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Article



Team Collaboration On Visual Studio Online

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Introduction

This article will help you to work with Team Collaboration – Team Rooms on Visual Studio Online.

What is Team Collaboration?

Visual Studio Online provides us with powerful collaboration tools that help us to work effectively as a team. This demo shows one of the latest additions, the Team Rooms.

Note: Make sure that you have worked on my previous articles before you surf this.

Links:

- Click [here](#) to create a free Microsoft account (Outlook/Hotmail).
- Click [here](#) to learn how to create a Visual Studio Online account and creating a new team project with TFVC added with inviting the members to work on it.
- [Creating a team project with Git](#)
- [Connected IDE Experience in Visual Studio Online.](#)
- [Customize your Visual Studio Online Project.](#)
- [Work with Sprints at your Visual Studio Online Team Project.](#)
- [Managing your project Work Flow with Kanban Board at Visual Studio Online.](#)
- [Creating and Uploading a Code to TFVC Version Control in Visual Studio Online.](#)
- [Setting up a Continuous Integration Build Definition.](#)

Follow the below steps now.

Step 1: Go to the home page for the team project. Click on the available Team Room to access it.

Note: Team Rooms is a great collaboration tool which allows people in the team to discuss the project, get alerts about the status of key events, and keeps an historical record of all this information for future reference. It can be used to support daily meetings or to help distributed teams to keep in touch.

There is one team room already set up by default. However, more can be added from the Rooms View to support different discussions or project areas. In this example, two people are already connected to the room, third one being my sample user. If you want to simulate several people using the room at once, one way to do it is to have different browsers open (such as IE, Chrome and Firefox). And, each of them should be logged in with a different account. Although, it seems that you'll only be able to type messages from Internet Explorer. Another option would be to log in from different user accounts or even from different (virtual) machines.

The screenshot displays the TFS web interface for a team named 'TFSServiceDemo'. The top navigation bar includes 'HOME', 'CODE', 'WORK', 'BUILD*', and 'TEST*'. The 'Overview' tab is selected. A message states: 'Team Foundation Service is live! Up to 5 users are free, plus for a limited time all use is free. Le...'. Below this are buttons for '+ Product Backlog Item', '+ Task', '+ Bug', and a 'more' dropdown. The 'Sprint 1' section shows the dates '30 de septiembre - 11 de octubre' and a progress bar for '24 of 171 h'. A 'Burndown' chart is also visible. The 'Team favorites' section contains a yellow box with instructions: 'Add items to your team favorites to display them here on the team home page. You can add work item queries, build definitions and version control paths to favorites.' The 'Rooms' section shows an orange box for 'TFSServiceDemo Team Room' with a large number '2' and the text 'In the room'. A red arrow points to the number '2'.

Team Foundation Service / TFSServiceDemo

HOME CODE WORK BUILD* TEST*

Overview

Team Foundation Service is live! Up to 5 users are free, plus for a limited time all use is free. Le...

+ Product Backlog Item + Task + Bug more

Sprint 1
30 de septiembre - 11 de octubre

24 of 171 h

Backlog items: 1 not started, 2 in progress

Burndown

Team favorites

Add items to your team favorites to display them here on the team home page. You can add work item queries, build definitions and version control paths to favorites.

Rooms

TFSServiceDemo Team Room

2

In the room

Step 2: Write a message for the other team members in the designated area.

Note: When you enter the room, you will see who is connected and what is the latest activity. You also have links for managing the users who are allowed to enter the room, along with the events to be tracked in this room.

TFSServiceDemo Team Room ← septembre 27, 2013 → Live * Team Rooms are in preview. [Learn more.](#)

Team Member 3 entered the room 12:20
 Team member 1 left the room 12:53
 Team Member 3 left the room 12:53
 Team Member 3 entered the room 14:20
 Team member 1 entered the room 14:20
 TFS Service Demos entered the room 15:23

TFS Service D... TD Hey there! 15:33

How are you doing today?

In the room
 T1 Team member 1
 T3 Team Member 3
 TD TFS Service Demos

Away
[Manage users...](#)
[Manage events...](#)

Step 3: Write a message for one of the team members by including her name in the format @Name inside it. It will appear highlighted in that user's browser.

TFS Service D... TD Hey there! 15:33

How are you doing today? 15:34

@Team Member 3 we should do something with the bug we found yesterday, before it gets worse 15:44

Step 4: Write a message containing the identifier of a work item preceded by a '#'.

Note: You will get a link to a work item only if you include its Id preceded by the '#' sign, in a message.

Team Membe... T3 Do you mean #7? 16:19

Sure, I'll take care of it later taoday 16:20

Bug 7: Menu items don't show up in mobile browsers

Tags Add...

Menu items don't show up in mobile browsers

Iteration TFSServiceDemo

Step 5: Write a message. You can even include an emoticon in it.

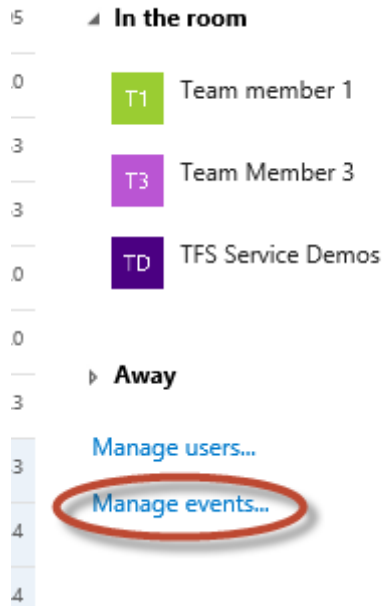
Team Membe... T3 Do you mean #7? 16:19

Sure, I'll take care of it later taoday 16:20

TFS Service D... TD Nice 😊 16:29

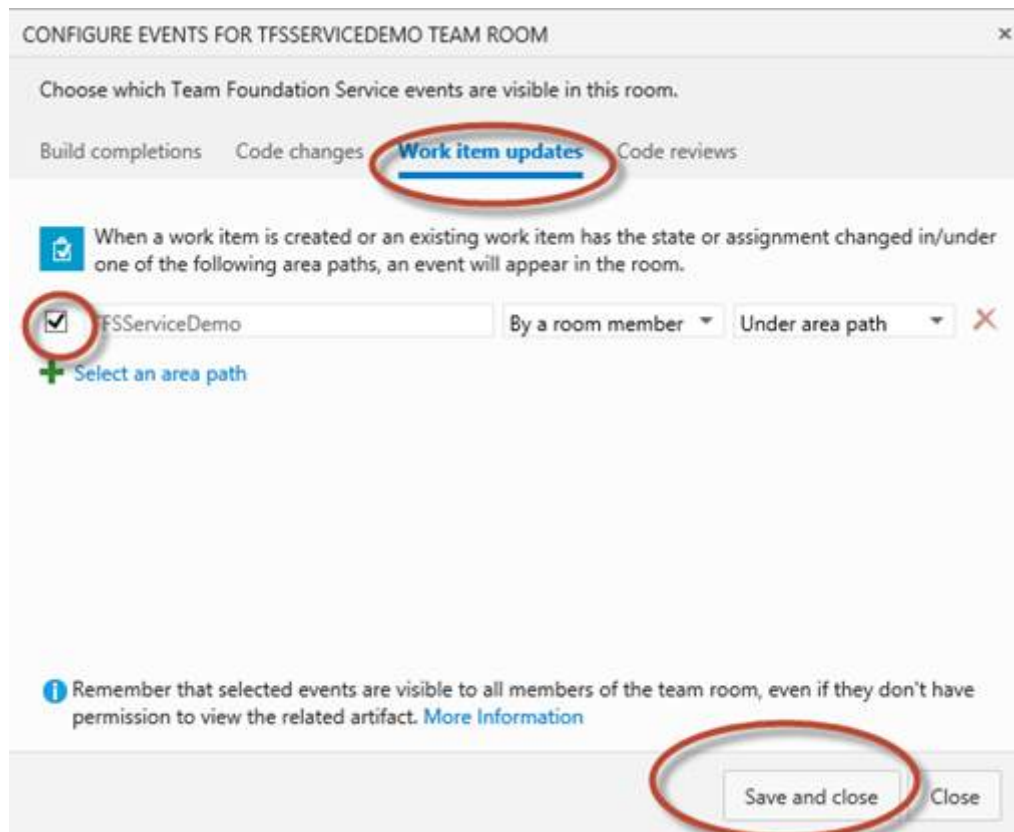
I'm going to set up an event for the room so all of us know when you're finished 16:29

Step 6: Click on the Manage events... link on the right.







Step 7: Configure an event for Work item updates.

Note: Events can be set up for different things happening during the project. People in the room will get notified when the event occurs.



Step 8: Change the state of a work item that is contained under the area you specified in the event definition, by opening it. Then, switch back to the team room.

Note: Events include relevant information about what happened and links to get more information.

Team Membe...		Do you mean #7?	16:19
		Sure, I'll take care of it later taoday	16:20
TFS Service D...		Nice 😊	16:29
		I'm going to set up an event for the room so all of us know when you're finished	16:29
		Bug #7 Menu items don't show up in mobile browsers	16:36
		Transitioned to Done by Team Member 3.	
TFS Service D...		So you have already fixed it? really? that fast?	16:38

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