

23 Aug 2025

Dear Mr. ,

My name is and I am currently a Student at majoring in . I was recently introduced to your firm via and was impressed with what I learned of your . I am interested in pursuing an position at your firm, and have enclosed my resume and background information below.

I have previously . Through this experience , I have gained skills and honed my . I also had the opportunity to work on , which .

Given my background in and my skills, I am a particularly good fit for the position at your firm. I am impressed by your track record of at and the significant responsibilities given to , and I look forward to joining and contributing to your firm.

A copy of my resume is enclosed for your reference. I would welcome an opportunity to discuss my qualifications with you and learn more about at your earliest convenience. I can be reached at or via email at . Thank you very much for your time and consideration.

Sincerely,

Enclosure: Resume