**Internship Pre-evaluation Form**

**General Description:**

This is an internee pre-assessment form; you are required to fill out all the necessary fields. Please answer all questions accurately and with details. This information will help us to make a better decision, and to understand how much you are feasible or not to work as an intern with Ulearna UG.

The internship positions includes Video Editor-intern, Social Media-Intern, Marketing-Intern, Photography-Intern, Web Development-Intern, Finance & Admin-Intern. The intrernship contract will be for 6 months. You will be paid for your transportation and foods cost and at the end of your internship you will have a greater chance of employment with Ulearna UG. Please make sure that your demographics will be only used for better selection decision and will be confidentially saved with us.

Thank you for the time and response!

**Section One**

**1. About Yourself**

**1.1. Full Name:** (……………………………………………………………………………………………………….……….…….).

**1.2. Age:**

□ 15-18

□ 18-25

□ 25-30

□ 30-35

**1.3. Gender:**

□ Male

□ Female

**1.4. Marital Status:**

**□** Single.

□ Engaged.

□ Married.

**1.5. Email:**(……………………..…………..……………………………………………………………………………..……………).

**1.6. Phone No:** (………………………………………………….……………………………………….………………………….).

**1.7. Present Address:** (…………………………………………………………….……….....................……………).

**Section Two**

**2. Please fill all fields:**

2.1. What educational level do you have?

2.1.1. I am a bachelor

2.1.2. I am a Master

2.1.3. Others (Please specify)

2.2. Which field of education did you study?

□ Computer Sciences.

□ Business Administration.

□ Mass & Media Communication.

□ Economics.

□ Other, please specify (………………………………………………………………………………………………………....).

2.3. Do you have any work experience?

2.3.1 Yes.

2.3.2. No.

2.3.3. If yes, please list your experience details.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.No** | **Start date** | **End date** | **Designation** | **Employer Name** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

2.4. How many languages can you speak?

* Pashto.
* Dari
* English
* Other ( )

2.5. Which computer programs do you know?

* Windows
* Office Full Package.
* Web development.
* Photoshop.
* Primavera.
* Other ( )

2.6. Which intern-position you want to apply?

* Admin & Finance Intern.
* Video Editor-intern
* Social Media-Intern
* Marketing-Intern
* Photography-Intern
* Web Development-Intern

2.7. What is your expected data of joining?

* I am ready to join now.
* I will be ready on ( date ).

**Thank you for copleting this evaluation form. Your application has been successful completed, we will notify you through an email if you have been shortlisted.**