

OPEX/CAPEX Requisition Form

Request Details

Request ID: REQ-0048
Submission Date: 2025-07-10T19:23:58.462649
Requester Name: Udu Aka
Requester Staff ID: POL/2024/002
Requester Department: Finance
Request Type: OPEX (Operating Expenditure)
Item Description: Internet Bill for August 2024-December 2024
Expense Line: Internet Subscription

Financial Details

Budgeted Amount: NGN 2,500,000.00
Material Cost: NGN 1,000,000.00
Labor Cost: NGN 0.00
Total Amount: NGN 1,000,000.00
WHT Percentage: 0%%
WHT Amount: NGN 0.00
Net Amount Payable: NGN 1,000,000.00
Budget Balance (After Request): NGN 1,500,000.00

Justification

Justification: Business Continuity

Vendor Details

Vendor Name: Neptune Global Services
Vendor Account Name: Folashade
Vendor Account No: 12345678911
Vendor Bank: Union Bank

Approval History

- Admin Manager by abdulahi_ibrahim on 2025-07-10 19:26:04: Approved. Comment: Approved
- HR Manager by abdul_bolaji@yahoo.com on 2025-07-10 19:39:22: Approved. Comment: Approved
- Finance Manager by abdul_bolaji@yahoo.com on 2025-07-10 19:39:59: Approved. Comment: Approved
- MD by abdul_bolaji@yahoo.com on 2025-07-11 16:10:47: Approved. Comment: Approved

Final Status

Status: Approved