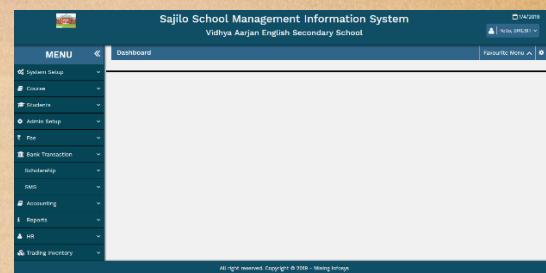


USER'S MANUAL



SAJILO SCHOOL MANAGEMENT INFORMATION SYSTEM

Author: Bipul Thapa Magar

Revision Sheet

Revision No.	Date	Revision Description
Rev. 0	2075/09/15	User's Manual Template and Checklist

User's Manual Authorization Memorandum

Based on our authority and judgment, the Sajilo School Management Information System user's manual is authorized.

Anil Pawn

Date

Ramesh Kharbuja

Date

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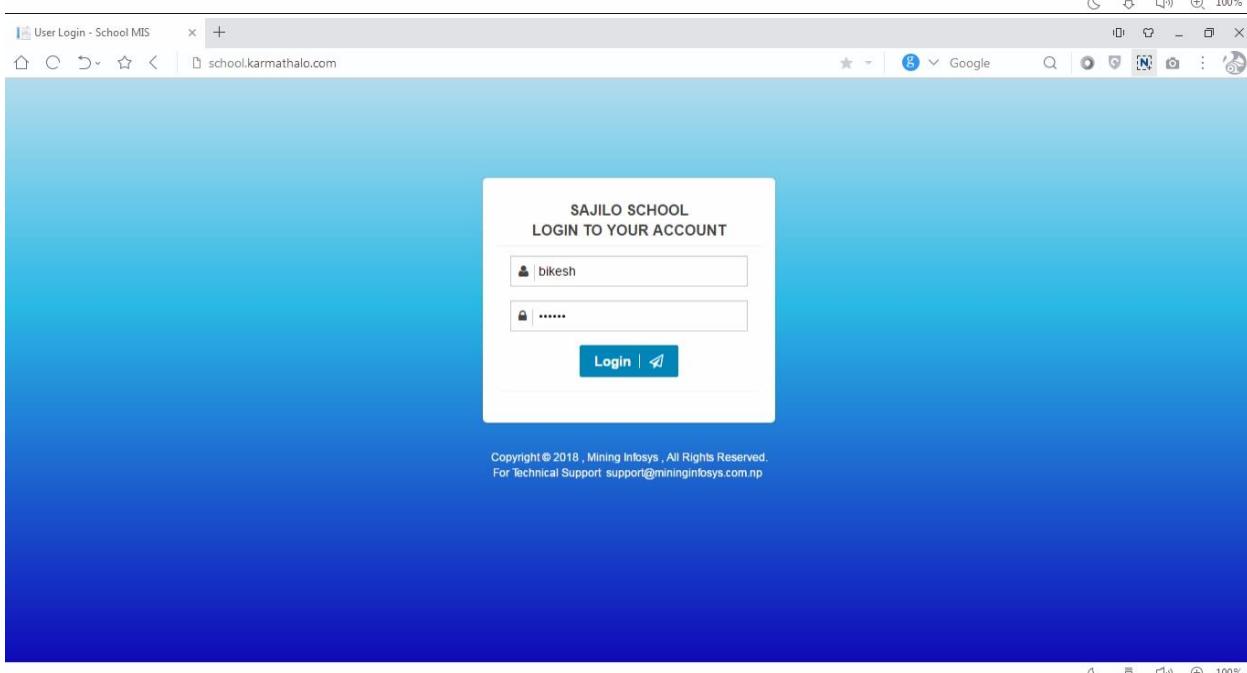
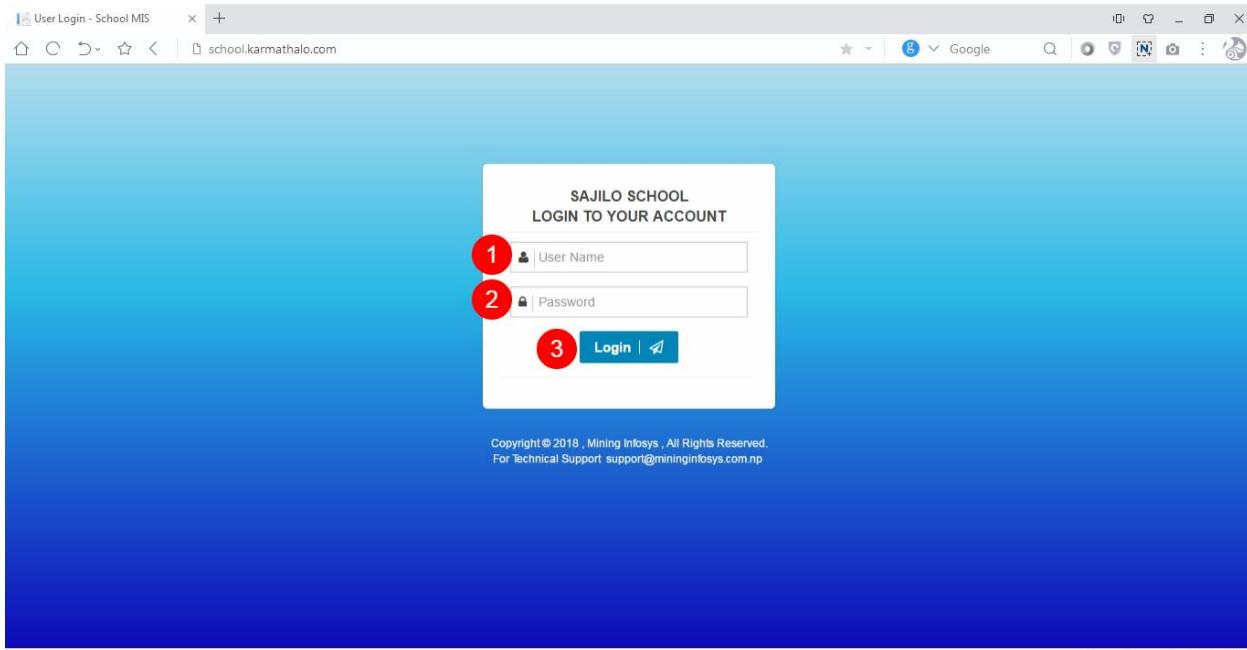
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1 LOGIN

1.1 USER LOGIN

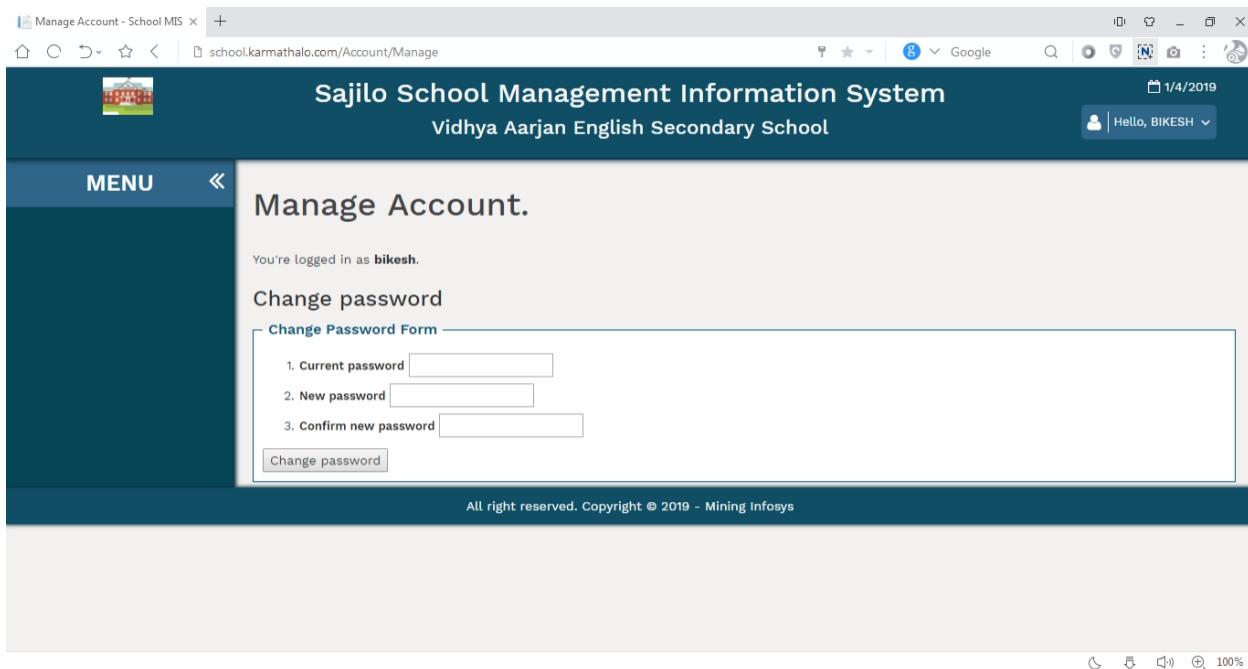
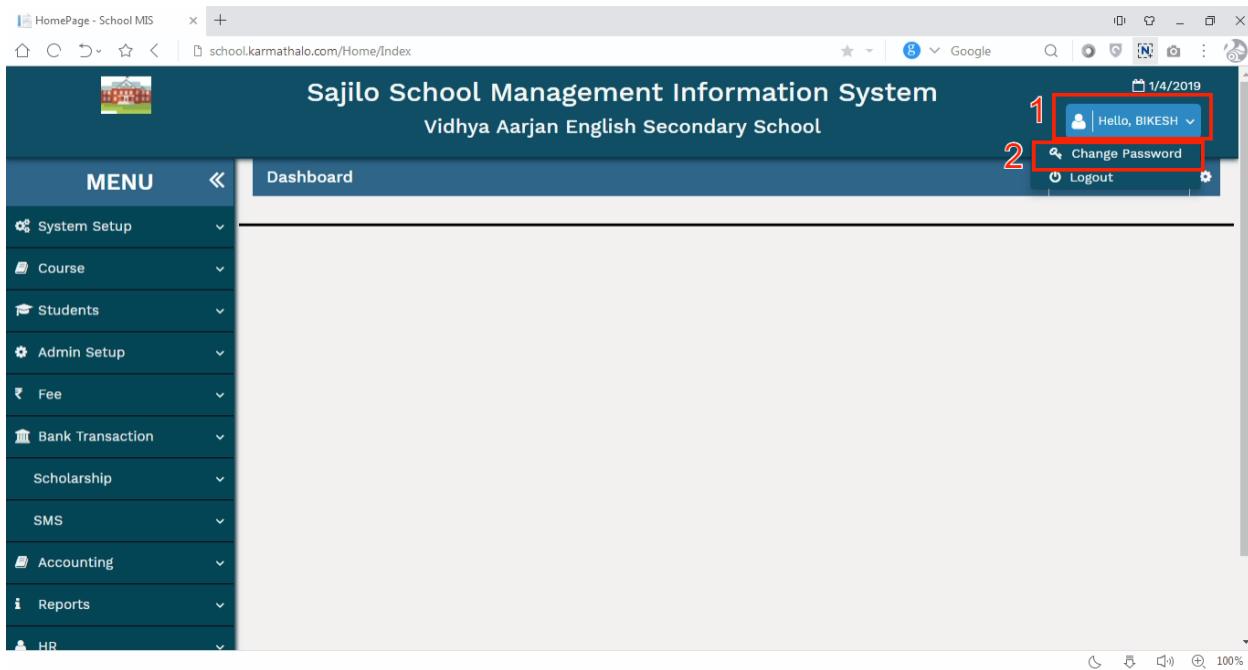
- 1. Enter your user name**
- 2. Enter your password**
- 3. Click on login button**



The screenshot shows a web browser window for the 'Sajilo School Management Information System' at school.karmathalo.com/Home/Index. The page title is 'Sajilo School Management Information System' and the subtitle is 'Vidhya Aarjan English Secondary School'. The date '1/4/2019' and a user greeting 'Hello, BIKESH' are visible in the top right. On the left, a vertical 'MENU' sidebar lists ten categories: System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, Scholarship, SMS, Accounting, Reports, and HR. The 'Dashboard' option is selected in the menu. The main content area is currently empty.

1.2 CHANGE PASSWORD

Go to Head menu > Change Password



2 SYSTEM SETUP



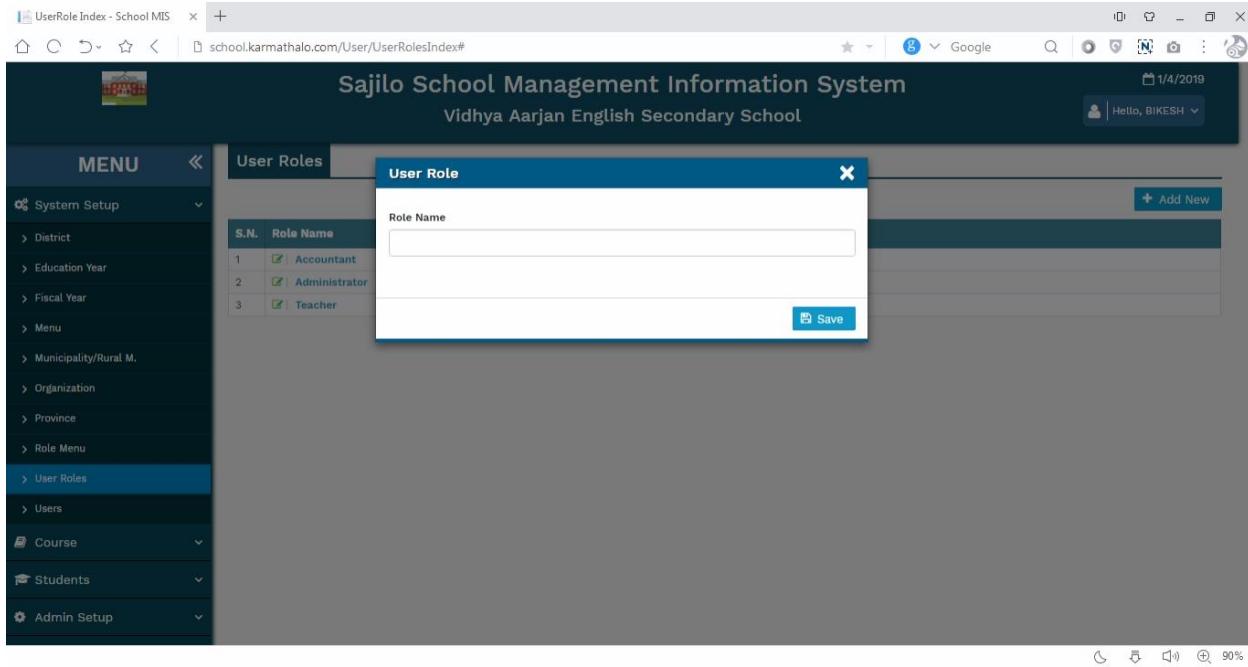
2.1 USER ROLE

Here you can create and edit user role such as administrator, accountant, etc.

To Create User Roles

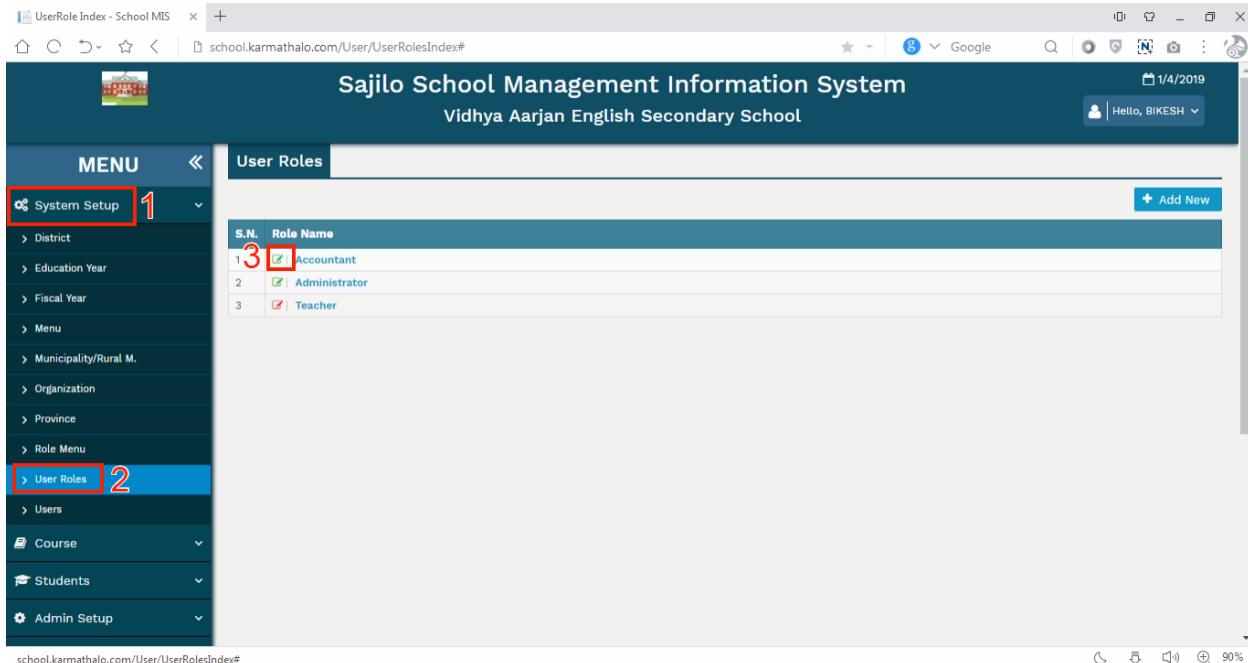
Go to System Setup > User Roles > Add New

S.N.	Role Name
1	Accountant
2	Administrator
3	Teacher



To Edit User Roles

Go to System Setup > User Roles > Click on Green Icon



Sajilo School Management Information System
Vidhya Aarjan English Secondary School

1/4/2019

Hello, BIKEESH

MENU

System Setup

- > District
- > Education Year
- > Fiscal Year
- > Menu
- > Municipality/Rural M.
- > Organization
- > Province
- > Role Menu
- > User Roles
- > Users

Course

Students

Admin Setup

User Roles

S.N.	Role Name
1	✓ Accountant
2	✓ Administrator
3	✓ Teacher

Add New

Save Change

2.2 USER

You can create and edit user with their information and roles.

To Create User

Go to System Setup > User > Add New

The image consists of two screenshots of a web-based school management system. Both screenshots show a dark blue header with the text "Sajilo School Management Information System" and "Vidhya Aarjan English Secondary School". In the top right corner, there is a user profile icon with the text "Hello, BIKEESH". The URL in the address bar is "school.karmathalo.com/User/UserLists#".

Screenshot 1 (User List View): This screenshot shows the main user list page. On the left, there is a vertical navigation menu with the following items: "System Setup" (highlighted with a red box and number 1), "District", "Education Year", "Fiscal Year", "Menu", "Municipality/Rural M.", "Organization", "Province", "Role Menu", "User Roles", "Users" (highlighted with a red box and number 2), "Course", "Students", and "Admin Setup". The main content area displays a table of users with columns: SN., Name, Mobile No, User Name, Organization, Role, and Is Active. The table contains 6 rows of data. At the top right of this table is a red box with the number 3 and a blue "Add New" button.

Screenshot 2 (User Creation Form): This screenshot shows a modal dialog box titled "User" over the user list. The form fields are: "Full Name" (text input), "Mobile Number" (text input), "User Name" (text input), "Role Name" (dropdown menu with options "Administrator", "Accountant", "Accountant", "Administrator", "Accountant", "Administrator"), "Organization" (dropdown menu with options "ABC Higher Secondary School", "ABC Higher Secondary School", "ABC Higher Secondary School", "Bal Bikash Secondary School", "Bal Bikash Secondary School", "Vidhya Aarjan English Secondary School"), "Password" (text input), "Confirm password" (text input), and "Can Login" (checkbox). At the bottom right of the modal is a blue "Save" button.

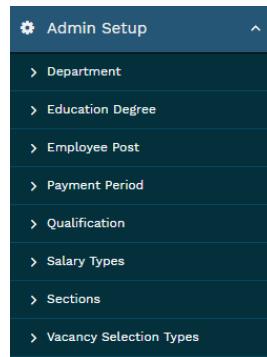
To Edit User

Go to System Setup > User > Click on Green Icon

The screenshot shows two instances of the Sajilo School Management Information System interface. The top instance displays the 'Users' list page. The left sidebar menu is open, showing 'System Setup' (marked with a red box and number 1) and 'Users' (marked with a red box and number 2). The main content area shows a table of users with columns: SN., Name, Mobile No, User Name, Organization, Role, and Is Active. A user named 'ramesh kharbuja' is selected (highlighted with a red box and number 3). The bottom instance shows the 'User' edit dialog box. The dialog has fields for Full Name (rameesh kharbuja), Mobile Number (9849825532), User Name (ramesh), Role Name (Administrator), Organization (ABC Higher Secondary School), and Can Login (checked). A 'Save Change' button is at the bottom right.

SN.	Name	Mobile No	User Name	Organization	Role	Is Active
1	3 ramesh kharbuja	9849825532	ramesh	ABC Higher Secondary School	Administrator	<input checked="" type="checkbox"/>
2	Norbu Moktan	7797	officer	ABC Higher Secondary School	Accountant	<input checked="" type="checkbox"/>
3	admin	78877887	adminadmin	ABC Higher Secondary School	Accountant	<input checked="" type="checkbox"/>
4	Anjana	9860757088	anjana	Bal Bikash Secondary School	Administrator	<input checked="" type="checkbox"/>
5	Sulochana	9841231760	sulochana	Bal Bikash Secondary School	Accountant	<input checked="" type="checkbox"/>
6	Bikesh Pawn	9851188879	bikesh	Vidhya Aarjan English Secondary School	Administrator	<input checked="" type="checkbox"/>

3 ADMINISTRATIVE SETUP



3.1 DEPARTMENT

In this head, you are able to create the department as per required in your college. And you are also able to edit the department name.

To Create Department

Go to Administrative Setup > Department > Add New

The screenshot shows the 'Department' list page in the Sajilo School Management Information System. The left sidebar has a 'MENU' section with 'Administrative Setup' expanded, and 'Department' selected (highlighted with a red box labeled '2'). The main content area shows a table with one entry:

SN.	Title
1	Administration
2	

At the top right of the content area, there is a blue button labeled '+ Add New' with a red box labeled '3' over it. The URL in the browser is 192.168.1.65:100/Setup/DepartmentIndex.

Sajilo School Management Information System
Basu Higher Secondary School

MENU

- System Setup
- Administrative Setup
 - Department
 - Education Degree
 - Employee Post
 - Payment Period
 - Qualification
 - Sections
- Students
- Fee
- Course
- Bank Transaction
- Accounting

Department

SN.	Title
1	Administration
2	

Show 10 entries | Search: | Save | Add New | Previous | Next | 1 | 90%

To Edit Department Title

Go to Administrative Setup > Department > Click on (Title Head)

Sajilo School Management Information System
Basu Higher Secondary School

MENU

- System Setup
- Administrative Setup** 1
 - Department** 2
 - Education Degree
 - Employee Post
 - Payment Period
 - Qualification
 - Sections
- Students
- Fee
- Course
- Bank Transaction
- Accounting

Department

SN.	Title
1	Administration 3
2	

Show 10 entries | Search: | Add New | Previous | Next | 1 | 90%

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

1/4/2019
Hello, BIKESH

MENU

- System Setup
- Course
- Students
- Admin Setup
- Fee
- Bank Transaction
- Scholarship
- SMS
- Accounting
- Reports
- HR

Department

Title: Administrative

Save Change

SN.	Title
1	Teacher
4	Librarian
3	Hr Department
2	Exam Department
5	Administrative

Show: 10 | Search: |

Showing 1 to 5 of 5 entries

Previous | 1 | Next

3.2 EDUCATION DEGREE

In this section, you are able to create available education degree in your school. Such as Primary Level, Secondary Level, Bachelor, etc.

To create education degree

Go to **Administrative Setup > Education Degree > Add New**

SN.	Title	Display Order
1	Masters	2
2	Bachelor	3
3	Intermediate	4
4	SLC	5

SN.	Title	Display Order
1	Masters	2
2	Bachelor	3
3	Intermediate	4
4	SLC	5

To Edit Education Degree

Go to Administrative Setup > Education Degree > Click on Green Icon in Title Column

The screenshot displays two instances of the Sajilo School Management Information System interface. The top instance shows the 'Education Level' configuration page. The left sidebar menu is open, with 'Administrative Setup' selected and 'Education Degree' highlighted. A red box labeled '1' highlights the 'Administrative Setup' menu item, and another red box labeled '2' highlights the 'Education Degree' menu item. A third red box labeled '3' highlights the green edit icon in the 'Title' column of the 'Education Level' table for the 'Masters' entry. The table lists four entries: Masters (Display Order 2), Bachelor (Display Order 3), Intermediate (Display Order 4), and SLC (Display Order 5). The bottom instance shows a modal dialog titled 'Qualification Level' where the 'Title' field is set to 'Masters' and the 'Display Order' is set to '2'. A blue 'Save Change' button is visible at the bottom of the modal.

SN.	Title	Display Order
1	Masters	2
2	Bachelor	3
3	Intermediate	4
4	SLC	5

SN.	Title	Display Order
1	Masters	2
2	Bachelor	3
3	Intermediate	4
4	SLC	5

3.3 EMPLOYEE POST

In this sub-menu, you are able to create and edit the employee post available in your school. You are also able to add remuneration according to the employee post.

To Create Employee Post with their remuneration

Go to Administrative Setup > Employee Post > Add New

The screenshot illustrates the process of creating a new employee post. It shows two instances of the system interface. In the top instance, the 'Employee Post' menu item is selected (step 2). A red box highlights the 'Add New' button in the top right corner of the main content area (step 3). In the bottom instance, a modal window is open for creating a new post. The 'Title' field contains 'Accountant'. The 'Self Provident Fund (Amount)' field is empty. The 'Office Provident Fund (Amount)' field is empty. The 'Year Permissible Leave (Days)' field is empty. A sub-modal window titled 'Post Remuneration' is also open, showing a table with columns for SN., Remuneration Type, Amount, and Action. A red box highlights the '+ Add More' button in this sub-modal.

Note: To add employee post remuneration

Click on Add More on Post

SN.	Remuneration Type	Amount	Action
1	--Select One--		Remove

SN.	Remuneration Type	Amount	Action
1	--Select One--		Remove

To Edit Employee Post and their Remuneration

Go to Administrative Setup > Employee Post > Click on Green Icon

The screenshot illustrates the process of managing employee posts and their remuneration in the Sajilo School Management Information System. The user has navigated to the 'Employee Post' section of the 'Administrative Setup'. A specific post for an 'Accountant' is selected for editing. The 'Post Remuneration' modal shows the current remuneration details, which can be modified.

SN.	Title	Self Provident Fund (Amount)	Office Provident Fund (Amount)	Year Permissible Leave (Days)
1	Accountant			
2				
3				

SN.	Remuneration Type	Amount	Action
1	Basic Salary	12000.00	Remove
2	Lunch Allowance	3000.00	Remove

3.4 Payment Period

In this section, you can define the payment period available in your school and also you can edit it later.

To create Payment Period

Go to Administrative Setup > Payment Period > Add New

The screenshot shows two instances of the Sajilo School Management Information System interface. The top instance is for 'Basu Higher Secondary School' and the bottom instance is for 'Vidhya Aarjan English Secondary School'. Both instances show the 'Payment Period' list and a modal for adding a new payment period.

Sajilo School Management Information System - Basu Higher Secondary School:

- MENU:** Shows 'Administrative Setup' (highlighted with red box 1) and 'Payment Period' (highlighted with red box 2).
- Payment Period List:**

S.N.	Payment Period English	Payment Period English	Status
1	Yearly	Yearly	<input checked="" type="checkbox"/>
2	Monthly	Monthly	<input checked="" type="checkbox"/>
- Add New Button:** Located at the top right of the list table (highlighted with red box 3).

Sajilo School Management Information System - Vidhya Aarjan English Secondary School:

- MENU:** Shows 'Payment Period' (highlighted with red box 1).
- Payment Period Add New Modal:**
 - Payment Period English:** Two input fields for 'Payment Period English'.
 - Status:** A dropdown menu showing 'Yearly' selected.
 - Save Button:** A blue button labeled 'Save'.

To Edit Payment Period

Go to Administrative Setup > Payment Period > Click on Green Icon

S.N.	Payment Period English	Payment Period English	Status
1	3 Early	Yearly	<input checked="" type="checkbox"/>
2	Monthly	Monthly	<input checked="" type="checkbox"/>

S.N.	Payment Period English	Payment Period English	Status
1	Yearly	Yearly	<input checked="" type="checkbox"/>
2	Monthly	Monthly	<input checked="" type="checkbox"/>

3.5 QUALIFICATION

In this section, you are able to create qualification available in your school. Such as 1 class, 2 class, +2, BIT, BBA, BBS, MBA, ME, etc.

To Create Qualification

Go to Administrative Setup > Qualification > Add New

The screenshot shows two views of the Sajilo School Management Information System. The top view is the 'Qualification' index page, and the bottom view is a modal dialog for adding a new qualification.

Qualification Index Page (Top Screenshot):

- MENU:** Shows 'Administrative Setup' selected (highlighted with a red box and labeled '1').
- Submenu:** Shows 'Qualification' selected (highlighted with a blue box and labeled '2').
- Action Bar:** Shows a red box around the '+ Add New' button (labeled '3').
- Data Table:** Shows two entries: BBS (Bachelor) and B. Sc. (Bachelor).

Qualification Add New Dialog (Bottom Screenshot):

- MENU:** Shows 'Qualification' selected (highlighted with a blue box and labeled '2').
- Form Fields:**
 - Title:** An input field for the qualification title.
 - Education Level:** A dropdown menu showing '--select--'.
 - Display Order:** An input field for the display order.
- Buttons:** A 'Save' button at the bottom right of the dialog.

To Edit Qualification

Go to Administrative Setup > Qualification > Click on Green Icon

The screenshot shows two instances of the Sajilo School Management Information System interface. The top instance displays the 'Qualification' index page, which lists two entries: 'BBS' and 'B. Sc.' under 'Title', both categorized as 'Bachelor' under 'Education Level'. The bottom instance shows a modal dialog titled 'Qualification' where the entry 'BBS' is being edited. The 'Title' field contains 'BBS', 'Education Level' is set to 'Bachelor', and 'Display Order' is set to '1'. A 'Save Change' button is visible at the bottom of the dialog.

SN.	Title	Education Level	Display Order
1	BBS	Bachelor	1
2	B. Sc.	Bachelor	1

3.6 SECTION

In this head, you can create all the available section in your school. Such as Section A, B, C, etc.

To Create Section

Go to Administrative Setup > Sections > Add New

S.N.	Section Name English	Section Name Nepali
1	A	A
2	B	B
3	C	C

S.N.	Section Name English	Section Name Nepali
1	A	A
2	B	B
3	C	C

To Edit Section

Go to Administrative Setup > Sections > Click on Green Icon

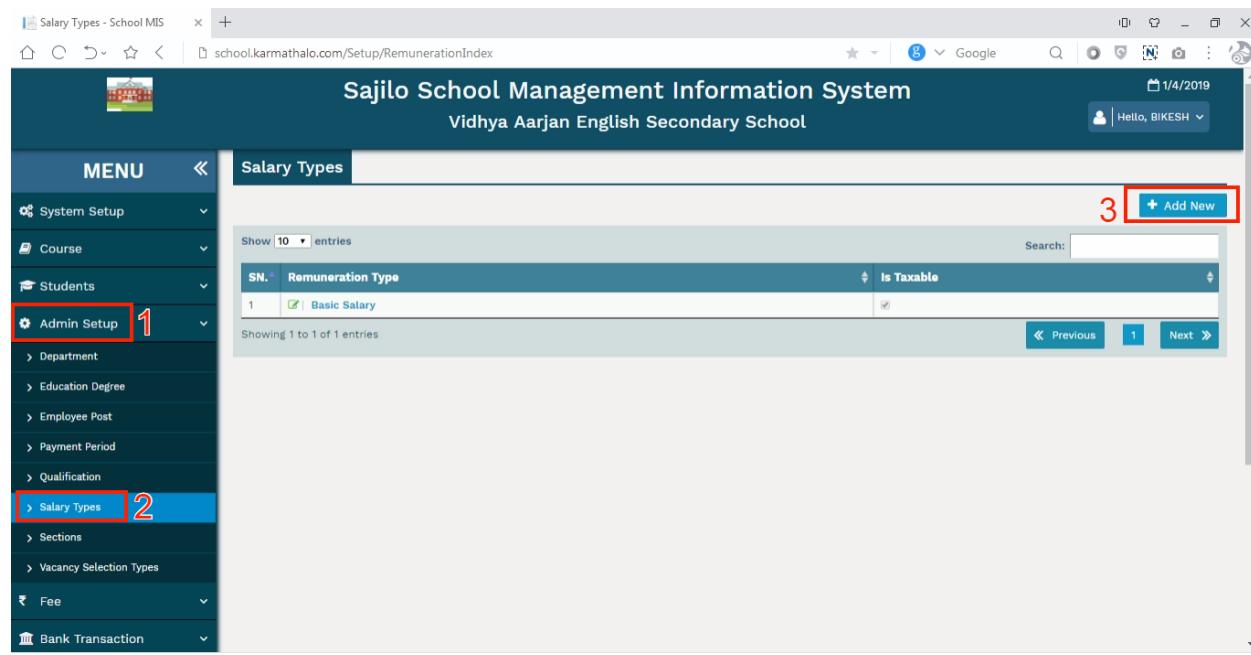
S.N.	Section Name English	Section Name Nepali
1	A	A
2	B	B
3	C	C

3.7 SALARY TYPES

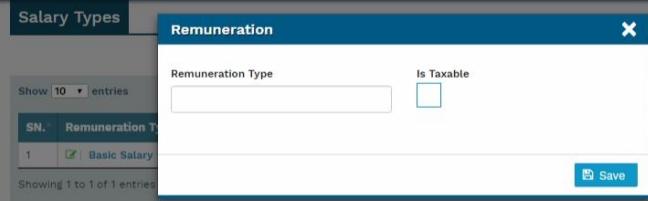
In this section, you can define all kinds of salary types available in your school. Such as Monthly Salary, Daily Allowance, etc.

To Create Salary Types

Go to Admin Setup > Salary Types > Add New

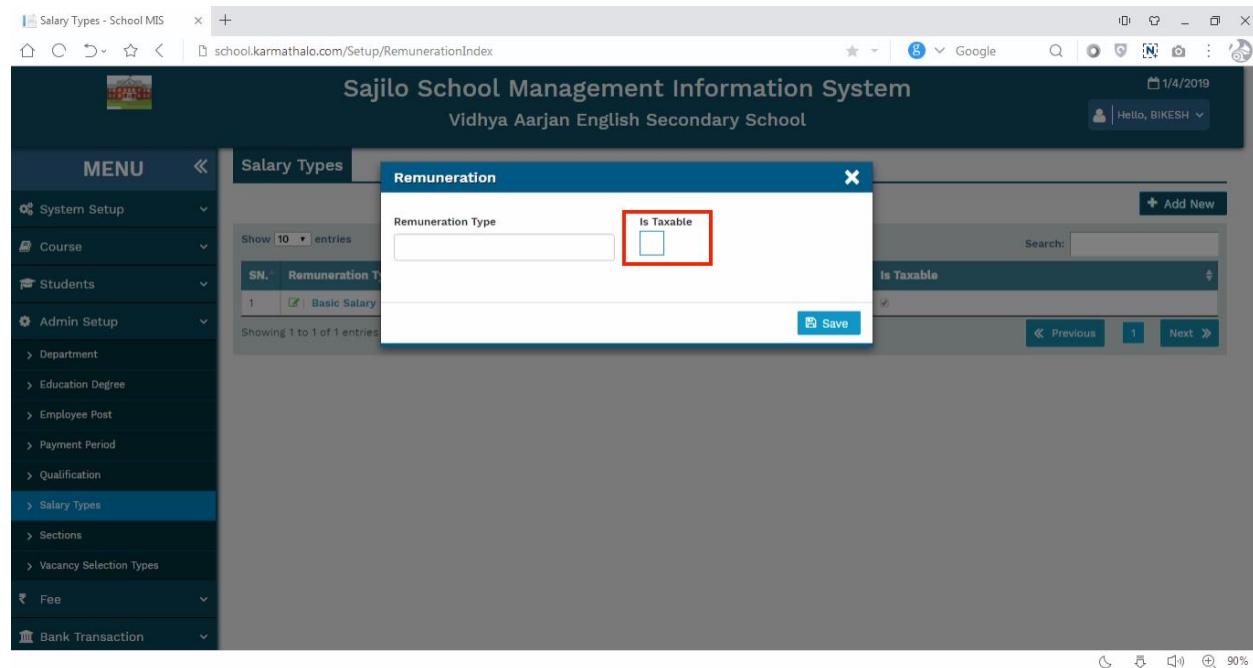


SN.	Remuneration Type	Is Taxable
1	Basic Salary	<input checked="" type="checkbox"/>



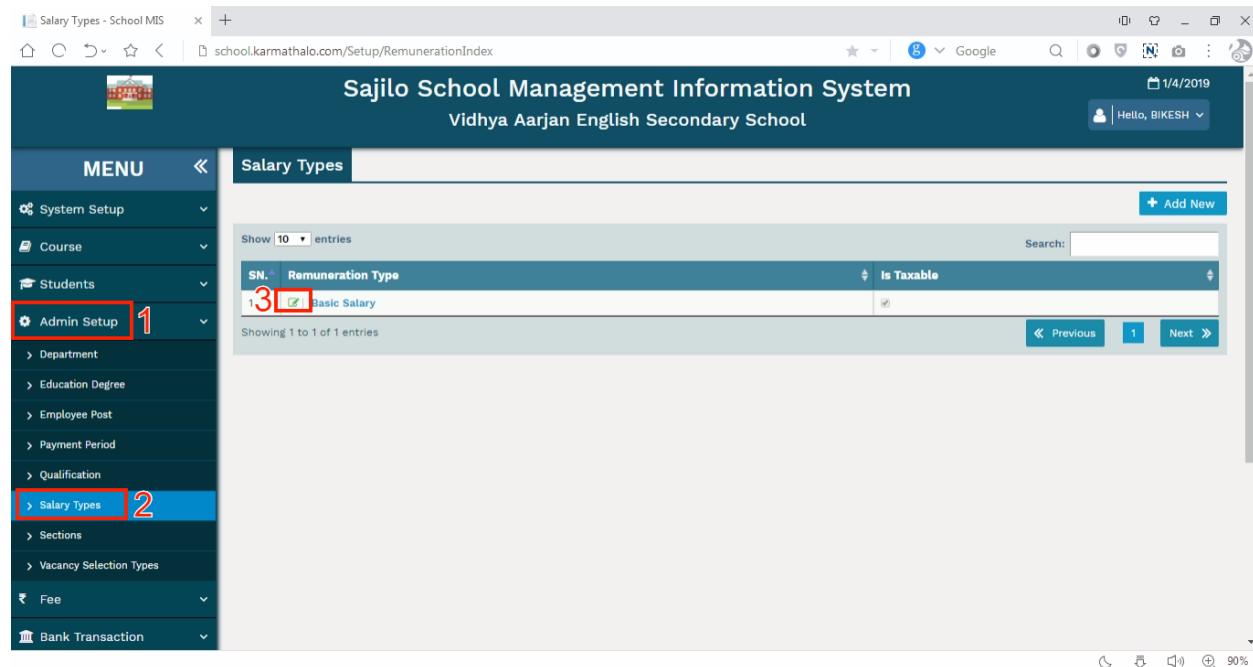
SN.	Remuneration Type	Is Taxable
1	Basic Salary	<input checked="" type="checkbox"/>

Note: Check on in Is Taxable if your salary type is taxable



To Edit Salary Type

Go to Admin Setup > Salary Types > Click on Green Icon



The screenshot shows the Sajilo School Management Information System interface. The main menu on the left includes options like System Setup, Course, Students, Admin Setup, Salary Types, Sections, Vacancy Selection Types, Fee, and Bank Transaction. A sub-menu for 'Salary Types' is open, showing a list of remuneration types. A modal window titled 'Remuneration' is displayed, showing a single entry for 'Basic Salary'. The 'Is Taxable' checkbox is checked. The modal has a 'Save Change' button at the bottom. The background shows the system's header with the school name 'Vidhya Aarjan English Secondary School' and the date '1/4/2019'.

4 COURSE

In this section you are able to create new grade, stream and class. You are able to add new registered student in the particular class. You can add subjects. You are able to do examination work.



4.1 GRADE

Grade represents all level available in the school. We can create, edit and view all available grades in the institution. E.g.: Grade one, two, three, etc.

To Create New Grade:

Go to Course > Grade > Add New

S.N.	Grade Name English	Grade Name Nepali	Remarks
1	One	One	Class One
2	Two	Two	Class Two
3	Three	Three	Class Three
4	Four	Four	Class Four
5	Five	Five	Five
6	Six	Six	Class Six
7	Seven	Seven	Seven
8	Eight	Eight	Eight

The screenshot shows the Sajilo School Management Information System interface. On the left, there is a dark blue sidebar menu with various options like System Setup, Course, Admin Setup, etc. The 'Course' option is expanded, showing sub-options like Classes, Exams, Grade, Stream, Subjects, Students, Admin Setup, Fee, Bank Transaction, and Scholarship. The 'Grade' option under 'Course' is highlighted with a green icon. A modal dialog box titled 'Grade' is open in the center. It has fields for 'Grade Name English' (containing 'One'), 'Grade Name Nepali' (containing 'One'), 'Status' (with a checked checkbox), 'Remarks' (empty), and 'Grade Level' (containing '0'). A 'Save' button is at the bottom right of the dialog. In the background, a table lists grades from One to Eight with their corresponding names in English and Nepali, and remarks. The top right corner shows the date '12/31/2018' and a user greeting 'Hello, BIKEASH'.

To View and Edit Grade:

To View: Go to Course > Grade

To Edit: Go to Course > Grade > Click on Green Icon

This screenshot shows the same Sajilo School Management Information System interface. The 'Course' option in the sidebar is highlighted with a red box and the number '1'. Under 'Course', the 'Grade' option is also highlighted with a red box and the number '2'. The main content area displays a table titled 'Grade' with columns 'S.N.', 'Grade Name English', 'Grade Name Nepali', and 'Remarks'. The table lists grades from One to Eight. The first row ('One') has its entire row highlighted with a red box and the number '3'. The top right corner shows the date '12/31/2018' and a user greeting 'Hello, BIKEASH'.

4.2 STREAM

Stream represents the faculty for all grades. Here we can create, edit and view all stream. We can also view and add subjects to particular stream. E.g.: Grade 10 may have computer stream and accounting stream.

To Create New Stream:

Go to Course > Stream > Add New

The screenshot shows the Stream Index page of the Sajilo School Management Information System. The left sidebar has 'Course' selected under 'Grade'. The main area displays a table of streams with columns for S.N., Grade, Stream Eng, Stream Nep, and Action. A red box highlights the '+ Add New' button at the top right of the table area.

S.N.	Grade	Stream Eng	Stream Nep	Action
1	One	Normal	Normal	View Subjects
2	Two	Normal	Normal	View Subjects
3	Three	Normal	Normal	View Subjects
4	Four	Normal	Normal	View Subjects
5	Five	Normal	Normal	View Subjects
6	Six	Normal	Normal	View Subjects
7	Seven	Normal	Normal	View Subjects
8	Eight	Normal	Normal	View Subjects

The screenshot shows a 'Stream' creation dialog box overlaid on the Stream Index page. The dialog has fields for 'Grade' (set to 'One'), 'Stream Eng', 'Stream Nep', and 'Status' (checkbox checked). A red box highlights the 'Save' button at the bottom right of the dialog.

To View and Edit Stream:**To View:** Go to **Course > Stream****To Edit:** Go to **Course > Stream > Click on Green Icon**

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

S.N.	Grade	Stream Eng	Stream Nep	Action
1	One	Normal	Normal	View Subjects
2	Two	Normal	Normal	View Subjects
3	Three	Normal	Normal	View Subjects
4	Four	Normal	Normal	View Subjects
5	Five	Normal	Normal	View Subjects
6	Six	Normal	Normal	View Subjects
7	Seven	Normal	Normal	View Subjects
8	Eight	Civil	Civil	View Subjects
9	Eight	Computer	Computer	View Subjects

4.3 SUBJECTS

In this section we can add and edit all the subjects available in the School.

E.g.: Subjects like Computer, English, Nepali, Math, Health, etc.

To Add New Subject:

Go to Course > Subjects > Add New

S.N.	Subject Name English	Subject Name English	Subject Code
1	English	English	OA
2	Grammer	Grammer	OB
3	Nepali	Nepali	OC
4	Science	Science	OD
5	MathMatics I	MathMatics I	OE
6	Optional Math	Optional Math	OF
7	Social Studies	Social Studies	OG
8	Environment and Population Health	Environment and Population Health	OH
9	Drawing	Drawing	OI
10	Computer	Computer	OJ
11	Civil	Civil	OK
12	Digital Logic	Digital Logic	OS
13	Chemistry	Chemistry	04
14	Microprocessor	Microprocessor	06
15	Database	Database	07

S.N.	Subject Name English	Subject Name English	Subject Code
1	English	English	OA
2	Grammer	Grammer	OB
3	Nepali	Nepali	OC
4	Science	Science	OD
5	MathMatics I	MathMatics I	OE
6	Optional Math	Optional Math	OF
7	Social Studies	Social Studies	OG
8	Environment and Population Health	Environment and Population Health	OH
9	Drawing	Drawing	OI
10	Computer	Computer	OJ
11	Civil	Civil	OK
12	Digital Logic	Digital Logic	OS
13	Chemistry	Chemistry	04
14	Microprocessor	Microprocessor	06
15	Database	Database	07

To View and Edit Subjects:

To view: Go to Course > Subjects

To Edit: Go to Course > Subjects > Click on Green Icon

S.N.	Subject Name English	Subject Name English	Subject Code
1	English	English	OA
2	Grammer	Grammer	OB
3	Nepali	Nepali	OC
4	Science	Science	OD
5	MathMatics I	MathMatics I	OE
6	Optional Math	Optional Math	OF
7	Social Studies	Social Studies	OG
8	Environment and Population Health	Environment and Population Health	OH
9	Drawing	Drawing	OI
10	Computer	Computer	OJ
11	Civil	Civil	OK
12	Digital Logic	Digital Logic	OS
13	Chemistry	Chemistry	04
14	Microprocessor	Microprocessor	06
15	Database	Database	07

To Add Subjects according to Stream:

Go to Course > Stream > View Subjects

The image shows two screenshots of the Sajilo School Management Information System interface.

Top Screenshot (Stream Index):

- MENU:** Shows 'Course' selected (marked with a red box labeled 1).
- Action Bar:** Shows '+ Add New' button.
- Table:** Shows a list of streams with columns: S.N., Grade, Stream Eng, Stream Nep, and Action. The 'Action' column contains 'View Subjects' buttons, which are highlighted with a red box labeled 3.

S.N.	Grade	Stream Eng	Stream Nep	Action
1	One	Normal	Normal	View Subjects
2	Two	Normal	Normal	View Subjects
3	Three	Normal	Normal	View Subjects
4	Four	Normal	Normal	View Subjects
5	Five	Normal	Normal	View Subjects
6	Six	Normal	Normal	View Subjects
7	Seven	Normal	Normal	View Subjects
8	Eight	Normal	Normal	View Subjects

Bottom Screenshot (Stream Subject):

- MENU:** Shows 'Course' selected (marked with a red box labeled 2).
- Form:** 'Add Subject' form with 'Subject' dropdown ('-- Select --') and a 'Save' button.
- Table:** 'Subjects' table listing subjects: Drawing, Nepali, English, each with a 'Remove' button.

S.N.	Subject	Action
1	Drawing	Remove
2	Nepali	Remove
3	English	Remove

4.4 CLASSES

Classes represents the particular student room of the school. It is the combination of grade, stream and class. E.g.: (Grade - Ten, Stream - Computer, Section - A) is one class.

(Grade - Ten, Stream - Computer, Section - B) is another class. Also (Grade - Ten, Stream - Account, Section - A) represents another class.

Also, in this section you can add registered student in the particular class.

To Create New Class:

Go to Course > Classes > Add New

The screenshot shows the 'Grade Section Class' page of the Sajilo School Management Information System. The left sidebar menu is open, with 'Course' (1) and 'Classes' (2) highlighted. The main content area displays a table of existing classes. At the top right of the table, there is a blue button labeled '+ Add New' with a red box around it. The table columns include S.N., Grade, Stream, Section, Education Year, Class Teacher, Students, and Action.

S.N.	Grade	Stream	Section	Education Year	Class Teacher	Students	Action
1	One	Normal	A	2075	Bikesh	View	Clone
2	Two	Normal	A	2075	Ramesh	View	Clone
3	Three	Normal	A	2075	Anil	View	Clone
4	Four	Normal	A	2075	Sammer	View	Clone
5	Eight	Health	A	2075	Krishna	View	Clone
6	Eleven	Management	A	2075	Bikesh	View	Clone
7	Eleven	Science	C	2075	Shyam	View	Clone

The screenshot shows the 'Grade Section Class' dialog box open over a list of existing classes. The dialog has fields for Grade, Stream, Section, Education Year (set to 2075), and Status (set to Active). The main table lists 8 classes, each with a 'Clone' action button highlighted.

S.N.	Grade	Stream	Section	Education Year	Class Teacher	Students	Action
1	One	Normal	A	2075	Sammer	View	Clone
2	Two	Normal	A	2075	Krishna	View	Clone
3	Three	Normal	A	2075	Bikesh	View	Clone
4	Four	Normal	A	2075	Shyam	View	Clone
5	Eight	Health	A	2075	Krishna	View	Clone
6	Eleven	Management	A	2075	Bikesh	View	Clone
7	Eleven	Science	C	2075	Shyam	View	Clone
8							

To Edit Class:

Go to Course > Classes > Clone

The screenshot shows the 'Grade Section Class' list. The 'Course' menu item is highlighted with a red box and number 1. Under 'Course', the 'Classes' menu item is highlighted with a red box and number 2. The 'Clone' action button for the second class in the list is highlighted with a red box and number 3.

S.N.	Grade	Stream	Section	Education Year	Class Teacher	Students	Action
1	One	Normal	A	2075	Bikesh	View	Clone
2	Two	Normal	A	2075	Ramesh	View	Clone
3	Three	Normal	A	2075	Anil	View	Clone
4	Four	Normal	A	2075	Sammer	View	Clone
5	Eight	Health	A	2075	Krishna	View	Clone
6	Eleven	Management	A	2075	Bikesh	View	Clone
7	Eleven	Science	C	2075	Shyam	View	Clone
8							

To Add Student in Respective Class:

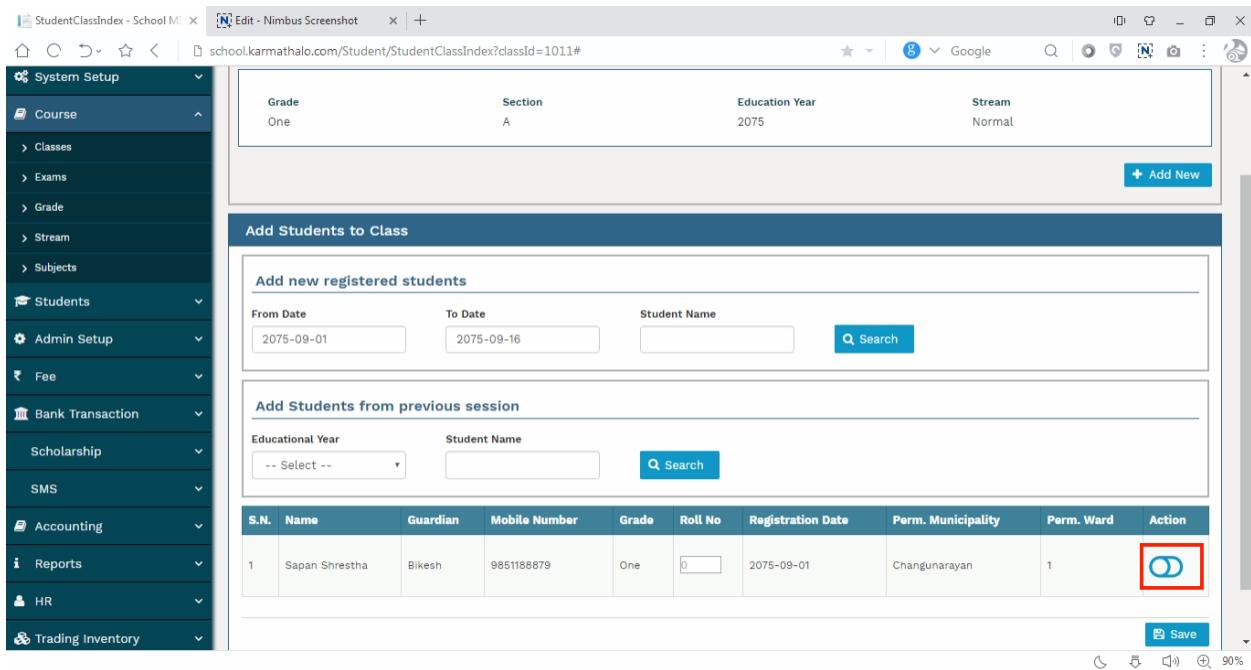
Go to Course > Classes > View > Add New

Screenshot of the Sajilo School Management Information System showing the Student Class Index page. The page displays class details: Grade One, Section A, Education Year 2075, and Stream Normal. At the bottom right, there is a blue button labeled '+ Add New' which is highlighted with a red box.

1. For New Registered Student go to box 1 and Search.
2. For Student from previous session go to box 2 and Search.

Screenshot of the Sajilo School Management Information System showing the 'Add Students to Class' section. The section is divided into two parts: 'Add new registered students' (Box 1) and 'Add Students from previous session' (Box 2). Both sections include fields for 'From Date', 'To Date', 'Student Name', and a 'Search' button. The entire 'Add Students to Class' section is highlighted with a red box.

3. Switch Action on and Click on Save.



The screenshot shows the 'StudentClassIndex' module of the Sajilo School MIS system. On the left, a sidebar menu lists various administrative and financial modules. The main content area displays a summary of class details (Grade: One, Section: A, Education Year: 2075, Stream: Normal) and a table titled 'Add Students to Class'. This table has two sections: 'Add new registered students' and 'Add Students from previous session'. Below these sections is a table listing students with columns for S.N., Name, Guardian, Mobile Number, Grade, Roll No, Registration Date, Perm. Municipality, Perm. Ward, and Action. The 'Action' column contains a blue circular icon with a white double arrow. A red rectangular box highlights this icon for the first student listed, Sapan Shrestha. At the bottom right of the table is a 'Save' button.

S.N.	Name	Guardian	Mobile Number	Grade	Roll No	Registration Date	Perm. Municipality	Perm. Ward	Action
1	Sapan Shrestha	Bikesh	9851188879	One	0	2075-09-01	Changunarayan	1	

4.5 EXAM

In this section you can schedule your exam routine, assign examiner, add marks, view result of the students and also you can print their marksheet.

To Register New Exam:

Go to Course > Exams > Add New

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

MENU

- System Setup
- Course** 1
- Classes
- Exams** 2
- Grade
- Stream
- Subjects
- Students
- Admin Setup
- Fee
- Bank Transaction
- Scholarship
- SMS

Exams

Educational Year: 2075 | Search

S.N.	Exam Name English	Exam Name Nepali	Educational Year	From Date	To Date	Action	Result	Mark Sheet
1	First Terminal Exam	First Terminal Exam	2075	2075-09-10	2075-09-17	View Routine	View	View
2	Second Terminal Exam	Second Terminal Exam	2075	2075-09-12	2075-09-20	View Routine	View	View
3	Final Terminal	Final Terminal	2075	2074-12-04	2074-12-14	View Routine	View	View

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

MENU

- System Setup
- Course
- Classes
- Exams
- Grade
- Stream
- Subjects
- Students
- Admin Setup
- Fee
- Bank Transaction
- Scholarship
- SMS

Exams

Exam

Exam Name English: _____

Exam Name Nepali: _____

Educational Year: 2075

From Date: _____

To Date: _____

Is Active:

Actions

S.N.	Exam Name English	Exam Name Nepali	Educational Year	From Date	To Date	Action	Result	Mark Sheet
1	First Terminal Exam	First Terminal Exam	2075	2075-09-10	2075-09-17	View Routine	View	View
2	Second Terminal Exam	Second Terminal Exam	2075	2075-09-12	2075-09-20	View Routine	View	View
3	Final Terminal	Final Terminal	2075	2074-12-04	2074-12-14	View Routine	View	View

Save

To Edit Exam:

Go to Course > Exams > Click on Green Icon

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

MENU

- System Setup
- Course** 1
- Classes
- Exams** 2
- Grade
- Stream
- Subjects

Exams

Educational Year: 2075 | Search

S.N.	Exam Name English	Exam Name Nepali	Educational Year	From Date	To Date	Action	Result	Mark Sheet
1	✓ First Terminal Exam	First Terminal Exam	2075	2075-09-10	2075-09-17	View Routine	View	View
2	✓ Second Terminal exam	Second Terminal Exam	2075	2075-09-12	2075-09-20	View Routine	View	View
3	✓ Final Terminal	Final Terminal	2075	2074-12-04	2074-12-14	View Routine	View	View

To Create Routine:

Go to Course > Exams > View Routine > Add New

The image shows two screenshots of the Sajilo School Management Information System interface.

Screenshot 1: Exams Page

This screenshot shows the 'Exams' section of the system. The left sidebar menu is open, with 'Course' (marked with a red box and number 1) and 'Exams' (marked with a red box and number 2) selected. The main content area displays a table of exams for the educational year 2075. The table includes columns for S.N., Exam Name English, Exam Name Nepali, Educational Year, From Date, To Date, Action, Result, and Mark Sheet. The first exam listed is 'First Terminal Exam'. A red box labeled 3 points to the 'View Routine' link for the first terminal exam.

S.N.	Exam Name English	Exam Name Nepali	Educational Year	From Date	To Date	Action	Result	Mark Sheet
1	First Terminal Exam	First Terminal Exam	2075	2075-09-10	2075-09-17	View Routine	View	View
2	Second Terminal Exam	Second Terminal Exam	2075	2075-09-12	2075-09-20	View Routine	View	View
3	Final Terminal	Final Terminal	2075	2074-12-04	2074-12-14	View Routine	View	View

Screenshot 2: Exam Details Page

This screenshot shows the 'Exam Details' page for the 'First Terminal Exam 2075'. The left sidebar menu is open, with 'Course' and 'Exams' selected. The main content area displays two tables of exam details. The top table is for 'Grade: One' and the bottom table is for 'Grade: Two'. Both tables have columns for S.N., Subject, Examiner, Exam Date, Full Marks Theory, Full Marks Practical, Pass Marks, and Action. The 'Add New' button is highlighted with a red box in the top right corner of the 'Grade: One' section.

First Terminal Exam 2075			Grade: One	Stream: Normal			
S.N.	Subject	Examiner	Exam Date	Full Marks Theory	Full Marks Practical	Pass Marks	Action
1	Drawing	Hari	2075-09-10	60.00	50.00	40.00	View Marks
2	Nepali	bks	2075-09-12	100.00		40.00	View Marks
3	English	Ganesh	2075-09-14	100.00		40.00	View Marks

First Terminal Exam 2075			Grade: Two	Stream: Normal			
S.N.	Subject	Examiner	Exam Date	Full Marks Theory	Full Marks Practical	Pass Marks	Action
1	English	Sutochana	2075-09-12	100.00		40.00	View Marks
2	Drawing	Amrita	2075-09-10	50.00	50.00	40.00	View Marks
3	Nepali	Deepa	2075-09-14	100.00		40.00	View Marks

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

12/31/2018 Hello, BIKEESH

Exam First Terminal Exam Educational Year 2075

Search

Grade: --Select One-- Stream: --Select One--

+ View Subject

Subjects

SN.	Subject	Examiner	Exam Date	Full Marks Theory	Full Marks Practical	Pass Marks
-----	---------	----------	-----------	-------------------	----------------------	------------

Save

To Add Marks on Respective Subject:

Go to Course > Exams > View Routine > View Marks

The image shows two screenshots of the Sajilo School Management Information System interface.

Screenshot 1: Exams - School MIS

- MENU:** Course (highlighted with red box 1), Exams (highlighted with red box 2).
- Exams Page:**
 - Educational Year:** 2075
 - Table:** Shows three exams with their details and actions.

S.N.	Exam Name English	Exam Name Nepali	Educational Year	From Date	To Date	Action	Result	Mark Sheet
1	First Terminal Exam	First Terminal Exam	2075	2075-09-10	2075-09-17	View Routine	View	View
2	Second Terminal Exam	Second Terminal Exam	2075	2075-09-12	2075-09-20	View Routine	View	View
3	Final Terminal	Final Terminal	2075	2074-12-04	2074-12-14	View Routine	View	View

Screenshot 2: ExamsDetails - School MIS

- MENU:** Course, Exams (highlighted with red box 1).
- Exam Details Page:**
 - First Terminal Exam 2075:**
 - Table:** Shows marks for three subjects.

S.N.	Subject	Examiner	Exam Date	Full Marks Theory	Full Marks Pratical	Pass Marks	Action
1	Drawing	Hari	2075-09-10	50.00	50.00	40.00	View Marks
2	Nepali	bks	2075-09-12	100.00		40.00	View Marks
3	English	Ganesh	2075-09-14	100.00		40.00	View Marks
 - Second Terminal Exam 2075:**
 - Table:** Shows marks for three subjects.

S.N.	Subject	Examiner	Exam Date	Full Marks Theory	Full Marks Pratical	Pass Marks	Action
1	English	Sulochana	2075-09-12	100.00		40.00	View Marks
2	Drawing	Amrita	2075-09-10	50.00	50.00	40.00	View Marks
3	Nepali	Suresh	2075-09-14	100.00		40.00	View Marks

The screenshot shows a web-based school management system. The top navigation bar includes a logo, the title "Sajilo School Management Information System", the location "Vidhya Aarjan English Secondary School", the date "12/31/2018", and a user greeting "Hello, BIKEESH". The left sidebar, titled "MENU", contains several categories: System Setup, Course (with sub-options Classes, Exams, Grade, Stream, Subjects), Students (with sub-options Admin Setup, Fee, Bank Transaction, Scholarship, SMS), and SMS. The main content area is titled "Exam Marks" and displays a table of student marks for the First Terminal Exam 2075. The table has columns for S.N., Name, Theory Marks, Practical Marks, and Total Obtain Marks. The data is as follows:

S.N.	Name	Theory Marks	Practical Marks	Total Obtain Marks
1	Subash Ranjikar	40	0	0
2	Suman Bohaju	45	0	0
3	Niroj Bohaju	50	0	0
4	Jivan Kawan	35	0	0
5	Sanjay Ranjikar	25	0	0

A blue "Save" button is located at the bottom right of the table area. The browser address bar shows the URL "school.karmathalo.com/Exam/ExamMarks?examDetailId=2026#".

To View Results:

Go to Course > Exams > (Result)View

S.N.	Exam Name English	Exam Name Nepali	Educational Year	From Date	To Date	Action	Result	Mark Sheet
1	First Terminal Exam	First Terminal Exam	2075	2075-09-10	2075-09-17	View Routine	View 3	View
2	Second Terminal Exam	Second Terminal Exam	2075	2075-09-12	2075-09-20	View Routine	View	View
3	Final Terminal	Final Terminal	2075	2074-12-04	2074-12-14	View Routine	View	View

To View Marksheets:

Go to Course > Exams > (Marksheet)View

S.N.	Exam Name English	Exam Name Nepali	Educational Year	From Date	To Date	Action	Result	Mark Sheet
1	<input checked="" type="checkbox"/> First Terminal Exam	First Terminal Exam	2075	2075-09-10	2075-09-17	View Routine	View	View
2	<input checked="" type="checkbox"/> Second Terminal Exam	Second Terminal Exam	2075	2075-09-12	2075-09-20	View Routine	View	View
3	<input checked="" type="checkbox"/> Final Terminal	Final Terminal	2075	2074-12-04	2074-12-14	View Routine	View	View

Exam	Grade	Stream	Class	Student Name
First Terminal Exam	--Select One--	--Select One--	--Select One--	--Select One--

5 STUDENTS

In this section you can register new student of the school and view their details information.



5.1 NEW STUDENT

In this section you can register new student of the school.

To Add New Student:

Go to **Students > New Student**

Note: Click the box down below (Is Already Registered) for those who have already paid their admission fee and already registered in school before this software was used.

The screenshot shows the 'CreateStudentProfile' page of the Sajilo School Management Information System. The interface is a web-based application with a dark blue header and sidebar. The sidebar on the left includes links for Reports, HR, and Trading Inventory. The main content area is titled 'Sajilo School Management Information System'. It contains three main sections: 'Address', 'Educational', and 'Status'. The 'Address' section has two parts: 'Permanent Address' and 'Temporary Address', each with dropdown menus for Province, District, Municipality, and Ward. The 'Educational' section includes fields for Grade, Stream, Shift, and Remarks. The 'Status' section includes fields for Is Dropped, Dropped Remarks, Status (with a checked checkbox), and Is Already Registered (which is highlighted with a red rectangular border). At the bottom right, there is a 'Save' button and some browser control icons.

5.2 SEARCH STUDENT

In this section you can search student and view their profile and edit their profile.

To View and Edit Student:

To View: Go to Students > Search Student

To Edit: Go to Students > Search Student > Click on Green Icon

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

From Date: 2075-08-14 To Date: 2075-09-16 First Name: Last Name: Province: --Select One--

District: Municipality: --Select One-- --Select One--

Search

Show: 50 entries										Search:
S.N.	Name	Guardian	Guardian Contact No.	Registration On	Permanent Municipality	Permanent Ward	Grade	Stream	Status	
1	Mina Pawn	Bal Krishna Pawn	9851188879	2075-08-28	Bhaktapur	1	One	Normal	<input checked="" type="checkbox"/>	
2	Bibek Pawn	Bal Krishna Pawn	9851188879	2075-08-28	Bhaktapur	11	One	Normal	<input checked="" type="checkbox"/>	
3	Subash Ranjikar	Bikesh	9851188879	2075-09-01	Bhaktapur	1	Two	Normal	<input checked="" type="checkbox"/>	
4	Suman Bohaju	Bikesh	9851188879	2075-09-01	Kathmandu	3	Two	Normal	<input checked="" type="checkbox"/>	
5	Niroj Bohaju	Bikesh	9851188879	2075-09-01	Bhaktapur	4	Two	Normal	<input checked="" type="checkbox"/>	
6	Jivan Kawan	Bikesh	9851188879	2075-09-01	Bhaktapur	3	Two	Normal	<input checked="" type="checkbox"/>	

CreateStudentProfile - School | + school.karmathalo.com/Student/CreateStudentProfile?studentId=1108

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

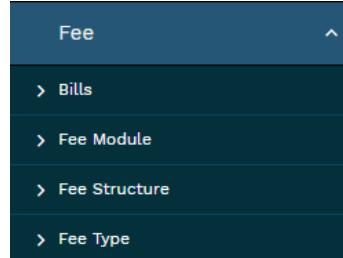
1/4/2019
Hello, BIKESH

Personal Information			
First Name	Mina	Middle Name	
Registration On	2075-08-28	Date of Birth	2075-08-28
Religion	Hindu	Ethnicity	Janajaati
Spoken Language	English	Nationality	nepali

Contact			
Guardian	Guardian Contact No.	Mob No.	Email Address
Bal Krishna Pawn	9851188879	9851188879	bikesh@gmail.com

6 FEE

In this section you are able to manipulate the fee details. You can create fee type, fee structure and fee module. Also, you are able to create bills of the student.



6.1 FEE TYPE

In this section you are able to create your school fee type. E.g.: Bus Fee, Monthly Fee, Library Fee, Admission Fee, etc.

To Create New Fee Type:

Go to Fee > Fee Type > Add New

S.N.	Fee Type Eng	Fee Type Nep	Account Head	Pay Time	Status
1	Deposit	Deposit	Deposit/Dharauti	Yearly	<input checked="" type="checkbox"/>
2	First Terminal Exam	First Terminal Exam	Exam Fee	Yearly	<input checked="" type="checkbox"/>
3	Monthly Fee	Monthly Fee	Monthly Tuition Fee	Monthly	<input checked="" type="checkbox"/>
4	Identity Card Fee	Identity Card Fee	Other Fee	Yearly	<input checked="" type="checkbox"/>
5	Bus Fee	Bus fee	Cash in Hand	Yearly	<input checked="" type="checkbox"/>
6	Library Fee	Library Fee	Cash in Hand	Yearly	<input checked="" type="checkbox"/>

The screenshot shows the 'Fee Type' dialog box open over the main 'Fee Type' list. The dialog box has fields for Account Type, Account Sub Type, Account Head, Fee Type Eng, Fee Type Nep, Status, and Pay Time. A 'Save' button is at the bottom right. The main list shows entries like Deposit, First Terminal Exam, Monthly Fee, etc.

S.N.	Fee Type Eng	Fee Type Nep	Account Head	Pay Time	Status
1	Deposit			Yearly	<input checked="" type="checkbox"/>
2	First Terminal Exam			Yearly	<input checked="" type="checkbox"/>
3	Monthly Fee			Monthly	<input checked="" type="checkbox"/>
4	Identity Card Fee			Yearly	<input checked="" type="checkbox"/>
5	Bus Fee			Yearly	<input checked="" type="checkbox"/>
6	Library Fee			Yearly	<input checked="" type="checkbox"/>

To Edit Fee Type

Go to Fee > Fee Type > Click on Green Icon

The screenshot shows the 'Fee Type' list. A red box highlights the 'Fee' menu item in the sidebar. Another red box highlights the 'Fee Type' list item in the sidebar. A third red box highlights the green edit icon next to the 'Deposit' row in the list.

S.N.	Fee Type Eng	Fee Type Nep	Account Head	Pay Time	Status
1	Deposit	Deposit	Deposit/Dharauti	Yearly	<input checked="" type="checkbox"/>
2	First Terminal Exam	First Terminal Exam	Exam Fee	Yearly	<input checked="" type="checkbox"/>
3	Monthly Fee	Monthly Fee	Monthly Tuition Fee	Monthly	<input checked="" type="checkbox"/>
4	Identity Card Fee	Identity Card Fee	Other Fee	Yearly	<input checked="" type="checkbox"/>
5	Bus Fee	Bus fee	Cash in Hand	Yearly	<input checked="" type="checkbox"/>
6	Library Fee	Library Fee	Cash in Hand	Yearly	<input checked="" type="checkbox"/>

Sajilo School Management Information System
Basu Higher Secondary School

1/3/2019 Hello, RAMESH

Fee Type

Account Type: Liabilities
Account Sub Type: Current Liabilities
Account Head: Deposit/Dharauti
Fee Type Eng: Deposit
Fee Type Nep: Deposit
Status: Active
Pay Time: Yearly

Fee Type Grid:

S.N.	Fee Type Eng	Fee Type Nep	Status	Pay Time
1	Deposit	Deposit	Active	Yearly
2	Monthly Tution Fee		Active	Monthly
3	Library Fee		Active	Yearly
4	First Term Exam Fee		Active	Yearly
5	Second Term Exam Fee		Active	Yearly
6	Third Term Exam Fee		Active	Yearly

6.2 FEE STRUCTURE

In this section you can add new fee structure and you are also able to add fee to respective classes.

To Add New Fee Structure:

Go to Fee > Fee Structure > Add New

Screenshot of the Sajilo School Management Information System showing the Fee Structure list page. The 'Fee' menu item is highlighted with a red box and number 1. Under 'Fee', the 'Fee Structure' option is highlighted with a red box and number 2. The 'Add New' button in the top right corner is highlighted with a red box and number 3.

S.N.	Fee Type	Education Year	Cloning	Action
1	Deposit	2075	Clone	View
2	Monthly Fee	2075	Clone	View
3	Identity Card Fee	2075	Clone	View
4	Bus Fee	2075	Clone	View
5	Library Fee	2075	Clone	View

Screenshot of the Sajilo School Management Information System showing the 'Fee Structure' modal dialog. The 'Fee Type' dropdown is open, and the 'Status' dropdown is open. The 'Save' button at the bottom right of the dialog is highlighted with a blue box.

To Add Fee in Every Class:

Go to Fee > Fee Structure > (Action) View

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

MENU

- System Setup
- Course
- Students
- Admin Setup
- Fee**
 - Bills
 - Fee Module
 - Fee Structure**
 - Fee Type
- Bank Transaction
- Scholarship
- SMS
- Accounting

Fee Structure

Fee Type: -- Select -- Education Year: 2075 Search

S.N.	Fee Type	Education Year	Cloning	Action
1	Deposit	2075	Clone	View
2	Monthly Fee	2075	Clone	View
3	Identity Card Fee	2075	Clone	View
4	Bus Fee	2075	Clone	View
5	Library Fee	2075	Clone	View

Show: 10 entries Search: Previous 1 Next »

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

MENU

- System Setup
- Course
- Students
- Admin Setup
- Fee**
 - Bills
 - Fee Module
 - Fee Structure
 - Fee Type**
- Bank Transaction
- Scholarship
- SMS
- Accounting

Fee Structure Detail

Deposit 2075

S.N.	Grade	Stream	Amount
1	One	Normal	2500.00
2	Two	Normal	3000.00
3	Three	Normal	3500.00
4	Four	Normal	4000.00
5	Five	Normal	4500.00
6	Six	Normal	5000.00
7	Seven	Normal	5500.00
8	Eight	Civil	6000.00
9	Eight	Computer	6000.00
10	Nine	Normal	6000.00
11	Ten	Optional Math	7000.00
12	Ten	Marketing	7000.00
13	Eleven	Management	10000.00
14	Eleven	Science	10000.00
15	Twelve	English	10000.00

To Edit Fee Structure:

Go to Fee > Fee Structure > Click on Green Icon

S.N.	Fee Type	Education Year	Cloning	Action
1	Library Fee	2075	Clone	View
2	Monthly Tution Fee	2075	Clone	View
3	First Term Exam Fee	2075	Clone	View

S.N.	Fee Type	Education Year	Cloning	Action
1	Library Fee	2075	Clone	View
2	Monthly Tution Fee	2075	Clone	View
3	First Term Exam Fee	2075	Clone	View

6.3 FEE MODULE

Fee module represents the period of the time in which fee are scheduled to be paid.

E.g.: Admission Fee and Monthly Fee are Fee Module. We can simply say it is fee payment time frame.

To Create New Fee Module:

Go to Fee > Fee Module > Add New

S.N.	Fee Module Eng	Fee Module Nep	View	Status
1	Admission Fee	Admission Fee	View	<input checked="" type="checkbox"/>
2	Monthly Fee	Monthly Fee	View	<input checked="" type="checkbox"/>

To Add Fee Type in Fee Module:

Go to Fee > Fee Module > View

S.N.	Fee Module Eng	Fee Module Nep	View	Status
1	Admission Fee	Admission Fee	3 View	<input checked="" type="checkbox"/>
2	Monthly Fee	Monthly Fee	View	<input checked="" type="checkbox"/>

SN.	Fee Type	Status	Action
1	Deposit	<input checked="" type="checkbox"/>	Remove
2	Identity Card Fee	<input checked="" type="checkbox"/>	Remove
3	Library Fee	<input checked="" type="checkbox"/>	Remove
4	Bus Fee	<input checked="" type="checkbox"/>	Remove

To Edit Fee Module:

Go to Fee > Fee Module > Click on Green Icon

S.N.	Fee Module Eng	Fee Module Nep	View	Status
1	Admission Fee	Admission Fee	View	<input checked="" type="checkbox"/>
2	Monthly Fee	Monthly Fee	View	<input checked="" type="checkbox"/>

S.N.	Fee M...
1	Admission Fee
2	Monthly Fee

6.4 BILLS

In this section you can create student bills and according to the Fee Module.

To Create Student Bills:

Go to Fee > Bills > Click Either on Admission Fee OR on Monthly Fee

S.N.	Bill No.	Student	Fiscal Year	Date	Billed By	Remarks	Is Active	Amount	Action
1	75/76-0001	Niroj Bohaju	75/76	2075-09-01	bikesh		<input checked="" type="checkbox"/>	4,800.00	
2	75/76-0002	Jivan Kawan	75/76	2075-09-01	bikesh		<input checked="" type="checkbox"/>	3,150.00	
3	75/76-0003	Sanjay Ranjitkar	75/76	2075-09-01	bikesh		<input checked="" type="checkbox"/>	3,150.00	
4	75/76-0004	Shrijan Prajapati	75/76	2075-09-01	bikesh		<input checked="" type="checkbox"/>	3,650.00	
5	75/76-0005	Jeevan Lage	75/76	2075-09-01	bikesh		<input checked="" type="checkbox"/>	3,650.00	
6	75/76-0006	Saroj Khan	75/76	2075-09-01	bikesh		<input checked="" type="checkbox"/>	3,650.00	
7	75/76-0007	Chitiz Shrestha	75/76	2075-09-01	bikesh		<input checked="" type="checkbox"/>	3,650.00	

To Cancel Bills

Go to Fee > Bills > View (Action)

S.N.	Bill No.	Student	Fiscal Year	Date	Billed By	Remarks	Is Active	Amount	Action
1	75/76-0031	chitra kc	75/76	2075-09-05	ramesh		<input checked="" type="checkbox"/>	2,000.00	View 3
2	75/76-0032	chitra kc	75/76	2075-09-05	ramesh		<input checked="" type="checkbox"/>	4,000.00	View

S.N.	Fee Type	From Month	To Month	Fine	Discount	Total
1	Monthly Tuition Fee	Jestha	Ashadh			2,000.00
						Total 2,000.00

Amount In Words : Two Thousand Only and Only

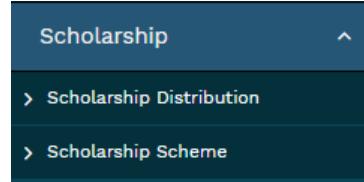
Billed By : ramesh kharbuja

7 SCHOLARSHIP

In this section you can create all type of scholarship scheme available in the school and you can view the student list to whom it is given. And you are also able to add scholarship amount to student.

7.1 SCHOLARSHIP SCHEME

In this section you can create all type of scholarship scheme available in the school.



To Create Scholarship Scheme:

Go to Scholarship > Scholarship Scheme > Add New

S.N.	Scholarship English	Scholarship Nepali
1	Topper Scholarship	Topper Scholarship
2	Entrance Topper	Entrance Topper

Scholarship Schema

Add Scholarship Schema

Scholarship English Scholarship Nepali

Show 10 entries

S.N. Scholarship Eng Scholarship Nepali

1 Topper Scholarship

2 Entrance Topper

Showing 1 to 2 of 2 entries

Save

To Edit Scholarship Scheme:

Go to Scholarship > Scholarship Scheme > Click on Green Icon

Scholarship Scheme

Show 10 entries

S.N. Scholarship English Scholarship Nepali

1 Topper Scholarship Topper Scholarship

2 Entrance Topper Entrance Topper

Showing 1 to 2 of 2 entries

Previous 1 Next

MENU

1

2

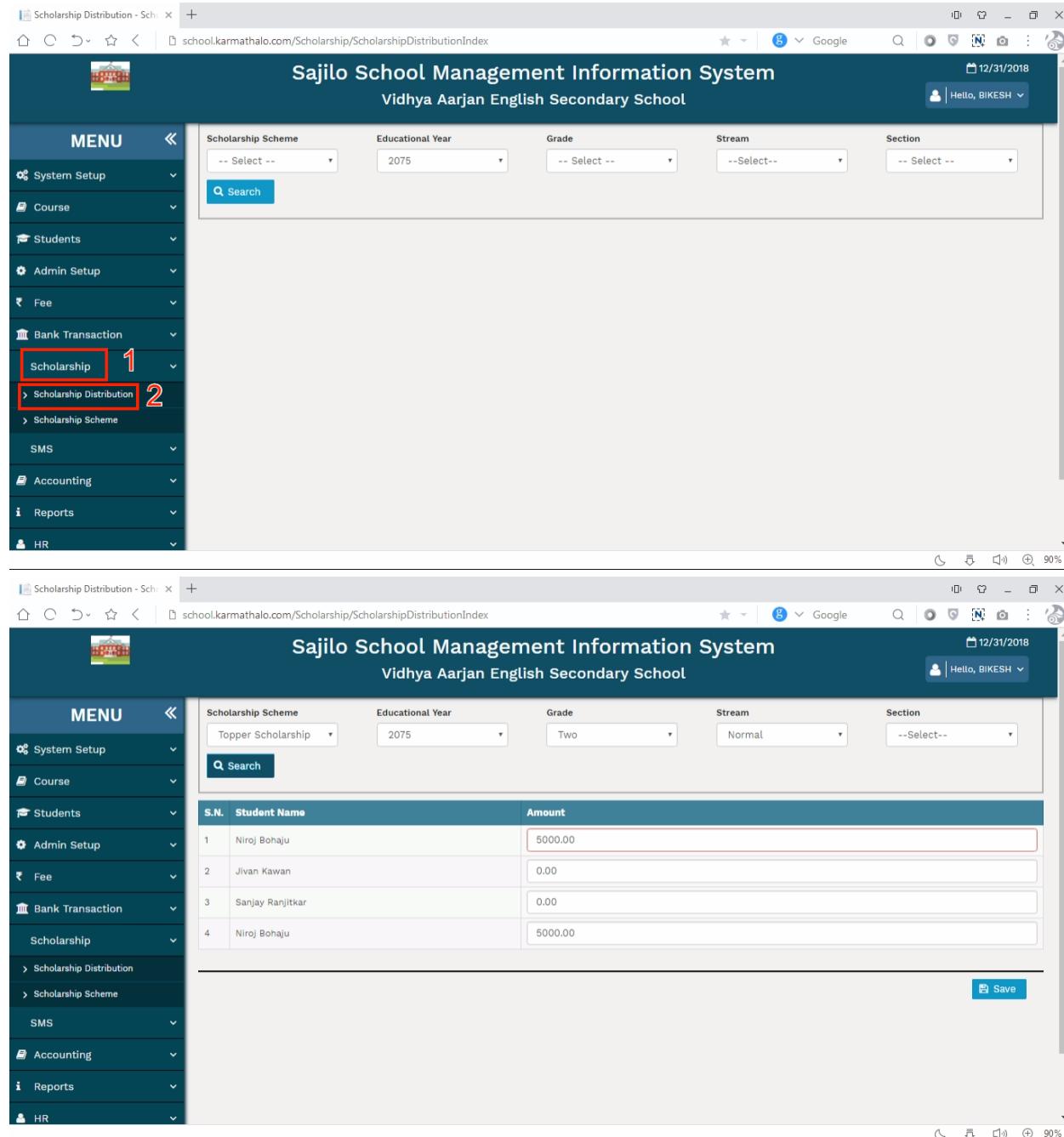
The screenshot shows a web-based application for managing scholarships. The main header reads "Sajilo School Management Information System" and "Vidhya Aarjan English Secondary School". The left sidebar, titled "MENU", includes options like System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, Scholarship, Scholarship Distribution, Scholarship Scheme (which is selected), SMS, Accounting, Reports, and HR. The main content area displays a modal dialog titled "Add Scholarship Schema". This dialog has two tabs: "Scholarship English" and "Scholarship Nepali". Under "Scholarship English", there is a table with one entry: "Topper Scholarship" (S.N. 1). Under "Scholarship Nepali", there is another table with one entry: "Topper Scholarship" (S.N. 2). Both entries have a checked checkbox labeled "Is Active". At the bottom of the dialog is a "Save Change" button.

7.2 SCHOLARSHIP DISTRIBUTION

In this section you are able to add scholarship amount gained by particular student. And you can view detail also.

To View Scholarship Distribution:

Go to Scholarship > Scholarship Distribution



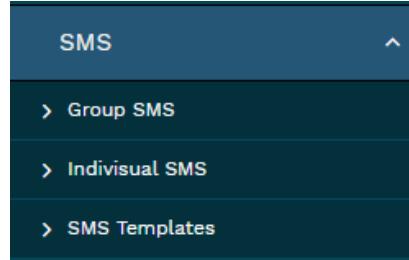
The screenshot displays two instances of the Sajilo School Management Information System interface. The top instance shows the 'Scholarship Distribution' menu path: **Scholarship** (highlighted with a red box and number 1) > **Scholarship Distribution** (highlighted with a red box and number 2). The bottom instance shows the resulting scholarship distribution table:

S.N.	Student Name	Amount
1	Niroj Bohaju	5000.00
2	Jivan Kawan	0.00
3	Sanjay Ranjikar	0.00
4	Niroj Bohaju	5000.00

A blue 'Save' button is visible at the bottom right of the table area.

8 SMS

In SMS section, you are able to create SMS template. You can send individual message as well as group message to both student and employee.



8.1 SMS TEMPLATE

SMS template simply refers to the predefined context or message which will be used frequently in the future and helps to ease to create message. In this section you are able to create SMS Template as per your necessity.

To Create New Template:

Go to **SMS > SMS Templates > Add New**

The screenshot shows a web browser window for 'Sajilo School MIS' at the URL '192.168.1.65:100/SMS/SMSTemplate'. The page title is 'Sajilo School Management Information System' and 'Basu Higher Secondary School'. The top navigation bar includes a logo, user info ('Hello, RAMESH'), and date ('1/3/2019').

The left sidebar, labeled 'MENU', has a tree structure with 'SMS' selected (marked with a red box and number 1). Under 'SMS', 'SMS Templates' is also selected (marked with a red box and number 2).

The main content area is titled 'Sms Template'. It shows a table with two rows of data:

SN.	Template	Is Active
1	Please Contact at School	True
2	Tomorrow there is meeting	True

A red box with the number 3 points to the 'Add New' button in the top right corner of the table header.

The screenshot shows the Sajilo School Management Information System interface. A modal window titled "Sms Template" is open, prompting for a template name. The main menu on the left includes options like System Setup, Administrative Setup, Students, Fee, Course, Bank Transaction, Accounting, Reports, Scholarship, SMS, Group SMS, Individual SMS, and SMS Templates. The "SMS" menu item is highlighted with a red box and the number "1". The "SMS Templates" option under it is also highlighted with a red box and the number "2". The modal has fields for "Template" (containing "Please Contact at School") and "Is Active" (set to "True"). A "Save" button is visible at the bottom right of the modal.

To Edit Template:

Go to SMS > SMS Templates > Click on Template

The screenshot shows the Sajilo School Management Information System interface after editing. The "SMS" menu item is highlighted with a red box and the number "1". The "SMS Templates" option under it is highlighted with a red box and the number "2". The main content area displays a table of SMS templates. The first template, with the value "Please Contact at School" in the "Template" column, is highlighted with a red box and the number "3".

SN.	Template	Is Active
1	Please Contact at School	True
2	Tomorrow there is meeting	True

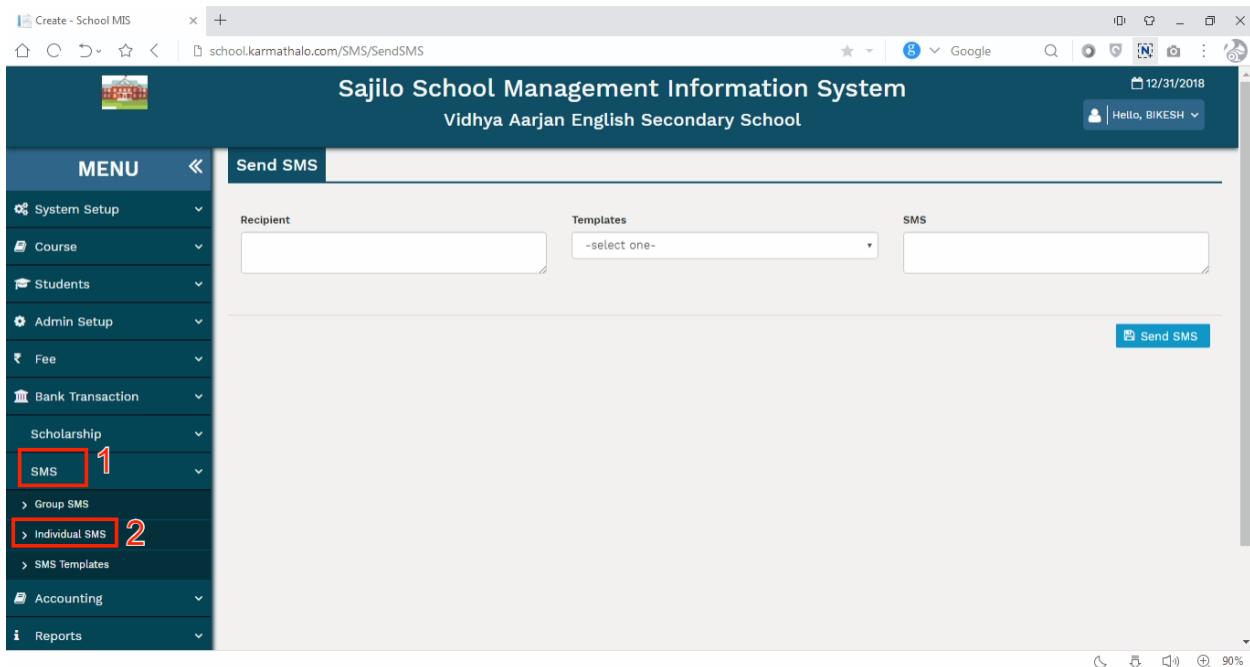
The screenshot shows the Sajilo School Management Information System (SMS) interface. The main title bar reads "Sajilo School Management Information System" and "Basu Higher Secondary School". The top right corner shows the date "1/3/2019" and a user greeting "Hello, RAMESH". The left sidebar is titled "MENU" and lists various administrative and financial modules: System Setup, Administrative Setup, Students, Fee, Course, Bank Transaction, Accounting, Reports, Scholarship, SMS, Group SMS, Individual SMS, and SMS Templates. The "SMS Templates" option is currently selected. A modal window titled "Sms Template" is open in the center, displaying a table with two rows of data. The table has columns for "SN.", "Template", and "Is Active". The first row contains SN. 1, Template "Please Contact at School.", and Is Active "True". The second row contains SN. 2, Template "Temporary", and Is Active "True". A "Save Change" button is located at the bottom right of the modal.

8.2 INDIVIDUAL SMS

In this section, you are able to send individual message to student and employee with or without the presence of SMS template.

To Send Individual SMS:

Go to SMS > Individual SMS

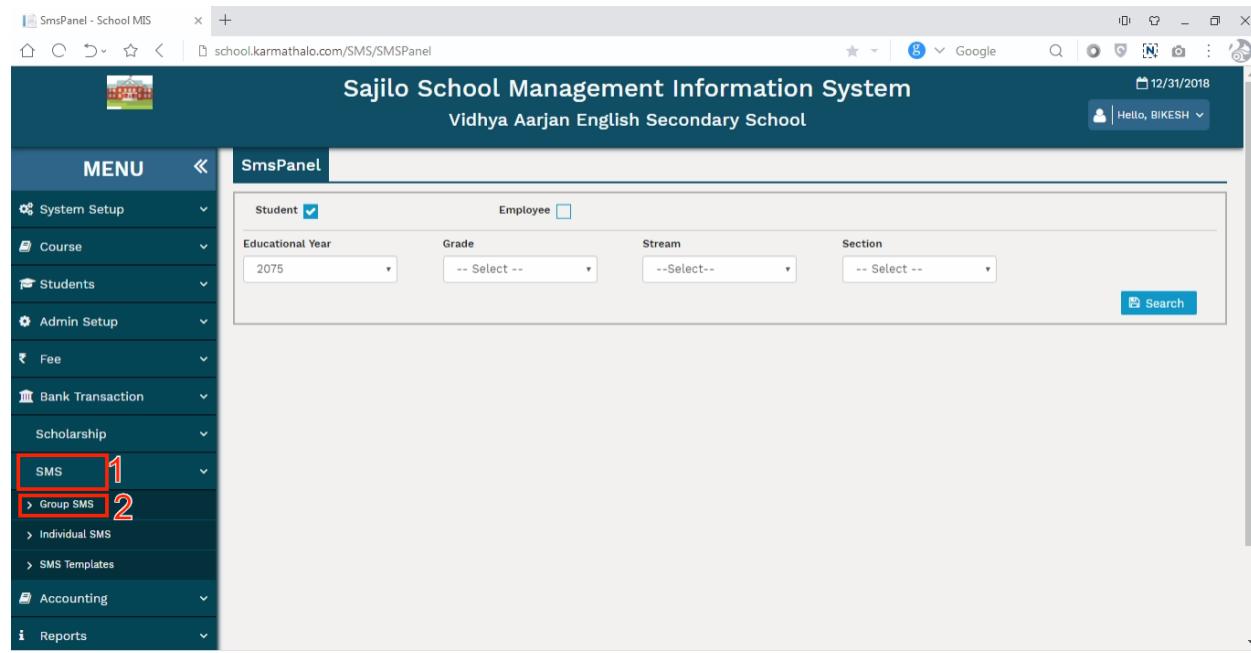


8.3 GROUP SMS

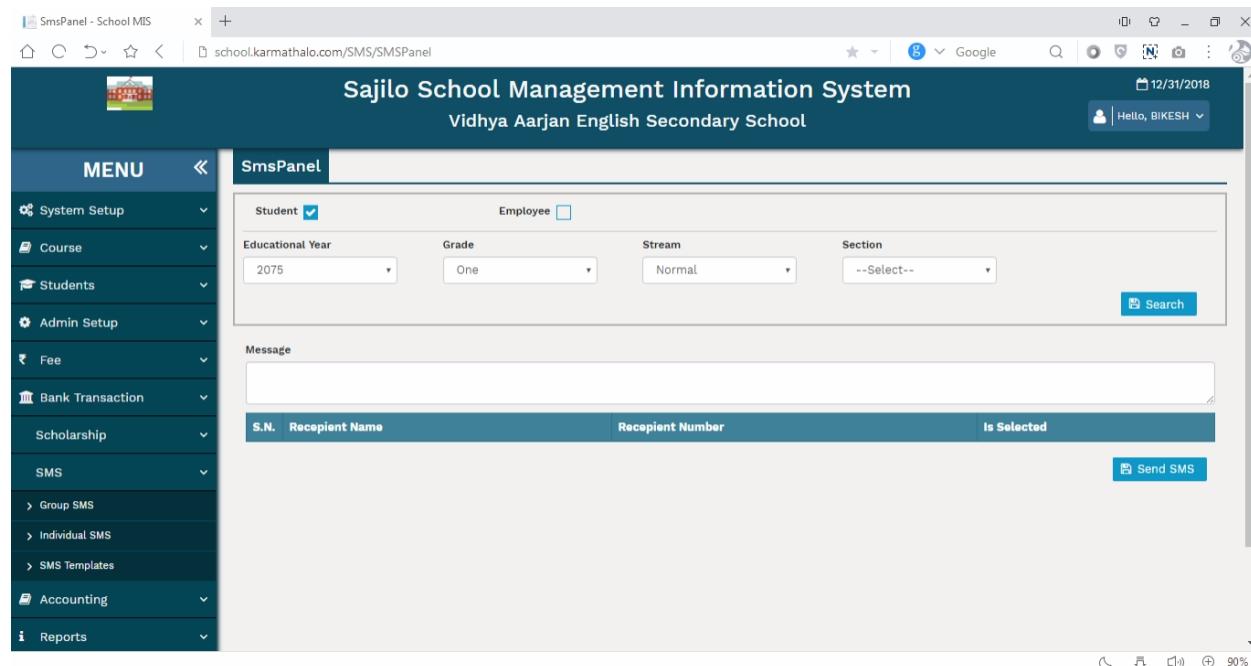
In this section, you are able to send group SMS to student and employee as per with their classes and department respectively.

To Send Group SMS:

Go to SMS > Group SMS



The screenshot shows the 'SmsPanel - School MIS' interface for 'Vidhya Aarjan English Secondary School'. The left sidebar menu is open, showing various administrative options like System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, Scholarship, SMS, Accounting, and Reports. The 'SMS' option is selected, and under it, 'Group SMS' is highlighted with a red box and number 1. The main content area has a title 'Sajilo School Management Information System' and 'Vidhya Aarjan English Secondary School'. It displays a search form with dropdowns for 'Educational Year' (set to 2075), 'Grade' (dropdown menu), 'Stream' (dropdown menu), 'Section' (dropdown menu), and a 'Search' button. The URL in the browser is 'school.karmathalo.com/SMS/SMSPanel'.



This screenshot shows the same interface after a search has been performed. The search results are displayed in the main content area. At the top, the search filters remain the same: Educational Year (2075), Grade (One), Stream (Normal), and Section (dropdown menu). Below these, there is a 'Message' input field and a table for selecting recipients. The table has columns: 'S.N.', 'Recipient Name', 'Recipient Number', and 'Is Selected'. A 'Send SMS' button is located at the bottom right of the table. The URL in the browser is 'school.karmathalo.com/SMS/SMSPanel'.

9 HR

In this section, you are able to create job vacancy. You can add new employee and you can create payroll also.



9.1 VACANCY

You can create new job vacancy and view the detailed about the person who have send their vacancy.

To Announce Vacancy:

Go to **HR > Vacancy > Add New**

SN.	Title	Post	Posted Date	Deadline	No of Vacancy	Applied
1	Math Teacher	Senior Manager	2075-09-13	2075-09-29	1	0 0
2	English Teacher	Senior Manager	2075-09-11	2075-09-24	5	0 0
3	Manager	Senior Manager	2075-09-01	2075-09-14	2	0 1

The screenshot shows the 'Vacancy' creation form. On the left, a sidebar menu includes 'System Setup', 'Course', 'Students', 'Admin Setup', 'Fee', 'Bank Transaction', 'Scholarship', 'SMS', 'Accounting', 'Reports', 'HR' (selected), 'Employees', 'Payroll', and 'Vacancy'. The main area has tabs for 'Vacancy' and 'Applied'. A modal window titled 'Vacancy' is open, showing fields for 'Title', 'Post' (dropdown with options like '---select---'), 'No of Vacancy' (text input), 'Posted Date' (date input), 'Closing Date' (date input), and 'Selection Criteria' (table with columns: SN, Selection Type, Selection Round, Action). A 'Save' button is at the bottom right of the modal.

To Look Detailed About Vacancy Applied Person:

Go to HR > Vacancy > Click on Green Icon on Applied

The screenshot shows the 'Vacancy' list page. The sidebar menu is identical to the previous screenshot. The main area displays a table of vacancies with columns: SN, Title, Post, Posted Date, Deadline, No of Vacancy, and Applied. The 'Applied' column contains green icons with numbers indicating the count of applied candidates. A red box labeled '3' highlights the applied count for the first row ('Math Teacher'). Another red box labeled '1' highlights the 'HR' icon in the sidebar, and another labeled '2' highlights the 'Vacancy' icon in the sidebar.

SN.	Title	Post	Posted Date	Deadline	No of Vacancy	Applied
1	Math Teacher	Senior Manager	2075-09-13	2075-09-29	1	0
2	English Teacher	Senior Manager	2075-09-11	2075-09-24	5	0
3	Manager	Senior Manager	2075-09-01	2075-09-14	2	2

Index - School MIS school.karmathalo.com/Employee/Index?vacancyId=1002

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

12/31/2018 Hello, BIKESH

MENU

- System Setup
- Course
- Students
- Admin Setup
- Fee
- Bank Transaction
- Scholarship
- SMS
- Accounting
- Reports
- HR
- Trading Inventory

Application

ShortListed Check For Unsuccess List

+ Add New < Back To Vacancies

SN.	Name	Mobile No	Summary	Received On	View Status	CV	Actions
1	Sajina Prajapati 	9851188878	Education: BBS Experience: fgh	12/16/2018	Viewed		Selection Process
2	Kailash Thapa Magar 	9841258963	Education: Experience:	12/31/2018	Not Viewed		

9.2 EMPLOYEE

In this section, you can add the new employees detail information. Also, you can view employees list and their detail.

To Create New Employee

Go to HR > Employee > Add New

The screenshot shows the 'Employee' list page of the Sajilo School Management Information System. On the left, a vertical menu is visible with 'HR' selected. Under 'HR', 'Employees' is selected, indicated by a red box labeled '1'. A second red box labeled '2' points to the 'Employees' link under 'HR'. A third red box labeled '3' points to the 'Add New' button at the top right of the list area. The list displays five employee entries:

- Name : Bikesh Pawn
Mobile No : 985118879
Email Address : bikesh@gmail.com
Joined On :2075-09-11
- Name : Bikesh Shakya
Mobile No : 9855454625
Email Address : bikesh@gmail.com
Joined On :2075-01-17
- Name : Bikesh Shakya
Mobile No : 9855454625
Email Address : bikesh@gmail.com
Joined On :2075-01-17
- Name : Bikesh Shakya
Mobile No : 9855454625
Email Address : bikesh@gmail.com
Joined On :2075-03-06
- Name : mahesh dhakal
Mobile No : 9843256578
Email Address : mahesh@gmail.com
Joined On :2075-01-17

The screenshot shows the 'Employee Form' page. The left sidebar shows 'HR' selected under 'Employees', indicated by a red box labeled '1'. A second red box labeled '2' points to the 'Employees' link under 'HR'. The main form is divided into two sections: 'Basic Information' and 'Contact'.

Basic Information:

- Employee's Photo: A placeholder image of a person.
- Employee's CV: Buttons for 'Choose Files' and 'Select CV'.
- Employee's Citizenship: Buttons for 'Choose Files' and 'Select Citizenship'.
- Fields for First Name, Middle Name, Last Name, Father's Name, Gender, and Marital Status.

Contact:

- Fields for Permanent Address, Temporary Address, and E-Mail.
- Fields for Telephone and Contact Number.

9.3 PAYROLL

In this section, you can create the new payroll and post the employee salary to their account.

To Create New Payroll:

Go to HR > Payroll > Add New

The screenshot shows the 'Monthly Salary' page in the 'School MIS' application. The left sidebar, labeled 'MENU', has several categories: System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, Scholarship, SMS, Accounting, Reports, HR, Payroll, Vacancy, and Trading Inventory. The 'Payroll' item under 'HR' is highlighted with a red box and the number '2'. The main content area shows a table titled 'Monthly Salary' with the following columns: S.N., Educational Year, Month, Working Days, Permeable Leave(Days), Is Active, Approved By, and Salary Posting. The table lists six entries for the year 2075, corresponding to the months Poush, Baisakh, Bhadra, Magh, Jestha, and Falgun. Each row includes a 'View' link. A red box labeled '3' highlights the '+ Add New' button at the top right of the table area.

S.N.	Educational Year	Month	Working Days	Permeable Leave(Days)	Is Active	Approved By	Salary Posting
1	2075	Poush	30.00	1.00	<input checked="" type="checkbox"/>	bishnu jha	<input checked="" type="checkbox"/> View
2	2075	Baisakh	25.00	2.00	<input checked="" type="checkbox"/>	bishnu jha	<input checked="" type="checkbox"/> View
3	2075	Bhadra	24.00	1.00	<input checked="" type="checkbox"/>	bishnu jha	<input checked="" type="checkbox"/> View
4	2075	Magh	24.00	1.00	<input checked="" type="checkbox"/>	bishnu jha	<input checked="" type="checkbox"/> View
5	2075	Jestha	25.00	1.00	<input checked="" type="checkbox"/>	bishnu jha	<input checked="" type="checkbox"/> View
6	2075	Falgun	26.00	2.00	<input checked="" type="checkbox"/>	bishnu jha	<input checked="" type="checkbox"/> View

The screenshot shows two instances of the Sajilo School Management Information System interface, both titled "Monthly Salary".

Top Instance (Year 2075, Month Baisakh):

- Header:** Sajilo School Management Information System, Vidhya Aarjan English Secondary School.
- Left Sidebar (MENU):** System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, Scholarship, SMS, Accounting, Reports, HR, Trading Inventory.
- Search Bar:** Educational Year (2075), Month (--Select One--), Search button.

Bottom Instance (Year 2075, Month Baisakh):

- Header:** Sajilo School Management Information System, Vidhya Aarjan English Secondary School.
- Left Sidebar (MENU):** System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, Scholarship, SMS, Accounting, Reports, HR, Trading Inventory.
- Search Bar:** Educational Year (2075), Month (Baisakh), Search button.
- Data Table:**

Educational Year		Month		Working Days	Permeable Leave(Days)		
S.N.	Employee Name	Post	Department	Attendance	Extra Leave Allowed	Extra Leave Taken	Extra Leave
1	Bikesh Pawn	Principal	Teacher	25.00	12		0
- Buttons:** Save button.

To Post Salary:

Go to HR > Payroll > View

S.N.	Educational Year	Month	Working Days	Permeable Leave(Days)	Is Active	Approved By	Salary Posting
1	2075	Baisakh	24.00	2.00	<input checked="" type="checkbox"/>	ramesh kharbuja	<input checked="" type="checkbox"/> View
2	2075	Jestha	25.00	3.00	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/> View
3	2075	Ashadh	25.00	2.00	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/> View

S.N.	Employee Name	Post	Department	Attendance	Extra Leave	Basic Salary	Lunch Allowance	Office Contributed PF	Gross Amount	Leave Cutoff	Non-Taxable Amount	Taxable Amount	Tax Amount	Amount After Tax	PF Cutoff	Net Amount	Working Days		Permeable Leave	
																	24.00	2.00		
1	Sajin Shrestha	Accountant	Administration	23.00	0.00	12,000.00	2,000.00	0.00	14,000.00	0.00	2,000.00	12,000.00	120.00	13,880.00	0.00	13,880.00				
2	Anil Duwal	Accountant	Administration	21.00	0.00	9,295.65	3,098.54	0.00	12,394.19	1,549.27	2,711.22	8,133.69	81.34	10,763.58	0.00	10,763.58				
3	Sumitra Shrestha	Accountant	Administration	20.00	0.00	5,982.34	1,495.57	0.00	7,477.91	1,246.32	1,246.31	4,985.28	49.85	6,181.74	0.00	6,181.74				
4	ramesh kharbuja	Accountant	Administration	20.00	0.00	7,766.72	1,941.67	1,000.00	10,708.40	1,784.73	3,218.06	5,705.60	57.06	8,866.61	2,600.00	6,266.61				
Total								1,000.00	44,580.50	4,580.33	9,175.59	30,824.58	308.25	39,691.53	2,600.00	37,091.93				
Prepared By								Approved By								Post Salary				

Note: You can also Export your post salary to Excel and approved it.

To Export Salary to Excel

Go to Salary Posting > Export to Excel

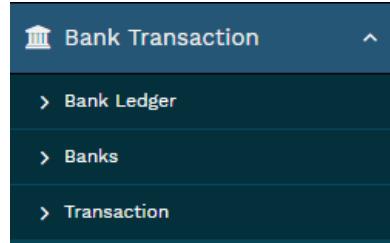
The screenshot shows the 'Salary Posting' section of the Basu Higher Secondary School's monthly salary management system. The 'Is Approved' checkbox is checked. The 'Prepared By' dropdown is set to 'ramesh kharbuja'. The 'Approved By' dropdown is empty. A 'Save' button is visible. In the bottom right corner of the main area, there is a green 'Export To Excel' button with a white icon. The main table displays salary details for four employees across various columns including Employee Name, Post, Department, Attendance, Extra Leave, Basic Salary, Office Contributed PF, Gross Amount, Leave Cutoff, Non-Taxable Amount, Taxable Amount, Tax Amount, Amount After Tax, PF Cutoff, and Net Amount. A 'Total' row is present at the bottom of the table.

For Approval

The screenshot shows the 'Salary Posting' section of the Sajilo School Management Information System. The 'Is Approved' checkbox is checked. The 'Prepared By' dropdown is set to 'ramesh kharbuja'. The 'Approved By' dropdown is empty and has a placeholder '---Select One---'. A 'Save' button is visible. In the bottom right corner of the main area, there is a green 'Export To Excel' button with a white icon. The main table displays salary details for four employees across various columns including Employee Name, Post, Department, Attendance, Extra Leave, Basic Salary, Office Contributed PF, Gross Amount, Leave Cutoff, Non-Taxable Amount, Taxable Amount, Tax Amount, Amount After Tax, PF Cutoff, and Net Amount. A 'Total' row is present at the bottom of the table.

10 BANK TRANSACTION

In this section, you are able to perform banking related things. You can add new bank in your system which are available in your school. You can keep record of deposit, withdrawal and amount transfer information. You are able to view ledger of respective banks.



10.1 BANKS

In this field, you are able to add your bank into this system such that you are able to view banking information.

To Create New Bank Account:

Go to **Bank Transaction > Bank > Add New**

S.N.	Bank Name	Account Number	Phone Number	Address	Balance	Action	Is Active
1	Nepal Investment Bank	0521642	016611601	Suryabinayak	40000.00	View Ledger	<input checked="" type="checkbox"/>
2	NIC Asia	00141148	4462152	Bhaktapur	84050.00	View Ledger	<input checked="" type="checkbox"/>
3	Sanima Bank	00784457575	4456846	Naxal	0.00	View Ledger	<input checked="" type="checkbox"/>

The screenshot shows the 'Bank Accounts' module of the Sajilo School Management Information System. The main interface includes a sidebar menu with various administrative and financial options like System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, SMS, Accounting, and Reports. The central area displays a list of banks with columns for S.N., Bank Name, and checkboxes for selection. A modal window titled 'Bank Information' is overlaid, containing fields for Bank Name, Account Number, Address, Phone Number, and an 'Is Active' checkbox. Below these fields is a 'Save' button. In the top right corner of the main interface, there is a user profile and a date indicator (12/31/2018).

10.2 TRANSACTION

In this section you are able to perform all kinds of banking transaction such as you are able to deposit, transfer and withdraw money.

To Create Bank Transaction

1. For Deposit

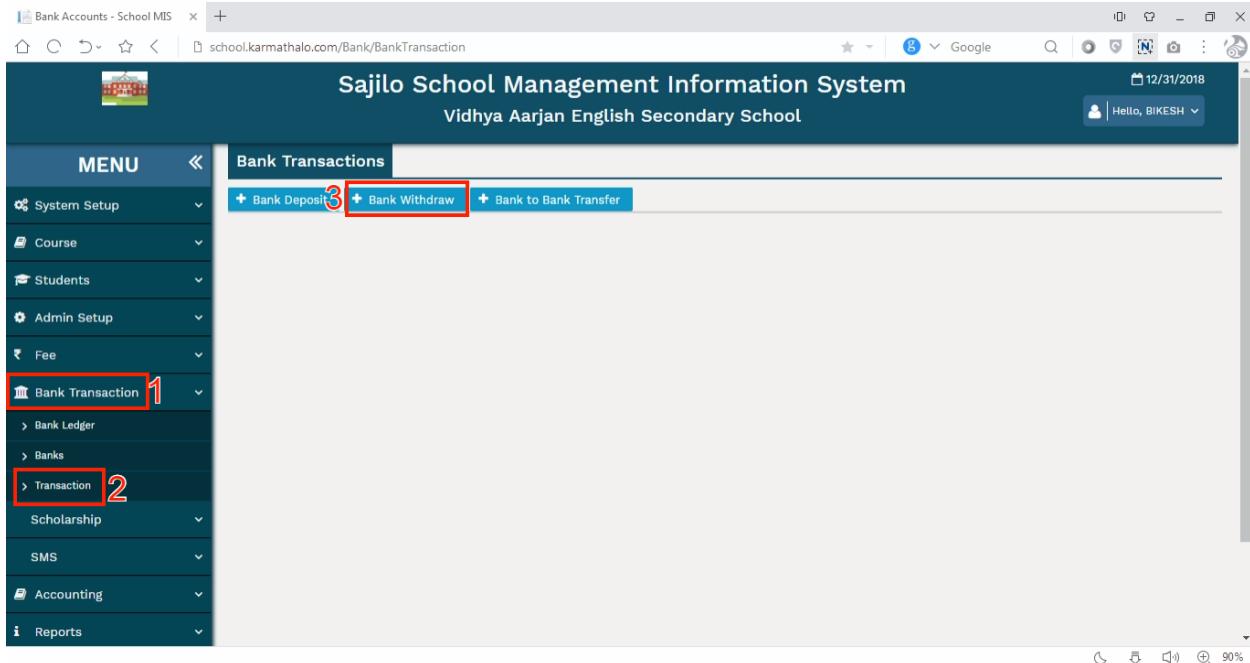
Go to **Bank Transaction > Transaction > Bank Deposit**

The screenshot shows the 'Bank Transactions' page. On the left, there is a sidebar with various menu items. The 'Bank Transaction' item is highlighted with a red box and labeled '1'. Under it, the 'Transaction' item is also highlighted with a red box and labeled '2'. At the top of the main content area, there are three buttons: '+ Bank Deposit' (highlighted with a red box and labeled '3'), '+ Bank Withdraw', and '+ Bank to Bank Transfer'.

The screenshot shows the 'Bank Deposit' form. At the top, there is a 'Voucher Date' field containing '2075-09-16'. Below it is a table with columns: SN., Dr/Cr, Account Head, Current Balance, Amount, and Action. Two rows are present: one with 'Dr' and another with 'Cr'. At the bottom of the table are 'Total Debit Amount' and 'Total Credit Amount' fields. A 'Narration' section with a text area and a 'Save' button is at the bottom right.

2. For Withdraw

Go to Bank Transaction > Transaction > Bank Withdraw



S.N.	Dr/Cr	Account Head	Current Balance	Amount	Action
1	Dr	--Select One--		0	<button>Remove</button>
2	Cr	--Select One--		0	<button>Remove</button>

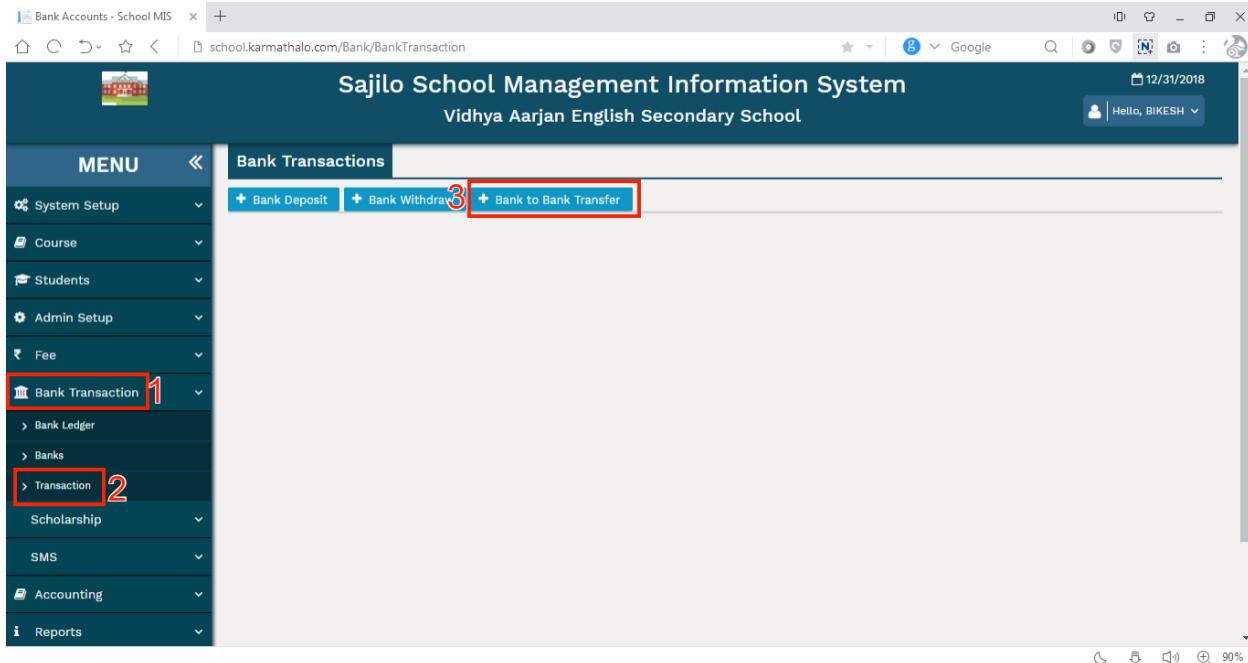
Total Debit Amount _____ Total Credit Amount _____

Narration _____

|| Nimbus Screenshot & Screen Video Recorder is sharing your screen.

3. For Bank to Bank Transfer

Go to **Bank Transaction > Transaction > Bank to Bank Transfer**



The screenshot shows the 'Bank Transfer' form. The 'Voucher Date' field contains '2075-09-16'. The table below has two rows:

SN.	Dr/Cr	Account Head	Current Balance	Amount	Actions
1	Dr	--Select One--		0	<button>Remove</button>
2	Cr	--Select One--		0	<button>Remove</button>

Below the table, 'Total Debit Amount' and 'Total Credit Amount' fields are shown. A 'Narration' text area is at the bottom, and a 'Save' button is on the right.

10.3 BANK LEDGER

In this section, you are able to view your bank ledger or statement easily.

To View Bank Ledger:

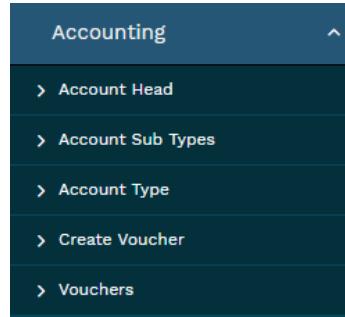
Go to **Bank Transaction > Bank Ledger**

The screenshot shows the 'Bank Ledger' page of the Sajilo School Management Information System. The left sidebar has a 'MENU' section with various options like System Setup, Course, Students, Admin Setup, Fee, Bank Transaction (selected), Bank Ledger (under it), Banks, Transaction, Scholarship, SMS, Accounting, and Reports. The main content area has a search bar with 'Bank Ledger' and filters for 'Is Annually' (unchecked), 'From Date' (2075-08-14), 'To Date' (2075-09-17), and 'Bank' (dropdown set to '-- Select --'). Below is a table with 14 rows of transaction data:

S.N.	Voucher Date Nepali	Particular	Debit Amount	Credit Amount	Dr/Cr	Balance
1	2075-08-14	Opening Balance	5,80,980.24		Dr	5,80,980.24
2	2075-08-23	bank t	50,000.00		Dr	6,30,980.24
3	2075-08-23	Salary of Jaya Bhandari for the month of Poush 75/76		12,900.00	Cr	6,18,080.24
4	2075-09-01	cghjk	10,000.00		Dr	6,28,080.24
5	2075-09-01	cghjk		10,000.00	Cr	6,18,080.24
6	2075-09-13	Cash deposited to NIC Asia	50,000.00		Dr	6,68,080.24
7	2075-09-13	Transferred amount from NIC Asia to Nepal Investment Bank	20,000.00		Dr	6,88,080.24
8	2075-09-13	Transferred amount from NIC Asia to Nepal Investment Bank		20,000.00	Cr	6,88,080.24
9	2075-09-13	Deposited salary into Siddhartha Bank Account	120,000.00		Dr	7,88,080.24
10	2075-09-13	Withdraw 20000 from Siddhartha Bank		20,000.00	Cr	7,68,080.24
11	2075-09-13	Transferred 20000 from NIC Asia to Nepal Investment Bank	20,000.00		Dr	7,88,080.24
12	2075-09-13	Transferred 20000 from NIC Asia to Nepal Investment Bank		20,000.00	Cr	7,68,080.24
13	2075-09-13	Deposited Profit Amount to NIC Asia	75,000.00		Dr	8,43,080.24
14	2075-09-16	Purchased From		950.00	Cr	8,42,130.24

11 ACCOUNTING

In this section, you can create account head and view ledger of that account head, create voucher to that account head and view all voucher list at once.



11.1 ACCOUNT HEAD

In this section, you can create account head and view ledger of that account head.

To Create New Account Head:

Go to Accounting > Account Head > Add New

S.N.	Account Head English	Account Head Nepali	Account Type	Account SubType	Status	Ledgers	Description
1	abc	abc	Assets	Current Assets	<input checked="" type="checkbox"/>	view	
2	Anju Shrestha	Anju Shrestha	Assets	Current Assets	<input checked="" type="checkbox"/>	view	
3	Anu Shakya	Anu Shakya	Assets	Current Assets	<input checked="" type="checkbox"/>	view	
4	Bibek Pawn	Bibek Pawn	Assets	Current Assets	<input checked="" type="checkbox"/>	view	
5	Bigyan Prajapati	Bigyan Prajapati	Assets	Current Assets	<input checked="" type="checkbox"/>	view	
6	Bikal Maharjan	Bikal Maharjan	Assets	Current Assets	<input checked="" type="checkbox"/>	view	
7	Bikash Gurung	Bikash Gurung	Assets	Current Assets	<input checked="" type="checkbox"/>	view	
8	Bikesh Pawn	Bikesh Pawn	Assets	Current Assets	<input checked="" type="checkbox"/>	view	

The screenshot shows a web-based accounting system for Vidhya Aarjan English Secondary School. On the left, a vertical menu is visible under the 'Accounting' section, listing options like Account Head, Account Sub Types, Account Type, Create Voucher, and Vouchers. The main area displays a table of account heads, with one row selected and highlighted in blue. This selected row is shown in a detailed modal dialog box titled 'Account Head'. The dialog contains fields for 'Account Type' (set to 'Expenses'), 'Account Sub Type' (set to '-- Select --'), 'Account Head English' (set to 'Account Head Nepali'), 'Head Code' (set to 'abc'), and 'Status' (set to 'Active'). Below these fields is a 'Save' button. The background table lists various account heads such as 'Anju Shrestha', 'Anu Shakya', 'Bibek Pawn', etc., along with their details like code, name, type, and status.

S.N.	Account Head English	Head Code	Status
1	abc		
2	Anju Shrestha		
3	Anu Shakya		
4	Bibek Pawn		
5	Bigyan Prajapati	Bigyan Prajapati	Assets
6	Bikal Maharjan	Bikal Maharjan	Assets
7	Bikash Gurung	Bikash Gurung	Assets
8	Bikesh Pawn	Bikesh Pawn	Assets

11.2 CREATE VOUCHER

In this section, you can create three type of accounting voucher such as journal voucher, payment voucher and receipt voucher.

To Create Voucher

1. Journal Voucher

Go to Accounting > Create Voucher > Journal

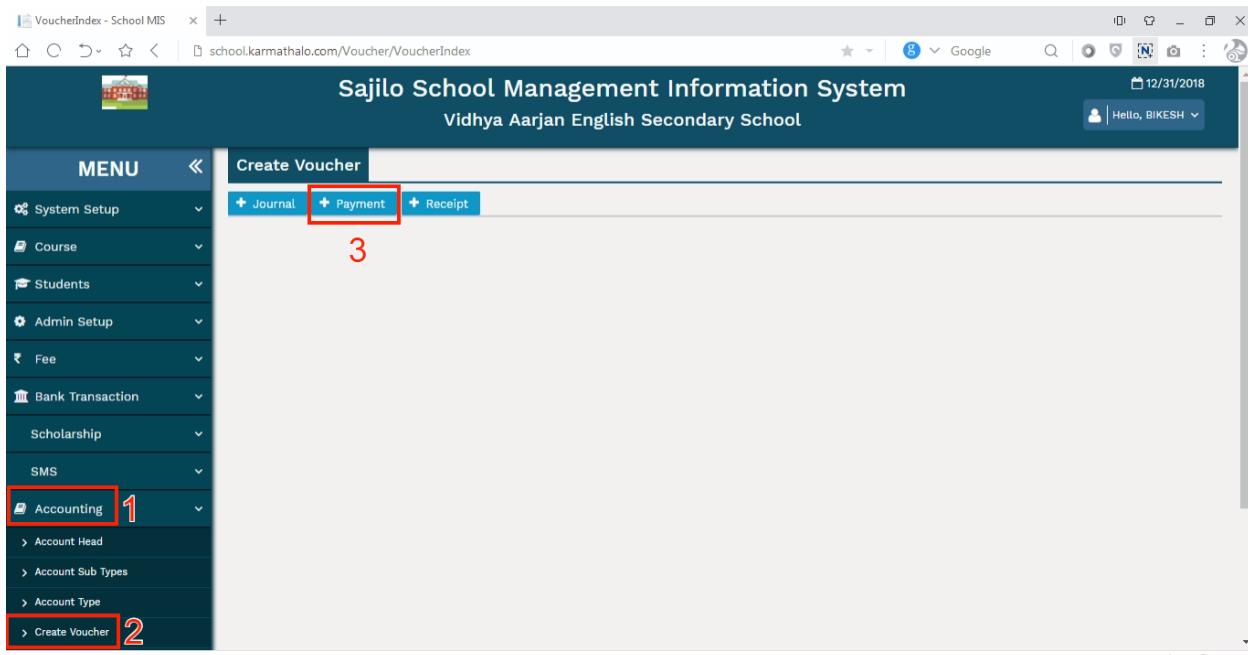
The image consists of two screenshots of a web-based school management system. Both screenshots show a dark-themed interface with a navigation menu on the left and a main content area on the right.

Screenshot 1 (Top): This shows the initial step of selecting the 'Create Voucher' option under the 'Accounting' menu. A red box labeled '1' highlights the 'Accounting' menu item. A red box labeled '2' highlights the 'Create Voucher' option under it. A red box labeled '3' highlights the '+ Journal' button in the top right of the main content area, which is the first step in creating a journal voucher.

Screenshot 2 (Bottom): This shows the second step where the 'Journal' tab has been selected. The main content area displays a 'Create Voucher' form for a 'Journal'. It includes fields for 'Voucher Date' (with a date input field), 'Total Debit Amount' (with a text input field), and 'Total Credit Amount' (with a text input field). Below these fields is a 'Narration' text area. At the bottom right of the form is a blue 'Save' button. The left sidebar shows the same navigation menu as the first screenshot.

2. Payment Voucher

Go to Accounting > Create Voucher > Payment



Sajilo School Management Information System
Vidhya Aarjan English Secondary School

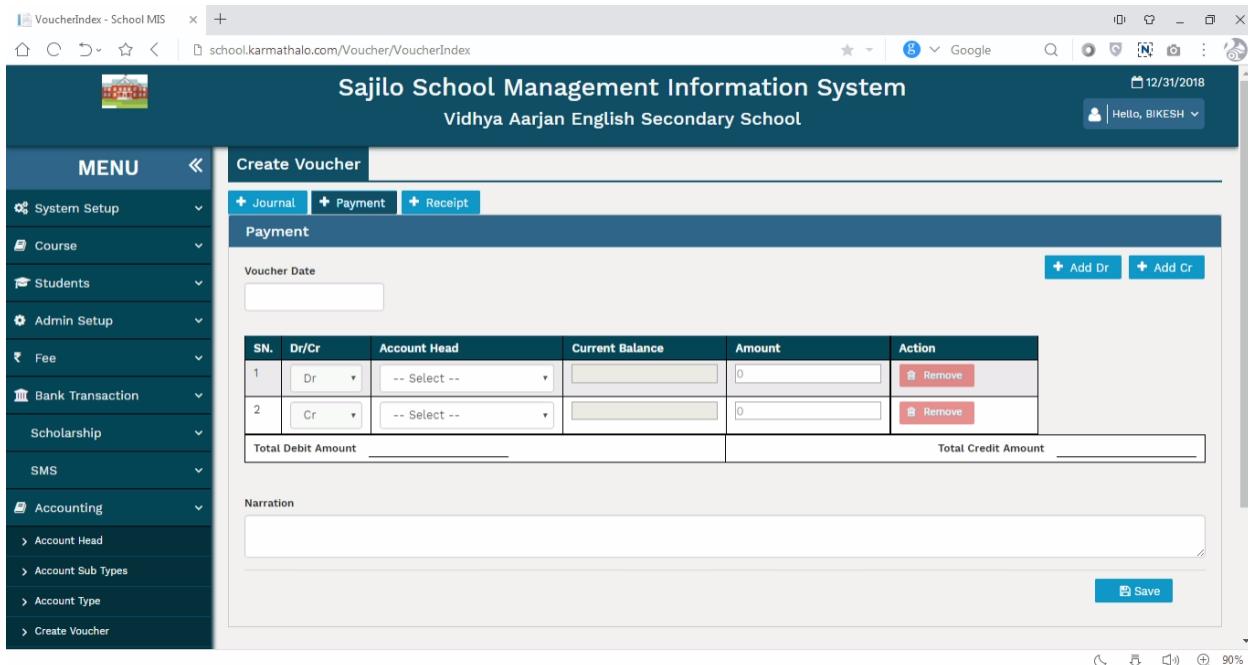
Create Voucher

MENU

- System Setup
- Course
- Students
- Admin Setup
- Fee
- Bank Transaction
- Scholarship
- SMS
- Accounting** 1
- > Account Head
- > Account Sub Types
- > Account Type
- > Create Voucher 2

3

+ Journal + Payment + Receipt



Sajilo School Management Information System
Vidhya Aarjan English Secondary School

Create Voucher

MENU

- System Setup
- Course
- Students
- Admin Setup
- Fee
- Bank Transaction
- Scholarship
- SMS
- Accounting**
- > Account Head
- > Account Sub Types
- > Account Type
- > Create Voucher

Payment

Voucher Date **+ Add Dr** **+ Add Cr**

SN.	Dr/Cr	Account Head	Current Balance	Amount	Action
1	Dr	-- Select --		0	Remove
2	Cr	-- Select --		0	Remove

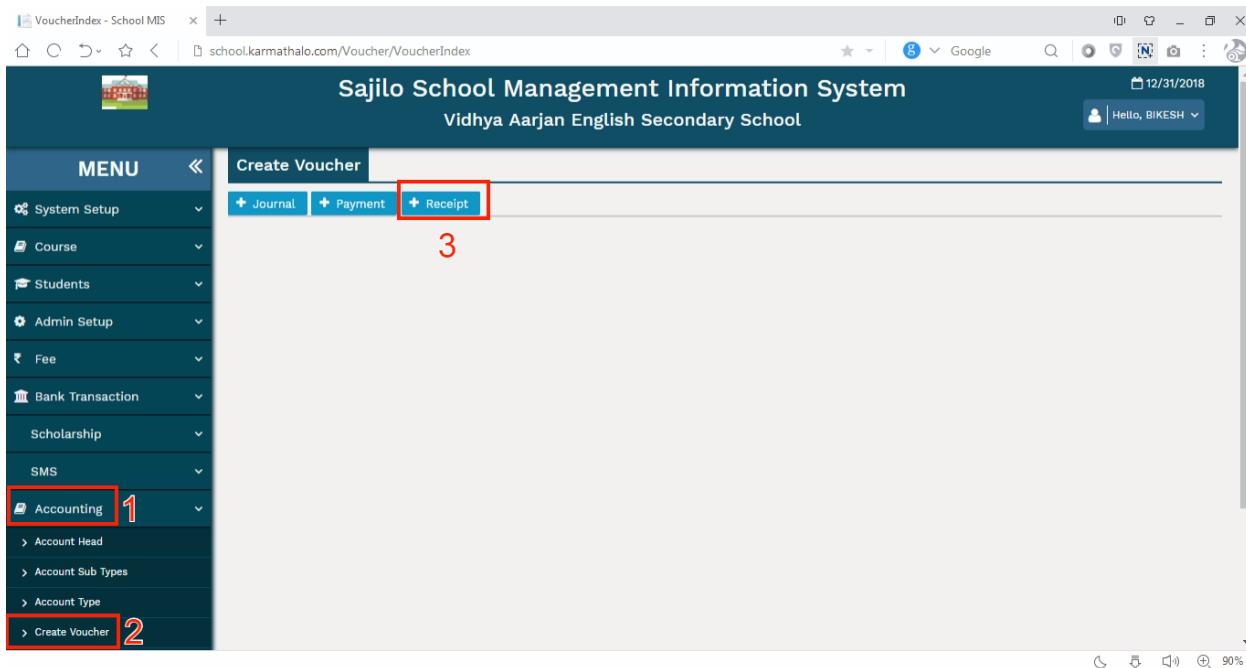
Total Debit Amount _____ Total Credit Amount _____

Narration

Save

3. Receipt Voucher

Go to Accounting > Create Voucher > Receipt



SN.	Dr/Cr	Account Head	Current Balance	Amount	Action
1	Dr	-- Select --		0	<input type="button" value="Remove"/>
2	Cr	-- Select --		0	<input type="button" value="Remove"/>

11.3 VOUCHER

In this section, you can view the voucher of all transaction done in accounting head.

To View All Voucher List:

Go to Accounting > Voucher

S.N.	Voucher Date Nepali	Particular	Debit Amount	Credit Amount	Amount	Is Approved	Action
1	2075-08-24	Sold to chitra kc	Cash in Hand	Trading Inventories	20.00	Yes	View
2	2075-08-24	Sold to chitra kc	Cash in Hand	Trading Inventories	20.00	No	View
3	2075-09-04	Purchased From Kalika Wooleans	Trading Inventories	Salary,Cash in Hand	1,40,000.00	Yes	View
4	2075-09-05	Fee Paid By chitra	Cash in Hand	Monthly Tuition Fee	2,000.00	Yes	View
5	2075-09-05	Fee Paid By chitra	Cash in Hand	Monthly Tuition Fee,Exam Fee	4,000.00	Yes	View

- Note:**
1. You can print voucher
 2. You can cancel voucher
 3. You can write detail about approved person

For voucher approval you can also

Go to Accounting >Vouchers>Click on Green Icon (Is Approved)

S.N.	Voucher Date Nepali	Particular	Debit Amount	Credit Amount	Amount	Is Approved	Action
1	2075-08-24	Sold to chitra kc	Cash in Hand	Trading Inventories	20.00	Yes	<i>(View)</i>
2	2075-08-24	Sold to chitra kc	Cash in Hand	Trading Inventories	20.00	No	<i>(View)</i>
3	2075-09-04	Purchased From Kalika Wooleans	Trading Inventories	Salary,Cash in Hand	1,40,000.00	Yes	<i>(View)</i>
4	2075-09-05	Fee Paid By chitra	Cash in Hand	Monthly Tuition Fee	2,000.00	Yes	<i>(View)</i>
5	2075-09-05	Fee Paid By chitra	Cash in Hand	Monthly Tuition Fee,Exam Fee	4,000.00	Yes	<i>(View)</i>

S.N.	Voucher Date Nepali	Particular	Debit Amount	Credit Amount	Amount	Is Approved	Action
1	2075-08-24	Sold to chitra kc	Cash in Hand	Trading Inventories	20.00	Yes	<i>(View)</i>
2	2075-08-24	Sold to chitra kc	Cash in Hand	Trading Inventories	20.00	No	<i>(View)</i>
3	2075-09-04	Purchased From Kalika Wooleans	Trading Inventories	Salary,Cash in Hand	1,40,000.00	Yes	<i>(View)</i>
4	2075-09-05	Fee Paid By chitra	Cash in Hand	Monthly Tuition Fee	2,000.00	Yes	<i>(View)</i>
5	2075-09-05	Fee Paid By chitra	Cash in Hand	Monthly Tuition Fee,Exam Fee	4,000.00	Yes	<i>(View)</i>

12 TRADING INVENTORY

In this section, you are able to do your goods transaction such as buying books, copies, tie, furniture, etc. You can also sell product to your student. You can keep records of your inventory parties with their detail information. You can keep record of trading detail. All the transaction such as purchase, sale, purchase return and sales return are all keep as a record for future reference.



12.1

INVENTORY PARTY

In this section, you can create record of the inventory parties and view list of all inventory parties.

To Create New Inventory Party:

Go to **Trading Inventory > Inventory Party > Add New**

S.N.	Party Name	Account Head	Contact Person	Phone Number	Mobile Number	Pan Number	Address	Bank Name	Bank Account Number	Is Active
1	<input checked="" type="checkbox"/> Chandra Traders	Chandra Traders	Chandra Bahadur Rana		9851188879	050505	bkt	Globel Ime	059246532	<input checked="" type="checkbox"/>
2	<input checked="" type="checkbox"/> bipul	bipul	63454681	5345013	354618	520652	bkt	bnak	6546468	<input checked="" type="checkbox"/>
3	<input checked="" type="checkbox"/> abc	abc	ram	448545	984546565	01225545	bhaktapur	NIC Asia	000215454	<input checked="" type="checkbox"/>
4	<input checked="" type="checkbox"/> Ratna Bag Traders	Ratna Bag Traders	Ratna Thapa	5656565	9841257832	00112	Bhaktapur	NMB Bank	0546684555	<input checked="" type="checkbox"/>
5	<input checked="" type="checkbox"/> K&K Shoe Centre	K&K Shoe Centre	Krishna Kumar	6258479	986478952	000582466	Koteshwor	NIBL	0015488665	<input checked="" type="checkbox"/>
6	<input checked="" type="checkbox"/> Kalika Stationary	Kalika Stationary	Kalu Yadav	4456958	9846626596	002854888	Suryabinayak	Sanima Bank	00145864849	<input checked="" type="checkbox"/>

The screenshot shows the 'Party' creation form in the center modal window. The form fields include:

- Active Status:** True
- Party Name:** [Empty input field]
- Pan Number:** [Empty input field]
- Contact Person:** [Empty input field]
- Phone Number:** [Empty input field]
- Mobile Number:** [Empty input field]
- Address:** [Empty input field]
- Bank Name:** [Empty input field]
- Bank Account Number:** [Empty input field]
- Is Active:**
- Remarks:** [Empty input field]

Below the form is a table listing existing parties:

S.N.	Party Name	Address	Bank Name	Bank Account Number	Is Active
1	Chandra Traders	bkt	Globel Ime	059246532	<input checked="" type="checkbox"/>
2	bipul	bkt	bnak	6546468	<input checked="" type="checkbox"/>
3	abc	bhaktapur	NIC Asia	000215454	<input checked="" type="checkbox"/>
4	Ratna Bag Traders	Bhaktapur	NMB Bank	0546684555	<input checked="" type="checkbox"/>
5	K&K Shoe Centre	Koteshwor	NIBL	0015488665	<input checked="" type="checkbox"/>
6	Kalika Stationary	SuryaBinayak	Sanima Bank	00145864849	<input checked="" type="checkbox"/>

At the bottom right of the modal is a blue 'Save' button.

12.2 GOODS

In this head, you can keep records of the goods with their unit price list.

To Create New Goods Item:

Go to Trading Inventory > Goods > Add New

The screenshot shows two consecutive views of a web-based inventory management system for goods.

Top View (Goods Index):

- MENU:** Shows various modules like System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, Scholarship, SMS, Accounting, Reports, HR, and Trading Inventory.
- Trading Inventory Path:** 1. Trading Inventory, 2. Goods, highlighted with a red box.
- Goods List:** A table showing existing goods items with columns: S.N., Goods Name, Unit Type, Default Rate, Manufacturer, and Is Active.
- Action Buttons:** A red box labeled '3' highlights the '+ Add New' button in the top right corner of the list area.

Bottom View (Add New Form):

- MENU:** Same as the top view.
- Trading Inventory Path:** 1. Trading Inventory, 2. Goods, highlighted with a red box.
- Form Fields:** A modal dialog titled 'Goods' contains fields for Item Name (text input), Unit Type (dropdown menu), Manufacturer (text input), Default Rate (text input), Is Active? (checkbox checked), and Remarks (text area).
- Action Buttons:** A red box highlights the 'Save' button at the bottom right of the form.

12.3 TRADING

In this head, you can perform all kind of transaction such as purchase, sales, purchase return and sales return. You are also able to view transaction detail.

To perform Inventory Transaction:

1. Purchase

Go to Trading Inventory > Transaction > Add New Purchase

The screenshot shows the 'Inventory Transactions' page. On the left, there is a sidebar with various menu items. In the main area, there is a table listing transactions. A red box highlights the 'Add New Purchase' button at the top right of the table area. The table columns include S.N., Party Name, Contact Person, Transaction Type, Transaction Date, Bill Number, Amount, Billed By, and Is Active. The total purchase amount is listed as 1,51,450.00.

The screenshot shows the 'Purchase' page. The sidebar on the left is identical to the previous screenshot. The main area contains a form for adding a new purchase. It includes fields for Party Name (selected), Transaction Type (Purchase), Bill Number, Transaction Date (2075-09-16), Remarks, and a section for adding items. The 'Add Item' section has a 'Goods Name' dropdown, a quantity input field (0), and an 'Add' button. Below this is a 'Purchase Items' table with columns SN, Item, Rate, Quantity, Total, and Action. The total amount shown is Rs. 0.00. At the bottom, there is a 'Payment' section with a table for entering payment details, a 'Save' button, and a 'Grand Total' of Rs. 0.00.

2. Sales

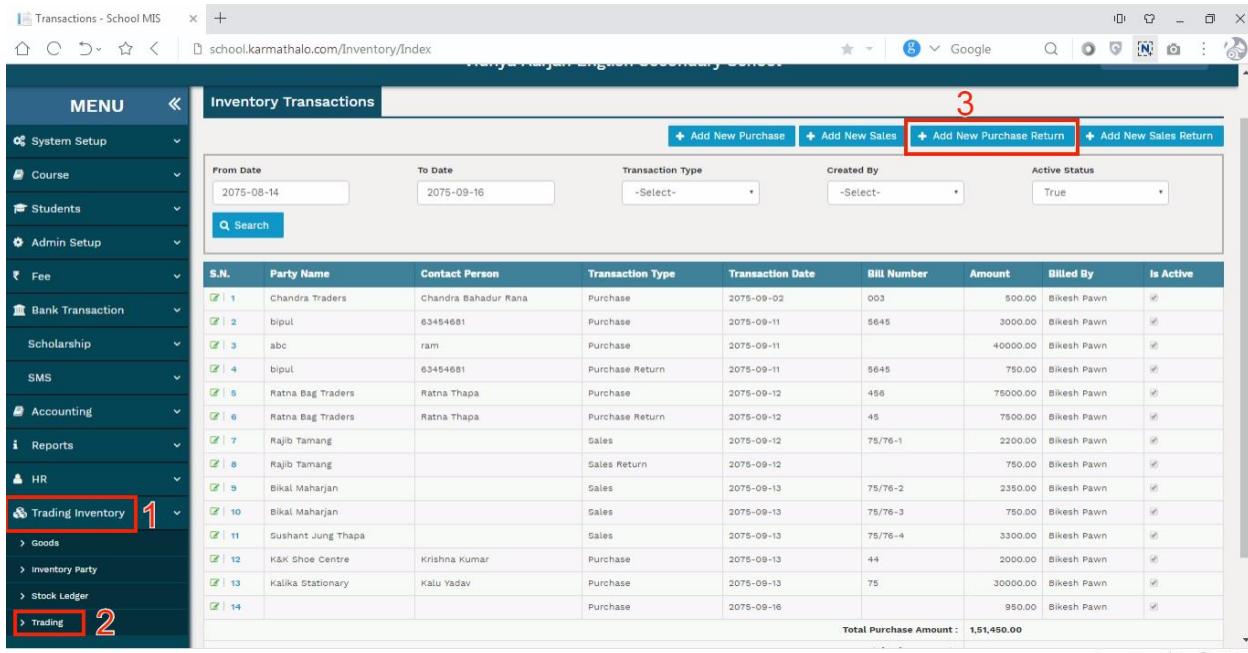
Go to Trading Inventory > Transaction > Add New Sales

The screenshot shows the 'Inventory Transactions' page. On the left, there is a sidebar menu with various categories like System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, Scholarship, SMS, Accounting, Reports, HR, and Trading Inventory. Under 'Trading Inventory', there are sub-options: Goods, Inventory Party, Stock Ledger, and Trading. The 'Trading' option is highlighted with a red box and the number '2'. In the main area, there is a header with buttons for '+ Add New Purchase', '+ Add New Sales' (which is highlighted with a red box and the number '3'), '+ Add New Purchase Return', and '+ Add New Sales Return'. Below the header is a search bar and a table listing transactions. The table columns include S.N., Party Name, Contact Person, Transaction Type, Transaction Date, Bill Number, Amount, Billed By, and Is Active. The table shows 14 entries, all of which have a green checkmark icon next to them. At the bottom right of the table, it says 'Total Purchase Amount : 1,51,450.00'.

The screenshot shows the 'Sales' page. The sidebar menu is identical to the one in the previous screenshot. The main area has a header with 'Sales' and fields for 'Is Student' (checkbox), 'Employee' (dropdown), 'Transaction Type' (dropdown set to 'Sales'), and 'Transaction Date' (date input set to 2075-09-16). Below this is a 'Remarks' text area. The next section is 'Add Items', which includes a 'Goods Name' dropdown ('-select one-') and a 'Quantity' input field (set to 0) with a '+' button. Below this is a 'Sales items' table with columns: SN., Item, Rate, Quantity, Total, and Action. The total amount shown is 'Rs. 0.00'. The final section is 'Payment', which includes a table for entering payment details. The table columns are: SN., Dr/Cr, Account Head (dropdown '- Select --'), Current Balance (input field), Amount (input field), and Action (button 'Remove'). There is also a '+ Add Payment' button and a 'Save' button at the bottom right.

3. Purchase Return

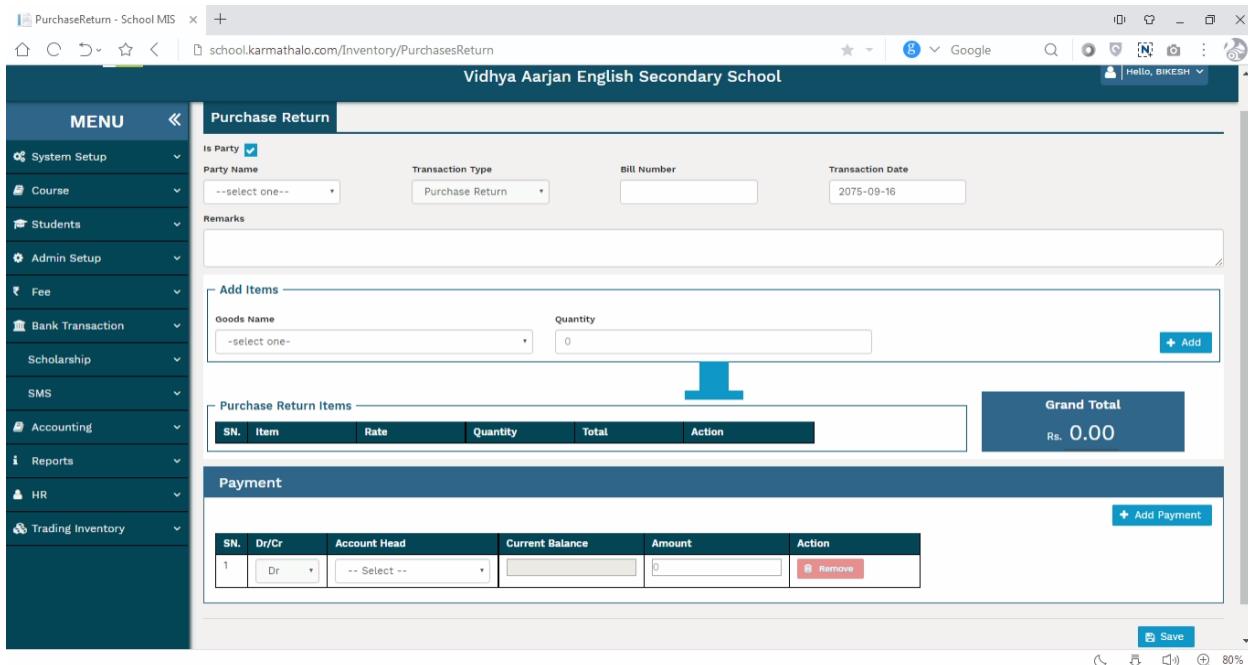
Go to Trading Inventory > Transaction > Add New Purchase Return



The screenshot shows the 'Inventory Transactions' section of the Trading Inventory module. The 'Add New Purchase Return' button is highlighted with a red box and labeled '3'. The table below lists various transactions, including purchase returns.

S.N.	Party Name	Contact Person	Transaction Type	Transaction Date	BILL Number	Amount	Billed By	Is Active
1	Chandra Traders	Chandra Bahadur Rana	Purchase	2075-09-02	003	500.00	Bikesh Pawn	✓
2	bipul	63454681	Purchase	2075-09-11	5645	3000.00	Bikesh Pawn	✓
3	abc	ram	Purchase	2075-09-11		40000.00	Bikesh Pawn	✓
4	bipul	63454681	Purchase Return	2075-09-11	5645	750.00	Bikesh Pawn	✓
5	Ratna Bag Traders	Ratna Thapa	Purchase	2075-09-12	456	75000.00	Bikesh Pawn	✓
6	Ratna Bag Traders	Ratna Thapa	Purchase Return	2075-09-12	45	7500.00	Bikesh Pawn	✓
7	Rajib Tamang		Sales	2075-09-12	75/76-1	2200.00	Bikesh Pawn	✓
8	Rajib Tamang		Sales Return	2075-09-12		750.00	Bikesh Pawn	✓
9	Bikal Maharan		Sales	2075-09-13	75/76-2	2350.00	Bikesh Pawn	✓
10	Bikal Maharan		Sales	2075-09-13	75/76-3	750.00	Bikesh Pawn	✓
11	Gushant Jung Thapa		Sales	2075-09-13	75/76-4	3300.00	Bikesh Pawn	✓
12	K&K Shoe Centre	Krishna Kumar	Purchase	2075-09-13	44	2000.00	Bikesh Pawn	✓
13	Kalka Stationary	Kalu Yadav	Purchase	2075-09-13	75	3000.00	Bikesh Pawn	✓
14			Purchase	2075-09-16		950.00	Bikesh Pawn	✓

Total Purchase Amount : 1,51,450.00



The screenshot shows the 'Purchase Return' form. The 'Add Items' section allows adding goods names and quantities. The 'Payment' section shows a table for entering payment details.

4. Sales Return

Go to Trading Inventory > Transaction > Add New Sales Return

The screenshot displays two windows of the Sajilo School MIS application related to Trading Inventory.

Top Window (Inventory Transactions):

- MENU:** Shows various administrative and financial modules like System Setup, Course, Students, Admin Setup, Fee, Bank Transaction, Scholarship, SMS, Accounting, Reports, HR, and Trading Inventory.
- Inventory Transactions:** A grid of transaction details. The last row shows a total purchase amount of 1,51,450.00.
- Buttons:** + Add New Purchase, + Add New Sales, + Add New Purchase Return, and + Add New Sales Return (highlighted with a red box and the number 3).

Bottom Window (Sales Return):

- MENU:** Same as the top window.
- Sales Return:** A form for creating a sales return. It includes fields for Employee (dropdown), Transaction Type (Sales Return), Bill Number (input), Transaction Date (input), Remarks (text area), and Add Items (table for adding goods with columns: Goods Name, Quantity, and Add button).
- Sales Items:** A table showing items with columns: SN, Item, Rate, Quantity, Total, and Action.
- Payment:** A section for entering payment details with a table for SN, Dr/Cr, Account Head, Current Balance, Amount, and Action.
- Total:** Grand Total Rs. 0.00.

12.4 STOCK LEDGER

In this head, you can view the ledger of all the trading performed in above head.

To View Stock Ledger:

Trading Inventory > Stock Ledger

The screenshot shows the 'Stock Ledgers' page of the 'Vidhya Aarjan English Secondary School' system. The left sidebar, labeled 'MENU', contains various administrative and operational modules. The 'Trading Inventory' module is highlighted with a red box and the number '1'. Within 'Trading Inventory', the 'Stock Ledger' option is selected and highlighted with a red box and the number '2'. The main content area displays a search form with fields for 'From Date' (set to 2075-08-14), 'To Date' (set to 2075-09-16), 'Goods Name' (a dropdown menu), 'Transaction Type' (a dropdown menu), and 'Created By' (a dropdown menu). A blue 'Search' button is located below the search fields. A message 'No Transactions Found !!' is displayed below the search area. On the far right, there is an 'Export To Excel' button. The browser's address bar shows the URL 'school.karmathalo.com/Inventory/StockLedger'. The overall interface is clean and follows a standard web application design.

13 REPORTS

In this menu, you are able to view the accounting reports of all kind of transaction such as fee collection report, ledger detail, etc. You are also able to get trading account of your accounting.



13.1 FEE COLLECTION

In this head, you are able to find the detail information about the fee collection of the student on each fee type. You can also get ledger of each fee type.

To View Detail of Fee Collection

Go to Reports > Fee Collection > View Ledger

S.N.	Particulars	Amount	Action
1	Bus Fee	1,500.00	View Ledger
2	Deposit	54,500.00	View Ledger
3	Identity Card Fee	3,450.00	View Ledger
4	Library Fee	875.00	View Ledger
5	Monthly Fee	12,000.00	View Ledger
Total		Rs : 72,325.00	

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

Account Ledger

From Date: 2075-08-18 To Date: 2075-09-21 Account Head: Monthly Tuition Fee

S.N.	Voucher Date Nepali	Particular	Debit Amount	Credit Amount	Dr/Cr	Balance
1	2075-08-18	Opening Balance			Dr	0.00
2	2075-09-06	Fee Paid By Bigyan		2,500.00	Cr	-2,500.00
3	2075-09-06	Fee Paid By Bigyan		2,500.00	Cr	-5,000.00
4	2075-09-13	Fee Paid By Ram Kumar		7,000.00	Cr	-12,000.00
						Total Rs : -12,000.00

Note: You can Export Fee Collection Detail to Excel

Sajilo School Management Information System
Vidhya Aarjan English Secondary School

Account Ledger

From Date: 2075-08-18 To Date: 2075-09-21 Account Head: Monthly Tuition Fee

S.N.	Voucher Date Nepali	Particular	Debit Amount	Credit Amount	Dr/Cr	Balance
1	2075-08-18	Opening Balance			Dr	0.00
2	2075-09-06	Fee Paid By Bigyan		2,500.00	Cr	-2,500.00
3	2075-09-06	Fee Paid By Bigyan		2,500.00	Cr	-5,000.00
4	2075-09-13	Fee Paid By Ram Kumar		7,000.00	Cr	-12,000.00
						Total Rs : -12,000.00

13.2 LEDGER DETAIL

In this section, you are able to find ledger details of all transaction.

To View Ledger Detail

Go to Reports > Ledger Detail

The screenshot shows the 'Account Ledger' report interface. The left sidebar menu is visible, with 'Reports' (marked with a red box and '1') and 'Fee Collection' (marked with a red box and '2') highlighted. The main content area displays a table with the following data:

S.N.	Voucher Date Nepali	Particular	Debit Amount	Credit Amount	Dr/Cr	Balance
1	2075-08-17	Opening Balance			Dr	0.00
					Total	Rs : 0.00

13.3 TRADING ACCOUNT

In this section, trading account of all accounting transaction is made.

To View Trading Account

Go to Reports > Trading Account

Particular	Rs.	Particular	Rs.
To Opening Stock	0.00	By Sales Account	8,600.00
To Purchase Account	1,51,450.00	Less Purchase Return	8,250.00
Less Sales Return	750.00	By Closing Stock	1,37,600.00
To Direct Expenses	58,68,300.00		
		By Gross Loss	58,66,050.00
Grand Total	60,20,500.00		60,20,500.00

13.4 TRIAL BALANCE

In this section, we can get trial balance of all accounting performed in this system.

To View Details about Trial Balance

Go to Reports > Trial Balance

S.N.	Particular	Debit	Credit
1	Assets	10,64,830.52	
2	Cash in Hand	3,66,539.96	
3	Sanima Bank	2,65,200.00	
4	NMB Bank	3,52,880.24	
5	Trading Inventories	28,70,050.00	
6	Jaya Bhandari		49,252.00
7	Khwopa uniform		9,50,000.00
8	Abhyam Raj Kharbuja	0.00	
9	Manju Shrestha	400.00	
10	Reeya Chunju	28,200.00	
11	Narendra Khanal	2,200.00	
12	Jivan Kawan	2,650.00	
13	Sanjay Ranjiktar	3,150.00	
14	Shrijan Prajapati	3,650.00	
15	Jeevan Lage	3,650.00	
16	Saroj Khan	3,650.00	
	Chitiz Shrestha	3,650.00	