

# Effective Task Analysis Breaking Down Complex Assignments!!

**Sumiya Shajuti**

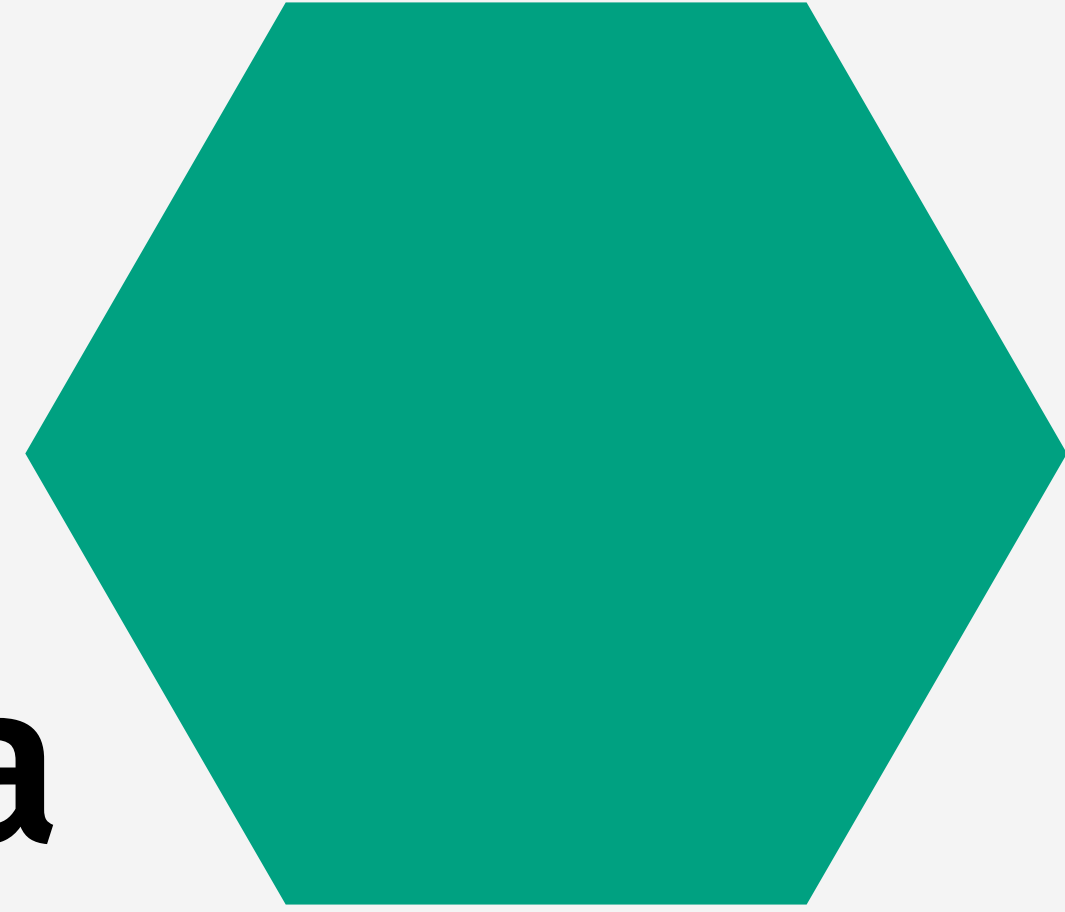
*Principal Job Placement Executive, Programming Hero*



# Outline

- Strategy to crack a job task.
- Importance of polishing
- Carefulness in submission

*Strategy* to crack a  
job task.

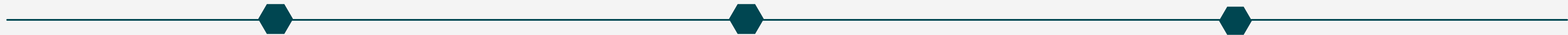


# Requirement analysis

Reading the job task  
thoroughly few times.

Listing down the main  
requirements and  
optional requirements.

Listing down the  
technologies/packages  
required.



# Breaking down the task into different parts



Keep the deadline in mind.

Break down the task into different parts. For example: Client side, Server side, API.

Set deadline for the completion of each part.



# Priority setting on requirements

Create priority hierarchy  
for each part of the task.

Prioritize the most  
important parts first.

Focus of main  
requirements.

Implement the optional  
requirements.

Implement some extra  
features if possible.



# Making development workflow plan

Plan the workflow for the development.

Development environment setup.

Don't forget to add necessary things in .gitignore.

Create a repository and connect.

Focus on a single part at a time.



# Developing and testing



Develop one part at a time.

Try implementing best practices.

Test each features after implementation.





# Deploying

Deployment setup for  
each platforms.

Complete one part and  
deploy it to check issues  
in production.

Developing and  
deploying should be  
simultaneous.

Check for accessibility  
issues for domains.

Make sure to put the  
credentials of .env in  
the hosting platform.



# Documentation

- Decorate the repository with necessary information.
- Enhance the readme.md file:
  - Brief overview of the project.
  - Main features.
  - List of main technologies used.
  - List of the dev dependencies.
  - Live site link.
  - Instruction for running the project on local machines



# Submission

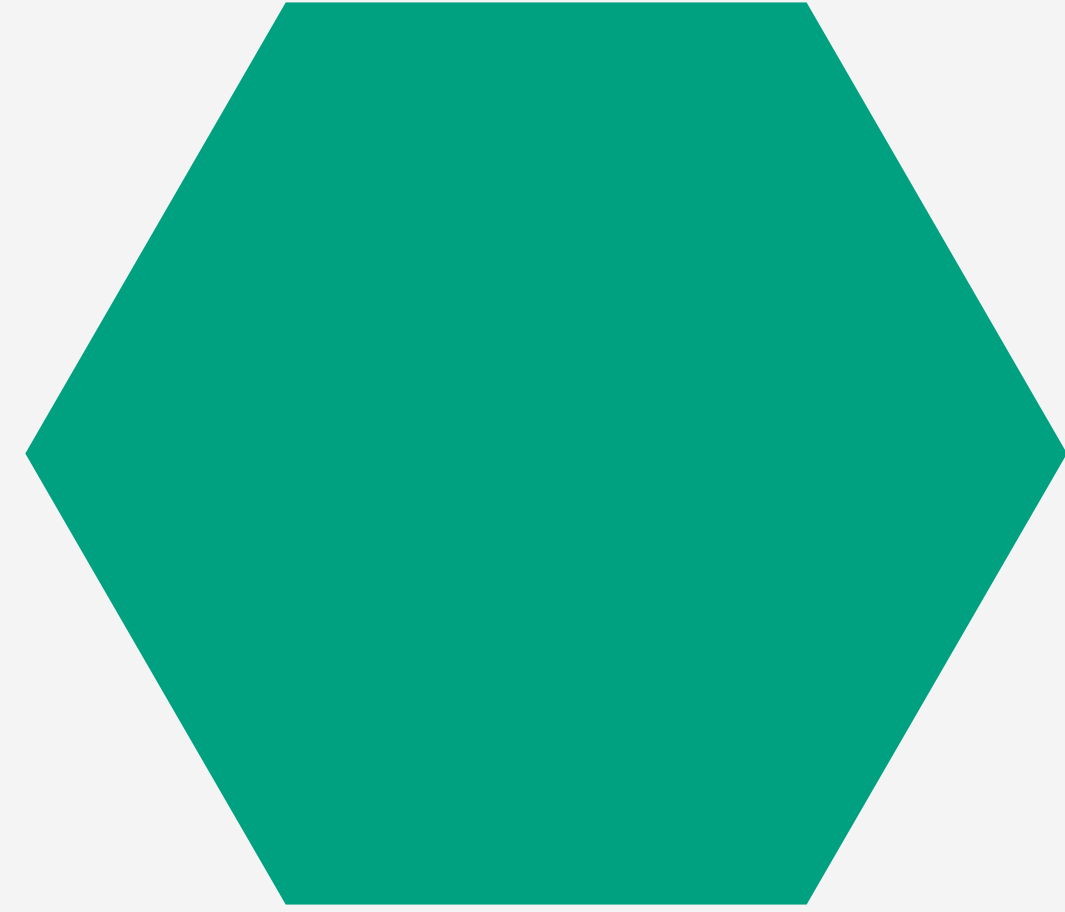
List down the required links.

Make sure the links are public or accessible to the recruiter.

Don't forget giving credentials if there are any.



# Importance of polishing



# ***Polishing***

**Standing out from the crowd.**

**Showing you mean business.**

**Give them reasons to choose you over others.**

**Compensate your qualification gap (if there is any) with the quality of your work.**

**Leverage for negotiation.**





Carefulness in **submission**

# ***Submission***

**Making sure all the required links are submitted.**

**Making sure all the links are visible or accessible to the recruiters.**

**Don't forget your communication skills in the emails or the medium of communications.**

**Don't forget to give credentials that the recruiter might need to test the project.**



# ***Bonus Tips***

Try to do more than 100%.

Try to maintain professionalism in every part of the process.

Fasten your seatbelt for rejections because what does not kill you makes you stronger.

Maintain good communication with the recruiter even after rejections.





***Feel Free To Ask Question .***