
WHT Amount: NGN 0.00
Net Amount Payable: NGN 65,000.00
Budget Balance (After Request): NGN 4,435,000.00

Justification

Justification: Reorder

Vendor Details

Vendor Name: Chucks Redeema
Vendor Account Name: Chucks Moore
Vendor Account No: 012345678
Vendor Bank: GTB

Approval History

- Admin Manager by abdulahi_ibrahim on 2025-07-11 17:34:44: Approved. Comment: Approved
- HR Manager by abdul_bolaji@yahoo.com on 2025-07-11 17:36:32: Approved. Comment: Approved
- Finance Manager by abdul_bolaji@yahoo.com on 2025-07-11 17:36:34: Approved. Comment: Approved
- MD by abdul_bolaji@yahoo.com on 2025-07-11 17:36:36: Approved. Comment: Approved

Final Status

Status: Approved