



NATIONAL UNIVERSITY OF SCIENCES AND TECHNOLOGY (NUST)
NUST CAMPUS, H-12 Islamabad

Tel: 051- 90851357-58, Email: hrm@nust.edu.pk

Reference: No: 0919/02/NUST/Gen/HR-R

Dated: 06 May 2025

To:

ICT P&D Dte

Adm Dte.

HR Dte (HRD Section)

Adm Branch (CSO)

Fd Adm Dte

Finance Dte

HR Dte (IMS)

HBL, H-12 Sec, Islamabad

M&C Dte

So to Pro Rector (RIC)



Info:

Mr. Abdul Aziz

House: 12, Street 8 Kasoor Pura Ravi Road Lahore

Contact No: 0315-4861746

CNIC No. 35202-7035460-3

Email: aziztariq2211@gmail.com

Subject:

Facilitation Order for Employment at NUST

1. **Mr. Abdul Aziz** has been selected as **Web Developer (EBPS - 17) (Level – 1)** in **ICT P&D Dte**. This document is the confirmation of his **Employment Offer** and is to be considered for facilitation in the following: -

- Joining in Dte/School
- Entry in Campus
- Issuance of medical certificate
- Opening of Salary Account
- Official Photograph

2. The following services may be activated as per the SOP of concerned directorate for **Mr. Abdul Aziz** after his joining: -

- Administrative requirements (including but not limited to employment card).
- ICT services.
- Recreational Facilities (Riding Club, Gym, Pool Membership, etc)
- Personal requirements (Messing, Transportation, Accommodation, E-tag).

3. **ICT P&D Dte Only**. Please ensure necessary coordination for provision of the above-mentioned services at priority upon joining of the Officer.

4. **Note for Mr. Abdul Aziz** Please visit the NUST official photographer for your photograph, for official use here after. (Contact # 0345-5889614, Concordia 2, 1st Floor)

Deputy Director HR
(**Mr. Salman Rasheed**)