



To: Parents of Advanced Placement (AP) Students for 2015-2016 school year

Fr: Ms. Annis-Johnson, Principal

RE: Advanced Placement Exam Fees

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Please read the following important information about AP Exams:

- Advanced Placement (AP) classes are *optional* and not required for completion of the Alberta High School Diploma;
- Students may enrol in and successfully complete an AP course or courses without writing the AP exam(s);
- It *may* be beneficial to write the AP exam(s) if students intend to apply to American universities;
- There is a fee of \$118.00 for each AP exam a student chooses to write; and
- The school is not funded to cover the cost of AP exams.

Under the following circumstances, the school will subsidize and/or cover the cost of AP exams:

- The student *must have* AP results to apply to an American university or universities; AND
- The family's school fees have been waived pursuant to the Calgary Board of Education's (CBE) "Fee Waiver Application" process. The criteria for eligibility is as follows:
 - Assistance from Provincial Social Services;
 - Low income but not receiving Provincial Social Services;
 - Government sponsored Conventional Refugee;
 - Treaty status; or
 - Independent student living away from home.
- OR the Principal has approved a waiver of school fees due to financial hardship.

After having read this information, if you are seeking assistance with AP exam fees, please complete the section below and return to **Ms. Ng, AP Coordinator**, at your earliest convenience.

(tear here)

AP Exams:

Based on the information provided above, please select the most appropriate option:

_____ My student must have AP exam results as s/he is applying to American universities AND our school fees have been waived by the CBE or by the Principal. I am requesting that the AP exam fee(s) also be waived.

_____ I am unable to pay the full amount of the AP exam fees but am able to pay \$_____ towards the total cost.

_____ My student is writing _____ AP exams(s) x \$118 per exam and a cheque is attached in the amount of \$_____.