


STEPS

1. Steps for Submitting Abstract / Outline Report

Please log in to the E-Learn portal at <https://elearn.bits-pilani.ac.in/> using your BITS E-Learn Mail ID and password.

The screenshot shows the BITS Pilani eLearn portal homepage. The top navigation bar includes links for 'My Courses', 'Library', 'Viva / Project Work' (circled in orange), and 'Feedback Survey'. The 'Viva / Project Work' link is highlighted with a blue arrow. Below the navigation bar, there is an 'Important Links' section on the left, which contains a list of links. The 'Announcements' section on the right contains a message dated 26th June regarding the declaration of semester results for the Second Semester of Academic Year 2023-2024 on the eLearn Portal.

After logging into the eLearn portal, click “Viva / Project Work” section located at the top left of the homepage.


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Viva Scheduling


Document Submission • Viva Evaluation • View Viva Mode and Details

Dissertation Evaluation Progress and Status

Submission	Soft Submission Date	Hard Submission Date	Submission Done	Resubmission Required	Resubmission Date	Resubmission Done	Evaluation Status	Grade	WT
ABSTRACT	05/08/2021	12/08/2021	No	No	-	-	Not Started	-	0.10
MID SEMESTER REPORT	09/09/2021	16/09/2021	No	No	-	-	Not Started	-	0.30
FINAL REPORT	23/11/2021	30/11/2021	No	No	-	-	Not Started	-	0.60

For Submissions of your reports please access the menu item – Document Submission
 To view your evaluations please access the menu item – Viva Evaluation
 The grades shown in the table above are for the individual submissions you have made. They may not be your final dissertation grade. Your final grade will be seen on e-learn post approval from the Senate Committee

Click on the “Document Submission” link at the top left of the screen to make a selection from the dropdown menu.


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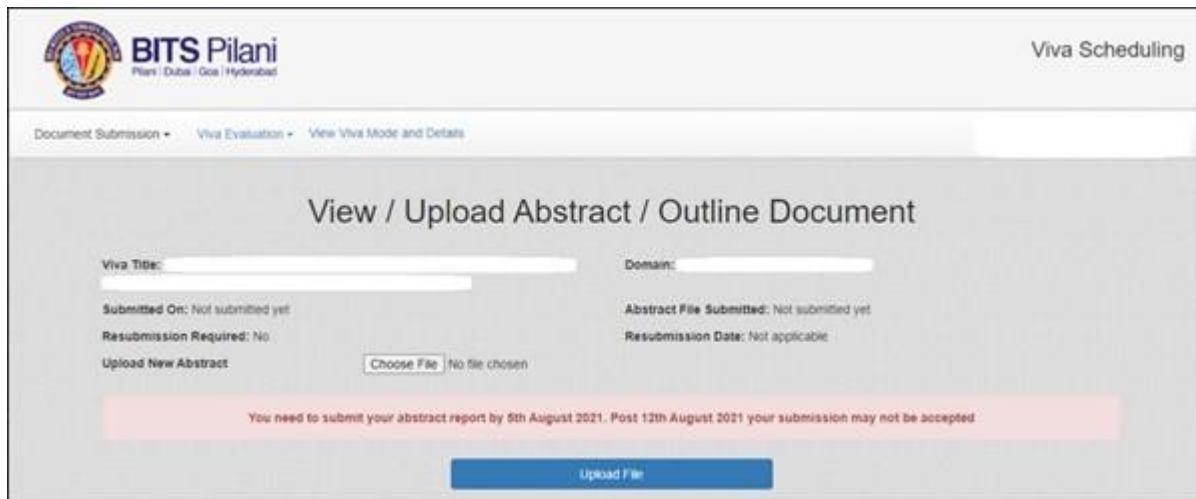
Abstract
 Mid Semester
 Final Report
 Plagiarism Report
 Mentor Evaluation for Final Submission

Dissertation Evaluation Progress and Status

Submission	Soft Submission Date	Hard Submission Date	Submission Done	Resubmission Required	Resubmission Date	Resubmission Done	Evaluation Status	Grade	WT
ABSTRACT	05/08/2021	12/08/2021	No	No	-	-	Not Started	-	0.10
MID SEMESTER REPORT	09/09/2021	16/09/2021	No	No	-	-	Not Started	-	0.30
FINAL REPORT	23/11/2021	30/11/2021	No	No	-	-	Not Started	-	0.60

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Please click on the “Abstract” option in the dropdown menu to view or upload the Abstract/Outline document on the Viva Portal.



The screenshot displays the BITS Pilani Viva Scheduling portal. At the top left is the BITS Pilani logo with the text 'BITS Pilani' and 'Pilani | Dubai | Goa | Hyderabad'. To the right is the 'Viva Scheduling' header. Below the header is a navigation bar with 'Document Submission' (selected), 'Viva Evaluation', and 'View Viva Mode and Details'. The main heading is 'View / Upload Abstract / Outline Document'. The form includes fields for 'Viva Title:' and 'Domain:'. Below these are status indicators: 'Submitted On: Not submitted yet', 'Abstract File Submitted: Not submitted yet', 'Resubmission Required: No', and 'Resubmission Date: Not applicable'. There is an 'Upload New Abstract' section with a 'Choose File' button and the text 'No file chosen'. A red warning banner states: 'You need to submit your abstract report by 5th August 2021. Post 12th August 2021 your submission may not be accepted'. At the bottom is a blue 'Upload File' button.

2. Steps for Submitting Mid Semester Report

Click on the “Document Submission” link at the top left of the screen to open the dropdown menu.


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Viva Scheduling

Document Submission • Viva Evaluation • View Viva Mode and Details


Abstract
 Mid Semester
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 Plagiarism Report
 Mentor Evaluation for Final Submission

Dissertation Evaluation Progress and Status

Submission	Submission Date	Hard Submission Date	Submission Done	Resubmission Required	Resubmission Date	Resubmission Done	Evaluation Status	Grade	Wt.
ABSTRACT	05/06/2021	12/08/2021	No	No	-	-	Not Started	-	0.10
MID SEMESTER REPORT	09/09/2021	16/09/2021	No	No	-	-	Not Started	-	0.30
FINAL REPORT	23/11/2021	30/11/2021	No	No	-	-	Not Started	-	0.60

For Submissions of your reports please access the menu item – Document Submission
 To view your evaluations please access the menu item – Viva Evaluation
 The grades shown in the table above are for the individual submissions you have made. They may not be your final dissertation grade. Your final grade will be seen on e-learn post approval from the Senate Committee

Please click on the “Mid Semester” option in the dropdown menu to view or upload the Mid Semester Report on the Viva Portal. You will then be able to see the Viva Title and the Domain details, along with the submission status.


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Viva Scheduling

Document Submission • Viva Evaluation • View Viva Mode and Details

View / Upload Mid Semester Report

Viva Title:

Domain:

Submitted On: Not submitted yet

Resubmission Required: No

Upload New Mid Sem Report

Mid Sem File Submitted: Not submitted yet

Resubmission Date: Not applicable

No file chosen


You need to submit your mid semester report by 8th September 2021. Post 16th September 2021 your submission may not be accepted

Next, click the “Choose File” option next to the “Upload New Mid Sem Report” entry to upload the Mid Semester Report on the Viva Portal. After selecting the relevant document using the “Choose File” option, click on the “Upload File” tab at the bottom to submit your document.”

3. Steps for Submitting Final Report & Final Presentation

Click on the “Document Submission” link on the Top left of the screen to make the selection from the dropdown

Choose the “Final Report” option to view or upload your Final Report on the Viva Portal.

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Viva Scheduling

Document Submission ▾ Viva Evaluation ▾ View Viva Mode and Details

Abstract
Mid Semester
Final Report
Plagiarism Report
Mentor Evaluation for Final Submission

Dissertation Evaluation Progress and Status

Submission	Submission Date	Hard Submission Date	Submission Done	Resubmission Required	Resubmission Date	Resubmission Done	Evaluation Status	Grade	Wt.
ABSTRACT	05/08/2021	12/08/2021	No	No	-	-	Not Started	-	0.10
MID SEMESTER REPORT	09/09/2021	16/09/2021	No	No	-	-	Not Started	-	0.30
FINAL REPORT	23/11/2021	30/11/2021	No	No	-	-	Not Started	-	0.60

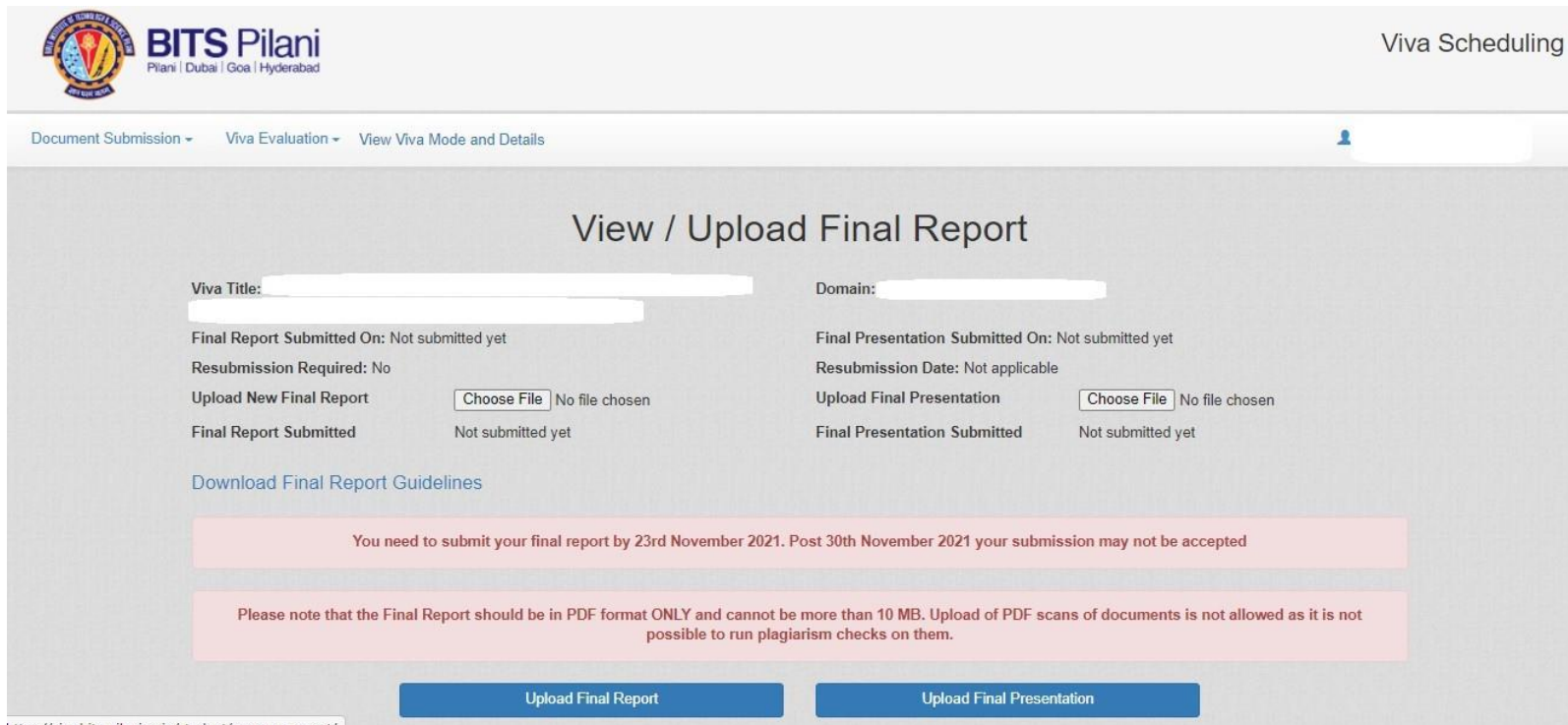
For Submissions of your reports please access the menu item – Document Submission

To view your evaluations please access the menu item – Viva Evaluation

The grades shown in the table above are for the individual submissions you have made. They may not be your final dissertation grade. Your final grade will be seen on e-learn post approval from the Senate Committee

Please click on the “Final Report” option in the dropdown menu.

NOTE: -YOU HAVE TO SUBMIT BOTH FINAL REPORT AND FINAL PRESENTATION IN FINAL REPORT SUBMISSION.



The screenshot displays the 'Viva Scheduling' interface for BITS Pilani. The header includes the university logo and name, and the page title is 'Viva Scheduling'. A navigation bar shows 'Document Submission', 'Viva Evaluation', and 'View Viva Mode and Details'. The main content area is titled 'View / Upload Final Report'. It contains two columns of information for a student's submission. The left column shows 'Viva Title' (redacted), 'Domain' (redacted), 'Final Report Submitted On: Not submitted yet', 'Resubmission Required: No', 'Upload New Final Report' with a 'Choose File' button and 'No file chosen' text, and 'Final Report Submitted' status as 'Not submitted yet'. The right column shows 'Final Presentation Submitted On: Not submitted yet', 'Resubmission Date: Not applicable', 'Upload Final Presentation' with a 'Choose File' button and 'No file chosen' text, and 'Final Presentation Submitted' status as 'Not submitted yet'. Below these fields is a link to 'Download Final Report Guidelines'. Two pink warning boxes are present: the first states 'You need to submit your final report by 23rd November 2021. Post 30th November 2021 your submission may not be accepted'; the second states 'Please note that the Final Report should be in PDF format ONLY and cannot be more than 10 MB. Upload of PDF scans of documents is not allowed as it is not possible to run plagiarism checks on them.' At the bottom, there are two blue buttons: 'Upload Final Report' and 'Upload Final Presentation'.

Viva Scheduling

Document Submission ▾ Viva Evaluation ▾ View Viva Mode and Details

View / Upload Final Report

Viva Title: [Redacted]	Domain: [Redacted]
Final Report Submitted On: Not submitted yet	Final Presentation Submitted On: Not submitted yet
Resubmission Required: No	Resubmission Date: Not applicable
Upload New Final Report <input type="button" value="Choose File"/> No file chosen	Upload Final Presentation <input type="button" value="Choose File"/> No file chosen
Final Report Submitted: Not submitted yet	Final Presentation Submitted: Not submitted yet

[Download Final Report Guidelines](#)

You need to submit your final report by 23rd November 2021. Post 30th November 2021 your submission may not be accepted

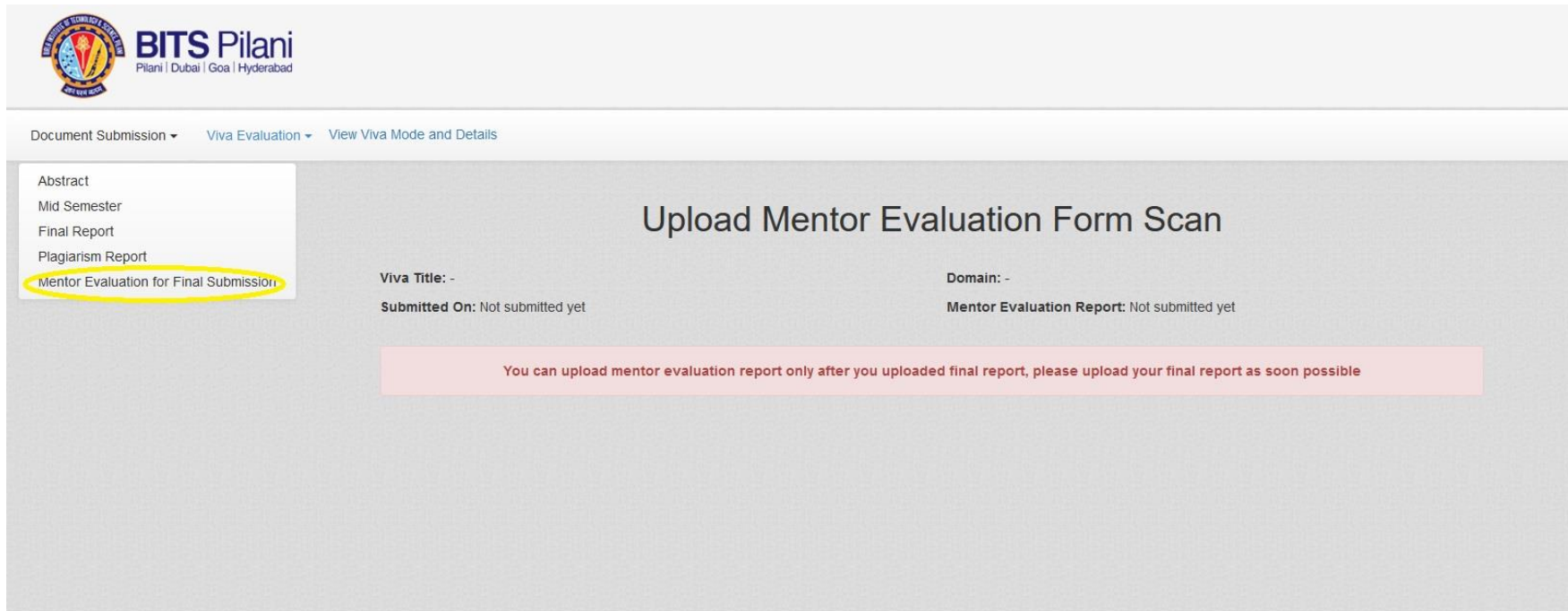
Please note that the Final Report should be in PDF format ONLY and cannot be more than 10 MB. Upload of PDF scans of documents is not allowed as it is not possible to run plagiarism checks on them.


Once uploaded, click on the “Upload File” tab at the bottom to complete your submission.

4. STEP FOR SUBMIT MENTOR EVALUATION FORM

Select "Document Submission" from the drop-down menu.

Choose "Mentor evaluation Form"



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Document Submission ▾ Viva Evaluation ▾ View Viva Mode and Details

- Abstract
- Mid Semester
- Final Report
- Plagiarism Report
- Mentor Evaluation for Final Submission**

Upload Mentor Evaluation Form Scan

Viva Title: - **Domain:** -

Submitted On: Not submitted yet **Mentor Evaluation Report:** Not submitted yet

You can upload mentor evaluation report only after you uploaded final report, please upload your final report as soon possible