



## Contact

### Phone

0311-1852152

### Email

amkhatri89@gmail.com

## Skills

- HTML & CSS
- Web design
- Web responsive
- Javascript
- Programming
- Front End Development

## Language

English

Urdu

## Links

- [GitHub](#)
- [LinkedIn](#)
- [Portfolio](#)

# Abdul Moiz

Encouraging manager and analytical problem-solver with talents for team building, leading and motivating, as well as excellent customer relations aptitude and relationship-building skills. Proficient in using independent decision-making skills and sound judgment to positively impact company success.

## Experience

### 2023- Present

Codsoft

#### FrontEnd Developer Intern

- Learning new things about developing in the supervision of seniors.
- Assigning tasks given with the help of HTML5, CSS3 and Javascript.

### 2019 - Present

Hanif Fabrics

#### Sole Proprietor

- Answered questions about store policies and addressed customer concerns.
- Greeted customers and helped with product questions, selections, and purchases.

### 2019 - 2019

UHY Hassan Naeem & Co

#### Junior Executive

- Interacted with customers under supervision to support operational objectives.
- Learned new materials, processes, and programs quickly.

### 2018 - 2019

Moin Traders

#### Accounts Assistant

- Processed payments and documents such as invoices, journal vouchers, employee reimbursements, and statements.
- Communicated regularly with customers regarding account questions and issues.

### 2016 - 2017

UK 300, Cargo Clearing & Forwarding Agent

#### Office Assistant

- Completed clerical tasks such as filing, copying, and distributing mail.
- Interacted with customers by phone, email, or in person to provide information.

## Education

### 2023 - Present

Saylani Mass IT Training Institute

#### Web and Mobile App Development

### 2021 - 2022

Benazir Bhutto Shaheed University

#### Associate Degree in Accounting and Finance