

## **Undertaking by Student and Guardian Regarding Attendance and Assessments**

**Student Name:**

**Registration Number/ID:**

**Guardian Name:**

**Program/Course**

**Year/Semester:**

**We, the undersigned, understand and agree to the following:**

- **Attendance:** We acknowledge that maintaining a minimum of 75% attendance in all classes (theory, practical, sessional, grooming, training and any other category) is mandatory for all students. We understand that regular attendance is crucial for academic success and we will strive to maintain the required attendance throughout the semester.

**Continuous Assessment (CA) and Practical Continuous Assessment (PCA):** We understand that these assessments (CA and PCA) contribute significantly to the final semester grade of a student. We will diligently participate in all CA and PCA activities and submit all assignments on time. We will also ensure that our performance in these assessments is up to the expected standard.

- **Consequences of Non-Compliance:** We are aware that failure to meet the expected attendance and/ or CA/PCA performance standards may result in disciplinary action. This may include, but is not limited to, barring the student from appearing for the semester examination and/or taking any other punitive or corrective measures deemed necessary by the college authorities.
- **Commitment to Academic Integrity:** We are committed to upholding academic integrity in all our academic endeavours. We will avoid any form of cheating or plagiarism and will strive to maintain the highest standards of academic honesty.

**Signature of the Student**

**Student Name:**

**Date:**

**Signature of the Guardian**

**Guardian Name:**

**Date:**

**Relationship with the Student:**

**Signature:**

**College Authority (Administrative Officer/HoD/Registrar/Principal):**

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**Additional Notes:**

- This undertaking may be modified or amended as per the specific requirements of the college or program. The college authority will clearly communicate the attendance and assessment expectations to students and guardians at the beginning of the semester.
- Regular monitoring of attendance and assessment performance is essential to ensure compliance with the undertaking. The college authority will address the cases of non-compliance transparently and fairly.