- 1. Start a new project by clicking **Start Project** button
 - A. Category window will open; here all possible types of main categories monitoring equipment type can be defined
 - B. Use the predefined **dropdown list** to insert the monitoring type or define a new category by typing the name in the **text input line**
 - C. Click Add to list button
 - D. Insert the maximum number of type with in category (integer value) (Optional)
 - E. Generate table: this will generate a table to enter sub categories

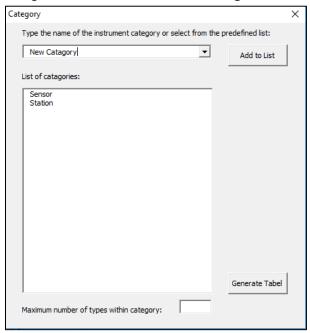


Figure 1 Category Window

Tips: After generating the table if you need to modify the **category** option (or table) please first save the **sub-categories** in another sheet if any.

2. After filling the sub-categories under **type** click the **Generate Table** button to generate an input table for the sub-categories. (**No.** is optional to define length of the sub-category table)

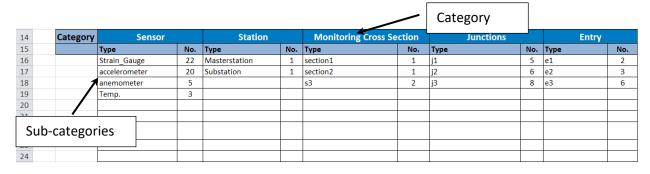


Figure 2 Sub-category input table

Tips: After generating the table if you need to modify the **Sub-category** option (or table) please first save the **sub-sub-categories** in another sheet if any.

3. Format of Sub-category table

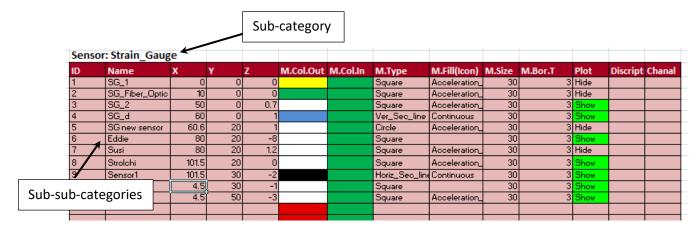


Figure 3 Sub category table

- A. Name of sub-sub-categories at a specific coordinate (X Y Z)
- B. M.Col.Out (MarkerForegroundColor in vba):
 - is the color of the marker border in case of the **M.Type** (MarkerStyle in vba): Square, Circle, Diamond, Dash, Dot, Dash, Plus, Star, Triangle, None, X
 - is the color of the section line in case of **M.Type**: Ver_Sec_line (changes the marker to a vertical section line) and Horz_Sec_line (changes the marker to a horizontal section line)
 - color can be assigned by simply changing the color of the cell in M.Col.Out
 column
- C. M.Col.In (MarkerBackgroundColor in vba): Defines the marker fill color in case of the M.fill(Icon) is left blank.
- D. **M.fill(Icon)** can be can be changed to the desired icon figure by typing the name of the icon in to the cell. The list of all available icons can be found in the icon folder.

Icon Type (M.Fill(Icon)) in case of the M.Type: Square, Circle, Diamond, Dash, Dot, Dash, Plus, Star, Triangle, None, X

Acceleration_1D

Acceleration_3D

AirTemperature

CableVibration

Corrosion

CrackWidth

MasterStation

StrainGauge..... More can be found in icon folder

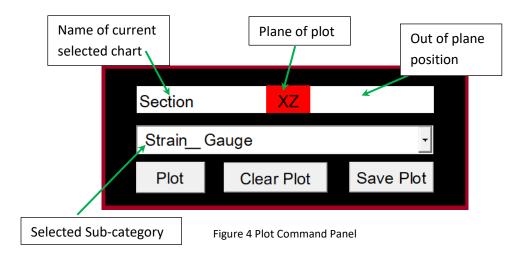
Note that: The Icon folder should always be kept in the same directory as the excel file.

Line Type (M.Fill(Icon)) in case of the M.Type: Ver_Sec_line and Horz_Sec_line Continuous Dash Dash Dot Dash Dot Dot Dot Dot Double Line Style None Slant Dash Dot (If left blank the default value will be Continuous or solid line)

- E. **M.Size** defines the size of the marker **or** the length of the section in case of vertical or horizontal M.type.
- F. **M.Bor.T** define the thickness or weight of the border or the section line.
- G. **Plot** column can be used to show or hide the marker on the chart.
- 4. After filling the necessary tables create charts for a specific sub-category or categories using the following procedure.
 - A. Create a chart using excel standard method and change the background to the desired section picture of the structure under monitoring (keeping the scale and position of the center coordinate point).
 - B. Assign a specific **unique** name for the chart created.

To do this, follow these steps:

- Select the chart.
- Click the Layout tab under **Chart** Tools, and then click Properties.
- In the Chart Name box, type the name of the chart, and then press ENTER.



- C. If the dropdown menu is not available for the **name of the chart** or **plane of plot** or **sub-category** click the **refresh** button.
- D. Insert a number in **Out of plane position** (optional) if a specific detail cross section plot is required. If left blank it will plot all points on the current **Plane of plot**
- E. Use **Plot** button to generate a chart for the **selected parameters**
- F. Use Clear Plot button to delete the series from the chart for the selected parameters
- G. Use **Clear All Plot** button to deletes **All series** from the chart selected or from all charts if **All Plots(Save)** option is selected under the name of chart.
- H. Use **Save Plot** button to save the chart selected or all charts if **All Plots(Save)** option is selected under the name of chart.
 - Saved charts will be available in the same directory a excel file.
 - The file name for saving the charts will be a combination of: Object Name +
 Project Name + all plotted sub-category names + chart name
 - Object name and Project name can be defined using :

Object Name:	OBJ_name
Project Name:	PROJ_name

Please note that: this manual is not inclusive of all case or possible errors

For future clarification and question please contact:

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