

PROJECT MEETING MINUTES

DATE: Wednesday, September 20, 2017
TIME: 11:00 am
LOCATION: SIM HQ BLK A

MEETING / PROJECT NAME: Meeting 8
MINUTES PREPARED BY: Durrah Afshan

1. MEETING OBJECTIVE

Continue working on Website and designing app.

2. ATTENDEES PRESENT

NAME	Student ID	EMAIL	PHONE
Abhi Jay Krishnan	5025448	abhijay.krishnan@gmail.com	81638021
Durrah Afshan	5025916	durrahafshan@gmail.com	91759105
Rivaldo Erawan	5026374	rivaldo.erawan97@gmail.com	96565187
Kim Hyeoncheol	5026052	effectmix@gmail.com	88087415

3. ACTION ITEMS

ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
App design: <ul style="list-style-type: none">- Sign up screen- Forgot password screen- Side menu screen Update on website and project diary	Team	21 st Sept 2017

4. NEXT MEETING (if applicable)

DATE	TBA	TIME	TBA	LOCATION	TBA
OBJECTIVE	User manual is to be made once the app is completed.				

SUBMITTED BY: Abhi Jay Krishnan

APPROVED BY: Durrah Afshan
Rivaldo Erawan
Kim Hyeoncheol