How to Sign Up for the Use of a Computer in 4 Simple Steps

1. CHANGE YOUR CBE PASSWORD

- a. Go to https://webapps.cbe.ab.ca/PasswordReset/Account/LogOn?mode=student
- b. Choose the first option "Change my Password" on the left hand side



c. Make sure to click on "using Gmail"



d. Enter the required information and select "Change password" NOTE: PASSWORD must be a min of 8 character

2. GET YOUR GMAIL USERNAME

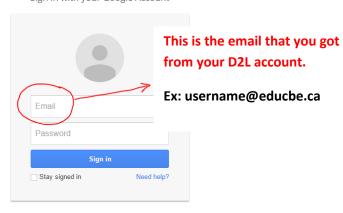
If you do not know your login, you can find it through your D2L home page as follows 🀕 My Home 💙 Select a course... 🔻 🕶 | 🧗 | 🕶 Notifications Calgary Board of Education brightspace Account Settings Log Out @ ePortfolio I Locker Your gmail account should be listed as the alternate email address * Hy Home > Select a course... • F | 19 | ** Calgary Board of Education brightspace € Learning Resources ♥ @ ePortfolio III Locker Help
▼ **11/12/2014** Account Settings Account Settings Discussions Email Save a copy of each outgoing message to the Sent Mail folder Send a copy of each outgoing message to

3. LOGIN TO GOOGLE with your cbe gmail account



One account. All of Google.

Sign in with your Google Account



Create an account

4. COMPLETE THE DIPLOMA SIGN-UP FORM by NOV. 28

Note: if the above link does not work, simply copy the link from below into your web browser:

https://docs.google.com/forms/d/1rFk1N3s18-y2gvhykV-xZtSlkxffFmY6M5wiXy-u7UQ/viewform?embedded=true