

Process Audit Report

Question: Process being audited
Answer: hhhhhh
Question: Auditor
Answer: hhhhhh
Question: Audit Date (DD/MM/YYYY)
Answer: 20/10/2023
Question: Number of Non-Conformities:
Answer: 666
Question: Number of Observations:
Answer: 6666
Question: Non-Conformance Report Reference (if applicable):
Answer: hhhhhh
Question: Audit Actions:
Answer: hhhhhhh
Question: Audit Frequency (Months):
Answer: 3
Question No:1 Is this process included in the Quality Manual or Work Instructions and is it still relevant?
Answer: No
Evidence: hhhhhgh
Question No:2 Is this process being implemented as detailed in documented information?
Answer: Yes
Evidence: hhhhh
Question No:3 Are all relevant personnel trained in this process and are records complete?

Answer: No
Evidence: hhhhh
Question No:4 Are key performance indicator information being monitored for this process?
Answer: No
Evidence: hhhhh
Question No:5 Have appropriate targets and objectives been set for this process at Management Review?
Answer: No
Evidence: hhhhhh
Question No:6 Have previous targets and objectives been reviewed for this process?
Answer: No
Evidence: hhhh
Question No:7 Are all supporting procedures and work instructions used and at the correct revision?
Answer: No
Evidence: hhhh
Question No:8 Are all equipment calibrated, up-to-date and recorded?
Answer: No
Evidence: hhhh
Question No:9 Is the job paperwork satisfactory? Record the job details for this process here.
Answer: No
Evidence: hhhh
Question: Attach Evidence
Answer:
Question: Any other issues or points to note?
Answer: hhhhh