

## Task 1. Analytics Task for Interns

### Budget Analysis:

Create a detailed monthly expense table as shown in following sample table and based on your monthly expenses solve following 4 Question.

Expense Table				
Sr. No.	Category	Subcategory	Expense Amount	Remark
1	Housing	Rent	2500	Monthly rent
2	Housing	Maid Salary	500	Total Rs 2000 distributed among 4 members
3	Travel	Bus Ticket/Pass	400	monthly visit back to home
4	Travel	Bike Maintenance	200	Once in 6 month Rs 1200
5	Travel	Fuel	1000	
6	Entertainment	Movie	250	Monthly one Movie
7	Entertainment	OTT (Prime Video Subscriptions)	83	Yearly Subscription Rs 1000
8	Food	Food	400	Fast food
9	Miscellaneous	stationery	100	
10	Learning	Books	200	
Total Expense			5633	
Total Budget			8000	

### Questions:

1. What is the total Percent expense for the month?
2. Which category is your maximum and minimum expense for the month?
3. What percentage of income is spent on housing?
4. How will you save 10% of your monthly Income?

### Report Submission:

Upload and submit your report in any format of your preference MS word, power point, excel or PDF on link: <https://forms.gle/zm3tZ281HjpKJXLGA>

**Prize:** Top 5 Candidate will receive an Amazon gift voucher Rs 1,000 or can get this amount added their stipend.

### Submission Deadline:

Tuesday 11<sup>th</sup> April 2023 end of the day

**Next Session date:** Wednesday 12<sup>th</sup> April 2023 at 6 pm on PHN Technology YouTube Page

### **Additional Information on Assignment**

#### **Tips for Creating a Budget spreadsheet:**

- Open a new Excel workbook or google sheet.
- Replicate the sample table mentioned on the 1<sup>st</sup> page
- Formulas required SUM, MIN, MAX
- Feature required: PIVOT TABLE and GRAPHS for representation

Use google search or contact your Coordinator/Mentor over WhatsApp/Email for help regarding your assignment.

#### **Following parameter will be consider for winner selection (There will be weightage for parameters):**

- Logic and reasoning behind the answers (weightage 40%)
- Presentation skill (weightage 30%)
- Tools used (weightage 10%)
- Innovation (weightage 10%)
- TAT (Turnaround time) of Report submission (weightage 10%)

### **FAQ (Frequently Asked question on Internship)**

1. Will there be any Job Opportunity after this internship?
  - a. Yes, we do have multiple opening at PHN Technology, good performing student who will be submit task to them will get interview call for placement from PHN Technology and partner companies. Along with a letter of recommendation.
2. I registered for a different domain, but I got a different internship. What should I do now?
  - a. Please reach out to the internship coordinator/Mentor over WhatsApp or Email us on [internship@phntechnology.com](mailto:internship@phntechnology.com) about your issue with your detail. If you want you may change your domain as well.
3. Is it mandatory to join live session? Can I watch recorded session?
  - a. No, attending live session is not mandatory you can watch it later but live attended student will get more weightage in their performance evaluation.
4. Can I know if there is any stipend?
  - a. Yes, there is stipend with following conditions: 75% attendance in all live sessions, Completion of 2 Mandatory Tasks and total 80% of task completion. Interview selection

5. Will the entire internship be on YouTube?
  - a. No, the internship will involve various activities, and not all of them will be on YouTube
6. Sir, I attended the last session but have not received any mail or offer letter?
  - a. Please check your spam or junk mail folder for communication. Internship confirmation email will be sent to you before 11<sup>th</sup> April 2023.
7. Will this recording be saved?
  - a. Yes, the recording will be saved and available on your YouTube channel <https://www.youtube.com/@phntechnology213/streams>
8. Is it necessary to have a PC or laptop?
  - a. It is not mandatory for the internship; you can lend with or use your college lab for tasks.
9. Can we do two internships at a time?
  - a. Yes, since we required only 1 hour of your daily bandwidth you make work on some other project as well
10. What is the pre-requirement for cracking the interview?
  - a. A dedicated session will be conducted for interview guidance. However, if you attend all the session and try to complete your task then you will be in better position to crack it.
11. Do we have to do sales also?
  - a. No
12. How many times will the sessions be held in one week?
  - a. Once a week mostly on Wednesday or Thursday, communication will be sent prior to every session
13. Can I change my Domain?
  - a. Yes, you can change your domain connect with you coordinator/Mentor they will help you out or send an email on [internship@phntechnology.com](mailto:internship@phntechnology.com)
14. When will my internship start?
  - a. Your internship will start after attending your first session with PHN.

15. What if I get rejected from the interview?

- a. It will not affect your internship; we are taking the interviews for the stipend.

