# Meeting Minutes

## Weekly Meeting with team/Supervisor

## Meeting No:  9

## Meeting Details

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|---|---|
| Date: | 19/08/2023 |
| Venue: | Microsoft Teams |
| Attendees: | Udit Pradeep Malshe<br>Abhijeet Kumar<br>Vidyut Venkatesan<br>Ibrahim Al-Ashhab<br>Rashik Raj |
| Apologies: | N/A |

## Information / Decisions

| No. | Item |
|---|---|
| 1 | Finalise tasks for assignment |
| 2 | System Architecture |
| 3 | Data Model |
| | |
| | |

## Action Items

| No. | Item | Who | By |
|---|---|---|---|
| 1 | Meeting minutes for week 2 | Raskik Raj | Raskik Raj |
| 2 | Data Model and architecture | Abhijeet Kumar | Abhijeet Kumar |
| 3 | Wireframes and user story templates | Udit Pradeep Malshe | Udit Pradeep Malshe |
| 4 | Meeting minutes for week 1 | Vidyut Venkatesan | Vidyut Venkatesan |
| 5 | Intro, functional & non-functional reqs | Ibrahim Al-Ashhab | Ibrahim Al-Ashhab |