

CENTRAL UNIVERSITY OF HARYANA

Department of Teacher Education



School Observation Report

School Internship (Part-1)

SOE 02 02 12 C 0044

Government Senior Secondary School, Jant

Supervise by:

Dr.Saran Prasad

Assistant Professor

(Department of Teacher Education)

Central University of Haryana

Submitted By:

Prashant kumar

Roll No - 221888

Section - B

Semester - 2nd

DR. SARAN PRASAD
ASSISTANT PROFESSOR



DEPARTMENT OF TEACHER EDUCATION
CENTRAL UNIVERSITY OF HARYANA
JANT-PALI, MAHENDERGARH
(HARYANA)
PIN: 123031

CERTIFICATE

This certifies that the report entitled “**School observation report**” was submitted to the Department of Teacher’s Education, the Central University of Haryana for the completion of the second semester of Bachelor of Education. The observation work done by Prashant kumar a student of B.Ed. 2nd semester, bearing Roll No - **221888**, under my supervision and guidance at **Govt. Sr. Sec. School, Jant Mahendergarh, Haryana**. The work presented here is carried out by the candidate himself.

Date-

Place-

Dr. Saran Prasad
Assistant Professor
Department of Teacher Education
Central University of Haryana

DECLARATION

I, Prashant kumar, Roll No. – 221888, B.Ed. 2nd Semester, Department of Teacher Education, Central University of Haryana, would like to declare that the school observation report as a part of the School Internship-1, submitted by me in partial fulfillment of the requirement for the award of the B.Ed. degree is my original work done under the guidance and supervision of **Dr.Saran Prasad**, Assistant Professor, Department of Teacher Education, Central University of Haryana. This work has not been submitted previously for any other degree of this or any other university.

Place: Jant, Mahendergarh

Prashant kumar

Date:

221888

ACKNOWLEDGEMENT

It is a genuine pleasure to express my deep sense of thanks and gratitude to my guides **Dr.Saran Prasad, Dr.ArchanaYadav and Dr.Shankar Lal** Ass. Professors, Dept. Of Teacher Education, the Central University of Haryana for her/his valuable guidance and supervision. I deeply thank **Prof. Sarika Sharma**, Head of The Department, Central University of Haryana, for her wholehearted cooperation and guidance. I also thank each and every teaching and non-teaching member of the faculty for their support.

I would also like to extend my gratitude to the entire teaching and non-teaching staff of **Govt. Sr. Sec. School, Jant**, Mahendragarh Haryana who made my internship a memorable experience.

Prashant kumar

SCHOOL OBSERVATION REPORT

In the month of May, I had the opportunity of visiting the Government senior secondary school, Jant as a part of our School Observation Internship. The primary objective of the internship was to gain real experience in school teaching and to understand the overall working culture of the school. The week-long from 15th May to 20th May internship was highly productive and taught me and my peers so much about the administrative, infrastructural, academic, and pedagogical challenges we might face shortly. This enriching experience has created new perspectives and understanding about the functioning of a school as well as the role of a teacher in the classroom and outside the classroom.

A group of twelve pupil-teacher trainees under the supervision of our teacher, Dr. Saran Prasad visited the Government senior secondary school, Jant, and observed the classes, administration, infrastructure, and overall functioning of the school. We were divided into numerous groups and sent to various classes to attend the lessons delivered by the expert teachers of the Government senior secondary school, Jant. The warm hospitality of the school management was surprising and revealed the excellent culture of the school. During the course of our week-long visit, we were introduced to the various challenges, intricacies as well as Joys of being a part of the Government senior secondary school, Jant's Fraternity. The principal of the school, **Sh.Dhanpat Rai**, took time out of her busy schedule to give us insights into the school's culture and also discussed with us various challenges faced by the academia today. Moreover, he even asked us for our input and suggestions about the school. The following report is a detailed record of our experience at the Government senior secondary school, Jant.



ABOUT GOVERNMENT SENIOR SECONDARY SCHOOL, JANT

Government senior secondary school, Jant, Mahendragarh is a senior secondary school situated at Jant, having the strength of students nearly about 413 in this academic session 2022-23 from classes 6th to 12th. Government senior secondary school, Jant, Mahendragarh comes under the state government of Haryana.

Government senior secondary school, Jant, Mahendragarh lead by the national (2015) and state (2012) awardee **Sh.Dhanpat Rai** with an excellent team of teaching faculty (12) and non-teaching staff (4) as well as good infrastructure with a highly equipped smart classroom with wi-fi facilities which satisfy the basic need like safety, comfortable, inclusivity and modern techniques.



The school also offers many basic facilities like pure fresh drinking water, Mid-day-meal (MDM), smart classes, scholarships, and free textbooks. This school is also enrolled in the UDAAN Scheme of state government in which remedial classes are provided for the students.

MORNING ASSEMBLY

Morning Assembly is a very important ritual of a school. It is also the age culture of our country. Every new work Start with prayers to God. So, it is happening in Schools too. The day of school starts with the morning assembly. A well-organized morning assembly establishes a positive tone for teachers and students and encourages community involvement, without cutting into precious instructional time. It is essential to understand that morning assembly is not just about standing in long queues and singing prayers or the national anthem, but it's something beyond just prayers. All the activities carried out in the morning assembly by the school staff and students have a great influence on every point of life. The positive effects of attending assemblies can be felt throughout life.



Morning assembly is an integral part of the school's schedule of Government senior secondary school, Jant. The school bell rings at 8.00 a.m. then all the students and teachers gather on the campus of the school building for the morning assembly. Students arrange themselves into columns according to their classes from 6th to 12th according to their heights.

The assembly starts with Morning Prayer and National Anthem which is followed by

the following activities –

- I. News, fun-facts, GK questioning, etc. conducted by students;
- II. Attendance by the student;
- III. Principal's speech.

1. News, fun-facts, GK questioning, etc conducted by students:

Every day in the morning assembly the students from different classes participate in various activities such as newspaper reading, GK questioning, motivation quotes, common sense testing, etc.

2. Attendance by student:

One student was placed on the mike and other class monitors were standing at the front of every class row then one by one the roll number calls up and then students respond to it. Finally, after calling up the roll numbers the monitors declare the number of absentees of that day.

3. Principal's speech:

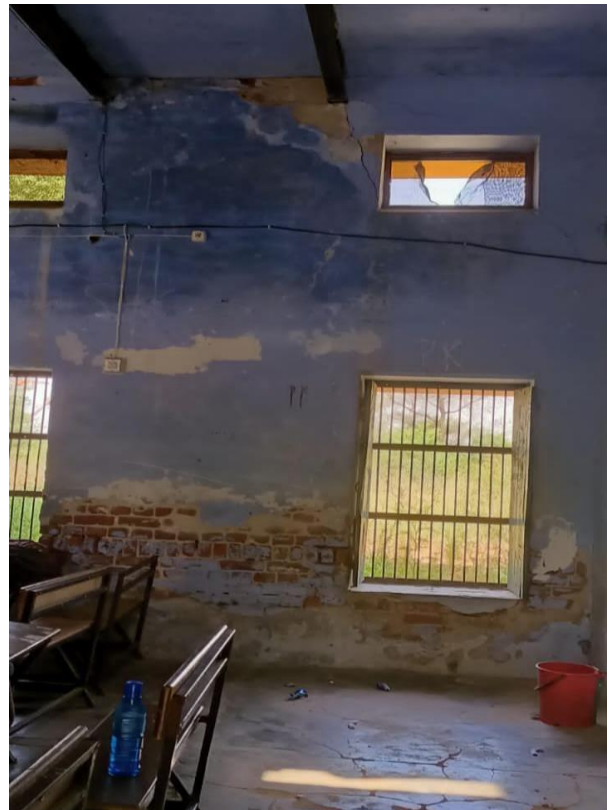
The principal of Government senior secondary school, Jant, **Sh.Dhanpat Rai** addresses his students and faculty members at the end of the school assembly where he gives valuable moral teachings for life. This speech of the principal is the thing that can change the perspective of students. Every word of this speech is a reflection of the experience and values of the school. This morning's speech/address from the principal acts as a strong pillar in the moral development of students.



INFRASTRUCTURE



The infrastructure was quite good. Every class get a sufficient classroom with dedicated labs and a library and proper space was available on the school campus.



But, due to the old building, the railing is easily visible to the naked eye. Although if we compare other government schools then definitely Government senior secondary school, Jant has a slight edge in a positive sense.

TIME-TABLE

School timetables are extremely important for a variety of reasons. It ensures that no teacher is scheduled for too many back-to-back classes or two classes at some time. Teachers are allowed to modify lesson plans during the preparation period and collaborate with colleagues. The timetable allows students to know exactly when a specific subject is scheduled.

A well-constructed timetable establishes a natural rhythm and routine, which can be comforting to teachers and students. A school timetable is certainly a useful tool.

The time-table of the Government senior secondary school, Jant is also constructed to fulfilled the all-round development i.e., holistic development inside the children.

G.S.S.S. JANT 3806 TIME TABLE SESSION 2023-24

CLASS	1	2	3	4	5	6	7	8
12 th	POL.SC 1-6 M.R	ENG 1-6 DR A.S.	GEOGRAPHY 1-6 V.K	HINDI 1-6 U.Y	PHY.ED 1-6 D.R	W.E./SPORTS	1-3 POL.SC 4-6 GEO.	1-3 ENG 4-6 LIB
11 th	GEOGRAPHY 1-6 V.K	HINDI 1-6 U.Y	POL.SCI.1-6 M.R	ENG 1-6 A.S	W.E./SPORTS 1-6	MATHS/PH.ED A.P /U.Y 1-6	1-3 GEO. 4-6 POL.SC	1-3 LIB 4-6 MATH
10 th	HINDI 1-6) U.Y.	MATH A.P.(1-6)	SCIENCE A.P.(1-6)	SOCIAL.SCI. V.K.(1-6)	ENGLISH DR.A.S.(1-6)	PHY.EDU. M.R.(1-6)	W.E./SPORTS	1-3 MATH 4-6 ENGLISH
09 th	ENGLISH DR A.S. (1-6)	SCIENCE D.R. (1-6)	W.E./SPORTS	PHY.EDU. M.R.(1-6)	HINDI U.Y.(1-6)	SOCIAL SCI. V.K.(1-6)	MATH A.P.(1-6)	1-3 LIB 4-6 W.E.
08 th	MATH A.P.(1-6)	SOCIAL.SCI N.Y.(1-6)	HINDI A.K.(1-6)	1-3 W.E. 4-6 SPORTS	SCIENCE M.R.(1-6) N.Y.	ENGLISH DR A.S.(1-6)	SKT. A.K.(1-6)	DRG. A.K.(1-6)
07 th	ENGLISH N.Y.(1-6)	SKT. A.K.(1-6)	MATH D.R.(1-6)	1-3 W.E. 4-6 SPORTS	SCIENCE V.K.(1-6)	HINDI U.Y.(1-6)	SOCIAL.SCI. N.Y.(1-6)	DRG. A.K.(1-6)
06 th	HINDI A.K.(1-6)	W.E./SPORTS	SOCIAL.SCI. N.Y.(1-6)	SKT A.K.(1-6)	MATH M.R.(1-6)	ENGLISH N.Y.(1-6)	SCIENCE U.Y.(1-6)	DRG A.K.(1-6)

SH. DHANPAT RAI (PRINCIPAL)

1) ENGLISH-DR. ANU SHEOKAND

5) SOCIAL.SCI-SMT. NEELAM YADAV

Principal
G.S.S.S Jant

Its importance is due to the following reasons:

CURRICULUM ORGANIZATION:

A school timetable has defined period lengths. It also has specific subjects for each period. Hence, it allows administrators to distribute enough resources to most curriculum parts. The organization of a good timetable is such that important subjects are at the best times.

STUDENT ORGANIZATION:

A timetable informs students about the time of class periods. Furthermore, it also lets them know the duration of each class period. Without a school timetable, the students will not be able to prepare properly.

REDUCING CONFUSION:

A good school timetable reduces confusion for teachers. A school timetable allows teachers to properly make their routines. Hence, teachers feel comfortable. Another benefit is that teachers can also remove mistakes. Critical routines: Above all, the most important reason is developing a routine. This routine is for all students and staff. Teachers must develop routines for students. Administrators must describe when and where students go to class. Also, administrators should tell which teacher will teach what class.

DEFINITION OF CO-CURRICULAR ACTIVITIES:

Co-curricular Activities are defined as activities that enable to supplement and complement the curricular or main syllabi activities. These are a very important part and parcel of educational institutions to develop the student's personality as well as to strengthen classroom learning.

ROLE AND IMPORTANCE OF CO-CURRICULAR ACTIVITIES AT SCHOOL:

Proper Education – Since, co-curricular activities are merged with academics, therefore, it ensures that students get to learn effectively. Science or Computer Lab practical, experiments and projects are part of co-curricular activities.

Cultural Values – Students get to learn through cultural events including national events and traditional events from different faiths including Gandhi Jayanti, Independence Day, Republic

Day, as well as Diwali, Eid, Baisakhi, Onam, Raksha Bandhan, and many other cultural events. Students get to learn about these events through books as well as co-curricular activities based on different cultures organized by Schools.

Personality Development – Students perform co-curricular activities in schools, which help them sharpen their communication skills, expression skills, public speaking, participation, and sense of belongingness through different activities like debates, and recitation. Art and crafts, creative art competitions, classroom activities like reading, group discussions, etc.

FACILITIES OF SANITATION AND CLEANLINESS

Provision is made in the school for Separate toilets for boys and girls, with one unit generally having five toilets (WC) plus 05 urinals. The ratio is maintained preferably one unit for every 30 students. Menstrual hygiene management facilities are made available which include soap, adequate and private space for changing, adequate water for cloth washing, and disposal facilities for menstrual waste, including an incinerator and dust bins.

In the Government senior secondary school, Jant the toilet facilities for both boys and girls are available separately. Also, toilets for teaching staff are present. If we talking about cleanliness then the whole campus is cleaned every day by the cleanliness worker.

The Government senior secondary school, Jant is a healthy and clean school for students which creates a good environment for schooling.

COMMON ROOM

There are no such common room facilities for students present in Government senior secondary school, Jant but the common assembly and other activities are done in the mid-yard of the school campus which was present in a natural setting.

CANTEEN CUM KITCHEN

Generally, in government school settings canteen facilities are not present but a kitchen is available in every school for the distribution of mid-day-meal MDM) from Monday to Saturday. In MDM every day different food item was made in the school and distributed to students during lunch. The MDM was started on August 15th, 1995 to improve and attract poor and underprivileged students to the school. The main motto for mid-day-meal is to decrease the dropout rate in the school and to promote the universalization of elementary education.



WATER FACILITIES

In the Government senior secondary school, Jant water facilities are available in the middle of the campus. In which fresh, cool, and safe RO drinking water is present. Our human body is consisting of 70-90 percent water. So, water is the most essential element for the survival of humans. So, in the Government senior secondary school, Jant has fulfilled these criteria of basic needs.



ELECTRICITY FACILITY

The electricity facility is available in the Government senior secondary school, Jant, where every classroom has a selling fan and LED light with a smart board in each classroom.

Also, a small diesel generator (DG) is available in the school but for the last five years, it was not in use. So, it was just junk stuff present in the Government senior secondary school, Jant.



Although many classrooms like physics, chemistry, and biology lab are equipped with inverters.



FIRST-AID ROOM

Basically, first-aid is a rapid process in which a non-trained person can provide a quick response to patients to reduce further damage and ensure to reach the hospital as soon as possible.

So, in every school, there is a provision for a special first-aid room in which first-aid can be given to reduce further damage. So, in the Government senior secondary school, Jant, we could 'not able to find out any such room but we found a small first-aid box having different medical equipment and some medicines.



GAMES AND SPORTS FACILITIES

For the holistic development of children, physical development is also played an essential factor that directly influenced the growth of any child. Games and sports facilities are an integral part of any educational institution. These facilities provide students with opportunities to engage in physical activities and develop their physical abilities.

In addition, games and sports facilities help students to develop important life skills such as teamwork, leadership, and sportsmanship. Different improvements occurred through games and sports in school as follows:

Physical Health Benefits

Games and sports facilities in schools provide students with opportunities to engage in physical activities that promote good health. Regular exercise helps to prevent obesity, heart disease, and other health problems. Moreover, physical activity has been linked to improved academic performance, better concentration, and reduced stress levels.

Mental Health Benefits

Games and sports facilities also have significant mental health benefits for students. Physical activity releases endorphins, which can improve mood and reduce feelings of anxiety and depression. Furthermore, participating in team sports can help students to develop a sense of belonging and improve their social skills, which can have a positive impact on their mental health.

Social Skills Development

Games and sports facilities in schools provide students with opportunities to interact with their peers and develop important social skills such as communication, teamwork, and leadership. Moreover, sports competitions and events provide opportunities for students to learn about sportsmanship, fair play, and respect for others.

In the Government senior secondary school, Jant all the sports equipment is available in sufficient numbers.

PLAYGROUND IN SCHOOL

Playgrounds are an essential part of any school environment. They provide a space for children to socialize, exercise and have fun during their breaks from academic activities. In this presentation, we will explore the importance of playgrounds in schools and how they contribute to the overall development of children.

In the Government senior secondary school, Jant, there is a playground located in the backyard of the school building with a basketball court, kabaddi, volleyball court, and tennis court in it.



LIBRARY

In today's digital age, libraries continue to play an important role in society. While many people have access to information online, libraries provide a physical space for learning and discovery. They offer a wide range of resources, including books, magazines, newspapers, and databases, as well as access to computers and other technology.

Libraries offer a wide range of benefits to individuals and communities. They provide access to information and resources that might otherwise be difficult or expensive to obtain. They also promote literacy and lifelong learning, helping people develop the skills they need to succeed in school, work, and life.

In addition, libraries play an important role in fostering social connections and building strong communities. They provide a safe and welcoming space where people can come together to share ideas, learn from one another, and form meaningful relationships.

Libraries have played a vital role in human history and continue to be an important part of our society today. They provide access to information and resources, promote literacy and lifelong learning, and foster social connections and community engagement.

In the Government senior secondary school, Jant, there is a dedicated library room located near all science labs where numerous books are available with different varieties for class 6th to 12th students.





SCIENCE LABS

Science labs in school provide students with hands-on learning experiences that deepen their understanding of scientific concepts. These labs offer a unique opportunity for students to engage with the material in a way that is not possible through traditional classroom lectures. One of the most important aspects of science labs in school is safety. Students are taught to follow strict safety protocols when working with chemicals, fire, and other potentially dangerous materials. Science labs in school are equipped with a wide range of tools and materials that allow students to conduct experiments and explore scientific concepts. Some common equipment found in science labs includes microscopes, beakers, test tubes, and Bunsen burners. Science labs in school also provide opportunities for students to collaborate and communicate with one another. Working in groups, students can share ideas and perspectives, ask questions, and learn from one another. Science labs in school help students understand the real-world applications of scientific concepts. Through hands-on experimentation, students can see how scientific principles apply to everyday life, and how they can be used to solve real-world problems.

Fortunately, in the Government senior secondary school, Jant, there are separate science labs (physics, chemistry, mathematics, and biology) available with proper pieces of equipment like all types of practical instruments with smart boards in them.

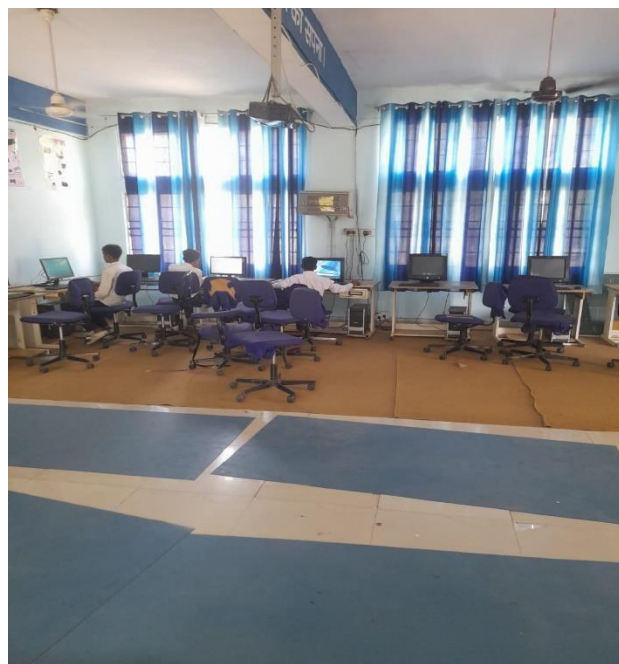




ICT/COMPUTER LAB

Computer labs have become an integral part of modern-day education. With the increasing reliance on technology in all aspects of life, students need to have access to computers and the Internet. In schools, computer labs are used for a variety of purposes such as research, writing papers, creating presentations, coding, and learning new software. Computer labs provide students with the opportunity to learn how to use technology effectively. This is an essential skill that they will need in their future careers and personal lives. Additionally, computer labs can help level the playing field for students who may not have access to computers or the internet at home. By providing access to technology in school, all students have the opportunity to learn and succeed.

In the Government senior secondary school, Jant, there is a separate computer lab located. Information Communications Technology (ICT) Lab was started in 2009 in this school by the HCL Company in order of the state board. It was started with 6 systems but now it increased to 10 in 2014. In current time ICT teacher is **Sh.Ajay Kumar** posted here since 2014. ICT course starts as optional for the class 9th to 12th. The course teaches from 9th to 10th data entry and for classes 11 to 12th domestic data entry. In classes 9th to 10th consequently 16 and 19 students while in 10+2, 18 and 14 students choose ICT as optional. The period for ICT like 3 days theory and 3 days lab in the gap of 1 day and the duration of the period is 40 minutes. LCD TV and projector are also available for the teaching In Lab but UPS is not available that is create a problem in teaching when the light goes off during the class.



MATHEMATICS LAB

Mathematics is a subject that is often feared by students because of its complexity. However, with the introduction of mathematics labs in schools, this fear can be eliminated. A mathematics lab is a place where students can explore and experiment with mathematical concepts in a hands-on way. The mathematics lab aims to make mathematics more interesting and enjoyable for students. It provides an opportunity for students to learn through exploration and discovery, rather than just memorization and repetition. Mathematics lab has several benefits for students. Firstly, it helps students to develop a better understanding of mathematical concepts. Through hands-on experimentation, students can see how different mathematical concepts work in real life. Secondly, the mathematics lab encourages students to think creatively and critically. It allows them to apply their knowledge in new and innovative ways, which helps to improve their problem-solving skills. Several types of activities can be done in the mathematics lab. One type of activity is exploration, where students are given a set of materials and asked to explore a mathematical concept on their own. Another type of activity is an investigation, where students are given a problem to solve and must use mathematical concepts to find a solution. Mathematics lab can also include games and puzzles that help students to develop their mathematical skills in a fun and engaging way. These activities can be done individually or in groups, depending on the nature of the activity.

In the Government senior secondary school, Jant, This Lab was started around 2011 for classes 9th to 12th. At the current time the controller or running under the guidance of **Sh.Ajay Kumar**. The classes run daily for classes 9 to 12 and for the time duration of 40 minutes. In this lab, a smart board and Wi-Fi are available by which students learn digitally on You Tub and another online source for a better understanding of different mathematical concepts, exercise solutions, and chapter introductions. Two things in this lab need to improve 1st one is the unavailability of a table and bench for students and 2nd one is cleanness.



BIOLOGY LAB

The biology lab in school is a place where students can explore the world of science through hands-on experiments and observations. Equipped with state-of-the-art equipment and materials, the lab provides an environment that fosters curiosity, critical thinking, and problem-solving skills. In this space, students can learn about the intricate workings of living organisms, from the smallest cells to the most complex ecosystems.

In the biology lab, students are encouraged to ask questions and design their experiments, allowing them to take ownership of their learning. They are also taught how to collect and analyze data using scientific methods, which prepares them for future studies and careers in the field of biology. Through their experiences in the lab, students gain a deeper appreciation for the natural world and develop a sense of responsibility toward preserving it.



In the Government senior secondary school, Jant a biology lab is also found with basic equipment but there is no wash basin and no fuel to use in it.

PHYSICS LAB

A physics laboratory is a place where experiments in Physics are carried out. As we know physics is that branch of science where experimentation is an integral part of the core subject. Almost in every educational institution, these physics laboratories are found. There is a wide range of physics laboratory equipment from common ones like magnets, pulleys, pendulums, inclined planes, heat lamps, beakers, lenses, glasses, tuning forks, item scales, etc. to sophisticated ones like spectrosopes, microscopes, electromagnets, voltammeter, potentiometer, etc. A Physics lab aids a student in establishing the relevance of the theory. It brings clarity to the mind of the students regarding the basic concept of the subject. Students understand the difference between theory and application. The physics laboratory helps a student in improvising their approach toward the subject. Experiments carried out in Physics laboratories help students in learning how to be patient and careful while taking observations and hitherto calculating inferences.

In the Government senior secondary school, Jant, the physics lab is led by **Sh.Ajay Kumar**. She handles and teaches the students from classes 9th to 12th.



CHEMISTRY LAB

A chemistry lab is a place where experiments related to chemistry are conducted. They are usually set up at schools and universities to teach students the different types of chemical reactions, how chemicals interact with each other, and the energy involved in the same.

In the Government senior secondary school, Jant the chemistry lab is led by the lect. D.N. Bagri with so much experience. He teaches the students from classes 9th to 12th with great enthusiasm. His examples are so much easy and relevant to the real-life situation.

But the chemistry lab has no wash basin and no fuel settings in them. There is a scope for improvement in that case.

SOCIAL SCIENCE LAB

In a school setting, a social science lab refers to a dedicated space or classroom equipped with resources and materials for conducting experiments and research related to the field of social sciences. While the specific setup may vary depending on the school and its resources, here are some common features and activities you might find in a social science lab:

- 1. Data Collection Tools:** Social science labs may provide various tools and instruments for collecting data, such as surveys, questionnaires, interview guides, and observation equipment. These tools allow students to collect primary data for their research projects.
- 2. Collaboration Spaces:** Labs may include spaces where students can work together on group projects or discuss their research findings. Collaborative workstations, whiteboards, and projectors are common features to facilitate teamwork and presentations.
- 3. Experimental Setups:** Depending on the specific social science disciplines being studied, the lab might have experimental setups for conducting controlled experiments. For example, psychology labs may have rooms equipped with one-way mirrors for observing participants' behavior.
- 4. Ethical Guidelines:** Social science labs often emphasize ethical considerations and provide guidelines for conducting research with human subjects. Students are encouraged to adhere to ethical principles, maintain confidentiality, and obtain informed consent when conducting studies involving human participants.

But, unfortunately in the Government senior secondary school, Jant there is no social science lab available.

LAB MAINTENANCE

In the Government senior secondary school, Jant, labs are updated with smart boards and investors but the equipment is not clean and preserved which is necessary to be done in every interval of time.

PREPAREDNESS FOR RESCUE AND DISASTER MANAGEMENT

Preparing for rescue and disaster management in schools is crucial to ensure the safety and well-being of students, staff, and visitors during emergencies. Here are some key steps and considerations to enhance preparedness in schools:

1. **Develop an Emergency Response Plan:** Create a comprehensive emergency response plan that outlines procedures and protocols for various types of disasters, such as earthquakes, fires, severe weather, or active shooter situations. Involve relevant stakeholders, including administrators, teachers, staff, and local emergency services in the planning process.
2. **Establish Emergency Communication Channels:** Set up reliable communication systems to quickly disseminate emergency information. This can include a combination of public address systems, intercoms, two-way radios, and digital communication tools. Ensure that all staff members are trained on using these communication channels effectively.
3. **Conduct Regular Drills and Training:** Organize drills and exercises to familiarize students, teachers, and staff with emergency procedures. Conduct fire drills, evacuation drills, lockdown drills, and other relevant exercises regularly. Provide training sessions on first aid, CPR, and other necessary skills for responding to emergencies.
4. **Designate Emergency Response Team:** Identify and train a group of staff members who will form the emergency response team. Assign specific roles and responsibilities to team members, such as first aid, search and rescue, evacuation coordination, and communication management. Ensure they have the necessary training and equipment to fulfill their roles effectively.
5. **Communicate with Parents and Guardians:** Keep parents and guardians informed about the school's emergency preparedness efforts. Share the emergency response plan, procedures, and contact information with them. Encourage them to update their emergency contact information regularly.

Unfortunately, in the Government senior secondary school, Jant, there are no such facilities observed in 5 days of school observation. That means no required facilities are available in that school for disaster and rescue management.

LITERARY ACTIVITY

Literary activities in schools play a vital role in fostering a love for literature, developing language skills, and encouraging creativity among students. These activities can encompass a wide range of tasks, including reading, writing, storytelling, and participating in various forms of literary expression. Here are some common literary activities that take place in schools:

1. Reading Programs: Schools often organize reading programs to encourage students to read more. This can involve setting reading goals, providing reading lists, and conducting discussions or book clubs to enhance comprehension and critical thinking skills.

2. Writing Competitions: Schools frequently organize writing competitions where students can showcase their creative writing skills. These competitions may focus on different genres like poetry, short stories, or essays, and can motivate students to express themselves through writing.

3. Debates and Speech Competitions: These activities enhance students' public speaking skills and their ability to articulate their thoughts and arguments effectively. Debates and speech competitions often revolve around literary topics or current issues, allowing students to analyse and present their viewpoints.



4. Drama and Theatre Productions: Schools may organize drama clubs or theatre productions, providing students with opportunities to perform and interpret literary works through acting. This promotes teamwork, creativity, and an appreciation for the dramatic arts.

5. Storytelling Sessions: Storytelling sessions can be organized where students can explore the art of storytelling, either by listening to professional storytellers or by sharing their own stories. This activity improves listening skills, imagination, and oral communication abilities.



In the Government senior secondary school, Jant there is a proper library available where proper literary activities were taken in due time. And I get the data about that at regular Interval in the school organize much competition to support the literary activity.

CULTURAL ACTIVITY

Cultural activities in schools play a significant role in fostering holistic development and enhancing the overall learning experience. Here are some short notes about cultural activities in schools:

1. Importance: Cultural activities promote diversity, creativity, and personal growth among students. They help students understand and appreciate different cultures, traditions, and art forms.

2. Types of Activities: Cultural activities encompass various forms such as music, dance, drama, visual arts, literature, and more. Schools often organize events like cultural festivals, talent shows, art exhibitions, and literary competitions.

3. Cultural Exchange Programs: Schools may arrange exchange programs with other schools or communities to facilitate cultural interactions and broaden students' perspectives. This allows students to learn about different customs, languages, and traditions.

4. Skill Development: Cultural activities contribute to the development of various skills like creativity, communication, problem-solving, and critical thinking. Students learn to express themselves, think innovatively, and develop their artistic abilities.

5. Celebration of Diversity: Cultural activities celebrate the diversity within the school community. They create opportunities for students from different backgrounds to showcase their heritage, traditions, and artistic expressions, fostering mutual respect and understanding.

6. Personal Growth: Cultural activities provide students with a platform to discover and nurture their talents and passions. They boost self-confidence, develop self-expression, and encourage students to explore new avenues of creativity.

In the Government senior secondary school, Jant I observed that there is great cultural awareness exists in the students. In the morning assembly, they perform many things such as dance and songs in front of other students. And the principal said that in every year they observed a cultural week in their school.

VEHICLE PARKING

Vehicle parking in schools is a topic that can vary depending on the specific school's policies and regulations. Many schools have designated parking lots for staff, faculty, and visitors. These parking lots are usually separate from the areas designated for student parking. Students are typically not allowed to park in staff or visitor parking lots unless they have a valid reason or permission from the school administration. Some schools provide designated parking areas for students who have obtained a parking permit. These permits may be issued based on certain criteria, such as seniority, or on a first-come, first-served basis. Students interested in parking on campus usually need to apply for a permit and follow specific rules, such as displaying the permit prominently and parking only in designated areas.

In the Government senior secondary school, Jant, there is a good vehicle parking system created. Where a parking lot is made for staff and students.



But, still, many vehicles were parked inside the school near the classroom. This is quite not understandable.

SUGGESTION BOX

The suggestion box in a school is a physical or digital platform where students, teachers, and staff can submit suggestions, ideas, or feedback regarding various aspects of the school environment, curriculum, policies, or any other relevant topics. It serves as a means for individuals to voice their opinions, propose improvements, or highlight concerns to help enhance the overall educational experience.

The primary purpose of a suggestion box is to provide a channel for open communication and constructive feedback within the school community. It allows students, teachers, and staff to share their thoughts, suggestions, or concerns anonymously or with their identities disclosed. The suggestion box should be easily accessible to everyone in the school. It can be placed in a prominent location within the school building, such as the main office, library, or cafeteria. In the case of a digital suggestion box, it can be available on the school's website or a dedicated online platform. To encourage open and honest feedback, it's essential to offer the option of anonymity. Anonymous submissions allow individuals to express their opinions without fear of repercussions. However, it's also important to provide the option for individuals to disclose their identity if they choose to do so. The suggestions received through the suggestion box should be regularly reviewed by a designated committee or individual responsible for collecting, organizing, and analyzing the feedback. This committee can include representatives from various stakeholders, such as teachers, administrators, and student leaders.

But unfortunately, I could not find any suggestions in the Government senior secondary school, Jant, although the principal Dr. Sharma told me that there is a suggestion box on the school premises.



CONCLUSION

To conclude I can say it was the most gratifying experience in my life. Through this phase of the internship-I, I got an opportunity to contribute a little from my capacity to the school. The challenges helped me to find a new route. I can able to bring transformation in myself. I know it is not the end of my practice. It is just the beginning. There is a lot that I still have to learn and go through. I thank our supervisor and other professors because they were in solidarity with me. They showed me how to get materials and gave me good energy all the time. The internship program was an effective one. I learned all the skills to be used in the class, along with the professional ethics, values, and competence to be required. It was a great experience for me as well as one of the best exposures I experienced. The knowledge, opportunity, experience, and exposure which I received during this internship-I are surely appreciated.



*****THE END*****