

QMS Audit Report

Question No:4.1 Understanding the organization and its context. Is this correct?
Answer: Yes
Evidence: na
Question No:4.2 Understanding the needs and expectations of interested parties. Is this still correct?
Answer: No
Evidence: na
Question No:4.3 Determining the scope of the quality management system. Is this still correct?
Answer: Yes
Evidence: na
Question No:4.4 Quality management system and its processes. Are processes owned, relevant and show interaction?
Answer: Yes
Evidence: na
Question No:5.1 Leadership and commitment. Is top level management accountable for the quality system and is it customer focused?
Answer: Yes
Evidence: na
Question No:5.2 Policy. Is the quality policy established and accurate, reviewed and communicated?
Answer: Yes
Evidence:na
Question No:5.3 Organizational roles, responsibilities and authorities. Are these assigned and communicated?
Answer: Yes
Evidence:

Question No:6.1 Actions to address risks and opportunities. Are risks and opportunities managed, understood and reviewed?
Answer: Yes
Evidence: na
Question No:6.2 Quality objectives and planning to achieve them. Are objectives set at Management Review and monitored?
Answer: Yes
Evidence: na
Question No:6.3 Planning of changes. Have any changes occurred been planned to meet section 6.3 of the standard?
Answer: Yes
Evidence: na
Question No:7.1 Resources. Are there sufficient resources available? Considering people, infrastructure, process-operating environment, resource monitoring and measurement, and organizational knowledge.
Answer: Yes
Evidence: na
Question No:7.2 Competence. Are the training records being updated?
Answer: Yes
Evidence: na
Question No:7.3 Awareness. Does employee awareness comply with standard's section 7.3?
Answer: Yes
Evidence: na
Question No:7.4 Communication. Does communication comply with standard's section 7.4?
Answer: Yes
Evidence: na
Question No:7.5 Documented information. is all documentation related to the quality system being regulated as mentioned in P1?
Answer: Yes

Evidence: na
Question No:8.1 Planning and managing operations. Is the control system up to date and functional?
Answer: Yes
Evidence: na
Question No:8.2 Requirements for products and services. Are customer communications successful, and has expectations for goods and services been established, examined, and recorded?
Answer: Yes
Evidence: na
Question No:8.3 Design and development of products and services. Are the requirements of this standard met?
Answer: Yes
Evidence: na
Question No:8.4 Control over procedures, goods, and services that are delivered by third parties. Are the external processes, products and services being regulated?
Answer: Yes
Evidence: na
Question No:8.5 Production and service provision. Production and service delivery, including after-delivery operations, are they under control?
Answer: Yes
Evidence: na
Question No:8.6 Release of products and services. Are products and services completed and checked before release to the customer?
Answer: Yes
Evidence: na
Question No:8.7 Control of nonconforming outputs. Does the records being updated?
Answer: Yes
Evidence: na

Question No:9.1 Monitoring, measurement, analysis and evaluation, including section 9.1.3. Monitoring, measurement, analysis, and evaluation are carried out and recorded?
Answer: Yes
Evidence: na
Question No:9.1.2 Customer satisfaction. Have customer satisfaction surveys been completed?
Answer: Yes
Evidence: na
Question No:9.2 Internal audit. Are regular internal audits planned and completed?
Answer: Yes
Evidence: na
Question No:9.3 Management review. Has the management review been planned and completed?
Answer: Yes
Evidence: na
Question No:10.1 Improvement - Has the organization identified and prioritized areas for improvement and taken any necessary steps to meet customer expectations and improve client satisfaction?
Answer: Yes
Evidence: na
Question No:10.2 Nonconformity and corrective action - Are these Properly documented?
Answer: Yes
Evidence: na
Question No:10.3 Continual improvement - Is there proof that the company has been continuously improving?
Answer: Yes
Evidence: na
Question: Attach Evidence
Answer:

Question: Audit Comments and Actions:

Answer: none

Question: Date Completed (DD/MM/YYYY)

Answer: 30/09/2022

Question: Auditor Name

Answer: test

Any other issues or points to note?

Answer: test