

ABDULLAH AMEEN

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COMPUTER SKILLS

- MS Office
- ArcMap & ArcGIS Pro
- Web Mapping
- HTML
- CSS
- Bootstrap
- JavaScript
- Python
- Static Web Development

Graphic Design:

- AutoCAD
- Adobe Illustrator
- Adobe Photoshop
- Graphic Manipulation

LANGUAGE SKILLS

- English – Advanced Proficient
- Pashto - Fluent
- Persian/Dari - Fluent
- Hindi/Urdu - Intermediate

PORTFOLIO

SUMMARY

- Cartographer, civil engineer and educator with over 15 years of diverse experiences in GIS analysis, data visualization, project management, program coordination, education, and social services
- Hands-on in assessing, planning, budgeting, coordination and project/program execution
- Skilled in spatial data analysis, visualization, research and web mapping
- Detail-oriented and flexible professional who is willing to embrace new skills, experienced in teamwork but also enjoys working independently

EDUCATION

UNIVERSITY OF WISCONSIN - MADISON - JAN 2017 – MAY 2020

MASTER OF SCIENCE IN CARTOGRAPHY AND GEOGRAPHIC INFORMATION SYSTEM (GIS)

MADISON AREA TECHNICAL COLLEGE (MATC) - SEP 2015 – MAY 2016

PROJECT MANAGEMENT AND ENGLISH COMMUNICATION COURSES (9 CREDITS)

UNIVERSITY OF KABUL - AFGHANISTAN – MAR 1997 – DEC 2001

BACHELOR OF SCIENCE IN CIVIL ENGINEERING – CERTIFIED BY ONE EARTH INTERNATIONAL CREDENTIAL EVALUATION

WORK EXPERIENCE

Geographic Information System (GIS) Mapping Intern

Telephone and Data Systems (TDS) | Oct 2019 – Present | Madison, Wisconsin

- Added subdivision plats, survey maps and the Right of Way permits to databases
- Researched and collected over 5000 subdivision plats and Certify Survey Maps (CSMs)
- Created geodatabases and drawn subdivision plats' footprints on the top of parcel layers
- Drawn and Indicated Public Utility Easement on over 9000 subdivision plats in ArcGIS
- Assisted in applying and processing the Right of Way permits from permit authorities

Math/Science Instructor

Forward Service Corporation | May 2018 – Aug 2019 | Madison, Wisconsin

- Developed Upward Bound academic year curriculum for high school students
- Guided students on 5-week summer program to one of Wisconsin's universities
- Conducted ACT prep training in math and science sections
- Tutored 60 students in math/science on regular basis

Case Manager

Porchlight Inc. | Aug 2016 – Mar 2018 | Madison, Wisconsin

- Helped clients obtain stable housing and employment
- Maintained clients records and referred them to available community resources
- Provided advocacy and case management to 10 permanent and up to 20 walk-in clients
- Assisted clients in maintaining stable housing and employment

● **Substitute Teacher/AVID Tutor**

Madison Metropolitan School District | Sep 2015 – Feb 2018 | Madison, Wisconsin

- Provided classroom support to teachers and students
- Facilitated tutorial sessions for students in math and science
- Taught and managed a class of 25 - 30 students

● **Field Program Management Unit / Program Support Unit Manager**

AECOM International Development – Stability In Key Area (SIKA -East) - USAID | Feb 2012 – Sep 2014 | Kabul, Afghanistan

- Planned, budgeted, and coordinated field activities for 21 districts and 6 provinces
- Served as a liaison among program/project stakeholders and SIKA-East senior management
- Launched/introduced SIKA-East program to relevant institutions and to the public at the sub national level
- Provided technical support to program and operations staff on regular basis
- Conducted field visits to ensure quality and on timely completion of sub projects

● **Regional Manager**

The Asia Foundation – Performance Based Governors’ Fund (PBGF) - USAID | Jan 2010 – Feb 2012 | Kabul, Afghanistan

- Planned, budgeted, coordinated, and evaluated the PBGF program for central and south eastern regions
- Analyzed and presented performance evaluations of provincial governors’ offices in ArcGIS
- Assisted provincial governors’ offices with quarterly and annual budgeting
- Monitored budget categories to ensure expenditures were in line with program guidelines

● **Engineering Manager (Environmental Health)**

International Rescue Committee (IRC) – National Solidarity Program (NSP) | Mar 2005– June 2009 | Kabul, Afghanistan

- Oversaw a team of 25 district engineers to manage a large-scale community driven reconstruction projects
- Trained district engineers in CAD, GIS, use of Garmin GPS and design of water supply networks
- Checked technical accuracy of sub-project proposals and the total allocated Block Grant prior to donor submission
- Established over 200 Community Development Councils (CDCs) and Community Development Plan (CDPs)
- Surveyed, designed, monitored and inspected over 200 community-based infrastructure projects

● **Design Engineer (Water Supply and Sanitation)**

Danish Committee for Aid to Afghan Refugees (DACAAR) | June 2002 – Mar 2005 – Pakistan and Afghanistan

- Surveyed and designed water supply network projects using GPS, GIS and MS Excel
- Provided technical support to field teams during project implementation
- Inspected quality of drinking water before conducting the survey and prior to project inauguration
- Served as a lead team of a water supply and sanitation project for 10 Afghan refugees camps in Northwestern Pakistan