



DHIR AND PARTNERS SDN BHD (800511-H)

No 23-2, Jalan Mega, Jalan Sakeh Pusat Perdagangan Mega, 84000 Muar, Johor. (Tel : 06-950 1006)

EXAMPLE

PURCHASE REQUESTION FORM

Name : Nor Aziera Binti Mashir
Department : Finance
Purpose : CRO Usage

Date : 17/05/23

Person in charge to place order	<u>Zawani</u>
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No	DESCRIPTION	Qty	Per Unit Price	Total	NOTE
1	Headset AVF	20	RM 23.60	RM 472.00	
	(+) Delivery Charge			RM 4.90	
* Please attach quotation / stock record along with this form				TOTAL	
				RM 476.90	

Requested By :	Approved By : General Manager	Verified By :	
		Chief Operating Officer	Finance Department
	DATE :	DATE :	DATE : Max Budget :