



QMS Audit Report

Question No: 4.1 Understanding the organization and its context. Is this correct?
Answer:
Evidence:
Question No: 4.2 Understanding the needs and expectations of interested parties. Is this still correct?
Answer:
Evidence:
Question No: 4.3 Determining the scope of the quality management system. Is this still correct?
Answer:
Evidence:
Question No: 4.4 Quality management system and its processes. Are processes owned, relevant and show interaction?
Answer:
Evidence:
Question No: 5.1 Leadership and commitment. Is top level management accountable for the quality system and is it customer focused?
Answer:
Evidence:
Question No: 5.2 Policy. Is the quality policy established and accurate, reviewed and communicated?
Answer:
Evidence:
Question No: 5.3 Organizational roles, responsibilities and authorities. Are these assigned and communicated?
Answer:
Evidence:

Question No:6.1 Actions to address risks and opportunities. Are risks and opportunities managed, understood and reviewed?
Answer:
Evidence:
Question No:6.2 Quality objectives and planning to achieve them. Are objectives set at Management Review and monitored?
Answer:
Evidence:
Question No: 6.3 <i>Planning of changes. Have any changes occurred been planned to meet section 6.3 of the standard?</i>
Answer:
Evidence:
Question No: 7.1 <i>Resources. Are there sufficient resources available? Considering people, infrastructure, process-operating environment, resource monitoring and measurement, and organizational knowledge.</i>
Answer:
Evidence:
Question No: 7.2 <i>Competence. Are the training records being updated?</i>
Answer:
Evidence:
Question No: 7.3 <i>Awareness. Does employee awareness comply with standard's section 7.3?</i>
Answer:
Evidence:
Question No: 7.4 <i>Communication. Does communication comply with standard's section 7.4?</i>
Answer:
Evidence:
Question No: 7.5 <i>Documented information. is all documentation related to the quality system being regulated as mentioned in P1?</i>
Answer:

Evidence:
Question No: 8.1 Planning and managing operations. Is the control system up to date and functional?
Answer:
Evidence:
Question No: 8.2 Requirements for products and services. Are customer communications successful, and has expectations for goods and services been established, examined, and recorded?
Answer:
Evidence:
Question No: 8.3 Design and development of products and services. Are the requirements of this standard met?
Answer:
Evidence:
Question No: 8.4 Control over procedures, goods, and services that are delivered by third parties. Are the external processes, products and services being regulated?
Answer:
Evidence:
Question No: 8.5 Production and service provision. Production and service delivery, including after-delivery operations, are they under control?
Answer:
Evidence:
Question No: 8.6 Release of products and services. Are products and services completed and checked before release to the customer?
Answer:
Evidence:
Question No: 8.7 Control of nonconforming outputs. Does the records being updated?
Answer:
Evidence:

Question No: 9.1 Monitoring, measurement, analysis and evaluation, including section 9.1.3. Monitoring, measurement, analysis, and evaluation are carried out and recorded?
Answer:
Evidence:
Question No: 9.1.2 Customer satisfaction. Have customer satisfaction surveys been completed?
Answer:
Evidence:
Question No: 9.2 Internal audit. Are regular internal audits planned and completed?
Answer:
Evidence:
Question No: 9.3 Management review. Has the management review been planned and completed?
Answer:
Evidence:
Question No: 10.1 Improvement - Has the organization identified and prioritized areas for improvement and taken any necessary steps to meet customer expectations and improve client satisfaction?
Answer:
Evidence:
Question No: 10.2 Nonconformity and corrective action - Are these Properly documented?
Answer:
Evidence:
Question No: 10.3 Continual improvement - Is there proof that the company has been continuously improving?
Answer:
Evidence:
Question: Attach Evidence
Answer:

Question: Audit Comments and Actions:
Answer: none
Question: Date Completed (DD/MM/YYYY)
Answer: 30/09/2022
Question: Auditor Name
Answer: test
Any other issues or points to note?
Answer: