

Pay My Dues for WaterTax

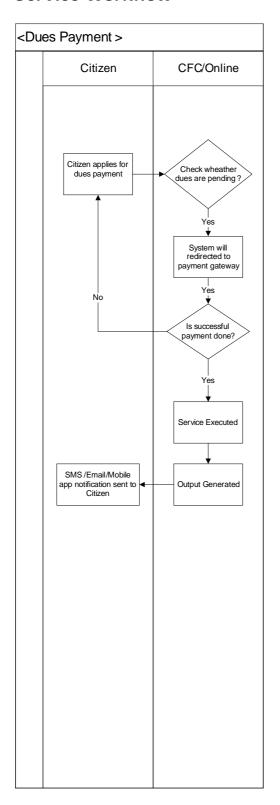
1. Process Flow:

- Citizen can apply for the service on Web, Aaple Sarkar, and Mobile App or can visit to CFC/ULB office. On Web, he can upload the supporting mandatory documents.
- Pay the prescribed fees either Online (Credit Card/Debit Card/Net Banking) or Offline (At ULB/CFC).
- Application no. is generated which is further can be used by applicant to track the application.
- Applicant will be informed through SMS and email for every important event.
 - Verification of documents will be done at ULB/CFC counter. Citizen needs to submit the copies of the documents at the ULB counter in case of ULB (CFC) application or needs to upload documents in case of online application.
- ULB/CFC clerk will check all the documents and authorize or Un-authorize the application.
- If application is un-authorized then citizen can re-submit document or can correct the application form.
- If application is authorized then it will be scrutinized (if applicable) by the respective department.
- Later, Citizen will avail the digitally signed certificate against the service applied through online login or from the ULB/CFC counter.
- Timeline to complete the Services:

Services	No. of days
Pay my due for Water	Immediate



Service Workflow





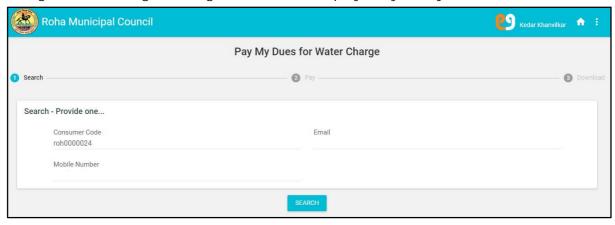
• Document Checklist

NA

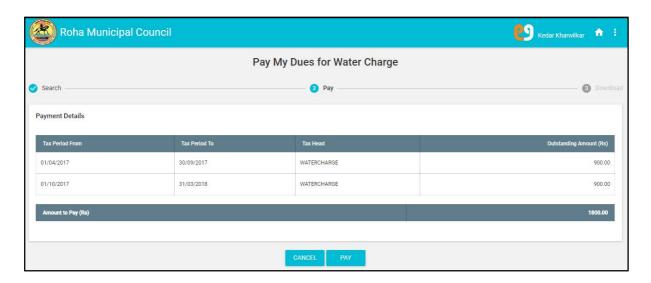


Screenshots

• Step1: Click on "Water" module link to Apply For "Pay My Dues for Water Charges". On clicking following screen will be displayed by the system



 Step 2: User should enter provided search parameters and click on Search button. On clicking, page will be redirect to the "Pay My Dues for Water Charges" page

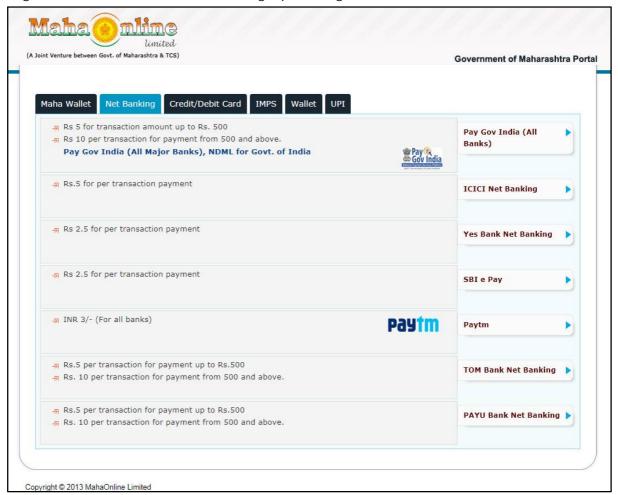


• Step 3: User should click on "Pay" button to proceed with payment. After Clicking on Pay Button, page will be redirect to the Mahaonline Payment Mode Page



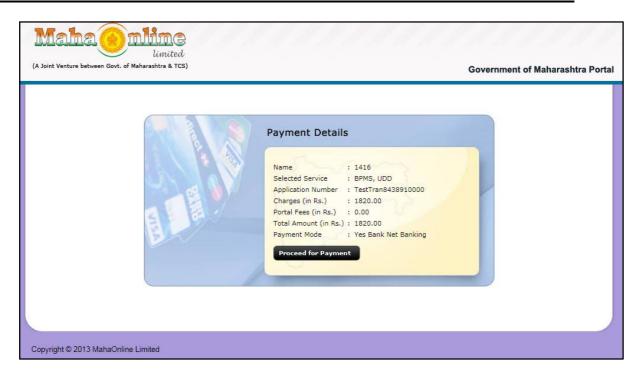


Step 4: After Clicking on Net Banking Option on the Mahaonline Payment Mode
Page it will redirect to the Net Banking Option Page

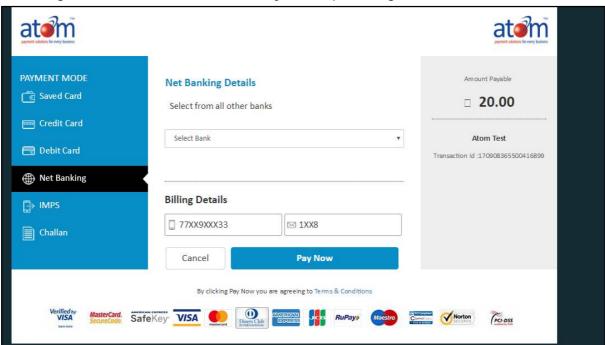


• Step 5: After Clicking on Yes Bank Net Banking Option on the Mahaonline Payment Mode Page it will redirect to the Payment Details Page.



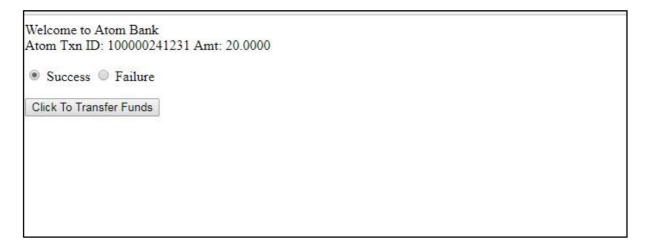


• Step 6: After Clicking "Proceed for Payment" button on the Mahaonline Payment Mode Page it will redirect to the Atom Payment Option Page.





• Step 7: After selecting Net banking Option and selecting Bank as Atom bank clicking on Pay Now button it will redirect to the Atom Transaction Page.



 Step 8: After Clicking On Click To Transfer Funds button it display the below message



• Step 9: After clicking on Ok Button of the message displayed on the above screen it generates "Pay my Dues forWater Tax" Receipt



