

ABDULLAH AMEEN

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SUMMARY

- Cartographer, civil engineer and educator with over 15 years of diverse experiences in GIS analysis, data visualization, project management, program coordination, education, and social services.
- Hands-on in assessing, planning, budgeting, coordination and project/program execution.
- Skilled in spatial data analysis, visualization, research and web mapping.
- Detail-oriented and flexible professional who is willing to embrace new skills, experienced in teamwork but also enjoys working remotely and independently.

EDUCATION

UNIVERSITY OF WISCONSIN - MADISON - JAN 2017 – MAY 2020

MASTER OF SCIENCE IN CARTOGRAPHY AND GEOGRAPHIC INFORMATION SYSTEM (GIS)

UNIVERSITY OF KABUL - AFGHANISTAN – MAR 1997 – DEC 2001

BACHELOR OF SCIENCE IN CIVIL ENGINEERING – CERTIFIED BY ONE EARTH INTERNATIONAL CREDENTIAL EVALUATION - UNITED STATES

WORK EXPERIENCE

GIS Data Analyst (Remote) - Telephone and Data Systems (TDS) | Oct 2019 – Present

- Researched permitting authorities, permitting departments, public work technical requirements, ordinances, Right of Way (ROW) permitting process, and more for out of territory and in territory new markets.
- Drafted and finalized over 50 out of territory new markets summaries including GIS maps, charts, and graphs.
- Conducted GIS data analysis and provided estimates for Route Acquisition and Engineering prior to project kickoff.
- Gathered required subdivision plats and Certify Survey Maps (CSMs) from the Register of Deeds Offices, digitized Public Utility Easement (PUE) and subdivision mapping in ArcPro and then published in ArcGIS online.
- Created SOPs, trained personnel in research, ArcGIS, Jira and supervised up to 7 personnel directly.

Math/Science Instructor - Forward Service Corporation | May 2018 – Aug 2019 | Madison, Wisconsin

- Developed Upward Bound academic year curriculum for Madison [East High School](#) students.
- Guided students on a 5-week summer program to one of the universities in Wisconsin and other states.
- Conducted ACT preparation training in math and science sections.
- Tutored 60 students in math/science on a regular basis.

Case Manager - Porchlight Inc. | Aug 2016 – Mar 2018 | Madison, Wisconsin

- Helped clients obtain stable housing and employment.
- Maintained clients' records in [HMIS](#) and placed referrals to available community resources.
- Provided advocacy and case management to 10 permanent and up to 20 walk-in clients.
- Assisted clients in maintaining stable housing and employment.

Substitute Teacher/AVID Tutor - Madison Metropolitan School District | Sep 2015 – Feb 2018 | Madison, WI

- Provided classroom support to teachers and students with special needs.
- Facilitated tutorial sessions in math and science for [Lafollette High](#) School students.
- As a substitute teacher, taught and managed classes of 25 - 30 students.

Program Support Unit Director - AECOM Int. – [Stability in Key Area](#) | Feb 2012 – Sep 2014 | Kabul, Afghanistan

- Planned, budgeted, and coordinated field activities for a [USAID](#) funded program in 21 districts and 6 provinces.
- Served as a liaison between the program stakeholders and SIKA-East senior management.
- Launched/introduced SIKA-East program to relevant institutions and to the public at the sub-national level.
- Provided technical support to program and operations staff on regular basis.
- Conducted field visits to ensure quality and timely completion of sub projects in Southeastern Afghanistan.

Regional Manager - The Asia Foundation – Performance Based Governors Fund | Jan 2010 – Feb 2012 | Kabul, Afghanistan

- Planned, budgeted, coordinated, and evaluated the [PBGF](#) program for central and southeastern regions.
- Assisted provincial governors' offices with quarterly and annual budgeting.
- Worked with sectoral institutions at the sub-national level to practice and promote good governance.
- Monitored budget categories to ensure expenditures were in line with program guidelines.
- Analyzed and presented performance evaluations of provincial governors' offices in ArcGIS.

Engineering Manager - International Rescue Committee (IRC) | Mar 2005–June 2009 | Kabul, Afghanistan

- Supervised a team of 25 district engineers to manage a large-scale community-driven reconstruction projects.
- Trained district engineers in CAD, GIS, use of GPS and the design of water supply networks.
- Checked technical accuracy of sub-project proposals and the total allocated Block Grant prior to submission.
- Established over 200 Community Development Councils (CDCs) and Community Development Plan (CDPs).
- Surveyed, designed, monitored and inspected over 200 community infrastructure projects in Logar province.

Design Engineer-Danish Committee for Aid to Afghan Refugee - [DACAAR](#) | June 2002 – Mar 2005 | Pakistan & Afghanistan

- Surveyed and designed water supply network projects using GPS, GIS, and Microsoft Excel.
- Provided technical support to field teams during project implementation in Afghanistan and Pakistan.
- Inspected quality of drinking water before conducting the survey and prior to project inauguration.
- Coordinated activities with Pakistani's government local authorities, UNHCR and international organizations.
- Served as a lead team of a water supply and sanitation program for Afghan refugees camps in Northwestern Pakistan.

COMPUTER SKILLS:

MS Office, ArcMap, ArcGIS Pro, ArcGIS Online, Google Earth, Web mapping, HTML, CSS, Bootstrap, Python, AutoCAD, Adobe Illustrator, Jira and Static Web Development.

LANGUAGE SKILLS:

English: Advanced Proficient | **Pashto:** Native | **Dari/Persian:** Native | **Arabic:** Elementary