

# Soni Jha

## Business Analyst

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## PROFILE • ABOUT ME

I am a Techno Financial management professional with experience of over 10+ years in Business / System Analysis, Regulatory Reporting, Project Management, Requirement Gathering, Preparing Use Case, Test Case, Deferral List, BRD and FRD. Have extensive experience in client facing requirements gathering to capture as is process and map to be process vision. Deft in design and review of various documents like BRD, FRD, Use case specifications, user stories, Product Backlog, sprint backlog RTM and testing documents. Proactive in implementation of SDLC, Agile methodologies, story boards, sprint cycles, change and process management. Good knowledge of Agile methodology which includes sprint planning, daily scrum calls, assigning priorities to user stories. Involved in investigation and preparing and sharing Daily/Weekly test report (WSR/TSR & DSR), HSD analysis / Defect density/ Defect leakage.

## Education

### DEGREE | DATE EARNED |

MCA |2010| *Rajasthan Technical University*

BCA|2007| *Rajasthan Vidyapeeth University*

## Professional Certifications

*ISTQB Foundation Level Certifications*

*ISTQB Agile Tester Certifications*

CSM (Certified Scrum Master)

## Award/Achievement

*GO Mx -Award of Excellence-Individual (LTI)*

*Start of Quarterly performance (TCS)*

## Skills & Abilities

Commented [N1]:

<b>DOMAIN</b>	<i>Capital Market, Banking, Cards, Payments, KYC, (Client onboarding), Regularity reporting. Investment Banking, Trading</i>
<b>PRAGRAMMING LANGUAGES</b>	SQL, UNIX
<b>BUSINESS/SYSTEM ANALYSIS</b>	<i>Usage: Preparing BRD, FRD, Use Case, Deferral List and Test Cases. Analyzing data's received from Feeds , capacity planning and estimations, Scrum &amp; Agile knowledge</i>  <b>SOFTWARE:</b> RULES HARMONY, UNIX
<b>TESTING</b>	<i>Usage: SIT/UAT testing, Defect Analysis and Uploading test results</i> <b>SOFTWARE:</b> ALM, JIRA, CONFLUENCE, REDMINE
<b>RISK MANAGEMENT FUNCTIONS</b>	<i>Usage: Tracking Margin Level of Clients, Calculating and Monitoring Risk on Projects</i>
<b>SOFTWARE DEVELOPMENT</b>	<i>Usage: Preparing Applications</i>  <b>SOFTWARE:</b> VISUAL STUDIO, SQL SERVER, SAS, UNIX

## Experience

### BUSINESS ANALYST | LTI | DEC 2019 TO PRESENT

Position: Business Analyst Location: Mumbai Client: Citi Bank -EMEA Company: LTI			
<b>Project Name</b>	<b>GFTS Reporting and Analytic</b>	<b>Team Size</b>	25
<b>Start Date</b>	Dec 2019	<b>End Date</b>	Present
<b>Project Description</b>	<i>Support functions for EMEA Regions Regulatory Reporting Projects.</i>		

<i>Role and Contribution</i>	<ul style="list-style-type: none"> <li>➤ Work closely with business Users and system developers to define data sources and detailed business rules for P&amp;L, Accounting and Regulatory Reporting systems.</li> <li>➤ Assisted Onsite Change Management team to define Accounting Schema for various banking products.</li> <li>➤ Reviewed and manipulated trade and market data to understand the variety of scenarios that need to be catered for and prepare test packs.</li> <li>➤ Established and maintained an effective communication and engagement model with key contacts with the EMEA Regulatory Reporting, Technology and Line of Business teams.</li> <li>➤ Contributed to project scope, approach and timelines, ensuring that EMEA Regulatory impacts are understood and requirements are fully met.</li> <li>➤ Ensured that Business Requirements and testing strategies are clearly documented, communicated, and delivered against Critical Success Criteria.</li> <li>➤ Ensured that Test Environment requirements are clearly articulated and agreed.</li> <li>➤ Ensured issues are raised / escalated and driven through to resolution.</li> <li>➤ Ensured Risks &amp; dependencies are highlighted, with mitigation options presented, to Project Management and the EMEA Regulatory Reporting team.</li> </ul>
<i>Tools</i>	Unix, Reginsight, Rules Engine, Jira, Confluence, HPQC, SQL Developer

<i>Position: Sr. Functional Analyst</i> <i>Location: Mumbai</i> <i>Client: BNP Paribas</i> <i>Company: Collabera Technologies</i>			
<b>Project Name</b>	<i>Connected Risk</i>	<b>Team Size</b>	<i>20</i>
<b>Start Date</b>	<i>Oct 2018</i>	<b>End Date</b>	<i>Oct 2019</i>
<b>Project Description</b>	MAOS, GCARS		
<i>Role and Contribution</i>	<p><i>The Role Required analyzing and testing the to be connected risk online portal.</i></p> <ul style="list-style-type: none"> <li>➤ Requirement Analysis: Analyzing the requirements and communicating with BA for better understanding of requirements. □</li> <li>➤ Identified E2E test scenarios, test cases and prepare test data. □</li> <li>➤ Involved in Functional, Regression and UAT testing. Identification</li> </ul>		

	<p><i>of Defect, Reporting to onshore team and Re-testing the fixed defects. □</i></p> <ul style="list-style-type: none"> <li>➤ <i>Involved in Capacity planning and Estimations. □</i></li> <li>➤ <i>Involved in investigation and Preparing and sharing Daily/Weekly test report(WSR/TSR &amp; DSR) RACI with Defect Density &amp; management (HSD analysis / Defect density/ Defect leakage).</i></li> <li>➤ <i>Involved in preparation of Test plan, Test summary report and ALM reports</i></li> </ul>
<i>Tools</i>	<i>Jira, ALM, RPA</i>

<i>Position: BA / Functional Tester</i> <i>Location: Mumbai</i> <i>Client: Clear Corporation Of India (CCIL)</i> <i>Company: TCS</i>			
<i>Project Name</i>	<i>Forex Clear &amp; Swap</i>	<i>Team Size</i>	<i>15</i>
<i>Start Date</i>	<i>Aug 2016</i>	<i>End Date</i>	<i>Sep 2018</i>
<i>Project Description</i>	<i>BA – UAT Tester</i>		
<i>Role and Contribution</i>	<p><i>The Role Required client facing requirements gathering to capture as is process and map to be process vision.</i></p> <p><i>Involved in identifying automation blockers and identifying automation enablers and articulating them to the client.</i></p> <ul style="list-style-type: none"> <li>➤ <i>Defined and set up the QA strategy &amp; processes. Driven &amp; coordinated the Risk Verticals, post-merger of CCIL.</i></li> <li>➤ <i>Plan and manage the releases for three applications.</i></li> <li>➤ <i>Bottom-line responsibility for the QA deliverables across Planning &amp; execution phases.</i></li> <li>➤ <i>Carrying out Requirement Analysis for new enhancements &amp; changes. Preparation of Test Plan/Test Strategy for every release.</i></li> <li>➤ <i>Requirement collection &amp; Review of deliverables viz. Test approach, Test cases etc.</i></li> <li>➤ <i>Define Testing scope, Test methodology &amp; strategy for each release.</i></li> <li>➤ <i>Manage Quality Centre, Redmine &amp; ALM ensure effective usage of multiple Test Environments.</i></li> <li>➤ <i>Provide directions and mentor testing team members working for different projects at multiple geographies.</i></li> <li>➤ <i>Implemented a Best Practice which helps in calculating the productivity &amp; can be used as a substitute to Test Plan.</i></li> <li>➤ <i>Involved in structuring the off shore model with effective coordination with the vendor partners.</i></li> </ul>		
<i>Tools</i>	<i>MS Office, Redmine, ALM</i>		

<i>Position: Software Test Engineer</i> <i>Location: Sydney , India</i>
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Company: <i>IT GURUS SOFTWARE</i>			
<i>Project Name</i>	<i>DPSCA , Simply Recruit</i>	<i>Team Size</i>	<i>15</i>
<i>Start Date</i>	<i>Sep 2014</i>	<i>End Date</i>	<i>Aug 2016</i>
<i>Project Description</i>	<i>This project covers web and iPad application for online survey of the companies and creating assessment for the survey. This system will be used by company admin and DPSCA Sales person.</i>		
<i>Role and Contribution</i>	<ul style="list-style-type: none"> <li>➤ <i>Interfaced directly with the client on daily basis.</i></li> <li>➤ <i>Ran workshops with client SMEs to understand the end to end process</i></li> <li>➤ <i>Liaise with various Front Office teams and manage all the testing phases from System Testing to UAT and drive the Defect Deferral Process.</i></li> <li>➤ <i>Involved in managing the process for overall QA team &amp; thus help in raising the project.</i></li> <li>➤ <i>Providing application knowledge to other team members..</i></li> <li>➤ <i>Provide outputs for weekly due diligence updates with the client.</i></li> <li>➤ <i>Understood the risks, assumptions, and dependencies associated with the process.</i></li> <li>➤ <i>Worked closely with development team to ensure requirements are accurately mapped and suitable for development.</i></li> </ul>		
<i>Tools</i>	<i>Redmine</i>		

Position: <i>Application – Jr. Tester</i> Location: <i>Mumbai</i> Company: <i>SHAWMAN SOFTWARE</i>			
<b>Project Name</b>	<i>Debit Card System (DCS) , Point of Sale(POS)</i>	<b>Team Size</b>	<i>12</i>
<b>Start Date</b>	<i>Oct 2013</i>	<b>End Date</b>	<i>Sep 2014</i>
<b>Project Description</b>	<i>The ShawMan DCS, POS is a state-of-the-art plug and play software supporting multiple styles of operations ranging from a small Fast food outlet, Coffee shops</i>		
<b>Role and Contribution</b>	<ul style="list-style-type: none"> <li>➤ <i>Perform all type of Smoke, Functional, Integration, System, Regression Testing.</i></li> <li>➤ <i>Liaise with various Front Office teams and manage all the testing phases from System Testing to UAT and drive the Defect Deferral Process.</i></li> <li>➤ <i>Writing Test cases and executing them</i></li> </ul>		
<b>Tools</b>	<i>Home Tool SQLM</i>		