



सं/No. 516 /2020 – NFA/40.21/MCT (Cycle-IV)

निदेशक कार्यालय/Office of the Director

इन्दिरा गांधी राष्ट्रीय वन अकादमी / Indira Gandhi National Forest Academy

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय

Ministry of Environment, Forest & Climate Change

डाकघर- न्यू फॉरेस्ट, देहरादून/P.O. New Forest, Dehradun

Date: 16.07.2020

शुद्धिपत्र/CORRIGENDUM

समस्त बोलीदाताओं को सूचित किया जाता है कि भारतीय वन सेवा (आ.व.से.) अधिकारियों की मिड कैरियर ट्रेनिंग (एमसीटी) के अंतर्गत ऑनलाइन प्रबंधन मॉड्यूल हेतु बोलीदाताओं के चयन के संबंध में निविदा दस्तावेज़ में [संदर्भ: निविदा दस्तावेज सं. 490/2020 – रा.व.अ./40.21/एमसीटी (चक्र - IV)] संशोधन/शुद्धि की जा रही हैं। (संलग्नक - I)

This is for information of all the bidders that the amendments/Corrigendum are being made in tender documents [Ref. Tender Document No. 490/NFA/40.21/MCT (Cycle - IV)] for selection of bidders for the online Management Module of Mid-Career Training (MCT) for Indian Forest Service (IFS) officers (ANNEXURE - I).

बोलीदाताओं को सलाह दी जाती है कि टेंडर के संबंध में अपनी बोलियाँ प्रस्तुत करने से पूर्व वे इन संशोधनों/शुद्धियों पर विचार कर लें। यदि किसी बोलीदाता द्वारा पहले ही अपनी बोली प्रस्तुत कर दी गयी है तो वे संलग्नक - I में दिये गए इन संशोधनों/शुद्धियों के अनुसार अपनी बोली पुनः प्रस्तुत करें।

The bidders are advised to take into account the amendments/Corrigendum before submission of their bids against this tender. If any bidder has already submitted the bid, then they should resubmit the bid taking into account the amendments/Corrigendum in ANNEXURE - I.


निदेशक/Director
इ.गां.रा.व.अ./IGNFA

The following clauses in the RFP Tender Document may be read as follows:

↳ **Clause No. 3: Scope of Work-Page No. 2**

ii) Evolve a training methodology as detailed in the “Appendix – A” on the focus area, deliver the same with mix of in house faculties, by eminent personalities from government and industries and overseas faculty. The resource persons and training contents shall be approved by the IGNFA prior to delivery.

↳ **Clause No. 5.3: Request for Proposal-Page No. 3**

Technical and Financial Proposals must be submitted “in Soft Copy (PDF password & write protected format with scanned EMD) & also in hard copy (simultaneously in separate sealed envelopes and both these envelopes along with EMD shall be placed in an outer envelope and sealed). It should reach IGNFA not later than 05:00 PM on 05.08.2020”. Both inner envelopes shall also indicate the name and address of the party submitting the offer (Bidder). The inner envelope shall contain the Bidder’s technical proposal duly marked “ORIGINAL”. The other inner envelope shall contain the financial proposal duly identified as such. If the envelopes are not sealed and marked as instructed, IGNFA/MoEF&CC will assume no responsibility for the misplacement or premature opening of the proposals submitted. Bids received after the above date and time will not be entertained.

↳ **Clause No. 5.8: Deadline for Submission of Proposals-Page No. 4**

IGNFA must receive proposals not later than 05:00 PM (Indian Standard Time) on “05.08.2020”. Bids received after the above date and time will not be entertained.

↳ **Clause No. 5.11: Financial Proposal-Page No. 6**

Financial proposals will be evaluated following completion of the technical evaluation. Only those Bidders whose technical proposals secure a minimum of 70 points out of a 100 points evaluation system or as chosen by the Expert Committee on account of reason for considering those securing less than 70 points as detailed in “Para No. 5.11”, would qualify for the opening of financial bids. The cost evaluation of the award will be done under Combined Quality Cum Cost Based System as given under “Award Criteria”.

↳ **Clause No. 5.16: Earnest Money Deposit (EMD)-The EMD shall be forfeited in the following events-Page No. 7**

V. If the successful bidder fail to furnish the performance guarantee @ 7% of the cost quoted for delivery of a programs given in “5.17”.

↳ **Clause No. 5.17: Performance Guarantee-Page No. 8**

The successful bidder required to submit 7% value of the cost finalised per program as a Performance Guarantee in the form of DD drawn in favour of the Director, IGNFA, Dehradun /FD “mortgage” with the Director, IGNFA. It is expected to organise one program per annum for each phase and the Performance Guarantee (PG) shall be worked out accordingly for one year per phase. However, the PG shall be released only after completion of the contract to the bidder.

↳ **Clause No. 6.2-Page No. 8**

The initial term of the Contract will be for “two years”.

↳ **Clause No. 7: Proposed Award Schedule-Page No. 8**

Activity	Due Date
Release of RFP document	10.07.2020
Due date for proposal submission	“05.08.2020”
“Opening of Technical & Financial Proposals”	10.08.2020*
Proposed Award Date	To be notified
Commencement of training programme	Tentatively from September, 2020 onwards

*if the day happens to be holiday, the Opening of Technical & Financial Proposals will be held on next working day.

+ Clause No.9: Signing of Contract-Page No. 8

At the same time as IGNFA/MoEF&CC notifies the successful bidders that their proposal/s have been accepted, IGNFA/MoEF&CC will invite them to sign a contract, incorporating all agreements between the parties with required arbitration clause. The successful bidder should pay performance guarantee (PG) of 7% of the accepted contact value of the minimum number of program to be delivered by them on yearly basis. On receipt of the PG, the EMD submitted by the bidder shall be released. IGNFA expect atleast one program per Phase per annum to be conducted during the contract period. Accordingly, 7% of contract value per program shall be the performance Guarantee as elaborate in “Para 5.17”.

+ APPENDIX – A: Broad Scheme and Proposed Contents of Modules for Phase Wise Mid-Career Training of IFS officers

Clause C: Methodology-Page No. 10,12 & 13

The training course will follow various teaching methods, viz. “theoretical lecture sessions, group working & workshops”. The medium of instruction will be English language.

Clause D: Duration and design of Training-Page No. 11, 12 & 13

For the purpose of the bidding the overseas faculty is the one who is having full time placement with the foreign educational institutions and “their presence in the programme shall be counted towards the faculty mix ratio. In case the faculty mix ratio falls in decimals and not meeting the prescribed ratio”, the next higher number shall be counted to arrive at a whole figure.

+ APPENDIX – B: Format for submission of Technical Offer –Page No. 14

B7	Indicate the reception of the participants, transport and logistics arrangements for the faculty members/MOEF&CC officials, their stay arrangements during design, formulation and overseeing the program (“if required”)	
B9	Indicate the arrangements you propose to make for regular interaction with the “IGNFA/MoEF&CC” and the monitoring group.	

+ APPENDIX – C: Format of Submission of Financial Officer–Page No. 15

1.	Cost of the design of the program & Cost for the development of teaching and learning materials	
2.	Cost of delivery of the programme for 60 participants per program. The cost should be inclusive of a) IT related costs of delivery, backup and support for follow up. b) Cost of pre-reading material, study material to participants	
3.	The cost of transport and lodging charges (on single occupancy basis) of maximum two (2) faculty members/MoEF&CC officials for finalizing, overseeing the preparation before and during the program (“if required”).	

+ APPENDIX – F –Page No. 18

If negotiations are held during the period of validity of the proposal, i.e., as per the details indicated in “Paragraphs 5.13” of the RFP document, we undertake to negotiate on the basis of the proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.