



Suvidha Mahila Mandal, Walni
Registration No. MH/568/1995
F No.12669
Registered Under the Society Act of 1860

H.No. 1951, W.N.4, Khaperkheda, Saoner,
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Date: 29/01/2024

Ref. No.SMM2024DS97606

INTERNSHIP: OFFER LETTER

To,

Vaishnavi Mundada,

With reference to your interview, we are pleased to inform you that you have been selected as “**Data Science Intern**” in our NGO - “Suvidha Mahila Mandal”, with the following terms and conditions.

- Services Provided: You will contribute to Data Science Services and Fundraising activities, delivering impactful results.
- Internship Period: Your internship will commence on January 29, 2024, and conclude on February 28, 2024.
- This is a work-from-home position, requiring your involvement six days a week.
- You are expected to dedicate a minimum of 4 hours daily on all working days.
- Participation in daily team meetings via Google Meet is mandatory.
- Please note that this is an unpaid internship.
- A certificate of completion, which includes a unique identification number for online verification, will be awarded only if you fulfill the internship requirements, including the daily time commitment.
- You are required to maintain confidentiality regarding all aspects of the work, including processes, technical know-how, and research findings, both during and after the internship.
- The management reserves the right to terminate the internship without issuing a completion certificate in cases of misconduct that result in financial loss or damage to the organization's reputation.
- All software, courses, data, and materials developed during the internship are the property of Suvidha Mahila Mandal and are protected under the Indian Copyright Act.
- Upon completion of the internship, you must return all organization property, including login credentials and materials.
- The organization will take strict legal action in cases of piracy, leakage of confidential information, or other actions that harm the organization's interests.

Shobha Motghare

Mrs. Shobha Motghare
Secretary, Suvidha Mahila Mandal

I accept the above offer of employment with Suvidha Foundation (Suvidha Mahila Mandal), and I agree to the terms and conditions outlined in this letter.

Signature: _____

Date: _____