



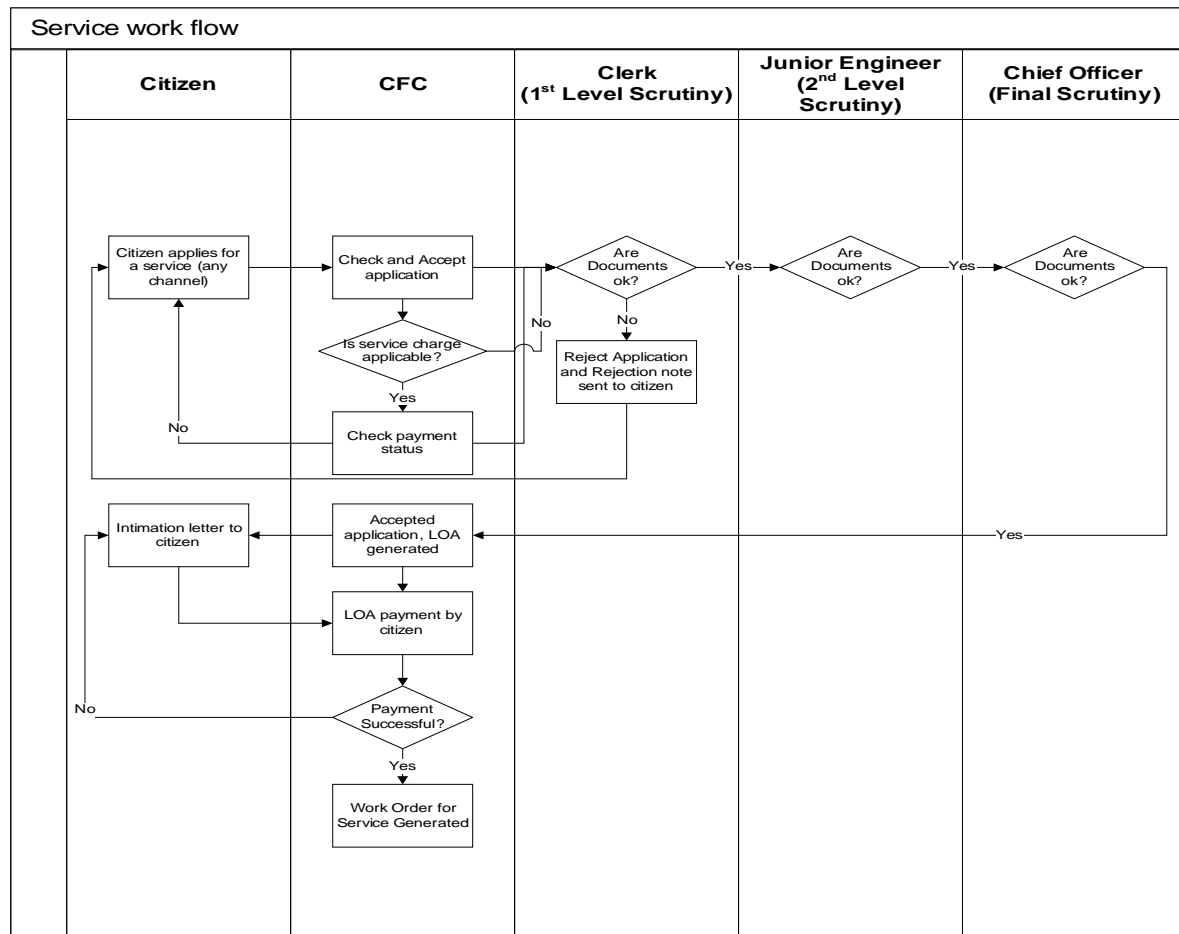
## Service Name –New Water Connection

### 1. Process Flow/Procedure

- Citizen can apply for the service on Web, Aaple Sarkar, and Mobile App or can visit to CFC/ULB office. On Web, he can upload the supporting mandatory documents.
- Pay the prescribed fees either Online (Credit Card/Debit Card/Net Banking) or Offline (At ULB/CFC).
- Application no. is generated which is further can be used by applicant to track the application.
- Applicant will be informed through SMS and email for every important event. Verification of documents will be done at ULB/CFC counter. Citizen needs to submit the copies of the documents at the ULB counter in case of ULB (CFC) application or needs to upload documents in case of online application.
- ULB/CFC clerk will check all the documents and authorize or Un-authorize the application.
- If application is un-authorized then citizen can re-submit document or can correct the application form.
- If application is authorized then it will be scrutinized (if applicable) by the respective department.
- Later, Citizen will avail the digitally signed certificate against the service applied through online login or from the ULB/CFC counter.
- Timeline to complete the Services

Services	No. of days
New Water Connection	15

## 2. Service wise workflow





### 3. Document checklist

Service Name	Required documents from Citizen	Documents verified by ULB
New Water Connection	<ul style="list-style-type: none"><li>NOC from main owner in case of rented property</li></ul>	<ul style="list-style-type: none"><li>Property Extract</li></ul>
		<ul style="list-style-type: none"><li>Receipt of last property tax paid</li></ul>
		<ul style="list-style-type: none"><li>Occupancy Certificate</li></ul>



## 4. Screenshots

- Step1: Click on "Water" module link to Apply for New Water Connection. On clicking following screen will be displayed by the system

**Roha Municipal Council**

Kedar Kharvilakr

### New Water Connection

1 Create
2 Download

#### Application Particular

☐ With Property  
☒ Without Property

#### Applicant Details

Owner Name * Anil Arjun Avhad	Mobile Number * 8097370036	Email * anil140878@gmail.com
Aadhaar Number * 417209235638	Gender * MALE	House Number 03
Address * kumhar chawl	City * Mumbai	Pin * 400022
Zone * Zone A	Ward * Prabhag 1	Locality * Sonar Ali

☒ Primary Owner  
☐ Secondary Owner

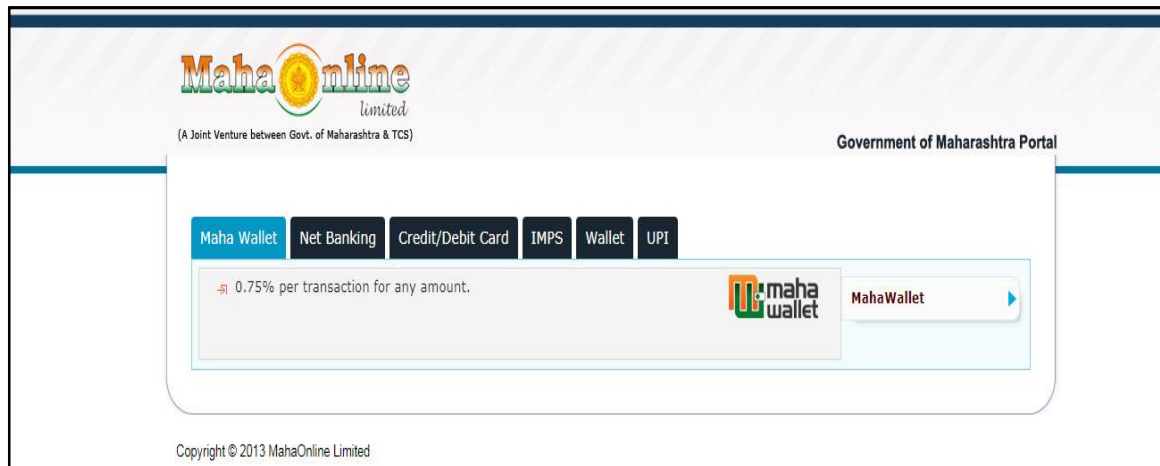
#### Connection Details

Usage Type * Non Residential	Usage Sub Type * Business	Connection size (Inches) * 0.5
Connection Type * NONMETERED	Connection Status * PERMANENT	Water Source Type * DAM
Water Treatment * bhuvaneshwar jal shudhikaran	Sump Capacity (Litres) * 109	Sequence Number * 1
Plumber Name	No of Taps	No.of Persons * 5
Number of Family 2	<input type="checkbox"/> OutSide ULB	

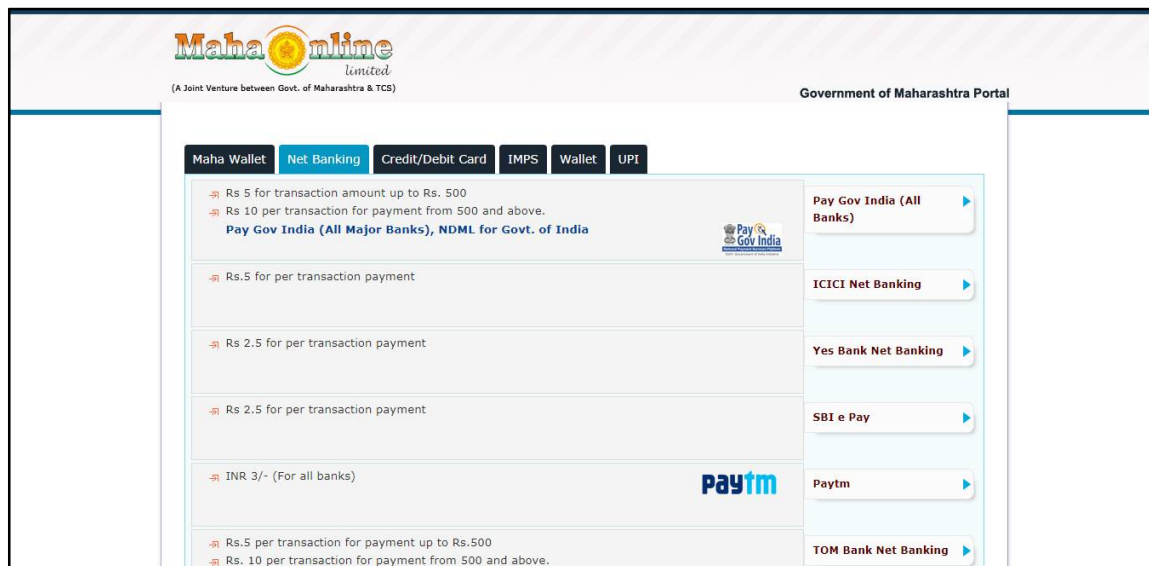
#### Documents Upload

No file chosen

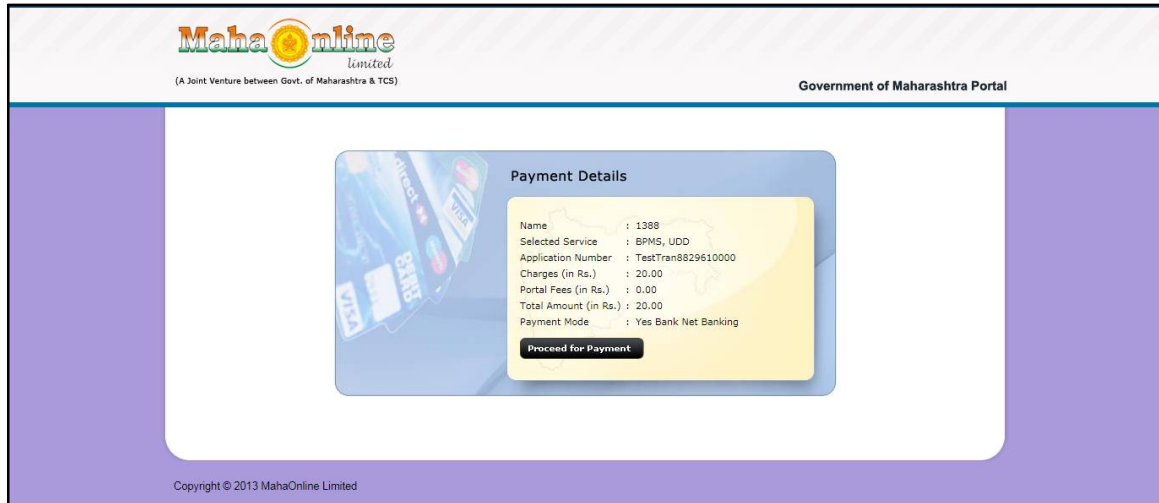
- Step 2: User should click on "Create" button to proceed with payment. After Clicking on create Button, page will be redirect to the Mahaonline Payment Mode Page



- Step 3: After Clicking on Net banking Option on the Mahaonline Payment Mode Page it will redirect to the Net Banking Option Page



- Step 4: After Clicking on Yes Bank Net banking Option on the Mahaonline Payment Mode Page it will redirect to the Payment Details Page.

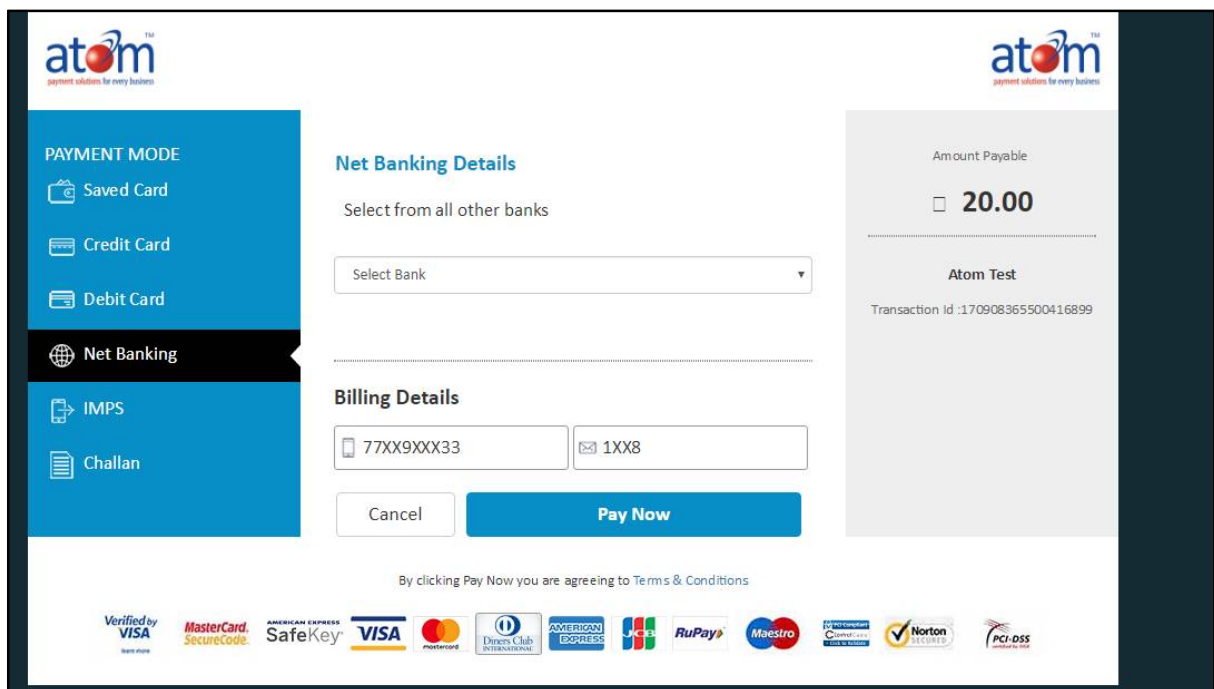


The screenshot shows the MahaOnline payment interface. At the top, the MahaOnline logo is displayed with the text "(A Joint Venture between Govt. of Maharashtra & TCS)" and "Government of Maharashtra Portal". The main content area features a "Payment Details" box with a background image of credit cards. The details listed are:

Name	: 1388
Selected Service	: BPMS, UDD
Application Number	: TestTran8829610000
Charges (in Rs.)	: 20.00
Portal Fees (in Rs.)	: 0.00
Total Amount (in Rs.)	: 20.00
Payment Mode	: Yes Bank Net Banking

Below the details is a "Proceed for Payment" button. The footer of the page reads "Copyright © 2013 MahaOnline Limited".

- Step 5: After Clicking “Proceed for Payment” button on the Mahaonline Payment Mode Page it will redirect to the Atom Payment Option Page.



The screenshot shows the Atom payment interface. On the left is a "PAYMENT MODE" sidebar with options: Saved Card, Credit Card, Debit Card, Net Banking (selected), IMPS, and Challan. The main content area is titled "Net Banking Details" and includes a "Select from all other banks" dropdown menu. Below this is a "Billing Details" section with input fields for a card number (77XX9XXX33) and an expiry date (1XX8), along with "Cancel" and "Pay Now" buttons. On the right, a grey box displays "Amount Payable" as 20.00, "Atom Test", and "Transaction Id :170908365500416899". At the bottom, a disclaimer states "By clicking Pay Now you are agreeing to Terms & Conditions", followed by a row of logos for various payment methods and security standards including Visa, MasterCard, American Express, Diners Club, JCB, RuPay, Maestro, and PCI-DSS.

- Step 6: After selecting Net banking Option and selecting Bank As Atom bank clicking on Pay Now button it will redirect to the Atom Transaction Page.

Welcome to Atom Bank  
Atom Txn ID: 100000241231 Amt: 20.0000

☒ Success ☐ Failure

[Click To Transfer Funds](#)

- Step 7: After Clicking on Click To Transfer Funds button it display the below message

Welcome to Atom Bank  
Atom Txn ID: 100000241754 Amt: 1919.0000

☒ Success ☐ Failure

[Click To Transfer Funds](#)


paynetzuat.atomtech.in says:


url : <https://paynetzuat.atomtech.in/paynetz/atom?ITC=100000241754&BID=1000002417541&ClientCode=007&amt=1919.0000&Status=S>



OK

- Step 8: After clicking on Ok Button of the message displayed on the above screen it generates "New water connection fee Receipt"



**Roha Municipal Council**

Kedar Khanvilkar





### New Water Connection

1 Create

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**Receipt for: Application Fee**

	<b>Roha Municipal Council</b> Water Department	
Receipt Number : 09/2017-18/000109	Receipt For : Application Fee	Receipt Date: 12/09/2017
Service Request Number :SRN-09-2017-18-7141 Applicant Name : Kedar Khanvilkar Amount : Rs. 20		

Bill Reference No. & Date	Details			
1474-12/09/2017	Application for New Water Connection			
Amount in words: Rs. Twenty only				
Payment Mode				
Mode	Amount	Transaction No	Transaction Date	Bank Name
Online	20	NA	NA	NA

DOWNLOAD