



DHIR & PARTNERS SDN BHD (800511-H))
No. 23-2, Jalan Mega, Pusat Perdagangan Mega,
Jalan Sakeh 84000 Muar, Johor.
Tel: 06-950 1006 Fax: 06-959 3436

SMS/LOD APPROVAL FORM (ADD/DELETE)

REQUEST BY

<p>.....</p> <p>Manager</p> <p>Name:</p> <p>Date:</p>	<p>Department:</p> <p>Product:</p> <p><input type="checkbox"/> Add new template</p> <p><input type="checkbox"/> Delete existing template</p> <p><input type="checkbox"/> Edit existing template</p> <p>Validity</p> <p><input type="checkbox"/> Permanent</p> <p><input type="checkbox"/> Temporary (Date between : _____ to _____)</p> <p>Type of template</p> <table border="0"><tr><td><input type="checkbox"/> Reminder</td><td><input type="checkbox"/> Return call</td></tr><tr><td><input type="checkbox"/> PTP/BP/Visit</td><td><input type="checkbox"/> Email/Contact details</td></tr><tr><td><input type="checkbox"/> Campaign/Promotion</td><td><input type="checkbox"/> Others _____</td></tr></table> <p>Please attach:</p> <p>1. Propose template 2. Official approval from client</p>	<input type="checkbox"/> Reminder	<input type="checkbox"/> Return call	<input type="checkbox"/> PTP/BP/Visit	<input type="checkbox"/> Email/Contact details	<input type="checkbox"/> Campaign/Promotion	<input type="checkbox"/> Others _____
<input type="checkbox"/> Reminder	<input type="checkbox"/> Return call						
<input type="checkbox"/> PTP/BP/Visit	<input type="checkbox"/> Email/Contact details						
<input type="checkbox"/> Campaign/Promotion	<input type="checkbox"/> Others _____						

REVIEW BY

<p>.....</p> <p>Compliance Department</p> <p>Name:</p> <p>Date:</p>	<p>Remarks/comments:</p> <p><input type="checkbox"/> Propose SMS/LOD Template/Wording (Please attach)</p> <p><input type="checkbox"/> Official approval from clients (Letter or Email).</p>
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APPROVED BY

<p>.....</p> <p>General Manager</p> <p>Name:</p> <p>Date:</p>	<p>Remarks/comments:</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Reject</p>
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FOR INTERNAL USE ONLY

<p>Received by :</p> <p>.....</p> <p>Name:</p> <p>Date received:</p>	<p>Update by:</p> <p>.....</p> <p>Name:</p> <p>Date Upload:</p>	<p>Remarks/comments:</p>
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