



Pay My Dues for Property Tax

1. Process Flow:

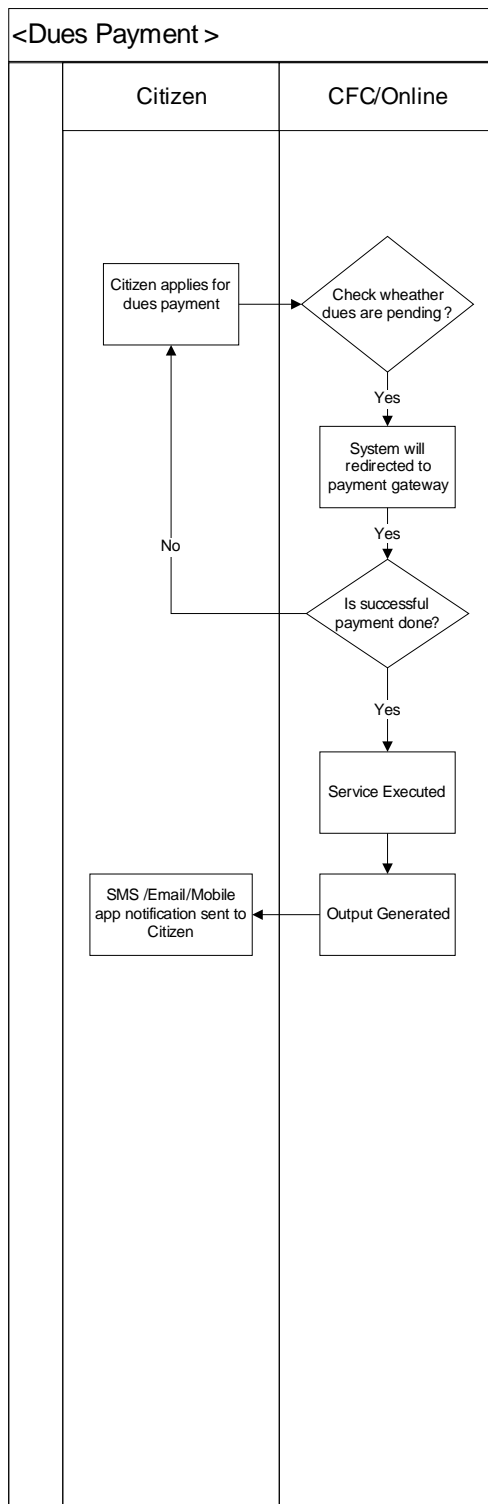
- Citizen can apply for the service on Web, Aaple Sarkar, and Mobile App or can visit to CFC/ULB office. On Web, he can upload the supporting mandatory documents.
- Pay the prescribed fees either Online (Credit Card/Debit Card/Net Banking) or Offline (At ULB/CFC).
- Application no. is generated which is further can be used by applicant to track the application.
- Applicant will be informed through SMS and email for every important event.

Verification of documents will be done at ULB/CFC counter. Citizen needs to submit the physical copies of the documents at the ULB counter in case of ULB (CFC) application or needs to upload documents in case of online application.

- ULB/CFC clerk will check all the documents and authorize or Un-authorize the application.
- If application is un-authorized then citizen can re-submit document or can correct the application form.
- If application is authorized then it will be scrutinized (if applicable) by the respective department.
- Later, Citizen will avail the digitally signed certificate against the service applied through online login or from the ULB/CFC counter.
- Timeline to complete the Services:

Service Name	No. of days
Pay my due for property	Immediate

- **Service Workflow**



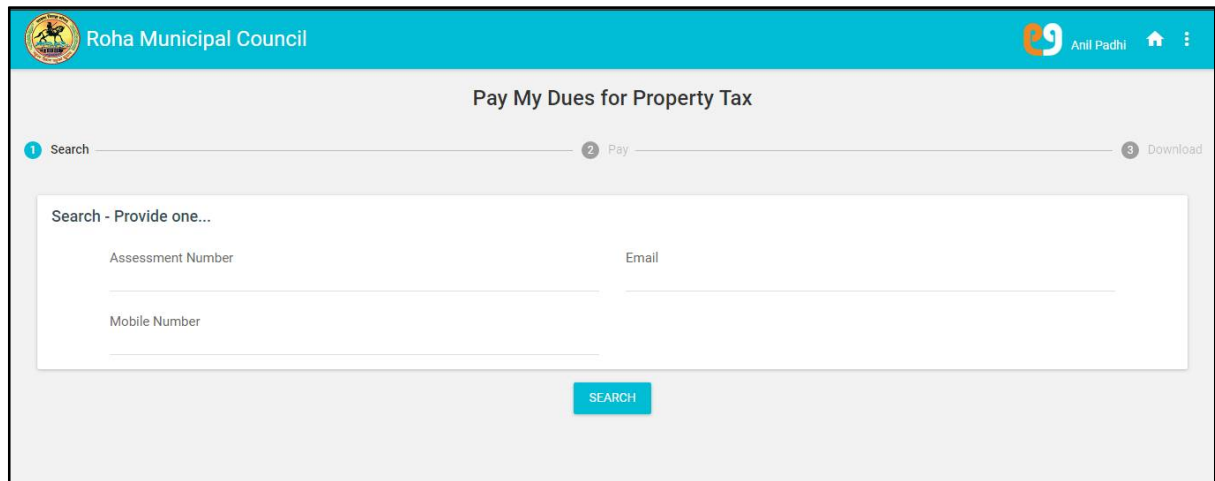


- **Document Checklist**

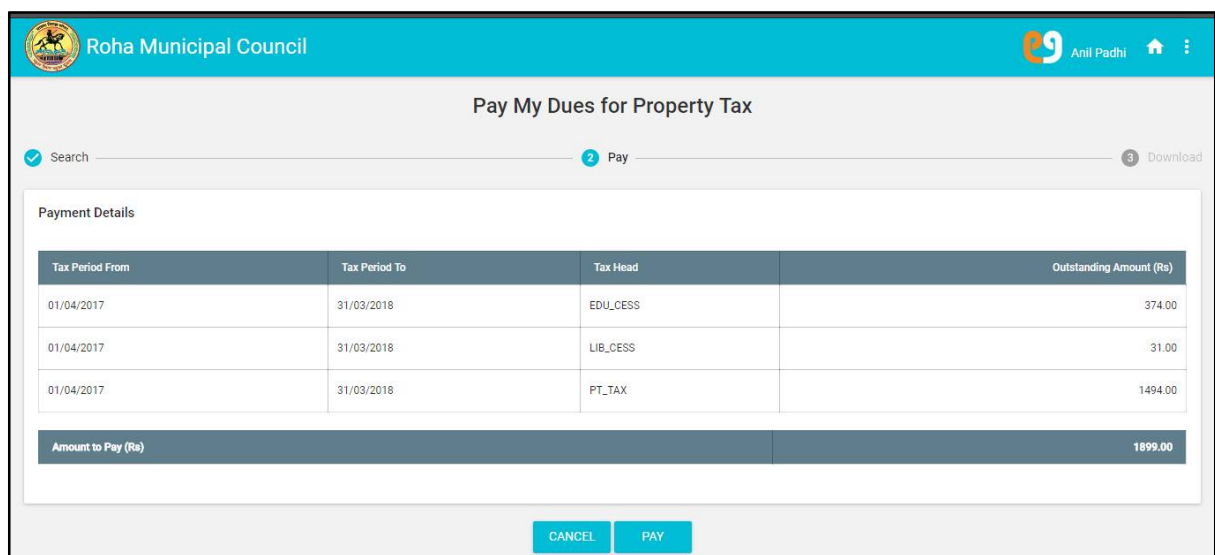
NA

• Screenshots

- Step1: Click on "Property" module link to "Pay My Dues for Property Tax". On clicking following screen will be displayed by the system

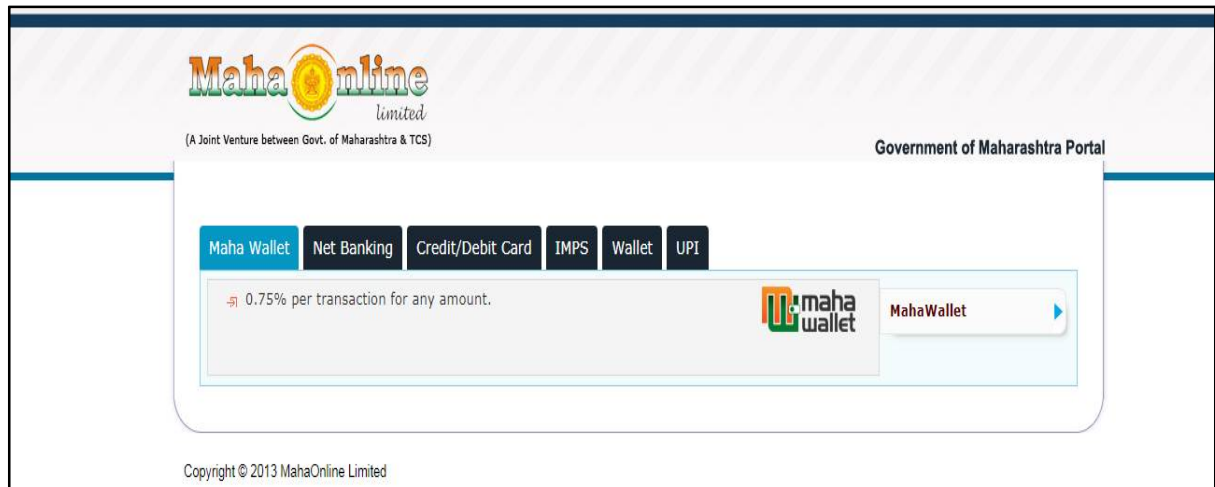


- Step 2: User should enter provided search parameters and click on Search button. On clicking, page will be redirect to the "Pay My Dues for Property Tax" page

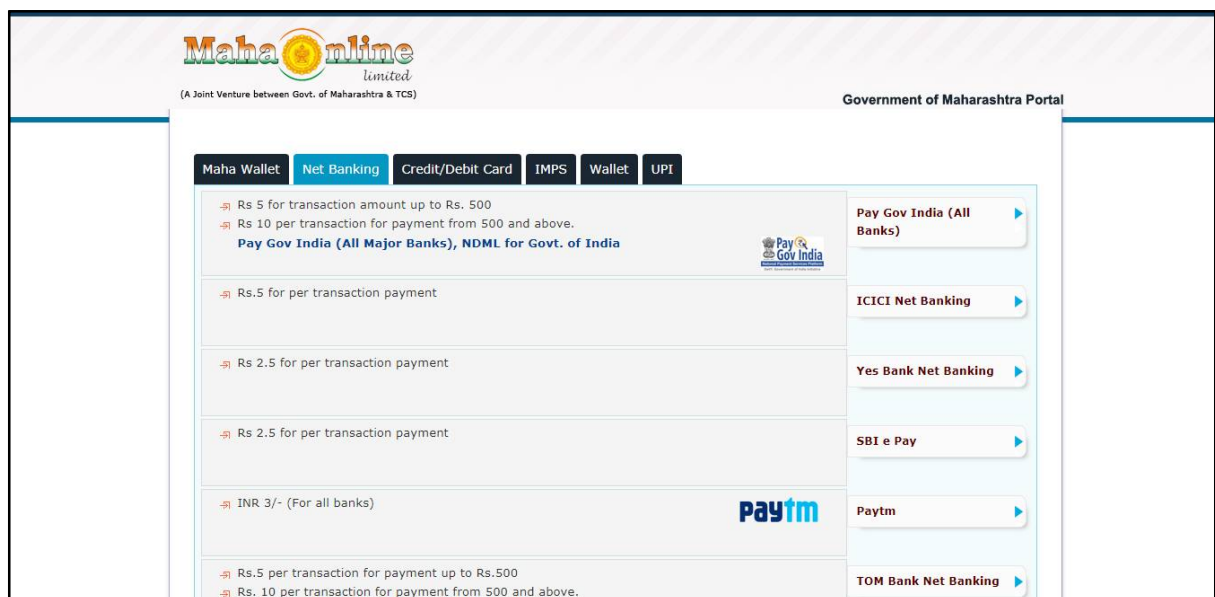


Tax Period From	Tax Period To	Tax Head	Outstanding Amount (Rs)
01/04/2017	31/03/2018	EDU_CESS	374.00
01/04/2017	31/03/2018	LIB_CESS	31.00
01/04/2017	31/03/2018	PT_TAX	1494.00
Amount to Pay (Rs)			1899.00

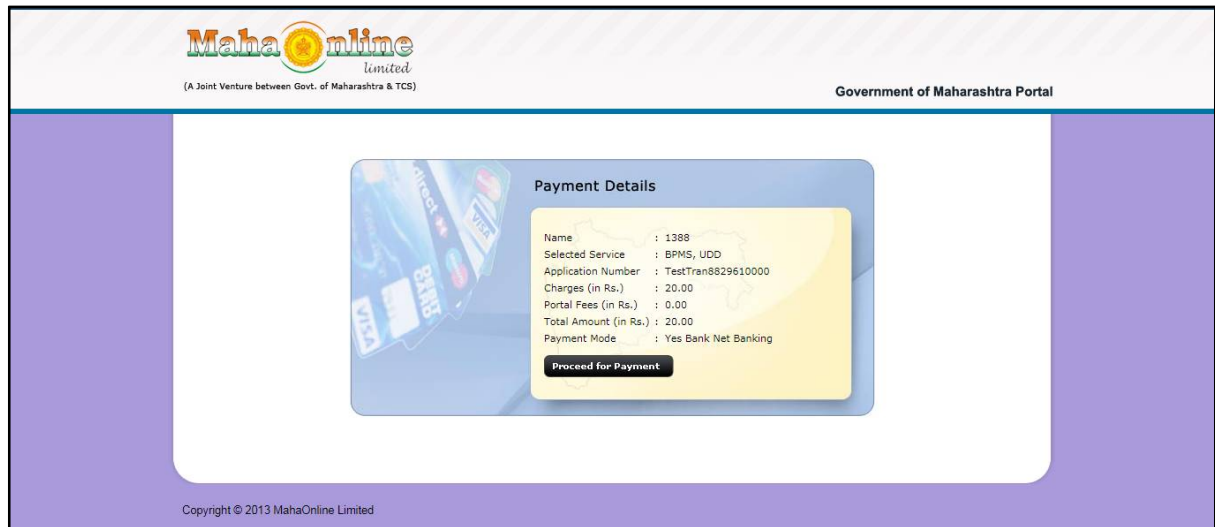
- Step 3: User should click on "Pay" button to proceed with payment. After Clicking on Pay Button, page will be redirect to the Mahaonline Payment Mode Page



- Step 4: After Clicking on Net banking Option on the Mahaonline Payment Mode Page it will redirect to the Net Banking Option Page



- Step 5: After Clicking on Yes Bank Net banking Option on the Mahaonline Payment Mode Page it will redirect to the Payment Details Page.

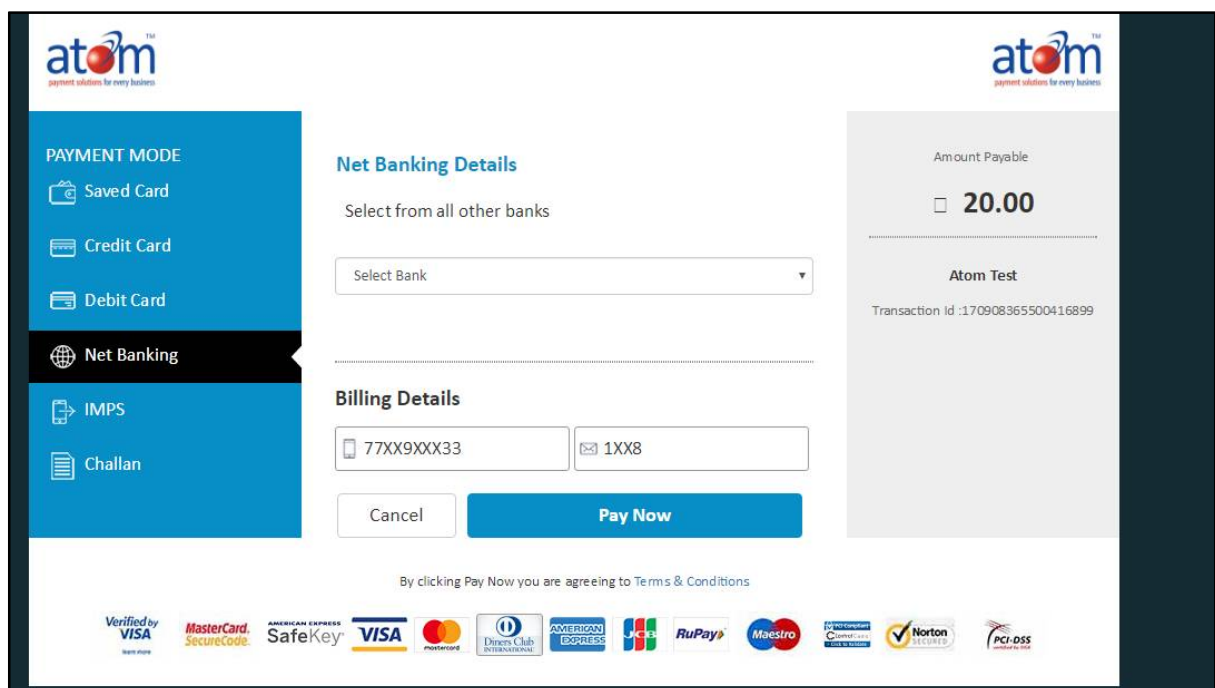


The screenshot shows the MahaOnline payment interface. At the top, the MahaOnline logo is displayed with the tagline "(A Joint Venture between Govt. of Maharashtra & TCS)". To the right, it says "Government of Maharashtra Portal". The main content area features a "Payment Details" box with a background image of credit cards. The details listed are:

Name	: 1388
Selected Service	: BPMS, UDD
Application Number	: TestTran8829610000
Charges (in Rs.)	: 20.00
Portal Fees (in Rs.)	: 0.00
Total Amount (in Rs.)	: 20.00
Payment Mode	: Yes Bank Net Banking

Below the details is a "Proceed for Payment" button. At the bottom of the page, the copyright notice "Copyright © 2013 MahaOnline Limited" is visible.

- Step 6: After Clicking “Proceed for Payment” button on the Mahaonline Payment Mode Page it will redirect to the Atom Payment Option Page.



The screenshot shows the Atom payment interface. On the left is a "PAYMENT MODE" sidebar with options: Saved Card, Credit Card, Debit Card, Net Banking (selected), IMPS, and Challan. The main area is titled "Net Banking Details" and includes a "Select from all other banks" instruction and a "Select Bank" dropdown menu. Below this is the "Billing Details" section with input fields for a mobile number (77XX9XXX33) and a PIN (1XX8). At the bottom are "Cancel" and "Pay Now" buttons. On the right, a summary box shows "Amount Payable" as 20.00, "Atom Test", and "Transaction Id :170908365500416899". A disclaimer at the bottom states: "By clicking Pay Now you are agreeing to Terms & Conditions". The footer contains various security logos including Visa, MasterCard, American Express, SafeKey, Diners Club, RuPay, and Norton.

- Step 7: After selecting Net banking Option and selecting Bank As Atom bank clicking on Pay Now button it will redirect to the Atom Transaction Page.

Welcome to Atom Bank
Atom Txn ID: 100000241231 Amt: 20.0000

☒ Success ☐ Failure

[Click To Transfer Funds](#)

- Step 8: After Clicking On Click To Transfer Funds button it display the below message

Welcome to Atom Bank
Atom Txn ID: 100000241754 Amt: 1919.0000

☒ Success ☐ Failure





[Click To Transfer Funds](#)

paynetzuat.atomtech.in says:




url : <https://paynetzuat.atomtech.in/paynetz/atom?ITC=100000241754&ID=1000002417541&ClientCode=007&amt=1919.0000&Status=S>

OK



- Step 9: After clicking on Ok Button of the message displayed on the above screen it generates "Pay my Dues Property Tax" Receipt


Roha Municipal Council

Anil Padhi



Pay My Dues for Property Tax

 Search
  Pay
  Download

Receipt for: Property Tax

	Roha Municipal Council Assessment Department / करनिर्धारण विभाग	
Receipt Number : 09/2017-18/000108	Receipt For : Property Tax	Receipt Date: 11/09/2017
Assessment number : roh000002441 Owner Name : चनिता Amount : Rs. 2233/- Owner Address: Roha Received From: चनिता		

Bill Reference No & Date	Details	Demand		Payment Received		Balance	
		Arrears	Current	Arrears	Current	Arrears	Current
973-11/09/2017	Property No dues	0	2233	0	2233	00	00

Amount in words: Rs. Two thousand two hundred thirty-three only

Payment Mode				
Mode	Amount	Transaction No	Transaction Date	Bank Name
Online	2233	NA	NA	NA

This is computer generated receipt no authorised signature required

DOWNLOAD

- Step 10: After Clicking on the Download button on Pay My Dues for Property Tax page it should allow to take the print of the same. Below is the print preview for the same.



Receipt for: Property Tax

	Roha Municipal Council Assessment Department / करनिर्धारण विभाग	
Receipt Number : 09/2017-18/000108	Receipt For : Property Tax	Receipt Date: 11/09/2017
Assessment number : roh000002441 Owner Name : वनिता Amount : Rs. 2233/- Owner Address: Roha Received From: वनिता		

Bill Reference No.& Date	Details	Demand		Payment Received		Balance	
		Arrears	Current	Arrears	Current	Arrears	Current
973-11/09/2017	Property No dues	0	2233	0	2233	00	00
Amount in words: Rs. Two thousand two hundred thirty-three only							
Payment Mode							
Mode	Amount	Transaction No		Transaction Date		Bank Name	
Online	2233	NA		NA		NA	

This is computer generated receipt no authorised signature required