

Creation Of Department Object For Travel Approval App

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For this Travel Approval we need to create 5 objects Department, Employee Detail, Expense, Expense Items, Travel Approval. The below steps will assist you in creating those objects.

Create **Department** Object:

1. Click on the gear icon and then select Setup.
2. Click on the object manager tab just beside the home tab.
3. After the above steps, have a look on the extreme right you will find a Create Dropdown click on that and select Custom Object.
4. On the Custom Object Definition page, create the object as follows:
5. Label: **Department**
6. Plural Label: Departments
7. Record Name: Department Name
8. **Check** the **Allow Reports** checkbox
9. Check the Allow Search checkbox
10. Click Save.

In the same way create **4** more objects as **Employee Detail, Expense, Expense Items, and Travel Approval**

Note – 1. While making **Expense** Object select data type “**Auto Number**” in “**Enter Record Name Label**

and Format” section.

2. While making **Employee Detail** Object put “**Employee Name**” in “**Enter Record Name Label and Format**” section.



SETUP

Object Manager

51+ Items Sorted by Label

Quick Find

Schema Builder

3



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Create

3

Search Status

When this setting is enabled, your users can find records of this object type when they search. [Learn more.](#)

☒ Allow Search

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Object Creation Options (Available only when custom object is first created)

☐ Add Notes and Attachments related list to default page layout

☐ Launch New Custom Tab Wizard after saving this custom object

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Save

Save & New

Cancel