

Faculty of Science & Technology
Fifth Semester B.Tech. (Computer Science and Engg./CE/IT/CT) (C.B.C.S.) Examination
EFFECTIVE TECHNICAL COMMUNICATION

[Maximum Marks—35]

Time—Two Hours]

INSTRUCTIONS TO CANDIDATES

- (1) All questions carry marks as indicated.
- (2) Due credit will be given to neatness and adequate dimensions.

1 (A) Correct the following sentences (any **THREE**)

- (i) Alia and Meera is studying hard for the upcoming examination
- (ii) Each of the teachers were busy in workshop
- (iii) Either pasta or pizza are very enjoyable.
- (iv) There was a number of shops in this area.
- (v) The teacher give me many new ideas.

3

(B) Do as directed (any **THREE**) :

- (i) Rose is the loveliest flower. (Change the degree)
- (ii) Mother said to Raj, "Don't stand near the electric pole." (Change the narration)
- (iii) He bought the factory that belonged to his uncle. (Change into simple)
- (iv) You told him. (Add a question tag)
- (v) It's so late that you cannot change your mind. (Use too)

3

(C) Use the following phrases and idioms in your own sentences (any **TWO**) :

- (i) Paint the town red
- (ii) Cock and bull story
- (iii) Smell something fishy
- (iv) Once in a blue moon.

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2 (A) Solve any **THREE** of the following

- (i) Make any two words using the prefix 'de'-----
- (ii) Give two Technical Jargons commonly used in hospital
- (iii) Make a new word with the suffix - 'ion' and explain the meaning
- (iv) Explain the foreign word 'status quo'.
- (v) Give two examples of words formed out of Blending.

3

(B) Do as directed (any **TWO**)

(i) Pick out the word that is nearly opposite in meaning with the given word

'VENT' :

- (a) stodge (b) opening
- (c) end (d) past tense of go

(ii) Pick out the word that is nearly opposite in meaning with the given word
'RELINQUISH' :

- (a) renounce (b) abdicate
- (c) deny (d) possess

(iii) Give one word for

Government by a king or queen.

2

(C) Write in detail 'Types of interview'.

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3. (A) Applications are invited for the post of Mechanical Engineers for a reputed company in Mumbai. Qualified engineers with CAD-CAM may apply. Mail your applications along with resume, to ZENTECH ENGINEERING SERVICES, Kalyani Nagar, Pune-411014.

OR

Draft an order letter of books that you require for your College Book Club. Write a complaint letter to the same publisher about delivery of books in a damaged condition.

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(B) Read the following passage carefully and answer the questions given below :

It is sad that in country after country, progress should become synonymous with an assault on nature. We who are a part of nature and dependent on her for every need, speak constantly about 'exploiting' nature. When the highest mountain in the world was climbed in 1953, Jawaharlal Nehru objected to the phrase 'Conquest of Everest' which he thought was arrogant. Is it surprising that this lack of consideration and the constant need to prove one's superiority should be projected on to our treatment of our fellowmen ? I remember Edward Thompson, a British writer and a good friend of India, once telling Mr. Gandhi that wildlife was fast disappearing. Remarked Mr. Gandhi : 'It is decreasing in the jungles but it is increasing in the towns'.

On the one hand the rich look askance at our continuing poverty; on the other they warn us against their own methods. We do not wish to impoverish the environment any further and yet we cannot forget the grim poverty of large numbers of people. Are not poverty and need the great polluters ? For instance, unless we are in a position to provide employment and purchasing power for the daily necessities of the tribal people and those who live in and around our jungles, we cannot prevent them from combing the forest for food and livelihood, from poaching and from despoiling the vegetation.

- (1) What does the term 'exploiting' nature in the passage suggest ?
- (2) Why did Nehruji object to the phrase 'Conquest of Everest' ?
- (3) Explain Gandhi's statement 'It is decreasing in the jungles but it is increasing in the towns!'
- (4) Why does the writer feel that tribal people can be prevented from combing forest for food ?

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4. (A) (i) You are an Assistant Engineer in TELCO Company. There has been a fire in the factory and two of the workers have been badly injured and are hospitalized. You are asked to send an accident report of the same to the Regional Head. <https://www.rtmnuonline.com>

OR

- (ii) Design a User Manual for a Washing Machine. 5
- (B) (i) Assume that your organization has been spending about Rs. 6,00,000/- per annum on getting its various documents such as routine forms, brochures, reports, proposals, manuals, invitation cards, etc. printed by outside agency. Now the organization has decided to have its own publishing unit to cater to all the above printing needs. As the office manager, draft a proposal for setting up of this unit for the consideration of Board of Directors of your organization.

OR

- (ii) Explain in detail the format of a research paper.

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