

RESUME

ABDUL AHAD

ADDRESS

51, Rafikabad Colony dasna
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CAREER OBJECTIVES:-

Want to involve myself in a challenging environment offering scope for Growth & Development and an opportunity to apply my learning to effectively contribute towards the achievements of the organizational objective

EDUCATIONAL BACKGROUND:-

| | | |
|-------------|---|---|
| Certificate | : | Copa |
| Institute | : | Ingraham Industrial Training Centre (ITI) |
| University | : | NCVT |
| Class | : | 10 th |
| School | : | INGRAHAM INSTITUTE ENGLISH SCHOOL GZB. |
| Board | : | COUNCIL FOR INDIAN SCHOOL CERTIFICATE EXAM (ICSE) |
| Marks | : | 72% |
| Class | : | 10 th |
| School | : | INGRAHAM INSTITUTE ENGLISH SCHOOL GZB. |

JOB SKILL:-

| | | |
|-------------------|---|----------------------------------|
| Marks | : | 72% |
| Operating System | : | MS-DOS, WINDOWS 10/7/8/XP/vista |
| Office Automation | : | MS WORD,MS EXCEL, MS POWER POINT |
| Smart Accounting | : | Tally ERP 9.0 |

Web Designing : HTML ,CSS, Javascript

WORK EXPERIENCE:-

- FRESHERS

PERSONAL PROFILE:-

| | | |
|------------------|---|--|
| Father's Name | : | KALEEM AHMED |
| Date of Birth | : | 30/06/2004 |
| Trade | : | COMPUTER OPERATOR & PROGRAMMING ASSISTANT |
| Marital Status | : | UNMARRIED |
| Gender | : | MALE |
| Nationality | : | INDIAN |
| Religion | : | MUSLIM |
| Language Known | : | HINDI, ENGLISH, URDU |
| Area of Interest | : | PLAYING GAMES, LISTENING MUSIC, TRAVELLING |
| Strengths | : | Dedicated towards my job, confidence, cool & calm thinking |

DECLARATION:-

I hereby declare that all the information's given above are true to the best of my knowledge

DATE:

PLACE:

0(Signature)