

SIMPLE BUSINESS RISK REGISTER TEMPLATE

PROBABILITY	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
IMPACT						

RISK DESCRIPTION	IMPACT DESCRIPTION	IMPACT LEVEL	PROBABILITY LEVEL	PRIORITY LEVEL	MITIGATION NOTES	OWNER
Give a brief summary of the risk.	What will happen if the risk is not mitigated or eliminated?	Rate 1 (LOW) to 5 (HIGH)	Rate 1 (LOW) to 5 (HIGH)	(IMPACT X PROBABILITY) Address highest first.	What can be done to lower or eliminate the impact or probability?	Who's responsible?
EXAMPLE: CSS library doesn't support modals	Key design feature will be unavailable on login screen	4	2	8	Check documentation before choosing CSS library	Front-end team
EXAMPLE: Client may pivot to a mobile-first design	Aspects of the application will be unusable on small screens	5	3	15	Regular meetings with client to demonstrate prototypes and get feedback	Product Owner

