



सर्वानेत्र जयते

GOVERNMENT OF INDIA
MINISTRY OF FINANCE
CENTRAL BOARD OF DIRECT TAXES
DIRECTORATE OF INCOME TAX
(HUMAN RESOURCE DEVELOPMENT)

2nd Floor, Jawahar Lal Nehru Stadium, Gate No. 1, New Delhi – 110003.

Email:- recruitmentcell.hrd@incometax.gov.in

F. No. HRD/CM/127/22/2022-23/10725

Dated : 21.03.2023

MEMORANDUM

With reference to his/her application for recruitment to the post of **Tax Assistant** in CBDT on the basis of **Combined Graduate Level Examination 2021**, the candidates selected as **Tax Assistant** in CBDT are directed to indicate/exercise his/her preferences, in order of priority for allotment of 18 regions under Income Tax Department (CBDT) all over the country, in the prescribed formant. The **PREFERENCE FORM** duly filled/complete in all respects, may be sent **URGENTLY** via email on recruitmentcell.hrd@incometax.gov.in latest by **29.03.2023**.

2. Candidate are cautioned that if, for any reasons, he/she fails or does not indicate his/her preferences in said FORMAT for whatever reasons by **29.03.2023** the REGION/STATE will be allotted to him/her, on the basis of merit-cum-preference, by this Directorate and NO REQUEST for change of allotted region will be entertained at any stage of recruitment.

Encl: As above.

CJ 21/03/2023
(Dharmendra Gusain)
Income Tax Officer (HRD) (Recruitment Cell)
New Delhi

Copy to: The Web Manager www.incometaxindia.gov.in with a request to place the letter on the website.

CJ 21/03/2023
Income Tax Officer (HRD) (Recruitment Cell)
New Delhi



**TO BE FURNISHED BY THE CANDIDATE SELECTED TO THE POST OF
TAX ASSISTANT IN CBDT (CGLE 2021) (LAST DATE OF SUBMISSION: 29.03.2023)**

| | | |
|------------------------|--|--|
| Name of the candidate: | | Paste self-attested recent passport size color photograph |
| Roll No.: | | |
| Rank: | | |
| Aadhaar Number: | | |

Preference of Allocation of Region under CBDT

| S.No. | Name of Region | Jurisdiction | Preference |
|-------|----------------|---|------------|
| 1 | Ahmedabad | State of Gujarat | |
| 2 | Bengaluru | States of Karnataka & Goa | |
| 3 | Bhopal | States of Madhya Pradesh & Chattisgarh | |
| 4 | Bhubaneswar | State of Odisha | |
| 5 | Chandigarh | States of Punjab, Haryana, Himachal Pradesh, J&K and UT of Chandigarh | |
| 6 | Chennai | States of Tamil Nadu & Puducherry | |
| 7 | Delhi | State of Delhi | |
| 8 | Guwahati | States of Assam, Arunachal Pradesh, Nagaland, Manipur, Mizoram, Tripura & Meghalaya | |
| 9 | Hyderabad | States of Andhra Pradesh & Telangana | |
| 10 | Jaipur | State of Rajasthan | |
| 11 | Kanpur | States of Uttar Pradesh (West) & Uttarakhand | |
| 12 | Kochi | State of Kerala & UT of Lakshadweep | |
| 13 | Kolkata | States of West Bengal & Sikkim and UT of Andaman & Nicobar Islands | |
| 14 | Lucknow | State of Uttar Pradesh (East) | |
| 15 | Mumbai | Municipality of Greater Mumbai | |
| 16 | Nagpur | State of Maharashtra (Vidarbha region only) | |
| 17 | Patna | States of Bihar & Jharkhand | |
| 18 | Pune | State of Maharashtra (excluding areas under Mumbai & Nagpur regions) | |

Note:

1. Please indicate order of preference by putting numbers 1 to 18 against the region (with 1 being the most preferred choice). Distinct preference number (1 to 18) shall be mandatorily provided for every region under CBDT.
2. No row should be left blank. INCOMPLETE FORM WILL BE REJECTED.
3. The submission made by the candidate would be final and no subsequent changes are allowed.

| | |
|------------------------|----------------------------|
| Date: | Address for communication: |
| Signature: | |
| Left Thumb Impression: | |
| Mobile Number: | |

