

INDEFINITE DELIVERY CONTRACT (IDC) A-E SERVICES FOR USE WITHIN SOUTHWESTERN DIVISION (SWD), PROJECTS ASSIGNED TO SWD, AND PRIMARILY IN SUPPORT OF TULSA DISTRICT (SWT) MILITARY, CIVIL WORKS, AND INTERNATIONAL AND INTERAGENCY SERVICES (IIS)

Synopsis W912BV24R0001

1. CONTRACT INFORMATION:

General: This A-E Services Contract is being procured In Accordance With (IAW) 40 USC Chapter 11 Selection of Architects and Engineers (formerly known as the Brooks Act) and Federal Acquisition Regulation (FAR) Subpart 36.6. Firms will be selected for negotiation based on demonstrated competence and qualifications for the required work. This announcement is being advertised as “Unrestricted” under NAICS code 541330, engineering services that has a small business size standard of \$25,500,000. This announcement is for a Multiple Award Task Order Contract (MATOC) for A-E services with a total shared capacity of \$99,000,000 and includes a target of five (5) Unrestricted A-E Indefinite Delivery Contracts (IDCs) and a target of four (4) separate IDCs reserved for Small Business. The Government reserves the right to award more or less than the target number of IDCs within the Unrestricted and Small Business IDC groups depending on the number of contractors considered highly qualified IAW 40 USC Chapter 11 Selection of Architect and Engineers procedures. All firms responding to this solicitation MUST identify in which category they are submitting. Firms should state the words UNRESTRICTED or SMALL BUSINESS after the solicitation number in PART I, Block A.3. of the SF330. As this is a single MATOC, small business firms need only submit a single SF330.

The contract is anticipated to be awarded in September 2024. It is anticipated that nine (9) contracts will be awarded from this announcement and the total shared capacity of \$99,000,000. The capacity will be allocated to a target of four (4) Small Business IDCs and up to five (5) contracts will be awarded in the unrestricted category. Contracting

officers will review all individual task orders IAW the 40 USC Chapter 11 Selection of Architect and Engineers statute and FAR 19.504(c). If requirements are met within the SB reserve, contracting officers will set-aside the task order. If requirements are not met within the SB reserve, task orders will be issued to all MATOC holders.

The length of each contract is a maximum ordering period of five (5) years and will have a 5-year base ordering period and no option period. A Minimum Guarantee amount of \$2,500 will apply to the Base Period. The contracts awarded under this announcement will be administered by the Tulsa District and has Southwestern Division boundaries for A-E Design Service needs for USACE SWD programs such as civil work, military, and IIS support. An attachment to this synopsis, "USACE Tulsa District AE General Services Potential Work.pdf", is included to help offerors understand the expected types of work envisioned for the IDCs. IDCs will be negotiated including labor rates for each discipline and overhead rates for the contract period. Profit will be negotiated in each task order not in the basic contract.

a. Contract Award Procedure: Before a business submits a proposal in response to Government request, as a potential contractor, they must be registered in the System for Award Management (SAM) database. Register via the SAM internet site at <http://www.sam.gov>. The proposed services will be obtained by a Negotiated Firm-Fixed Price Contract.

After review of the SF330s, the most highly qualified firms will have interviews (discussions) as required by FAR 36.602-3(c). All firms will be interviewed by the same method (telephone, video teleconference or in person). Firms will be given sufficient advance notice to allow representatives to participate in the interviews or presentations. All firms will be asked similar questions. The questions will be related to the announced selection criteria.

b. Nature of Work: The services necessary for each requirement will be negotiated and awarded as individual Task Orders. The A-E shall furnish all services, materials,

supplies, and supervision required to fully complete each Task Order.

c. Place of Performance: The primary geographic boundary for work executed under this contract is the Southwestern Division supporting Fort Worth, Galveston, Little Rock and Tulsa Districts. Projects are anticipated to be actions to support A-E Design Service needs for SWT over the next five (5) years, and is intended primarily to support civil work, military, and IIS support missions within the SWD area of responsibility (AOR). However, the Government may execute task orders beyond this geographic area in limited circumstances where the Contracting Officer makes a written determination that the intended delivery method is within the technical scope of the contract, was considered in the contract prices and in the evaluation determination for award, and otherwise complies with the contract's terms and conditions and all applicable laws and regulations. The absolute boundary of this contract is CONUS, Alaska and Hawaii, Outlying Areas as defined in FAR 2.101, including the Commonwealth of the Northern Mariana Islands, Saipan, U.S. Territories of American Samoa, Guam, and OCONUS, including Japan, South Korea, Kwajalein.

The A-E shall furnish all labor, personnel, services, supervision, materials, supplies, travel, and any other items necessary to fully to fully perform the required services for each task order. During the execution of work, the A-E shall provide adequate supervision and quality control to assure the accuracy, quality, timeliness, and completeness of the work.

2. PROJECT INFORMATION:

A-E services may include but not be limited to the following:

Architect Engineering (A-E) Services to include program management, data management, project programming and planning, feasibility and concept studies, space utilization, design concepts/standards, research, analysis, engineering, design, design/build request for proposal preparation, engineering during construction for

military, civil works and interagency services. Engineering and design within these services also include, but are not limited to, design of new construction, both vertical and horizontal, alteration of facilities, maintenance and repair of real property, pre-design site assessment, topographic and boundary surveys to include mapping, geotechnical investigation and reports, environmental investigations, studies and reports, hazardous materials testing, abatement and monitoring, historical and cultural resource investigations, seismic studies, cost estimates, value engineering, design reviews, life cycle costing, computer aided drafting, geospatial information systems (GIS), and building information modeling (BIM). Engineering during construction includes responses to requests for information from construction contractors, post design-shop drawing review, and as-built review. It is not expected that one (1) firm performs all services. All anticipated services are covered under the 40 USC Chapter 11 Selection of Architect and Engineers statute. Specific outcomes and deliverables will be defined in each Task Order.

An attachment to this synopsis, "USACE Tulsa District AE General Services Potential Work.pdf", is included to help offerors understand the expected types of work envisioned for the IDCs.

3. SELECTION CRITERIA:

A Pre-selection Process IAW USACE EP 715-1-7 ARCHITECT-ENGINEER CONTRACTING IN USACE paragraph 3-9 may be used if in the best interest of the government. The purpose of a preselection board is to determine which firms are highly qualified and have a reasonable chance of being considered as most highly qualified by the selection board. Selection of the primary criteria (FAR 36.602-1) shall consist of the following in descending order of importance: (1) Specialized experience and technical competence in type of work required; (2) Professional qualifications necessary for satisfactory performance of required services; (3) Past performance on contracts with Government agencies and private industry in terms of cost control, quality of work, and compliance with performance schedules; (4) Capacity to accomplish the work in the

required time; and (5) Location in the general geographical area of the project and knowledge of the locality of the project. Should two (2) or more firms be technically equal based on the previous criteria, secondary criteria shall consist of the following: (1) volume of work awarded by DoD during the previous 12 months, (2) superior performance evaluations on recently completed DoD contracts, and (3) extent to which potential contractors identify and commit to small business as described in their Small Business Participation Plan (Large and Small Business Offerors only when submitting on an unrestricted synopsis).

The evaluation board shall hold discussions with the minimum number of highly qualified firms for each solicitation and prepare a selection report for the selection authority recommending, in order of preference, the firms that are considered to be the most highly qualified to perform the required services. The report will include a description of the discussions and evaluation conducted by the board, allowing the selection authority to review the considerations upon which the recommendations are based.

(a). Specialized Experience and Technical Competence: Ensure that all special experience requirements are reflected on appropriate personnel resumes at Section E, Part I, SF 330). Firms should submit projects that demonstrate breadth, depth, and complexity of specialized experience as well as their technical competence within the past 10 years in successfully managing and performing broadly scoped technical complex A-E services in a manner that complies with Federal, State, and Local laws and regulations.

In Section F of the SF330, cite whether the experience is that of the Prime, Consultant, or an individual. Work cited that is experience of the Prime or Designer Of Record from an office other than that identified in Section B shall be so labeled.

Firms shall submit projects as outlined below. A project is as defined in Section 4(f) Submission Requirements below. Experience not consistent with the definition of a

project will not be considered. The below distribution of example project types reflects the anticipated types of work to be completed. The proposing firms/teams should determine which example projects highlight their qualifications. It is not expected that firms will demonstrate all of the types of work listed in the paragraphs below. The listing of facilities is only a representative sample of the types of facilities that Tulsa District and our partners support.

Submit at least seven (7) Example Projects in SF-330 Section F that demonstrates experience with the following: Vertical design that includes but is not limited to elements such as new facility design, facility rehabilitation design, administrative offices, dormitory projects, aircraft and squadron support facilities, industrial facilities, medical facilities, aircraft hangars, vehicle and equipment maintenance facilities, building additions/alterations, VA, NNSA and DHS-CBP facilities, and research and development facilities. Firms should highlight example projects of their choosing that highlight their vertical design depth, breadth, and complexity.

Submit at least two (2) Example Projects in SF-330 Section F that demonstrates experience with the following: Horizontal or Infrastructure design that includes but is not limited to elements such as hydraulic modeling, site layout, road design, hydraulic steel structures, public works facilities, reinforced concrete structures, levees, dams, military ranges, airfield pavements, bridges, or hydropower facilities. Firms should highlight example projects of their choosing that highlight their horizontal and infrastructure design depth, breadth, and complexity.

Submit at least one (1) Example Projects in SF-330 Section F that demonstrates experience with the following: Developing Design-Build RFPs.

Of these ten (10) projects, the Prime must have performed and completed a minimum of six (6) projects (as the prime contractor, or Designer Of Record). Joint Venture (JV) submissions shall also provide a minimum of six (6) projects; however, if the JV does not have the minimum projects as a JV Offeror, the Managing Venturer shall meet a

minimum requirement of four (4) projects. Any project submitted by the JV as previous experience performed as the offeror, shall count toward the managing venturer experience, should this be the case, include a fully executed JV agreement and include the UEI for each member.

The above requested projects in addition to the Section H narrative shall collectively demonstrate the A-E's abilities with all of the following. It is not necessary to demonstrate each of the below items on every project.

- Design charrettes
- Concept designs
- Planning and scheduling management
- Preparing cost estimates using MII and PACES
- Preparing drawings and specifications
- Experience in providing quality designs consistent with the firm's design quality management plan

(b). Professional Qualifications: The criteria will include a review of proposed personnel, in the following disciplines (either in-house or through consultant) and disciplines with registration where applicable: Program Management, Project Management, Architecture, Mechanical, Electrical, Fire Protection, Civil, Structural, Geotechnical, Cost, Surveying, and Quality Manager. These disciplines are considered Key Personnel and may be employees of the Prime or team Subcontractors, with the exception of the Program Manager, who must be an employee of the Prime. The offeror shall propose not more than three (3) personnel in each discipline with the exception of the Program Manager. The offeror shall propose one (1) Program Manager who has oversight of the design program and associated project managers supporting individual projects. Resumes for disciplines other than listed above will not be considered. The resumes shall demonstrate a minimum of ten (10) years of experience. For licensed professionals (Architecture, Mechanical, Electrical, Fire Protection, Civil, Structural, and Geotechnical disciplines), the 10 years of experience shall be from date of licensure. The evaluations will consider education, training, registration, voluntary certificates,

overall and relevant experience, and longevity with the firm using information from Section E of the SF 330. The SF 330 includes a matrix in Section G showing experience of the proposed lead designers on the projects listed in Section F of the SF 330.

(c). Past Performance: Past Performance on DoD and other contracts with respect to cost control, quality of work and compliance with performance schedules, as determined from references, other sources, PPIRS, and CPARS. Letters of recommendation from customers addressing your firm's cost control, quality of work and schedule compliance capabilities may be included in Section H of the SF 330. Letters should be for projects of a similar nature and shall be no older than three (3) years to be considered. The Government is not required to seek other information on the past performance of a firm if none is available from PPIRS/CPARS. In a situation where a Firm was a sub-consultant and no PPIRS or CPARS record exists in their name, completed PPQs may be submitted (after Section H) as records of the Firm's past performance. These PPQs will be excluded from the page limitation. However, the Firm must provide the required narrative of their past performance in this Section.

Additionally, for each of the projects submitted under **(a) Specialized Experience and Technical Competence** the offeror shall provide the final or most recent Individual Subcontracting Report prepared for submission through the Electronic Subcontracting Reporting System for government contracts. For non-DoD contracts, provide planned subcontracting goals and actual subcontracted dollars in terms of total contract dollars for Small Business (SB), Small Disadvantaged Business (SDB), Women-Owned Small Business (WOSB), HUBZone Small Business (HUBZone SB), Veteran-Owned Small Business (VOSB), Service-Disabled Veteran-Owned Small Business (SDVOSB), and Historically Black Colleges and Universities (HBCUs) and Minority Institutions (MI).

(d). Capacity: Capacity to initiate work and complete within the time parameters of the project. The evaluation will consider the availability of an adequate number of personnel in all key disciplines. The evaluation will review Part II of the SF330 to evaluate the overall capacity of the team. Include a Part II form of the SF 330 for each firm and each office of each firm that is part of the proposed team. Firms should demonstrate a strong

ability to provide comprehensive program and project management for complex work. Firms shall demonstrate ability to initiate, manage, and complete multiple concurrent task orders.

(e). Location in the Geographical Area and Knowledge of Locality: The primary area to be covered by the awarded IDCs is USACE Southwestern Division Tulsa District (SWT) and Southwestern Division (SWD) Boundaries which includes the states of Oklahoma, Kansas, and Texas. Submitting firms should demonstrate knowledge of the area covered by these states, particularly local conditions impacting technical product delivery (i.e. seismic, geotechnical, geological, weather, etc.). The evaluators will review projects identified in Section F, the specific experience of the listed key discipline in Section E, and additional information in Section H.

(f). Volume of DoD contracts: Volume of work previously awarded to the firm by the Department of Defense, with the object of effecting an equitable distribution among qualified A-E firms including firms that have not had prior DoD contracts.

(g). Small Business Participation Plan: The extent of participation of Small Businesses and other Sub-category Small Businesses will be measured as a percentage of the total anticipated contract effort regardless of whether the Small Business or other Sub-category Small Business is a prime contractor, subcontractor, or joint venture partner.

Both large and small businesses will be required to submit a Small Business Participation Plan under the unrestricted solicitation, which is an evaluation factor in the AE Selection process. Market research, based on the nature and location of the work is required to determine optimal percentage of total contract dollars planned to be performed by small businesses, however, the expected minimum participation goals are listed in the evaluation criteria below. Small business participation is the collective small business participation from any type of small business or sub-category small business. Work self-performed by a small business prime offeror will be credited as Small

Business Participation.

The government will evaluate the proposals to determine which offeror(s) propose the best value in terms of meeting all the Small Business Participation goals using the following criteria:

(a) The level of commitment of small business prime offerors and level of commitment to small business subcontractors in terms of the percentage of the value of the total acquisition. The mandatory **minimum** Small Business participation is 8% of total contract dollars (aggregate of all small businesses participation including the small business socioeconomic contracting programs (i.e., 8(a), HUBZone, SDVOSB, or WOSB programs). The following participation percentages are non-mandatory and should be validated through market research:

1. Small Disadvantaged Business (SDB) 5% of total contract dollars.
2. Women-Owned Small Business (WOSB) 5% of total contract dollars.
3. Service-Disabled Veteran-Owned Small Business (SDVOSB) 3% of total contract dollars.
4. Historically Underutilized Business Zone (HUBZone) 3% of total contract dollars.

(b) The extent to which such firms, as defined in FAR Part 19, are specifically identified in proposals;

(c) The extent of commitment to use such firms (existing and enforceable Commitments will be considered more favorably than business relationships that are simply planned or theoretical);

(d) Identification of the complexity and variety of the work specific small firms are to perform;

All Offerors (both large and small businesses) are required to complete the following

Small Business Participation Plan Form and submit with their proposal. This form will be the primary source of data used to evaluate the Small Business Participation factor. Offeror's market research and small business participation analysis in accordance with the evaluation criteria listed in the previous paragraphs should be reflected on this form.

SMALL BUSINESS PARTICIPATION PLAN FORM:

(a) Check the applicable size and categories for the PRIME offeror only -- Check all applicable boxes:

☐ Large Prime

☐ Historically Black Colleges or Universities and Minority Institutions (HBCU/MI)
or

☐ Small Business Prime; also categorized as a

☐ Small Disadvantaged Business (SDB)

☐ Woman-Owned Small Business (WOSB)

☐ Historically Underutilized Zone (HUB Zone) Small Business

☐ Veteran Owned Small Business (VOSB)

☐ Service Disabled Veteran Owned Small Business (SDVOSB)

(b) Submit the total combined percentage of work to be performed by both large and small businesses (include the percentage of work to be performed both by Prime and Subcontractors):

Example: If Prime proposes a price of \$1,000,000 (including all options), and small business(es) will provide \$250,000 in services/supplies as a prime or subcontractor, the % planned for small businesses is 25%; and 75% for large business equaling 100%.

Total Percentage planned for Large Business(es) _____% or \$ _____

Total Percentage planned for Small Business(es) _____% or \$ _____

_____ % Total \$ _____

Must =100% Must = Total Value of the Contract

(c) Please indicate the total percentage and/or total dollars of participation to be performed by each type of subcategory small business. The percentage of work performed by Small Businesses that qualify in multiple small business categories may be counted in each category:

Example: Victory Prop Mgt (WOSB and SDVOSB) performing 2%; and Williams Group (SDB, HubZone Small Business and WOSB) performing 3%. Results equate to: SDB 3%; HubZone 3%; WOSB 5%; SDVOSB 2%; VOSB 2%. SDVOSBs are also VOSBs automatically; however VOSBs are not automatically SDVOSBs.

Small Disadvantaged Business	_____ % or \$ _____
HUB Zone Small Business	_____ % or \$ _____
Woman Owned Small Business	_____ % or \$ _____
Service Disabled Veteran Owned SB	_____ % or \$ _____
Veteran Owned Small Business	_____ % or \$ _____
HBCU /MI	_____ % or \$ _____

(d) List principle supplies/services to be performed by Small Businesses:

Example: If a Small Business qualifies also as a WOSB and a SDVOSB, and you can add them to each category below in which they qualify.

Name of Company	Type of Service/Supply
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Small Business (SB):

_____	_____
_____	_____
_____	_____

Small Disadvantaged Business (SDB):

_____	_____
_____	_____
_____	_____

Women-Owned Small Business (WOSB):

_____	_____
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Historically Underutilized Business Zone (HUB Zone):

Veteran Owned Small Business (VOSB):

Service Disabled Veteran Owned Small Business (SDVO):

(e) Describe the extent of commitment to use small businesses (small business prime, written contract, verbal, enforceable, non-enforceable, joint venturing, mentor-protégé, etc.)

Additional Important Note for Other than U.S. Small Businesses ONLY.

IAW FAR 52.219-9, if a large business is selected for a contract it must submit acceptable subcontracting plans to be eligible for award. A subcontracting plan is separate from the Small Business Participation plan and must meet the requirements of FAR 52.219-9 and DFARS 252.219-7003 (or DFARS 252.219-7004 if the offeror has a comprehensive subcontracting plan). **SUBCONTRACTING PLANS SHALL REFLECT AND BE CONSISTENT WITH THE TOTAL CONTRACT DOLLAR COMMITMENTS OFFERED IN THE SMALL BUSINESS PARTICIPATION PLAN**

4. SUBMISSION REQUIREMENTS:

USACE EP 715-1-7 paragraph 3-8 b (1) and (2) AE Selection Submissions must be followed. Hard copy submittals will not be allowed. The submittal method for proposals is electronically through the Solicitation Module of the Procurement Integrated Enterprise Environment (PIEE) suite at <https://piee.eb.mil/> using the applicable solicitation number. Proposals submitted by email, mail or hand-carried will not be evaluated. Proposals sent through proprietary or third-party File Transfer Protocol (FTP) sites or DoD SAFE will not be retrieved. It is the responsibility of the Offeror to confirm receipt of proposals. **Offerors must allow sufficient time for their submittals' files to upload, transmit, and timestamp.** Therefore, waiting until the last minute to attempt transmission of your proposal could result in your submittal being deemed late should the website encounter performance or technical issues.

The Tulsa District is advertising in two (2) categories: target to award five (5) unrestricted; target of four (4) Small Business. Firms are encouraged to respond to any and all synopsis they may be qualified and for which they may wish to be considered. HOWEVER, FIRMS WILL ONLY BE AWARDED ONE (1) CONTRACT FROM THIS SOLICITATION. UNIQUE IDENTIFICATION OF THE FIRM WILL BE CONFIRMED VIA THE UNIQUE ENTITY IDENTIFIER (UEI). Because proposals will be accepted concurrently, ensure the correct business category is identified on your submittal. For example a WOSB firm submitting in the UR and SB categories will submit two (2) proposals labeled UR and SB respectively.

In accordance with FAR 15.201 the Government intends to hold exchanges with industry before receipt of proposals to improve the understanding of Government requirements and industry capabilities, thereby allowing potential offerors to judge whether or how they can satisfy the Government's requirements, and enhancing the Government's ability to obtain quality supplies and services, including construction, at reasonable prices, and increase efficiency in proposal preparation, proposal valuation, negotiation, and contract award.

All questions must be submitted through the Bidders Inquiry System at <https://www.projnet.org/projnet>. To submit and review bid inquiry items, offerors will need to be a current registered user or self-register into the system. To self-register go to the aforementioned web page and click on the BID tab. Select Bidder Inquiry, select agency USACE, and enter the Bidder Inquiry Key for this solicitation listed below, your e-mail address, and then click login. Fill in all required information and click create user. Verify that information on next screen is correct and click continue. From this page you may view all bidder inquiries or add an inquiry. Bidders will receive an acknowledgement of their question via e-mail, followed by an answer to their question after it has been processed. The Bidder Inquiry Key is **9C2YZP-XADDPX** for this Solicitation.

(a) Interested firms having the capabilities and qualifications to perform this work must submit one (1) copy of SF 330 (7/2021 Edition) including Parts I and II as described herein not later than 2:00 p.m. (Central Time) on the response date as above. The date and time are strictly enforced, and late packages will not be considered. Late proposal rules found in FAR 15.208 will be followed for late submittals. Solicitation packages are not provided. The SF 330 should be complete and specifically address the requirements of this announcement. Functions to be subcontracted shall be clearly identified by subcontractor or entity and their office location (specify the address of the office and key person that is assigned there).

(b) Responding firms must submit a copy of the originally signed, or current (signed within the past twelve (12) months), and accurate SF 330, Part II for the specific prime other offices of the prime, and subcontractor offices proposed to perform the work even if an SF 330, Part II is already on file. SF 330, Part II shall be provided for the specific prime, other offices of the prime, and subcontractor offices proposed to perform the work. All Part IIs MUST be signed with original signature or facsimile of the original signature (signed within the past 3 years is required) and dated. A copy of a signed/dated Part II is acceptable. Although firms are encouraged to update their SF 330 Part II at least annually, older ones (up to 3 years old in accordance with FAR

36.603(d)(5)) will still be considered by the board. However, a firm may be recommended as not qualified or ranked low if missing, confusing, conflicting, obsolete or obscure information prevents a board from reasonably determining that a firm demonstrates certain required qualifications. Indicate in Block 5b of each Part II if the firm is a Large Business, Small Business, HubZone, Service Disabled Veteran-Owned Small Business, or Woman-Owned Small Business. To be classified as a small business, a firm's average annual receipts or sales for the preceding three (3) fiscal years must not exceed \$25.5 million.

(c) Submit only one (1) SF 330, Part I from the Prime for the design team, completed in accordance with the SF 330 instructions and additional instructions herein. It must contain information in sufficient detail to identify the team (prime, other offices of the prime, and consultants) proposed for the contract. The A-E shall not include company literature with the SF 330.

(d) In block No.5 of the SF330 PART I, Section B, include UEI number.

(e) In Section C of the SF 330, Part I, identify the discipline/service to be supplied by the Prime, Prime Branch offices as applicable, and each consultant. Provide brief resumes in Section E of the on-staff or consultant employees you intend to use to perform the work. Resumes shall not exceed two (2) pages.

(f) In Section F, a maximum of ten (10) projects for the total proposed Team (including the prime and consultants) shall be provided. Section F shall not exceed twenty (20) pages. Submitted projects shall have been performed within the last ten (10) years with recent designs being at least seventy-five per cent (75%) completed prior to the submission due date.

A project is defined as:

In order to be deemed a 'project', it must meet one (1), and only one (1) of the following:

- One (1) single Task Order against an IDC (a "D" contract) covering work performed at one (1) single site; or
- One (1) single Task Order against an IDC (a "D" contract) covering work at multiple sites within one (1) single installation or facility; or
- One (1) single "C" type contract (not a "D" contract) covering work performed at one

- (1) single site; or
- One (1) single “C” type contract (not a “D” contract) covering work performed at multiple sites within one (1) single installation or facility; or
- One (1) single Task Order against an IDC (a “D” contract) covering work performed at multiple but separate locations, meaning different cities, states, etc.; or
- One (1) single “C” type contract (not a “D” contract) covering work performed at multiple but separate locations, meaning different cities, states, etc.

(g) In Section G, block 26, along with the name; include the firm and office location the person is associated with. The names of all individuals included in the resumes in Section E shall be listed in Block G-26 along with their firm location and their roles even if example project experience in Block G-28 is not applicable. Also include Team Project Organization Chart in Part I, Section D indicating how each firm on the proposed team (prime, applicable prime branch offices, and each subcontractor as identified in Part I, Section C) integrates into the composite team.

(h) In Section H, of the SF 330, Part I, provide a narrative to address each of the requirements, including subparagraphs, of items listed in Section 3, Selection Criteria, of this announcement. When addressing Team capabilities, clarify planned capability, existing capability, and prior experiences, if any. Include any other relevant information including a short discussion of why the firm is especially qualified based upon the specific selection criteria listed in Section 3. Do not exceed twenty (20) pages for Section H.

(i) In Section H of the SF 330, Part I, firms must show their last twelve (12) months of DoD contract awards stated in dollars (see **3 (f). Volume of DoD contracts** above). Provide an itemized summary of DoD awards to include Agency, Contract Number/Task Order No., Project Title, and Award Amount dollars. Include a total of all listed awards. Note that award of Indefinite Delivery Contracts must not be counted as award amounts; only actual Task Orders and any modifications thereto should be included in the amounts. The offeror shall provide their list of DoD contracts awards summary on a new Section H Additional Sheet and the last contract award being the last item identified on the last page (i.e. no other Section H information). The list of DoD contract awards will be excluded from the 20-page limitation.

(j) In Section H, Part I, SF 330 Generally, describe the firm's Quality Management Plan (QMP). The Management Plan should reference and explain the organizational chart submitted in Section D as well as include a narrative identifying the roles and

responsibilities of the proposed team. The Plan shall clearly identify lines of communication and subcontractor management. A project specific detailed QMP must be prepared and approved by the Government as a condition of contract award, but is not required with this submission. Indicate the estimated percentage involvement of each firm on the proposed team. Do not exceed twenty (20) pages for Section H. Front and back side use of a single page will count as two (2) pages, and **print type used in charts, graphics, figures, and tables may be smaller than eleven (11) point font but must be clearly legible.** For any of the text, use no smaller than eleven (11) point font. Pages in excess of the maximums list will be discarded and not used in evaluation of the selection criteria.

(k) Personal visits to discuss this announcement will NOT be entertained.

(l) Solicitation packages are not provided for A-E contracts and no additional project information will be given to firms during the announcement period. Facsimile transmissions will not be accepted. Points of Contact: Contracting – Lindsey Byfield (918)-669-7070. This is not a request for proposal.

(m) Firms must also submit the attached “Proposal Data/Acknowledgement Sheet”