

DIRECTOR GENERAL C-DAC AWARD



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Policy for DG C-DAC Awards

1. Purpose

This document describes the policy related to DG C-DAC Awards for recognizing innovation, creativity and exceptional contribution in any of the technological areas / domains of C-DAC and outstanding performance of Non-S&T Department, worth making it distinct.

Recognizing the spectrum of activities being carried out in C-DAC:

- Cutting across core research, Hardware Development, Software Development, services and training and to nurture young talent
- Excellence in business and commercialization initiatives
- Effective project management adhering to timelines, rules, delivering quality and customer satisfaction

2. Objective

The objective of the DG C-DAC Awards is:

- To recognize the hard work for outstanding research and development work done in any of the C-DAC technological areas/domains and incentivise the exceptional ability and originality of thinking.
- To recognize the Individual / team / department extraordinaire for the organizational impact of its performance, bringing internal / external customer satisfaction.

3. Scope

This policy applies to:

- Project Teams whose members are employees of C-DAC having exceptional contribution made in any of the C-DAC technological areas/domains. Collaborative projects with external agencies can also be nominated provided C-DAC's contribution is significant. In such cases, it may be noted that the evaluation shall be carried out based on C-DAC's contribution alone.
- All the Non-S&T Teams/Departments, i.e. HRD, Finance, Purchase, Legal, Administration & Facilitation, etc.

4. Categories of Awards

The following categories of awards are instituted:

Category-1: S&T Awards:

1. DG C-DAC Award for Core Research (Team)
2. DG C-DAC Award for excellence in Hardware (Team)
3. DG C-DAC Award for excellence in Software (Team)
4. DG C-DAC Award for excellence in Process and Project Management (Team)
5. DG C-DAC Award for Young Innovator (Individual)

Who can apply?

Project Teams and individual members who are employees of C-DAC and have made exceptional contribution in any of the C-DAC technological areas/domains.

Category-2: Non-S&T Awards:

6. DG C-DAC Make-A-Difference Award (Team)

Who can apply?

Non-S&T Teams / Departments working in the Admin functions such as HRD, Finance, Purchase, Legal, Administration, Facilitation, etc.

Category-3: S&T and Non-S&T Awards:

7. DG C-DAC Award for Business Excellence (Team)

8. DG C-DAC Award for Excellence in Services / Training (Individual)

9. DG C-DAC Award for Astute Project Manager (Individual)

Who can apply?

- *For DG C-DAC Award for Business Excellence, Project Teams who are front ending and involved in commercialization activities with excellent revenue outcomes can apply.*
- *For DG C-DAC Award for Excellence in Services and Training, individual S&T/Non-S&T member at/above middle management level who has made significant contributions towards Services /Training can apply.*
- *For DG C-DAC Award for Astute Project Manager, individual S&T/Non-S&T member at/above middle management level who is involved in leading in execution of the projects can apply.*

5. Selection Process for all categories

Director General, C-DAC will be the awarding authority for DG C-DAC Awards. Based on a 3-stage evaluation process, this award will be given to selected team/individual every year.

4.1 Stage 1

4.1.1 Category-1: S&T Awards: DG C-DAC Award for Core Research, Excellence in Hardware, Excellence in Software, Excellence in Process and Project Management and Young Innovator

Constitution of LSG:

Each Centre Head will constitute a "Local Steering Group" (LSG) to evaluate that centre's project teams (for the categories of "Core Research", "Excellence in Hardware", "Excellence in Software" and "Excellence in Process and Project Management") and individual members (for the "Young Innovator" category) willing to participate in the nominations for S&T categories of the award. Local steering group will consist of at least 3 technical experts for Technical Category from that centre as nominated by the Centre Head. Constitution of the LSG shall be revisited by the Centre Head every year.

Roles & Responsibilities of LSG:

LSG will identify and nominate entries for each category of awards. The project teams (for the categories of "Core Research", "Excellence in Hardware", "Excellence in Software" and "Excellence in Process and Project Management") and individual members (for the "Young Innovator" category) willing to participate in the nominations for the award may also apply to the LSG as per the prescribed format as specified in Annexure A. LSG

will evaluate each nomination and will make one page summary of the strengths of the work and why the work is worthy of the award under the respective category. LSG may ask for the presentations for the nominations.

Stage-1 Finalization:

LSG will give its feedback to the Centre Head. Centre Head will nominate a maximum of 2 (two) projects for each of the following categories-

1. DG C-DAC Award for Core Research
2. DG C-DAC Award for excellence in Hardware
3. DG C-DAC Award for excellence in Software
4. DG C-DAC for excellence in Process and Project Management

And a maximum of 2 (two) individual members for the

5. DG C-DAC Award for Young Innovator

Centre Head will send the relevant details of those projects/teams (for the categories of “Core Research”, “Excellence in Hardware”, “Excellence in Software” and “Excellence in Process and Project Management”) and individual members (for the “Young Innovator” category) to the Sr. Director- Corporate R&D as per the prescribed format provided in Annexure A.

4.1.2 Category-2: Non-S&T Award: DG C-DAC Make-A-Difference Award

Constitution of LSG:

Each Centre Head will constitute a "Local Steering Group" (LSG) to evaluate that centre's Non-S&T Department willing to participate in the nominations for the Make-A-Difference category of the award. Local steering group will consist of at least 3 domain experts for Non-S&T category from that centre as nominated by the Centre Head. Constitution of the LSG shall be revisited by the Centre Head every year.

The Non-S&T Departments willing to participate in the nominations for the award may apply to the LSG as per the prescribed format as specified in Annexure B.

Roles & Responsibilities of LSG:

LSG may also identify and nominate teams/departments for the Make-A-Difference category of awards.

LSG will evaluate each nomination and will make one page summary of the strengths of the work and why the work is worthy of the award under the respective category. LSG may ask for the presentations by Non-S&T teams.

Stage-1 Finalization:

LSG will give its feedback to the Centre Head. Centre Head will nominate not more than two teams for the

1. DG C-DAC Make-A-Difference Award.

Centre Head will send the relevant details of those Non-S&T teams/departments to Registrar, C-DAC as per the prescribed format provided in Annexure B.

4.1.3 Category-3: S&T and Non-S&T Awards: DG C-DAC Award for Business Excellence, DG C-DAC Award for Excellence in Services / Training and DG C-DAC Award for Astute Project Manager

Constitution of LSG:

Each Centre Head will constitute a "Local Steering Group" (LSG) to evaluate that centre's Business project teams (for the categories of "Business Excellence") and individual members (for the "Excellence in Services / Training" and "Astute Project Manager" category) willing to participate in the nominations for S&T and Non-S&T categories of the award. Local steering group will consist of at least 2 technical experts and at least 1 Business Management Expert/Finance expert from that centre as nominated by the Centre Head. Constitution of the LSG shall be revisited by the Centre Head every year.

Roles & Responsibilities of LSG:

LSG will identify and nominate entries for each category of awards. The Business project teams (for the categories of "Business Excellence") and individual members (for the "Excellence in Services / Training" and "Astute Project Manager" category) willing to participate in the nominations for the award may also apply to the LSG as per the prescribed format as specified in Annexure C, D & E respectively. LSG will evaluate each nomination and will make one page summary of the strengths of the work and why the work is worthy of the award under the respective category. LSG may ask for the presentations for the nominations.

Stage-1 Finalization:

LSG will give its feedback to the Centre Head. Centre Head will nominate a maximum of 2 (two) projects for each of the following categories-

- DG C-DAC Award for Business Excellence

And a maximum of 2 (two) individual members for the

10. DG C-DAC Award for Excellence in Services / Training
11. DG C-DAC Award for Astute Project Manager

Centre Head will send the relevant details of those projects/teams (for the categories of "Business Excellence") and individual members (for the "Excellence in Services / Training" and "Astute Project Manager") to the Sr. Director-PS&O as per the prescribed format provided in Annexure B & D respectively.

4.2 Stage 2

4.2.1 Category-1: S&T Awards: DG C-DAC Award for Core Research, Excellence in Hardware, Excellence in Software, Excellence in Process and Project Management and Young Innovator

There will be three evaluation committees each consisting of Chairperson (Executive Director/Senior Director), Senior Director-Corporate R&D as member convenor and 2 internal members (from different centres) as nominated by the Director General for the evaluations. DG may consider nomination of external member as required.

1. DG C-DAC Award for Core Research & DG C-DAC Award for Young Innovator
2. DG C-DAC Award for excellence in Hardware

3. DG C-DAC Award for excellence in Software & DG C-DAC Award for excellence in Process and Project Management

All the shortlisted teams for the categories of “Core Research”, “Excellence in Hardware”, “Excellence in Software”, “Excellence in Process and Project Management” and individual members for “Young Innovator” category from various centres will give presentations to the evaluation committee. Evaluation committee will shortlist a maximum of 3 nominations under each category.

4.2.2 Category-2: Non-S&T Award: DG C-DAC Make-A-Difference Award

There will be an evaluation committee consisting of Chairperson (Executive Director/Senior Director), Director (HRD), Director (Finance), Registrar as member convenor and 2 internal members (from different centres) as nominated by the Director General for the evaluation of nominations.

All the shortlisted Teams/Departments for the category of Make-A-Difference award from various centres will give presentations to the evaluation committee. Evaluation committee will shortlist a maximum of 3 nominations.

4.2.3 Category-3: S&T and Non-S&T Awards: DG C-DAC Award for Business Excellence Award, DG C-DAC Award for Excellence in Services / Training and DG C-DAC Award for Astute Project Manager

There will be an evaluation committee consisting of Chairperson (Executive Director), Senior Director – PS&O as member convenor, Director (Finance), Registrar and 2 technical members from different centres as nominated by the Director General for the evaluation of nominations.

All the shortlisted Teams/Members for the category of Business Excellence, Excellence in Service/Training and Astute Project Manager award from various centres will give presentations to the evaluation committee. Evaluation committee will shortlist a maximum of 3 nominations for each category.

4.3 Stage 3

There will be a selection committee consisting of Director General, Senior Director (R&D), Senior Director (PS&O), Registrar and Member from Corporate Administration as nominated by Director General and 2 external members who are distinguished experts in the technical field/Administrative field. Director General will be the chairman of the selection committee. Director General Office will facilitate engaging the external members of the selection committee. All the teams/departments for the categories of “Core Research”, “Excellence in Hardware”, “Excellence in Software”, “Excellence in Process and Project Management”, “Business Excellence” & “Make-A-Difference Award” and individual members for “Young Innovator”, “Excellence in Services / Training” and “Astute Project Manager” shortlisted from the stage 2 evaluation process, will give presentations to the selection committee. Selection committee will select the winner for each category of the award.

6. The Award

This award will consist of a silver medal, a certificate and a monetary prize of Rs. 25,000/- for each category.

5.1 Number of Awards

Normally only one DG C-DAC Award will be given annually for each category. Director General, C-DAC reserves the right not to select a recipient for a particular year.

5.2 Selection Criteria:

5.2.1 DG C-DAC Award for Core Research

The selection committee will select the recipient of the award for outstanding research and development work done in any of the C-DAC technological areas/domains primarily based upon but not limited to the following parameters.

- 1.1. Claims and Quantifiable measure of Success (Contribution at Core Research through advancement in algorithm)
- 1.2. Originality of approach and thinking
- 1.3. Publishing of work (High impact publications)
- 1.4. Patents/IPR
- 1.5. Strengths and limitations
- 1.6. Validation and Recommendation by domain experts (Benchmark to prove its efficiency)
- 1.7. Practical use-case
- 1.8. Impact on performance and use-case

Additional guidelines –

- Each of the evaluation parameters be given a score between 1 and 10 [1: lowest, 10: highest]
- You may like to consider more weightage to parameters (1.1), (1.2), (1.3) and (1.4) for the evaluation in Core Research category
- Activity to have been initiated not beyond 3 years earlier
- You may like to provide inputs on Specific recommendations of Centre Head, Local Steering Group and Evaluation Committee and any other relevant information as a note

5.2.2 DG C-DAC Award for Excellence in Hardware

The selection committee will select the recipient of the award for outstanding research and development work in hardware carried out in any of the C-DAC technological areas/domains primarily based upon but not limited to the following parameters.

- 2.1. Potential societal impact of the research
- 2.2. Originality of approach and thinking (Innovation and Novelty)
- 2.3. Publishing of work
- 2.4. Patents
- 2.5. Efficiency with respect to Functionality, Performance and Cost
- 2.6. Status of completion/deployment
- 2.7. IP (semiconductor design)
- 2.8. Testimonials from users
- 2.9. Strengths and limitations
- 2.10. Substantial outcome/impact in terms of revenue/deployment/IPR/Awards/social/strategic, etc. to have been carried out during the ensuing year

Additional guidelines –

- Each of the evaluation parameters be given a score between 1 and 10 [1: lowest, 10: highest]

- You may like to consider more weightage to parameters (2.6), (2.7) and (2.10) for the evaluation in “Excellence in Hardware” category
- Activity to have been initiated not beyond 3 years earlier
- You may like to provide inputs on Specific recommendations of Centre Head, Local Steering Group and Evaluation Committee and any other relevant information as a note

5.2.3 DG C-DAC Award for Excellence in Software

The selection committee will select the recipient of the award for outstanding research and development work carried out in software in any of the C-DAC technological areas/domains primarily based upon but not limited to the following parameters.

- 3.1. Potential societal impact of the research
- 3.2. Originality of approach and thinking (Innovation and Novelty)
- 3.3. Publishing of work
- 3.4. Patents
- 3.5. Efficiency with respect to Functionality, Performance and Cost
- 3.6. Testimonials from users
- 3.7. Scale of usage
- 3.8. Standards (if any)
- 3.9. Strengths and limitations
- 3.10. Substantial outcome/impact in terms of revenue/deployment/IPR/Awards/social/Strategic, etc. to have been carried out during the ensuing year

Additional guidelines –

- Each of the evaluation parameters be given a score between 1 and 10 [1: lowest, 10: highest]
- You may like to consider more weightage to parameters (3.7), (3.8) and (3.10) for the evaluation in “Excellence in Software” category
- Activity to have been initiated not beyond 3 years earlier
- You may like to provide inputs on Specific recommendations of Centre Head, Local Steering Group and Evaluation Committee and any other relevant information as a note

5.2.4 DG C-DAC Award for Excellence in Process and Project Management

The selection committee will select the recipient of the award for outstanding work carried out in project execution in any of the C-DAC technological areas/domains primarily based upon but not limited to the following parameters.

- 4.1. Efficiency with respect to Functionality, Performance and Cost
- 4.2. Methodology, process and procedures being practiced as per established standards
- 4.3. Smooth and timely execution
- 4.4. Quality delivery as per user requirements.
- 4.5. Efficient resource utilization
- 4.6. Revenue generation per capita resource utilized
- 4.7. Testimonials from users
- 4.8. Templates and guidelines for replication
- 4.9. Impact analysis

Additional guidelines –

- Each of the evaluation parameters be given a score between 1 and 10 [1: lowest, 10: highest]
- You may like to consider more weightage to parameters (4.2), (4.3), (4.4) and (4.9) for the evaluation in “Excellence in Process and Project Management” category
- Activity to have been initiated not beyond 3 years earlier

You may like to provide inputs on Specific recommendations of Centre Head, Local Steering Group and Evaluation Committee and any other relevant information as a note

5.2.5 DG C-DAC Award for Young Innovator

The selection committee will select the young recipient (age ≤ 35 years) of the award for outstanding research and development work done in any of the C-DAC technological areas/domains primarily based upon but not limited to the following parameters.

- 5.1. Potential societal impact of the innovation
- 5.2. Originality of approach and thinking (Innovation and Novelty)
- 5.3. IP Potential (Publication / Patents)
- 5.4. Efficiency with respect to Functionality, Performance and Cost
- 5.5. Testimonials from users
- 5.6. Strengths and limitations
- 5.7. Individual innovation component (IPR/High impact publication)
- 5.8. Claim in relation to international/national scenario

Additional guidelines –

- Each of the evaluation parameters be given a score between 1 and 10 [1: lowest, 10: highest]
- You may like to consider more weightage to parameters (5.7) and (5.8) for the evaluation in “Young Innovator” category
- Activity to have been initiated not beyond 3 years earlier
- You may like to provide inputs on Specific recommendations of Centre Head, Local Steering Group and Evaluation Committee and any other relevant information as a note

5.2.6 DG C-DAC Award for Business Excellence

The selection committee will select the recipient of the award for outstanding contribution in commercialization activity using C-DAC technological innovations primarily based upon but not limited to the following parameters:

- 6.1. Revenue generated/ToT/licensing
- 6.2. Scale of deployments and Intensity of competency demonstrated Perseverance and determination in challenging eco systems such as managing external factors – Technology, Economy, Social Decision making system
- 6.3. Calibration of the progress on the journey of excellence during times of financial and economic upheaval when the dynamic business environments are plagued with unforeseen global issues
- 6.4. Enhancement in quality of life and societal influence
- 6.5. Improved product branding and recognition by widely used search engine and social media.
- 6.6. Successful completion of the business life cycle which includes timely realization of funds and satisfactory delivery of the project as per predefined milestones

6.7. Testimonials from users

6.8. Concrete Future plan (like LOI) with respect to revenue generation, scale of deployment, brand building

Additional guidelines –

- Each of the evaluation parameters be given a score between 1 and 10 [1: lowest, 10: highest]
- You may like to consider more weightage to parameters (6.1), (6.2) and (6.7) for the evaluation in “Business Excellence” category
- Activity to have been initiated not beyond 3 years earlier
- You may like to provide inputs on Specific recommendations of Centre Head, Local Steering Group and Evaluation Committee and any other relevant information as a note

5.2.7 DG C-DAC Award for Excellence in Services / Training

The selection committee will select the recipient of the award for outstanding contribution towards offering Services/training in C-DAC primarily based upon but not limited to the following parameters:

- 7.1. Revenue generated
- 7.2. Scale of deployments and Intensity of competency demonstrated
- 7.3. Performance based on Benchmarking & comparisons
- 7.4. Addressing Risks mitigation and dependency
- 7.5. Enhancement in customer satisfaction index and societal influence
- 7.6. Improved C-DAC branding
- 7.7. Successful completion of the business life cycle which includes timely satisfactory delivery of the project as per predefined milestones
- 7.8. Testimonials from users
- 7.9. Concrete Future plan (like LOI) with respect to revenue generation, scale of deployment, brand building

Additional guidelines –

- Each of the evaluation parameters be given a score between 1 and 10 [1: lowest, 10: highest]
- You may like to consider more weightage to parameters (7.4), (7.5) and (7.6) for the evaluation in “Excellence in Service/Training” category
- Activity to have been initiated not beyond 3 years earlier
- You may like to provide inputs on Specific recommendations of Centre Head, Local Steering Group and Evaluation Committee and any other relevant information as a note

5.2.8 DG C-DAC Award for Astute Project Manager

The selection committee will select the recipient of the award for outstanding contribution in project management primarily using but not limited to the following parameters:

- 8.1. Scale of Project: Project duration, Funds, Geographical spread etc.
- 8.2. Project Complexity: Volume of work, Technology involved, co-ordination etc.
- 8.3. Effective and efficient use of resources: Time, Money, People, Infrastructure
- 8.4. Managing External interface: Political (Govt. Policy), Economic, Social, Technology
- 8.5. Expansion Strategy: Using similar technology with other client or using similar technology for different solution with same client.
- 8.6. Impact of the Project

- 8.7. Unique selling proposition and innovation: Scoring above competition by providing attractive value proposition
- 8.8. Standards of work: Implementing standard work practices to reduce atrophy.

Additional guidelines –

- Each of the evaluation parameters be given a score between 1 and 10 [1: lowest, 10: highest]
- You may like to consider more weightage to parameters (8.2), (8.3) and (8.6) for the evaluation in “Astute Project Manager” category
- Activity to have been initiated not beyond 3 years earlier
- You may like to provide inputs on Specific recommendations of Centre Head, Local Steering Group and Evaluation Committee and any other relevant information as a note

5.2.9 DG C-DAC Make-A-Difference Award

The LSG will nominate one Non-S&T department for the centre for “DG C-DAC Make-A-Difference Award” primarily based on the following parameters:

- 9.1. Initiatives/process improvements, Innovation, cost effectiveness and financial advantage
- 9.2. Execution/Delivery Focus/ Response to Organizational needs/Adherence to timelines
- 9.3. Service Orientation, Collaboration and Internal Customer Satisfaction
- 9.4. Special Achievements/ Contributions / assignments which are of non-routine nature
- 9.5. Involvement in strategic and developmental management

Additional guidelines –

- You may like to provide inputs on Specific recommendations of Centre Head, Local Steering Group and Evaluation Committee and any other relevant information as a note.

Competing departments should submit their performance report with acceptance of the Centre Head to LSG.

7. Presentation of the Awards

DG C-DAC Awards will be presented by the Director General, C-DAC at a designated C-DAC specific event. The award-winning project teams (in case of Core Research, Excellence in Hardware, Excellence in Software, Excellence in Process and Project Management categories), Departments (in case of Make-A-Difference Award category) and individual members (in case of Young Innovator, Excellence in Services / Training and Astute Project Manager category) will be informed about the date and venue of the event through C-DAC communication channels.

Format for nomination of DG C-DAC for Category-1 : S&T Awards

To be filled by Project Team / Individual member in case of “DG C-DAC Award for Young Innovator” category

1. Centre Location
2. Name of Project
3. Category of Award (Please tick only one of the following):
 - DG C-DAC Award for Core Research
 - DG C-DAC Award for excellence in Hardware
 - DG C-DAC Award for excellence in Software
 - DG C-DAC Award for excellence in Process and Project Management
 - DG C-DAC Award for Young Innovator
4. Technological Area/ Domain
5. Names of member(s) for nomination
6. Synopsis of Work
7. Full Details of Work
8. Originality of Approach and Thinking (Innovation and Novelty)
9. Has the work been published? If so, list all the publications
10. List of all the patents
11. Efficiency with respect to Functionality, Performance and Cost (if applicable)
12. Claims and Quantifiable Measures of Success (if applicable)
13. Significant contribution/impact/milestones achieved during the ensuing year
14. Potential Societal Impact of Work (if applicable)
15. Testimonials from users (if applicable)
16. Any other information relevant for award consideration
17. Contact Person Details (including Email ID and Mobile/Landline number)

Signature of Contact Person

To be filled by Centre Head

18. Specific Recommendations
19. Is the project evaluated by any Local Steering Group? If so, report of evaluation by Local Steering Group may be attached
20. In your opinion why is the project relevant for the award? You may highlight strong points and limitations in your own words (confidentially)

Signature of Centre Head

Date
Place

Format for nomination of DG C-DAC Award for Category-2: Make a difference Award**To be filled by the Department**

1. Name of the Non-S&T Department:
2. Area of function(s):
3. No. of members with Pay level:
4. Details of the specific works carried out:

Signature of HoD

To be filled by the Centre Head

5. Evaluation of the department on the basis of the performance report submitted:

Sr. No.	Evaluation Criteria	Claim Statement	Value Addition & organizational impact
1	Initiatives/ process improvements, Innovation, cost effectiveness and financial advantage etc.		
2	Execution/ Delivery Focus/ Response to Organizational needs/ Adherence to timelines		
3	Service Orientation, Collaboration and Internal Customer Satisfaction		
4	Special Achievements/ Contributions / assignments which are of non-routine nature		
5	Involvement in Strategic and Developmental Management		

6. Testimonials from internal customers (if applicable):
7. Any other information relevant for consideration for award

Signature of Centre Head

Date
Place

Format for nomination of DG C-DAC Award for Category-3: Business Excellence

(To be filled by Project Team)

1. Name of Business Project/Service Delivery
2. Technological Area/Domain
3. Names of all team members for nomination (maximum of 5 only)
4. Synopsis of Programme/Project/Service
5. Full Details of Programme/Project/Service including Revenue generated/ToT/licensing, Scale of deployments and concrete future plan
6. Originality of approach, thinking and the drive for sense of purpose
7. Mechanism followed to ensure adherence to ethics and integrity in process followed/administered
8. Efficiency with respect to Functionality, Performance, Competency and Cost (if applicable)
9. Claims and Quantifiable Measures of Success such as achievement of pre-defined milestones, C-DAC branding, timely realization of 100 % project value
10. Enhancement in quality of life (if applicable)
11. Testimonials/recommendation from users (if applicable)
12. Any other information relevant for award consideration
13. Contact Person Details

To be filled by Centre Head

- Specific Recommendations
- Is the project evaluated by any Local Steering Group? If so, report of evaluation by Local Steering Group may be attached
- In your opinion why is the project relevant for the award? You may highlight strong points and limitations in your own words (confidentially)

Signature of Centre Head

Date
Place

Format for nomination of DG C-DAC Award for Category-3: Excellence in Service/Training

1. Name of Project:
2. Project duration: Project outlay:
3. Names of all team members involved in project (Reporting relationships or organogram)
4. Brief description of the Project objectives:
5. Unique value proposition of the project to the end-user/ funding agency:
6. Revenue generated:
7. Risks mitigation and dependency
8. Enhancement in customer satisfaction index and societal influence
9. Work practices, Quality Assurance standards, and tools implemented to reduce atrophy:
10. Improved C-DAC branding
11. Quantifiable "Measures of Success" such as achievement of pre-defined milestones, enhancing C-DAC image,
12. Any other information relevant for award consideration
13. Contact Person Details

To be filled by Centre Head

- Specific Recommendations
- Is the project evaluated by any Local Steering Group? If so, report of evaluation by Local Steering Group may be attached
- In your opinion why is the project relevant for the award? You may highlight strong points and limitations in your own words (confidentially)

Signature of Centre Head

Date
Place

Format for nomination of DG C-DAC Award for Category-3: Astute Project Manager

(To be filled by Project Manager Competing)

1. Name of Project:
2. Project duration: Project outlay:
3. Names of all team members involved in project (Reporting relationships or organogram)
4. Brief description of the Project objectives:
5. Unique value proposition of the project to the end-user/ funding agency:
6. Unique project features/innovation/complexities in project:
7. Work practices, Quality Assurance standards, and tools implemented to reduce atrophy:
8. Challenges in external interface and strategy to manage external interface:
9. Quantifiable “Measures of Success” such as achievement of pre-defined milestones, enhancing C-DAC image,
10. Impact and Expansion strategy
11. Testimonials/recommendation from users (if applicable)
12. Any other information relevant for award consideration
13. Contact Person Details

To be filled by Centre Head

- Specific Recommendations
- Is the project evaluated by any Local Steering Group? If so, report of evaluation by Local Steering Group may be attached
- In your opinion why is the project relevant for the award? You may highlight strong points and limitations in your own words (confidentially)

Signature of Centre Head

Date
Place

Tentative Dates

Last date for receipt of stage one nominations from Centre Heads – 25th May

Last date for stage 2 evaluation by committee – 25th June

Date of stage 3 Selection Committee meeting – July end

Date of presentation of award – 15th August