Tile Sorting – User Overview

Version 2.0

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User
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Access applet's Trend View[1]

Rearrange applets using Drag and Drop method?

— Yes →
Select the appropriate applet tile and hold down the mouse button → Drag the tile to desired location using the blue insertion cursor as a guide → Drop the tile into the desired location[2] → **Rearrange another tile?**
- Yes (returns to Select the appropriate applet tile and hold down the mouse button)
- No

— No →
Select the appropriate applet tile using the keyboard → Select the up/down arrow icon (i.e. Rearrange button) from the tile options → Move the tile to the desired location and select "Enter" → **Rearrange another tile?**
- Yes (returns to Select the appropriate applet tile using the keyboard)
- No

Remove manual sort order?
- Yes → Select the "X" button next to "Manual" in the table header → Tiles are returned to original sort
- No →

Sort tiles by column header?
- Yes →

Re-sort tiles alphabetically by column header?
- Yes → Select the first column header twice → Tiles are sorted in alphabetical order by column header
- No →

Re-sort tiles in reverse alphabetical order by column header?
- Yes → Select the first column header three times if not sorted alphabetically OR select it twice if already sorted → Tiles are sorted in reverse alphabetical order by column header
- No →

Was the manual sort NOT removed and want to return to manual sort?
- Yes → Select the first column header twice if sorted alphabetically OR select it once if sorted reverse
- No →

(End)

[1] The user can only sort tiles in the Trend View of applets (with the exception of those applets that have the "pill" format in the Trend View)

[2] Once the user moves one tile manually, the header will indicate that the applet tile is in a manual order in the table header

Tile Sorting – Screen Reader Overview

User

- Selects Tile data 508:"Enter" key
- Selects the Rearrange button from tile options
- Presses the up and down arrow keys on the keyboard to relocate tile to desired location
- Presses the Enter key to secure the new location of the tile

Screenreader

- Reads the tile data (left to right)
- Reads the "Rearrange button"
- Reads the position of the tile (Example: "2 of 10")