

Pay My Dues for WaterTax

• Process Flow:

- Citizen can apply for the service on Web, Aaple Sarkar, and Mobile App or can visit to CFC/ULB office. On Web, he can upload the supporting mandatory documents.
- Pay the prescribed fees either Online (Credit Card/Debit Card/Net Banking) or Offline (At ULB/CFC).
- Application no. is generated which is further can be used by applicant to track the application.
- Applicant will be informed through SMS and email for every important event.
 Verification of documents will be done at ULB/CFC counter. Citizen needs to submit the physical copies of the documents at the ULB counter in case of ULB (CFC)
- ULB/CFC clerk will check all the documents and authorize or Un-authorize the application.

application or needs to upload documents in case of online application.

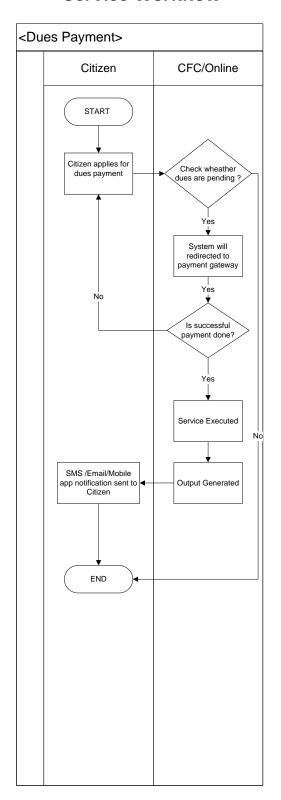
- If application is un-authorized then citizen can re-submit document or can correct the application form.
- If application is authorized then it will be scrutinized (if applicable) by the respective department.
- Later, Citizen will avail the digitally signed certificate against the service applied through online login or from the ULB/CFC counter.

Timeline to complete the Services:

Services	No. of days
Pay my due for Water	Immediate



• Service Workflow





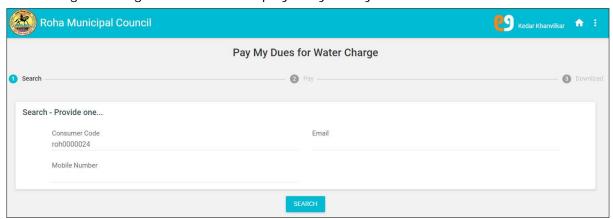
• Document Checklist

NA

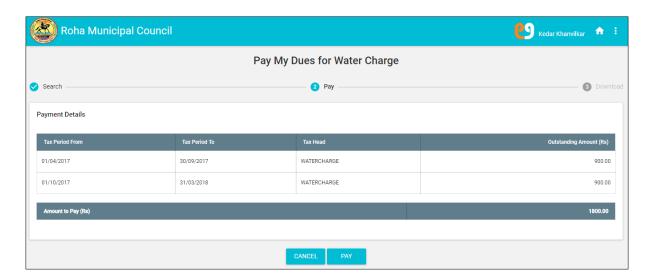


Screenshots

Step1: Click on "Water" module link to Apply For Pay My Dues for Water Charges.
 On clicking following screen will be displayed by the system



 Step 2: User should enter provided search parameters and click on Search button. On clicking, page will be redirect to the "Pay My Dues for Water Charges" page

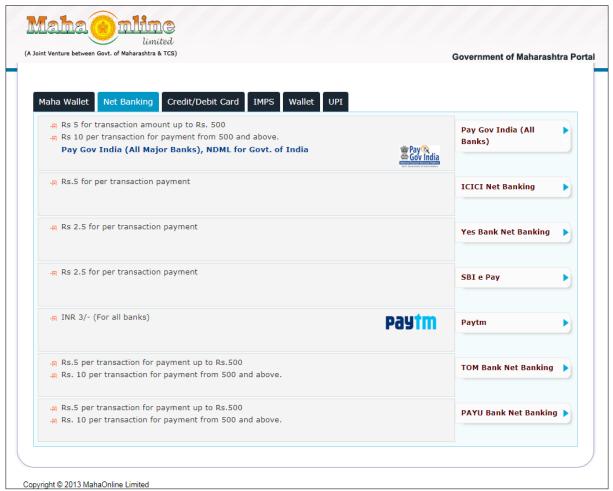


• Step 3: User should click on "Pay" button to proceed with payment. After Clicking on Pay Button, page will be redirect to the Mahaonline Payment Mode Page



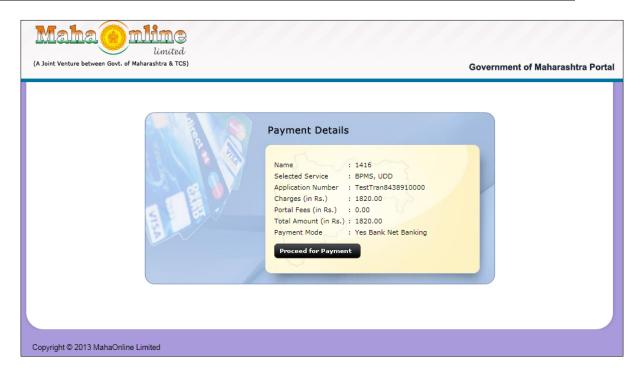


• Step 4: After Clicking on Net Banking Option on the Mahaonline Payment Mode Page it will redirect to the Net Banking Option Page

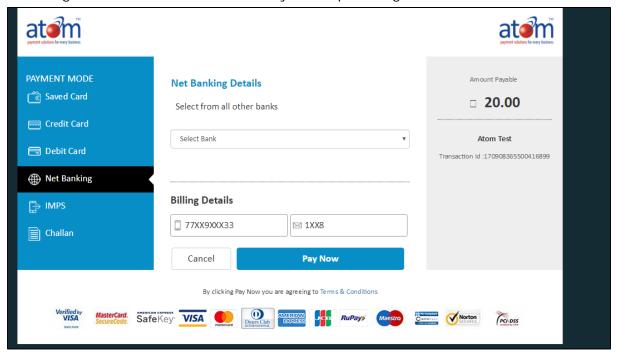


• Step 5: After Clicking on Yes Bank Net Banking Option on the Mahaonline Payment Mode Page it will redirect to the Payment Details Page.



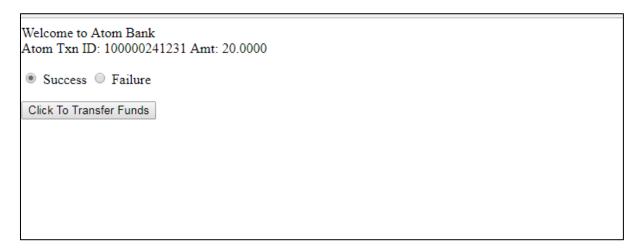


• Step 6: After Clicking "Proceed for Payment" button on the Mahaonline Payment Mode Page it will redirect to the Atom Payment Option Page.





• Step 7: After selecting Net banking Option and selecting Bank as Atom bank clicking on Pay Now button it will redirect to the Atom Transaction Page.



 Step 8: After Clicking On Click To Transfer Funds button it display the below message



• Step 9: After clicking on Ok Button of the message displayed on the above screen it generates "Pay my Dues for Water Tax" Receipt



