|  |  |
| --- | --- |
| **DATE:** | Monday, October 16, 2017 |
| **TIME:** | 11:00 am |
| **LOCATION:** | SIM HQ BLK A |

**PROJECT MEETING MINUTES**

|  |  |
| --- | --- |
| **MEETING / PROJECT NAME:** | Meeting 12 |
| **MINUTES PREPARED BY:** | Durrah Afshan |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1. MEETING OBJECTIVE** | | | | | | | | |
| Continuation of app Design. | | | | | | | | |
| **2. ATTENDEES PRESENT** | | | | | | | | |
| **NAME** | | **Student ID** | | | **EMAIL** | | **PHONE** | |
| Abhi Jay Krishnan | | 5025448 | | | abhijay.krishnan@gmail.com | | 81638021 | |
| Durrah Afshan | | 5025916 | | | durrahafshan@gmail.com | | 91759105 | |
| Rivaldo Erawan | | 5026374 | | | rivaldo.erawan97@gmail.com | | 96565187 | |
| Kim Hyeoncheol | | 5026052 | | | effectmix@gmail.com | | 88087415 | |
| **3. AGENDA & NOTES, DECISIONS, ISSUES** | | | | | | | | |
| **NOTES** | | | | |  | |  | |
| Discussed the features to add in the app. | | | | | | | | |
| **4. ACTION ITEMS** | | | | | | | | |
| **ACTION** | | | | | **ACTION TO BE TAKEN BY** | | **DATE TO BE ACTIONED BY** | |
| App design:   * Fragment to change the radius of already existing area was added. * Delete existing area was added. * Change settings menu was added * Change password * Download all files from cloud that does not exist in local device | | | | | Team | | 28th Oct 2017 | |
| **5. NEXT MEETING (if applicable)** | | | | | | | | |
| **DATE** | TBA | | **TIME** | TBA | | **LOCATION** | | TBA |
| **OBJECTIVE** | Our aim is to complete 80% of app design by 28th Oct. | | | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **SUBMITTED BY:** | Abhi Jay Krishnan | **APPROVED BY:** | Durrah Afshan |
|  |  |  | Rivaldo Erawan |
|  |  |  | Kim Hyeoncheol |