

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs)

TIS HAZARI COURTS, DELHI

Tier-II (Written Test) Departmental Examination for the Post of

Junior Judicial Assistant

Admit Card

Roll Number		Photograph
Application No.		
Candidate's Name		
Father's/Husband's Name		
Gender		
Date of Birth		
Category		
Employee Code		

SCHEDULE

Date of Written Test	15.12.2024 (SUNDAY)
Timings	11.00 A.M. TO 12.30 P.M
Reporting Time at Exam Centre	10.00 A.M.
Test Centre/Venue of Exam	Conference Hall, 6th Floor, Extension Block, Tis Hazari Courts, Delhi.

Verification by the Examination Room Invigilator

The candidate whose photo is pasted above has appeared in the Departmental Examination Tier-II (Written Examination) and I have verified the above said particulars and photo with the candidate. He/she has signed in my presence.

Candidate's Signature
(to be signed in the presence of Invigilator)

Invigilator's Signature

Instructions

- o All the candidates should follow the instructions of examination staff and security staff.
- o No entry will be allowed in the Examination Hall without this Admit Card along with Office ID Card.
- o Admit Card (Print Out) will be retained by the office. All the candidates are advised to keep a copy of Admit Card for future reference.
- o Candidates must have to display their office ID Card during examination.
- o Candidates are directed to carefully go through all the General Instruction annexed herewith.
- o Detailed instructions are attached with this admit card.



CHAIRPERSON, Selection Committee
TIS HAZARI COURTS DELHI

General Instructions for candidates

1. Before appearing for Tier-II (Written Examination), Candidates should check carefully his/her details given in the Admit Card. In case of discrepancy in Admit Card, he/she should immediately report the same to the Nodal Officer/Branch In-charge, Administration Branch-III, Central, at least 5 days prior to the Examination and rectify the same.
2. Seating plan will be displayed outside the examination hall.
3. Candidate should report for Written Test at the Reporting Time given in Admit Card i.e. **10 a.m. on 15.12.2024 (Sunday)**.
4. No candidates will be permitted to appear in the examination without office ID Card.
5. **NO ENTRY**, under any circumstances, shall be allowed after Reporting Time.
6. Candidates will not be allowed to leave the examination hall before **completion of Written Test and without permission of Invigilator**.
7. Candidates are advised not to bring any bags, mobile phones, purse, ladies bag etc. or other item inside the examination hall as **there is no locker facility** at the examination venue. No electronic gadgets will be allowed inside the examination hall.
8. Candidates should scrupulously follow the instructions given by the invigilators at all the stages of the examination.
9. Before starting exam, the candidate should fill all the details provided in the OMR Answer Sheet such as his/her name, Father's/Husband's Name, Employee Code & Roll No., date of examination.
10. Candidates found receiving and/or giving assistance or involved in any type of malpractice will be disqualified, and their candidature will be summarily rejected without further notice. Further, matter will be reported to the Office, for further necessary disciplinary action against him/her as per rule.
11. Candidates are required to sign the attendance sheet & also in the space provided in Admit Card, in the presence of the Invigilator and hand over the Admit Card to the Invigilator.
12. Any candidate who does not hand over OMR answer sheet or attempts to take answer sheet out of the examination hall, will be disqualified and matter will be reported to the office, for further necessary disciplinary action against him/her, as per rule.