



Employer's Student Evaluation Report

Student's Name: _____ Job Title: _____

School: _____ Date: _____

Teacher: _____

Estimated mark _____ %

5	Excellent
4	Above Average
3	Average
2	Needs Improvement
N/A	Not Applicable

Communication

A. Listens with care and focused attention	5	4	3	2	N/A
B. Follows directions.....	5	4	3	2	N/A
C. Communicates ideas clearly and appropriately.....	5	4	3	2	N/A
D. Accepts advice and constructive criticism.....	5	4	3	2	N/A
E. Submits completed timesheets in a timely manner.....	5	4	3	2	N/A

Teamwork

A. Demonstrates respect for the rights and responsibilities of the employer.....	5	4	3	2	N/A
B. Demonstrates respect for the rights and responsibilities of fellow employees.....	5	4	3	2	N/A
C. Demonstrates a positive work ethic.....	5	4	3	2	N/A
D. Works well with others.....	5	4	3	2	N/A

Workplace Skills

A. Understands the goals and priorities of the company.....	5	4	3	2	N/A
B. Demonstrates the importance of customer service.....	5	4	3	2	N/A
C. Demonstrates integrity, responsibility and trustworthiness.....	5	4	3	2	N/A
D. Uses time effectively.....	5	4	3	2	N/A
E. Uses appropriate tools, equipment and materials.....	5	4	3	2	N/A
F. Uses technology effectively (e.g. Computer, voice mail, fax, etc.).....	5	4	3	2	N/A
G. Demonstrates initiative.....	5	4	3	2	N/A
H. Flexible and adapts to change.....	5	4	3	2	N/A
I. Maintains composure.....	5	4	3	2	N/A
J. Attendance.....	5	4	3	2	N/A
K. Punctuality.....	5	4	3	2	N/A
L. Works well independently.....	5	4	3	2	N/A

Health and Safety

A. Exhibits appropriate grooming and clothing for the workplace.....	5	4	3	2	N/A
B. Follows safe work practices and procedures.....	5	4	3	2	N/A
C. Understands handling of hazardous materials where appropriate.....	5	4	3	2	N/A
D. Maintains a clean, safe work area.....	5	4	3	2	N/A

Additional comments:

Completed by: _____ Signature: _____

Company Name: _____ Phone: _____