

## Minutes Of Meeting (Meeting-3)

Date: 16-12-2021

Venue: Microsoft Teams

Minutes taken by: A.Pavan krishna

Attendees: 1.Abhay chaudhary

2. M.Pavan anudeep

3.Mohammed habeeb

4.A.Pavan krishna

### Decisions made:

1.The project-1 named credit password strength classification was completed

2.Pavan anudeep (Data Analyst) executed the code, explained the algorithms used for obtaining the solutions and the outputs were presented to the remaining teammates.

3.Pavan collected the screenshots of code and outputs and attached them in the report which is followed by the conclusion and references.

4. Abhay chaudhary (Team Lead) verified project report, minor changes were made and decided to proceed to the next project “Product Bundle Identification” that was selected by him in the previous meeting.

5.The next meeting for the project-2 is scheduled on 17th of December.

<b>Roles</b>	<b>Assigned to</b>	<b>Actions</b>	<b>Deadline</b>
Team lead	Abhay chaudhary	Conducts the Meeting and does all the presentations	Completed the task that was assigned
Documentation	A.Pavan krishna	Collects the minutes of meeting and also prepares project report	Completed the task that was assigned
Data Scientist	habeeb	prepare data set, data cleaning, data processing.	Completed the task that was assigned
Data Analyst	Pavan anudeep	Should analyze the Data set and predict the solutions	Completed the task that was assigned

Signature of Attendees: