

Project Robot librarian

Meeting Number: 1

Meeting Minutes	
Date and Time: Avenue:	7/10/2021 and 03:00 PM Zoom
Chair:	Abdullah alhabib
Client:	Dr.Faisal alhwikem
Attendance:	<ol style="list-style-type: none">1. Abdullah Alhasan2. Migrin Almarshood3. Sultan Alharbi
Absent with Apologies:	<ol style="list-style-type: none">1. Sultan Alodaib2. Mothanna Almohaimid3. Mohamemd Alrobaian

Topics	
No.	Meeting Topics
<ol style="list-style-type: none">1.2.3.	<p>Introduce the chosen process model.</p> <p>Requirements gathering through user stories .</p> <p>Timeframe and future meetings.</p>

Action Items			
No.	Actions	By Whom	Minutes
1.	Explained the chosen process activity model and the reasoning behind it, then asked the client for user stories.	Abdullah Alhabib	3 mins
2.	Presented requirement stories: <ol style="list-style-type: none"> 1. I want the robot to organize books. 2. I want the robot to help lend and return books without the need for human librarians, or the need for the borrower to find the book physically. 3. I want the robot to help the customer find the book he/she needs through the name of the author or genre, and for the robot to specify the versions of the book available currently. 4. I want the robot to clean the books. 	Client	4 mins
3.	Asked about the time frame for meetings and further communication as needed, concluded that regular bi-weekly meetings are appropriate.	Abdullah Alhabib	2 min