

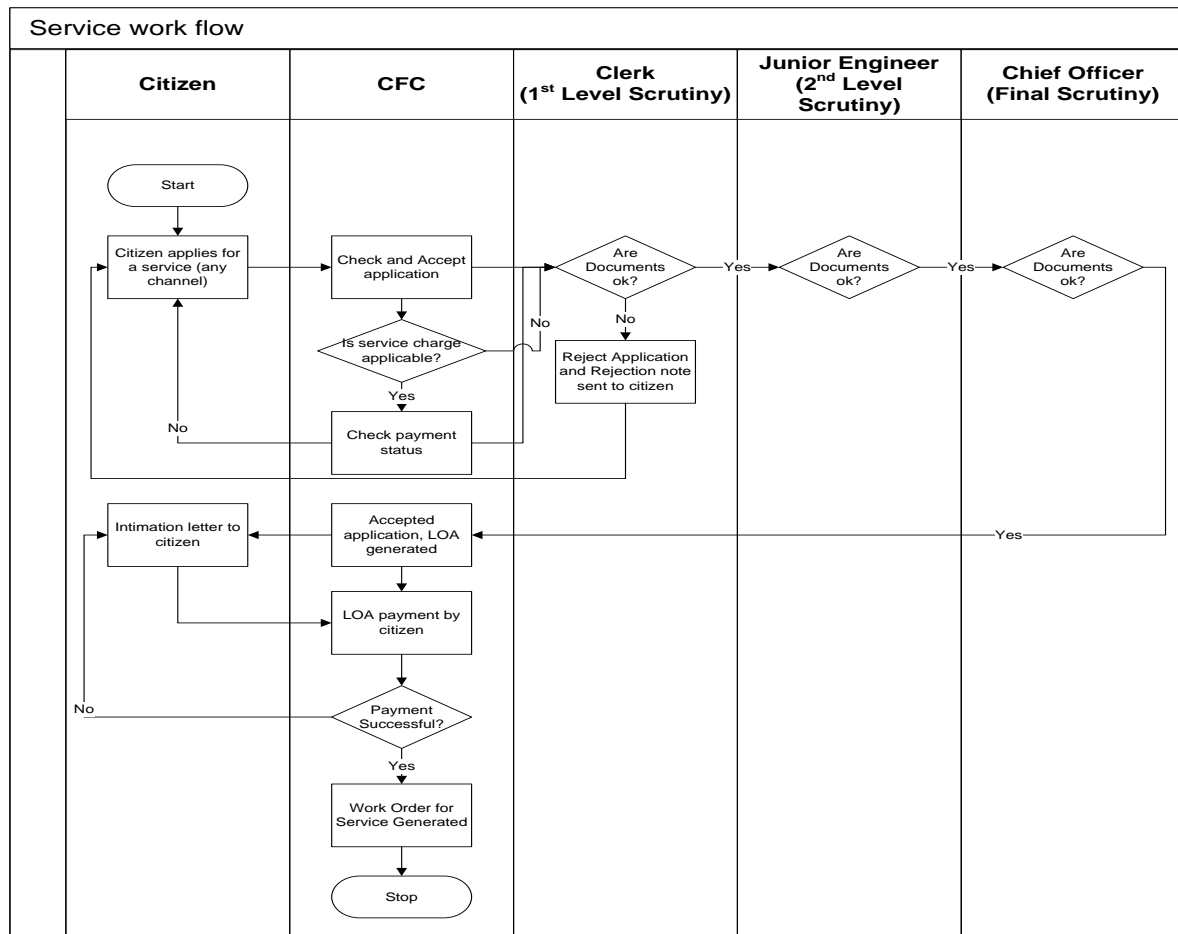


## Service Name – New Water Connection

### 1. Process Flow/Procedure

- Citizen can apply for the service on Web, Aaple Sarkar, and Mobile App or can visit to CFC/ULB office. On Web, he can upload the supporting mandatory documents.
- Pay the prescribed fees either Online (Credit Card/Debit Card/Net Banking) or Offline (At ULB/CFC).
- Application no. is generated which is further can be used by applicant to track the application.
- Applicant will be informed through SMS and email for every important event. Verification of documents will be done at ULB/CFC counter. Citizen needs to submit the copies of the documents at the ULB counter in case of ULB (CFC) application or needs to upload documents in case of online application.
- ULB/CFC clerk will check all the documents and authorize or Un-authorize the application.
- If application is un-authorized then citizen can re-submit document or can correct the application form.
- If application is authorized then it will be scrutinized (if applicable) by the respective department.
- Later, Citizen will avail the digitally signed certificate against the service applied through online login or from the ULB/CFC counter.

## 2. Service wise workflow





### 3. Document checklist

Services	Required documents from Citizen	Documents verified by ULB
New Water Connection	NOC from main owner in case of rented property	1. Property Extract 2. Receipt of last property tax paid 3. Occupancy Certificate (The above document will be verify from their records or Available in system then system will fetch the records from related application)



## 4. Screenshots

- Step1: Click on “Water” module link to Apply for New Water Connection. On clicking following screen will be displayed by the system

**Roha Municipal Council**

Kedar Khanvilakr

### New Water Connection

1 Create
2 Download

#### Application Particular

☐ With Property
☒ Without Property

#### Applicant Details

Owner Name *	Mobile Number *	Email *
Anil Arjun Avhad	8097370036	anil140878@gmail.com
Aadhaar Number *	Gender *	House Number
417209235638	MALE	03
Address *	City *	Pin *
kumhar chawl	Mumbai	400022
Zone *	Ward *	Locality *
Zone A	Prabhag 1	Sonar Ali

☒ Primary Owner
☐ Secondary Owner

#### Connection Details

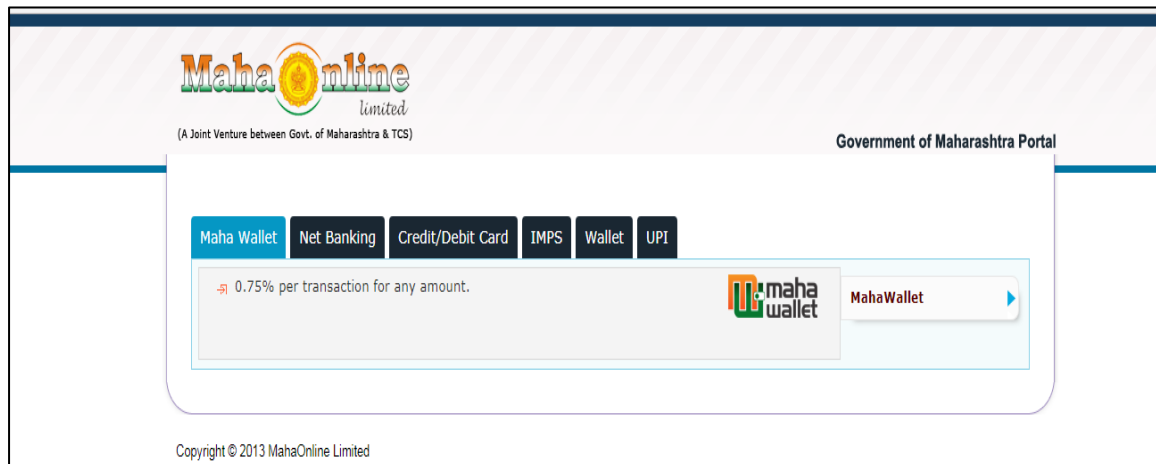
Usage Type *	Usage Sub Type *	Connection size (Inches) *
Non Residential	Business	0.5
Connection Type *	Connection Status *	Water Source Type *
NONMETERED	PERMANENT	DAM
Water Treatment *	Sump Capacity (Litres) *	Sequence Number *
bhuvaneshwar jal shudhikaran	109	1
Plumber Name	No of Taps	No. of Persons *
		5
Number of Family	<input type="checkbox"/> OutSide ULB	
2		

#### Documents Upload

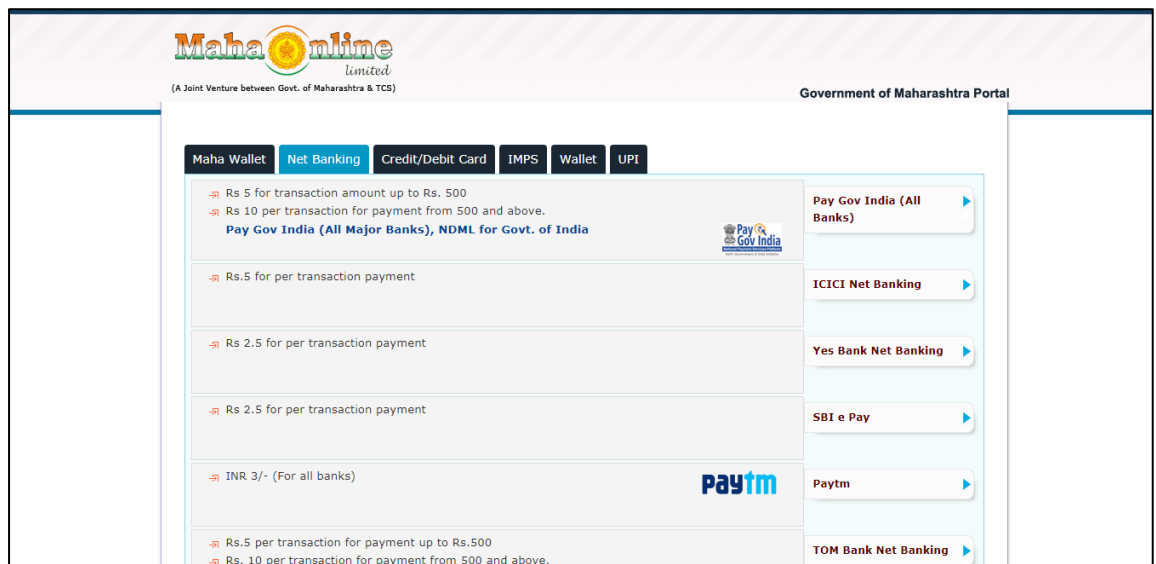
Choose Files
No file chosen

CREATE

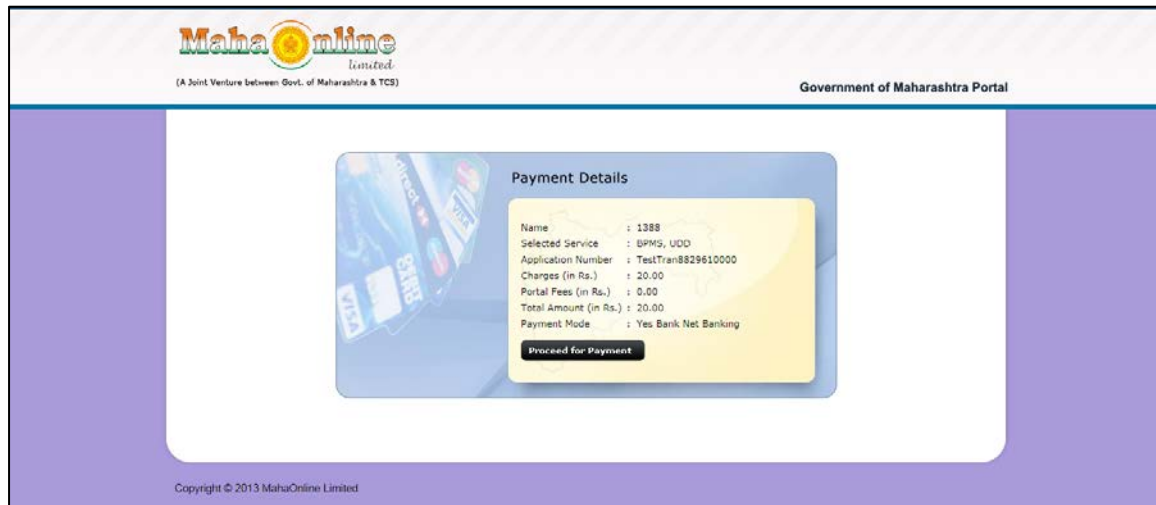
- Step 2: User should click on "Create" button to proceed with payment. After Clicking on create Button, page will be redirect to the Mahaonline Payment Mode Page



- Step 3: After Clicking on Net banking Option on the Mahaonline Payment Mode Page it will redirect to the Net Banking Option Page



- Step 4: After Clicking on Yes Bank Net banking Option on the Mahaonline Payment Mode Page it will redirect to the Payment Details Page.



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Government of Maharashtra Portal

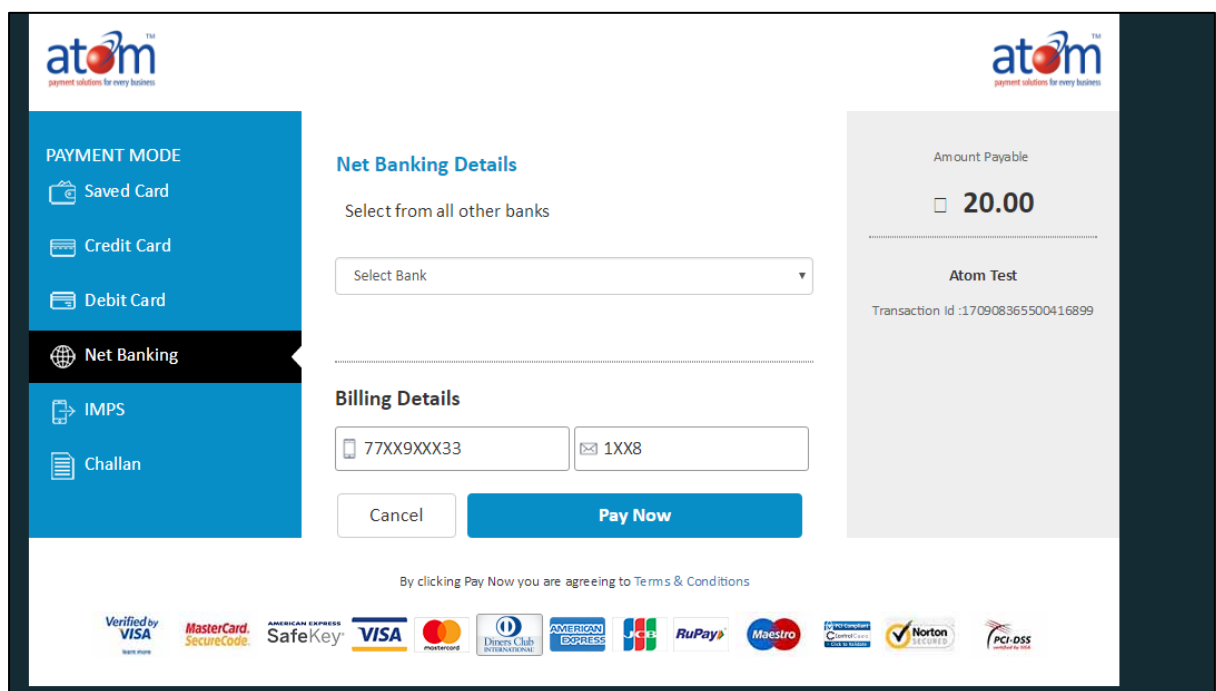
**Payment Details**

Name	: 1388
Selected Service	: BPSG, UOD
Application Number	: TestTran8829610000
Charges (in Rs.)	: 20.00
Portal Fees (in Rs.)	: 0.00
Total Amount (in Rs.)	: 20.00
Payment Mode	: Yes Bank Net Banking

**Proceed for Payment**

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- Step 5: After Clicking “Proceed for Payment” button on the Mahaonline Payment Mode Page it will redirect to the Atom Payment Option Page.



**atom**  
payment solutions for every business

**PAYMENT MODE**

- Saved Card
- Credit Card
- Debit Card
- Net Banking**
- IMPS
- Challan

**Net Banking Details**

Select from all other banks

Select Bank

**Billing Details**

77XX9XXX33 1XX8

Cancel **Pay Now**

Amount Payable

☐ **20.00**

**Atom Test**

Transaction Id :170908365500416899

By clicking Pay Now you are agreeing to Terms & Conditions

Verified by **VISA** **MasterCard** **SecureCode** **AMERICAN EXPRESS** **SafeKey** **VISA** **MasterCard** **Diners Club** **INTERNATIONAL** **AMERICAN EXPRESS** **UIC** **RuPay** **Maestro** **Discover** **Card** **Norton** **SECURED** **PCI-DSS**

- Step 6: After selecting Net banking Option and selecting Bank As Atom bank clicking on Pay Now button it will redirect to the Atom Transaction Page.

Welcome to Atom Bank  
Atom Txn ID: 100000241231 Amt: 20.0000

☒ Success ☐ Failure

[Click To Transfer Funds](#)

- Step 7: After Clicking on Click To Transfer Funds button it display the below message

Welcome to Atom Bank  
Atom Txn ID: 100000241754 Amt: 1919.0000

☒ Success ☐ Failure

[Click To Transfer Funds](#)

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ITC=100000241754&BID=1000002417541&ClientCode=007&amt=1919.0000&Status=S

OK